



**City Council - Regular Session
The Chambers at City Center**

**8534 Main Street, Woodstock GA
(Main) 770.592.6000 (Fax) 770.926.1375
<http://www.woodstockga.gov>**

***Hearing Assistance Available Upon Request**

AGENDA

Monday, September 8, 2025

<p>City Council - Regular Session 7:00 PM</p>
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ITEM 1. MEETING CALLED TO ORDER

7:00 PM Meeting called to order at The Chambers at City Center,
8534 Main Street, Woodstock, GA.

ITEM 2. RECOGNITION OF GUESTS AND VISITORS

1. **Proclamation - Childhood Cancer Awareness Month** (Michael Caldwell)
2. **Proclamation - Woodstock Midday Optimist Club - Respect for Firefighters Week** (Michael Caldwell)

ITEM 3. ANNOUNCEMENTS

1. **Announcements** (Brian Wolfe)

The City of Woodstock's 9/11 Day of Remembrance Ceremony is Thursday, September 11th at 7 p.m. in the Park at City Center. Join us as we remember, on this 24th anniversary, those we have lost, and the servicemen and women, who continue to fight for our freedom. More information is available on woodstockparksandrec.com.

On Saturday, September 14th, Pink Floyd tribute Interstellar Echoes performs at the Woodstock Summer Concert Series. Full concert info is available at woodstockconcertseries.com.

ITEM 4. MEETING DECORUM

ITEM 5. PUBLIC COMMENT

ITEM 6. CONSENT AGENDA

1. **Approve Alcohol License - Power Bao WS, LLC dba Wok Provisions** (Duane Helton)
Request for approval for Liang Lin on behalf of Power Bao WS, LLC dba Wok Provisions for on-premise consumption with Sunday sale of malt beverages and wine at a

restaurant located at 9999 Highway 92, Suite 130, within the city limits of Woodstock. Power Bao WS, LLC dba Wok Provisions is owned by Liang Lin. The registered agent will be Zhan Qiang Yang.

2. **Approve Alcohol License - Anima Enterprise, Inc** (Duane Helton)
Request for approval for Sagor Chakravaty on behalf of Anima Enterprise, Inc. for the package sales of wine and malt beverages at a convenience store located at 226 Towne Lake Pkwy, within the city limits of Woodstock. Anima Enterprise, Inc. is solely owned by Sagor Chakravarty. The registered agent will be Sagor Chakravarty.
3. **Approve Purchase of Playground Equipment - Little River Park** (Brian Borden)
Request for approval to purchase playground equipment from Great Southern Recreation for Little River Park in the amount of \$593,729.55.

The City is utilizing a master cooperative purchasing agreement between Cooperative Council of Governments (CCOG), Great Southern Recreation and Equalis Group, a national cooperative purchasing organization. Equalis issued RFP #COG-2165 for Playground Equipment and related solutions and awarded contract #COG-2165B to Great Southern Recreation. The master agreement and contract are attached for reference.

4. **Approve Road Closure Request - Claremore Manor Street** (Coty Thigpen)
Request for approval of partial road closure for a community event to be held on Saturday, October 11, 2025. They are requesting to close the portion of Barnett Street from the front of the landscaped island to the pool from 6:00 pm to 9:30 pm.
5. **Approve FY 2025 Fiscal Year End Budget Amendments** (Ron Shelby)
Request for approval of FYE 2025 budget amendments as presented. This is to close out the FY 2025 budgets prior to audit. This is an annual requirement of the State of Georgia to close the budget to actual revenues/expenditures. Final budget amendment(s) will be brought back to Council, if necessary, after the audit is complete and audit entries, if any, have been posted.
6. **Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 4 for the Dobbs Road Multi-Use Trail Project.** (Jeff Moon)
Request for approval to ratify the previously completed acquisition of easements associated with Parcel 4 of the Dobbs Road Multi-Use Trail Project. The acquisition includes 2,139.85 square feet of temporary construction easement.
7. **Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 5 for the Dobbs Road Multi-Use Trail Project.** (Jeff Moon)
Request for approval to ratify the previously completed acquisition of easements associated with Parcel 5 for the Dobbs Road Multi-Use Trail Project. The acquisition includes 1,910.39 square feet of required temporary construction easement.
8. **Approve Intergovernmental Agreement with the Downtown Development Authority for Exchange of Properties Related to Roadways** (Chris Luly)
Request for approval of an Intergovernmental Agreement between the City of Woodstock and the Downtown Development Authority to establish the provisions governing the exchange of properties necessary to support future roadway construction as part of the City's Grid Street Plan.

ITEM 7. PUBLIC HEARING

1. **Consideration to Adopt 2025 Millage Rate (Public Hearing)** (Ron Shelby)
Request for consideration to adopt the 2025 Property Tax Maintenance and Operations Millage Rate at the calculated rollback of 5.093mils.
2. **Consideration of Approval to Adopt Resolution No. 2025-031 Amending the Fee Schedule - Chapter 1 Administration and Finance** (Ron Shelby)
Request for approval to adopt Resolution No. 2025-031 to formally amend the Fee Schedule under Chapter 1 Administration and Finance, Section 1.1 Administrative Fees, 1.1.1 Detail Pay.

ITEM 8. NEW BUSINESS

1. **Consideration to Adopt Calendar 2025 Maintenance and Operations Property Tax Millage Rate** (Ron Shelby)
Request for consideration to adopt the Calendar 2025 Maintenance and Operations Property Tax Millage Rate to be set at the calculated rollback of 5.093mils.
2. **Consideration to Adopt Calendar 2025 Parks Bond Debt Service Property Tax Millage Rate** (Ron Shelby)
Request for consideration to adopt the calendar 2025 Parks Bond Debt Service Property Tax Millage Rate at 0.54 mils to meet debt service needs.
3. **Consideration of Police Department Off Duty Management Services Agreement** (Brian Aligood)
Request for approval of an agreement for Off Duty Management Service Agreement for the police department.
4. **Proposed Tree Ordinance Updates** (Cameron Dunn)
Request for consideration for Council to provide staff with guidance on a proposed Zone Text Amendment to update provisions of Chapter IX of the Land Development Ordinance.
5. **Updates on CUP#087-25: 8104 Main Street** (Cameron Dunn)
Staff is providing updates on the status of Case CUP#087-25, tabled by City Council in June 2025. The Applicant wishes to consider rezoning the subject property as part of their Public Hearing Application package.

ITEM 9. OLD BUSINESS

ITEM 10. MINUTES APPROVAL

1. **Consideration of Approval to Adopt Work Session Minutes - August 18, 2025** (Robyn Adams)

ITEM 11. DEPARTMENTAL REPORTS

1. **Community Development Hot Sheet (August 2025)** (Hannah Menard)
2. **Information Technology Monthly Report (August 2025)** (Katy Leggett)
3. **City of Woodstock Investment Report (August 2025)** (Ron Shelby)

ITEM 12. MAYOR AND COUNCIL COMMENTS

ITEM 13. CITY MANAGER AND STAFF COMMENTS

ITEM 14. EXECUTIVE SESSION - Personnel, Litigation, Real Estate

ITEM 15. FINAL ADJOURNMENT

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Robyn Adams, City Clerk

ITEM TYPE: Proclamation

AGENDA SECTION: RECOGNITION OF GUESTS AND VISITORS

SUBJECT: **Proclamation - Childhood Cancer Awareness Month**

SUGGESTED ACTION:

ATTACHMENTS:

[PRO - Childhood Cancer Awareness Month 9.8.25.pdf](#)



**A PROCLAMATION BY THE MAYOR AND COUNCIL
OF THE CITY OF WOODSTOCK, GEORGIA**

CHILDHOOD CANCER AWARENESS MONTH

WHEREAS, Childhood cancer affects 47 new children each day nationwide, a battle which impacts entire communities including parents, grandparents, siblings, friends, and neighbors. This disease impacts hundreds of children each year in the state of Georgia, including some of Woodstock's youngest and most courageous citizens; and

WHEREAS, *Childhood Cancer Awareness Month (CCAM)* is recognized in September with the goal to increase awareness of childhood cancer, the need for more funding and research, and to support those families in Woodstock affected by childhood cancer, in honor and in memory of their children; and

WHEREAS, Families who have a son or daughter who are fighting or have fought active childhood cancer treatment often experience long term effects from those treatments that have helped them survive, and need additional emotional and medical care long after the final treatments are completed; and

WHEREAS, Families who have had a son or daughter pass away from childhood cancer often choose to honor their loved children by continuing to fight against childhood cancer, like community members Millie Mracek, Katelyn Fige and Nathan Moon. Their families and others continue funding research and spreading joy and awareness for other families fighting childhood cancer; and

WHEREAS, Family support, research and advancements in childhood cancer are often funded by private charities run by individuals who have personally witnessed the long-term effects and outcomes of childhood cancer; and

WHEREAS, Many health care providers, charitable organizations, religious, and social groups come together during the month of September to host events, raise funds for research, and offer families physical, emotional, spiritual, and financial support. These groups are committed to supporting families and children through and after the uniquely difficult treatment process; and

NOW THEREFORE, I, Michael Caldwell, Mayor of the City of Woodstock, Georgia, honor our youngest Woodstock residents, who have had or are currently battling pediatric cancer, and do hereby proclaim the month of September 2025 as **Childhood Cancer Awareness Month**. We encourage all residents to join us in supporting the activities and events throughout the month to honor families walking through this journey at every step of the way to let them know how brave they are and that they are not facing their battle alone.

Proclaimed this 8th day of September 2025.

Michael Caldwell, Mayor

Attest _____
Robyn Adams, City Clerk

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Robyn Adams, City Clerk

ITEM TYPE: Proclamation

AGENDA SECTION: RECOGNITION OF GUESTS AND VISITORS

SUBJECT: **Proclamation - Woodstock Midday Optimist Club - Respect for Firefighters Week**

SUGGESTED ACTION:

ATTACHMENTS:

[PRO - Respect for Firefighters Week 9.8.25.pdf](#)



**A PROCLAMATION BY THE MAYOR AND COUNCIL
OF THE CITY OF WOODSTOCK, GEORGIA**

RESPECT FOR FIREFIGHTERS WEEK

WHEREAS, Optimist International is one of the world's largest service club organizations with over 80,000 members in the United States, Canada, the Caribbean, Mexico and throughout the world; and

WHEREAS, One of the purposes of Optimist International is to inspire "Respect for Firefighters". The program began with the aim of inspiring all citizens, to develop a respect for these men and women who serve as first responders. The Woodstock Midday Optimist Club believes it is important for all citizens to foster respect for those who dedicate their lives to the protection of life and property; and

WHEREAS, The men and women of the Woodstock Fire Department go above and beyond every day in order to protect and make our community a safe place to live; and

NOW THEREFORE, I, Michael Caldwell, Mayor of the City of Woodstock, Georgia, do hereby proclaim the week of September 8 - 12, 2025, as **Respect for Firefighters Week** and ask all citizens to remember September 11, 2025, the 24th anniversary of the attack on America, where so many firefighters and first responders lost their lives. All citizens, government agencies, public and private institutions and businesses in the City of Woodstock are urged to support the Woodstock Midday Optimist Club in their efforts to inspire respect for firefighters among all citizens to include the youth of our community. We ask that everyone aid and encourage the development of a safe community and stop and reflect on the sacrifices made by all firefighters and first responders.

Proclaimed this 8th day of September 2025.

Michael Caldwell, Mayor

Attest _____
Robyn Adams, City Clerk

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Stacy Brown, Administration

ITEM TYPE: Announcements

AGENDA SECTION: ANNOUNCEMENTS

SUBJECT: **Announcements**

SUGGESTED ACTION:

The City of Woodstock's 9/11 Day of Remembrance Ceremony is Thursday, September 11th at 7 p.m. in the Park at City Center. Join us as we remember, on this 24th anniversary, those we have lost, and the servicemen and women, who continue to fight for our freedom. More information is available on woodstockparksandrec.com.

On Saturday, September 14th, Pink Floyd tribute Interstellar Echoes performs at the Woodstock Summer Concert Series. Full concert info is available at woodstockconcertseries.com.

ATTACHMENTS:

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Delana Price, Community Development

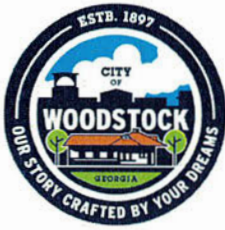
ITEM TYPE: License Approval

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Alcohol License - Power Bao WS, LLC dba Wok Provisions**

SUGGESTED ACTION: Request for approval for Liang Lin on behalf of Power Bao WS, LLC dba Wok Provisions for on-premise consumption with Sunday sale of malt beverages and wine at a restaurant located at 9999 Highway 92, Suite 130, within the city limits of Woodstock. Power Bao WS, LLC dba Wok Provisions is owned by Liang Lin. The registered agent will be Zhan Qiang Yang.

ATTACHMENTS:
[Wok_Provisions_-_Supporting_Documents_Redacted.pdf](#)



Development Services Division
12453 Highway 92, Woodstock, GA 30188
Office: (770) 592-6054
businesslicense@woodstockga.gov

ALCOHOL LICENSE APPLICATION (For office use only)

Business Name: Power Bar US LLC dba Wok Provisions
Street Location: 9999 Hwy 92 Ste 130 30188
OFFICE USE ONLY: Date Received 7/17/25 Payment \$ 700.00
Method of Payment Received: chk Fingerprint appointment: 7/17/25

Note: Office recommendation: Any office recommending denial shall attach written justification and any documents necessary to support the recommendation then forward to the next office for review.

Office 7/17/25 ☒ Requirements met ☐ Recommend denial
Development Srv Rep Signature Date
Comment application not 100% complete till 7/17/25

Jenifer M 8/14/25 ☒ Requirements met ☐ Recommend denial
Community Development Signature Date
Comment

ue 8/8/25 ☒ Requirements met ☐ Recommend denial
Records Clerk Signature Date
Comment

[Signature] 8/8/25 ☒ Requirements met ☐ Recommend denial
Police Signature Date
Comment

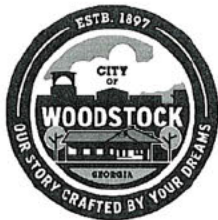
☒ AD E-MAILED TO CHEROKEE TRIBUNE, DATE: 8/13/2025 TO RUN ON THE FOLLOWING
DATES: 8/28 : 9/4

☒ COMPLETED SIGNS; NOTIFIED APPLICANT OF HEARING AND TO PLACE SIGNS AT LOCATION.

☐ VERIFIED PUBLIC NOTICE SIGN IS PROPERLY POSTED BY: _____ DATE: _____

☒ COMPLETE AGENDA REQUEST AND FORWARD WITH APPLICATION TO LICENSE ADMINISTRATOR.

☐ CITY COUNCIL ACTION: ☐ APPROVED ☐ DENIED DATE: 9/8/2025



Development Services Division
12453 Highway 92, Woodstock, GA 30188
Office: (770) 592-6054
businesslicense@woodstockga.gov

ALCOHOL LICENSE APPLICATION

☒ New Application & Ad Fee, \$700

DISTILLED SPIRITS \$5,000/yr

Plus monthly excise tax

- ☐ Restaurant
- ☐ Bar/Lounge
- ☐ Private Club
- ☐ Package Store
- ☐ Live Entertainment
- ☐ Manufacturing

MALT BEVERAGE \$1,000/yr

- ☒ Restaurant
- ☐ Bar/Lounge
- ☐ Private Club
- ☐ Package Store
- ☐ Live Entertainment
- ☐ Convenience Store
- ☐ Grocery/Super Store
- ☐ Manufacturing

WINE \$1,000/yr

- ☒ Restaurant
- ☐ Bar/Lounge
- ☐ Private Club
- ☐ Package Store
- ☐ Live Entertainment
- ☐ Convenience Store
- ☐ Grocery/Super Store
- ☐ Manufacturing

☒ Sunday Sales (Consumption only), \$500

☐ Ancillary Tasting, no fee Circle all that apply: MALT BEVERAGE WINE DISTILLED SPIRITS*
*for manufacturing only

☐ Ancillary Package, \$1,000 ea. Circle all that apply: MALT BEVERAGE WINE
☐ Brown-Bagging, \$100 Circle all that apply: MALT BEVERAGE WINE DISTILLED SPIRITS
☐ Special Event Facility License – separate application with applicable fees required
☐ Change of Registered Agent, \$100

BUSINESS INFORMATION -If Business Owner is Different from Applicant – Fingerprint and Consent Form required for each

☐ Sole Proprietorship ☐ Partnership ☐ Corporation ☒ LLC

Full Name of Business:

~~Wok Provisions LLC~~ Power Bao WS LLC

D/B/A:

Wok Provisions

Street Address of Business:

9999 GA-92 #130, Woodstock, GA 30188

Location Phone Number:

(470) 787-2900

Name of Business Owner:

Liang Lin

Mailing Address:

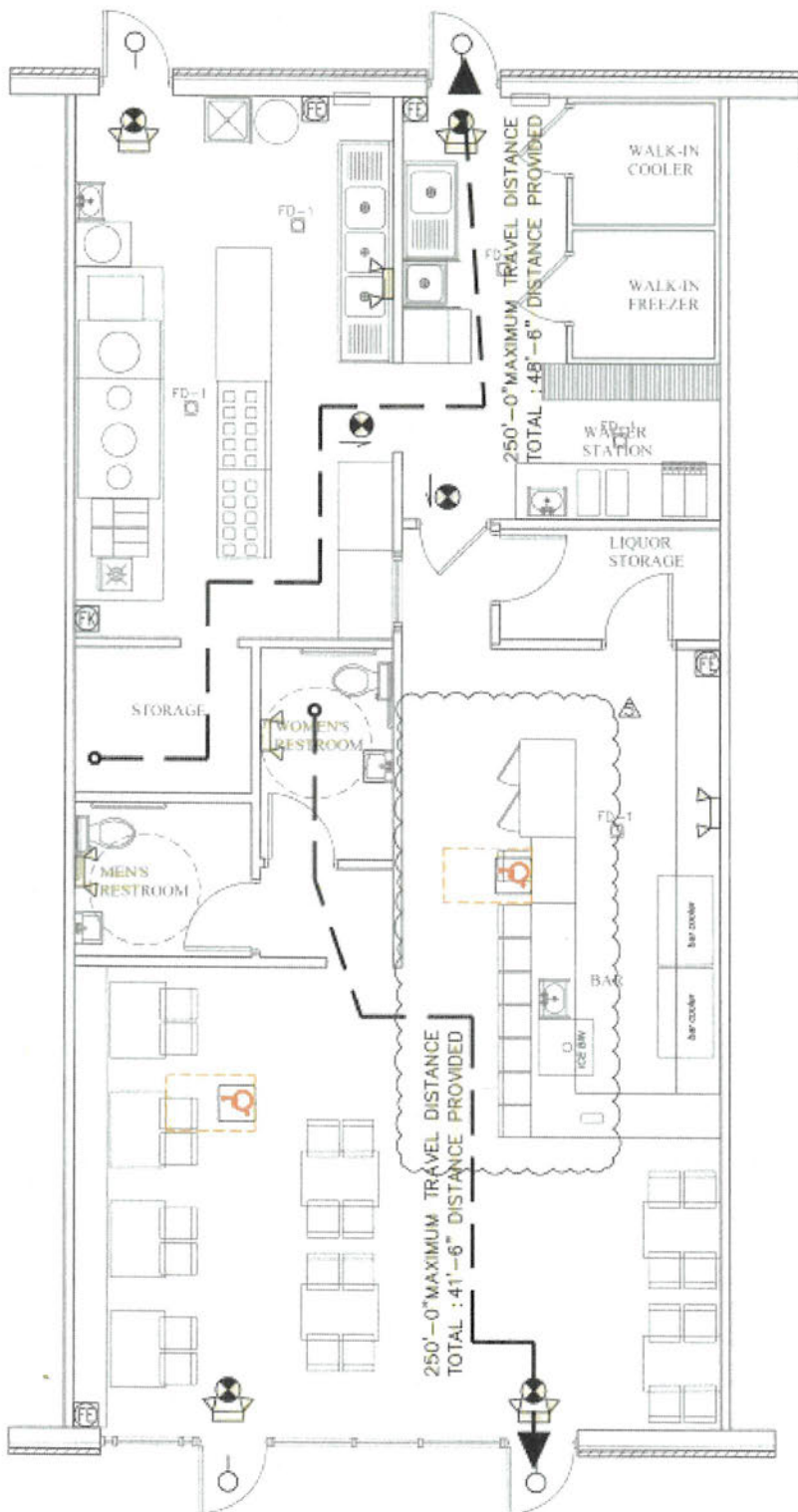
9999 GA-92 #130, Woodstock, GA 30188

FEDERAL TAX ID#: 99-4292338

GA SALES & USE TAX #:

Owner Phone Number:

Fax Number:



ACCESSIBILITY NOTE:
2010 ADA STANDARDS
502.2.1 DINING SURFACE
502.2.2 CLEAR FLOOR OR
POSITIONED FOR A PERSON
COMPLYING WITH 306.1
502.2.3 HEIGHT: THE TOP
EDGES MINIMUM AND :

2010 ADA STANDARDS
504.2 CHECK-OUT

504.2.2 ALL PORTIONS
BE LOCATED ADJACENT

504.4.1 SALES AND
504.4.2, THE ACCESS
SAME DEPTH AS 1

504.4.1.1 PARALLEL
36 INCHES LONG
FLOOR SHALL BE
WITH 305 SHALL BE
THE 36 INCH MIN

504.4.2 FORWARD
30 INCHES LONG
PROVIDED: KNEE SPACE
UNDER THE COUNTER
305 SHALL BE PER

DINING
DINING SEATING CAPACITY: 32
BAR SEATS: 8
TOTAL SEATS: 40
PROVIDE 40 X 5% = 2 ADA SEAT

NOTE
1.
2.
3.
4.
5.

2 FIRE

1 LIFE SAFETY PLAN
SCALE: 1/4" = 1'-0"

Woodstock High School
2010 Towne Lake Hills S Dr.,
Woodstock, Georgia 30189
7,800+/- LF (Radial)



SOUTH ON MAIN
CLUB TOWNHOME
PHASE 1
(Multi. Family Res.)
969 South on Main Dr.
2,498 L.F. (path)

WOOD GLEN SUBDIVISION
(Single Family Res.)
102 Woodglen Dr.
2,813 L.F. (path)

PLAT

JUBILEE CHURCH
(Non-denominational church)
260 Parkway 575,
3,936 L.F. (path)

Wok Provisions
9999 Hwy 92 Suite 130

TOP NOTCH KIDS CARE
(Daycare)
9914 Hwy 92
1,104 L.F. (path)

Wellstar Kennestone Hospital
677 Tower Rd, Marietta, GA
30060
44,000+/- LF (Radial)

(Not to Scale)

PREPARED FOR
Wok Provisions



MITCHELL SURVEYING
& CONSULTING, LLC

Surveying • Construction Layout • Consulting
3201 South Cherokee Lane • Suite 310
Woodstock, GA 30188
Tel: 770-924-2855 Fax: 770-485-6073
Email: cmitchell@msc-survey.com

PROPERTY DESCRIPTION
PARCEL ID # 15-1165-0006, AS RECORDED IN
DEED BOOK 13089, PAGE 456-459
CLERK OF SUPERIOR COURT OFFICE,
CITY OF WOODSTOCK,
CHEROKEE COUNTY, GEORGIA
LAND LOT 1165, 15TH DISTRICT, 2ND SECTION
9999 HWY 92 SUITE 130, WOODSTOCK, GEORGIA
30188

SURVEY TYPE: Alcohol License Survey

DATE OF FIELD SURVEY: N/A

MAP ISSUE DATE: 5/22/2025

JOB No. 25037.00



5/22/2025

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Delana Price, Community Development

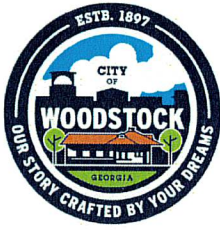
ITEM TYPE: License Approval

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Alcohol License - Anima Enterprise, Inc**

SUGGESTED ACTION: Request for approval for Sagor Chakravaty on behalf of Anima Enterprise, Inc. for the package sales of wine and malt beverages at a convenience store located at 226 Towne Lake Pkwy, within the city limits of Woodstock. Anima Enterprise, Inc. is solely owned by Sagor Chakravarty. The registered agent will be Sagor Chakravarty.

ATTACHMENTS:
[ANIMA SUPPORTING DOCS.pdf](#)



Development Services Division
12453 Highway 92, Woodstock, GA 30188
Office: (770) 592-6054
businesslicense@woodstockga.gov

ALCOHOL LICENSE APPLICATION (For office use only)

Business Name: Anima Enterprise Inc
Street Location: 2246 Towne Lake Pkwy 30188
OFFICE USE ONLY: Date Received 8/16/25 - pending Payment \$ 700.00 on 8/8/25
Method of Payment Received: web Fingerprint appointment: complete

Note: Office recommendation: Any office recommending denial shall attach written justification and any documents necessary to support the recommendation then forward to the next office for review.

Price 8/8/25 ☒ Requirements met ☐ Recommend denial
Development Srv Rep Signature Date
Comment sent payment link 8/8/2025
Heidi 8/14/25 ☒ Requirements met ☐ Recommend denial
Community Development Signature Date
Comment
cel 8/14/25 ☒ Requirements met ☐ Recommend denial
Records Clerk Signature Date
Comment
[Signature] 8/21/25 ☒ Requirements met ☐ Recommend denial
Police Signature Date
Comment

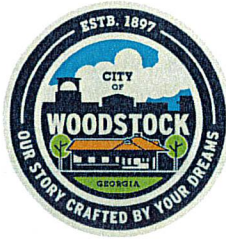
☒ AD E-MAILED TO CHEROKEE TRIBUNE, DATE: 8/22/25 TO RUN ON THE FOLLOWING
DATES: 8/28 : 9/4

☒ COMPLETED SIGNS; NOTIFIED APPLICANT OF HEARING AND TO PLACE SIGNS AT LOCATION.

☐ VERIFIED PUBLIC NOTICE SIGN IS PROPERLY POSTED BY: _____ DATE: _____

☒ COMPLETE AGENDA REQUEST AND FORWARD WITH APPLICATION TO LICENSE ADMINISTRATOR.

☐ CITY COUNCIL ACTION: ☐ APPROVED ☐ DENIED DATE: 9/8/25



Development Services Division
12453 Highway 92, Woodstock, GA 30188
Office: (770) 592-6054
businesslicense@woodstockga.gov

ALCOHOL LICENSE APPLICATION

☐ New Application & Ad Fee, \$700

DISTILLED SPIRITS \$5,000/yr
Plus monthly excise tax

- ☐ Restaurant
☐ Bar/Lounge
☐ Private Club
☐ Package Store
☐ Live Entertainment
☐ Manufacturing

MALT BEVERAGE \$1,000/yr

- ☐ Restaurant
☐ Bar/Lounge
☐ Private Club
☐ Package Store
☐ Live Entertainment
☒ Convenience Store
☐ Grocery/Super Store
☐ Manufacturing

WINE \$1,000/yr

- ☐ Restaurant
☐ Bar/Lounge
☐ Private Club
☐ Package Store
☐ Live Entertainment
☒ Convenience Store
☐ Grocery/Super Store
☐ Manufacturing

☐ Sunday Sales (Consumption only), \$500

☐ Ancillary Tasting, no fee Circle all that apply: MALT BEVERAGE WINE DISTILLED SPIRITS*
*for manufacturing only

☐ Ancillary Package, \$1,000 ea. Circle all that apply: MALT BEVERAGE WINE

☐ Brown-Bagging, \$100 Circle all that apply: MALT BEVERAGE WINE DISTILLED SPIRITS

☐ Special Event Facility License – separate application with applicable fees required

☐ Change of Registered Agent, \$100

BUSINESS INFORMATION -If Business Owner is Different from Applicant – Fingerprint and Consent Form required for each

☐ Sole Proprietorship ☐ Partnership ☒ Corporation ☐ LLC

Full Name of Business:

ANIMA ENTERPRISE INC

D/B/A:

Shell Food Mart no trade name

Street Address of Business:

226 TOWNE LAKE PKWY, WOODSTOCK, GA 30188

Location Phone Number:

770-485-8771

Name of Business Owner:

SAGLOR CHAKRAVATY

Mailing Address:

226 TOWNE LAKE PKWY, WOODSTOCK, GA 30188

FEDERAL TAX ID#: 33-3357509

GA SALES & USE TAX #:

Owner Phone Number:

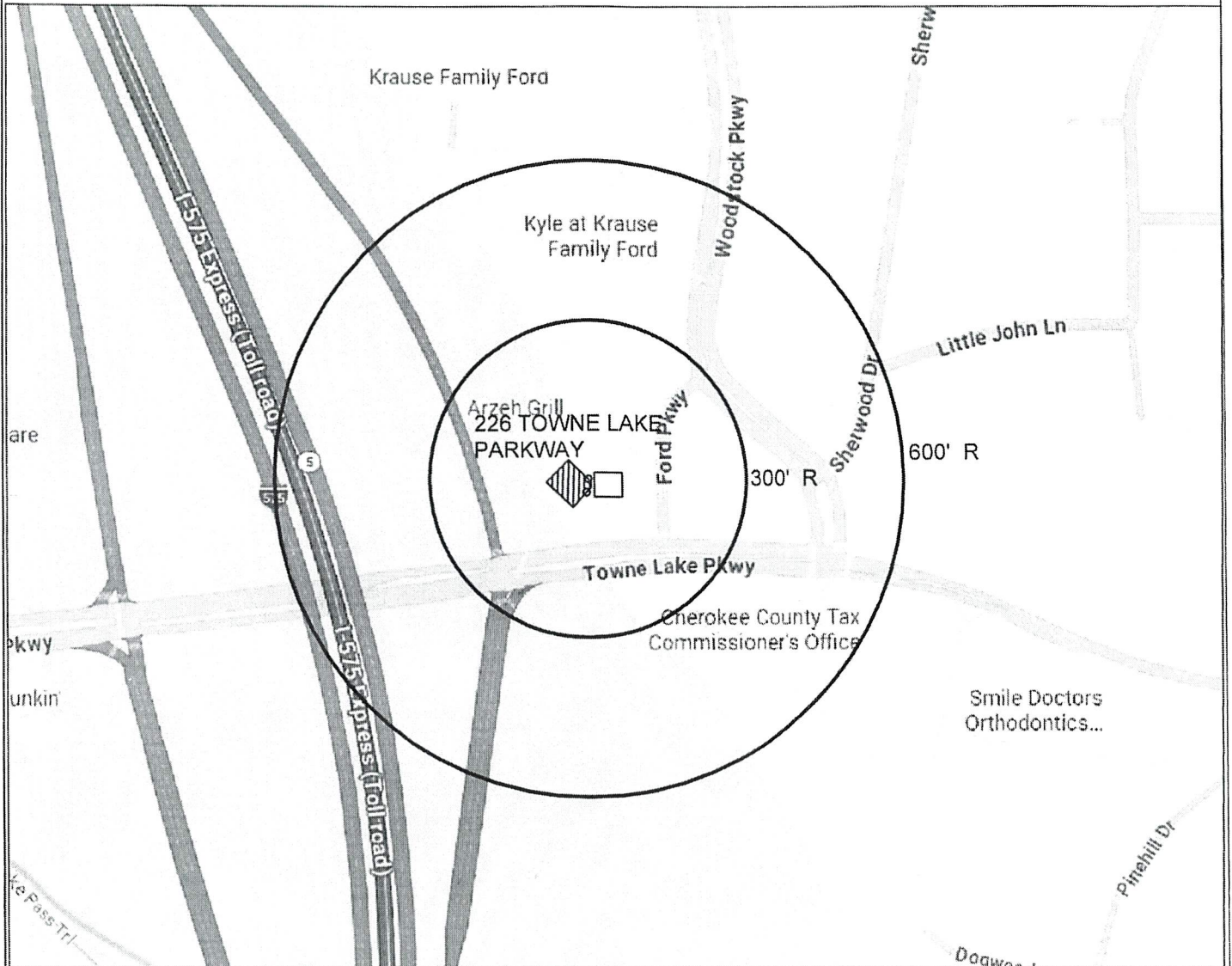
Fax Number:

770-485-8771

ATLANTA ENGINEERING SERVICES, INC. HAS NOT
PERFORMED A BOUNDARY LINE SURVEY AS PER
THE GEORGIA PLAT ACT O.C.G.A. 15-6-67,

ATLANTA ENGINEERING SERVICES

918 HOLCOMB BRIDGE ROAD, SUITE 201
ROSSELL, GEORGIA 30076
PHONE: 770-316-1720



DISTANCE MEASUREMENTS:

SCHOOL / SCHOOL GROUND:
WOODSTOCK ELEMENTARY SCHOOL
230 ROPE MILL ROAD, WOODSTOCK, GA 30188
4715' MEASURED IN A DIRECT ROUTE OF TRAVEL

COLLEGE: CHATTAHOOCHEE TECHNICAL COLLEGE
8371 MAIL STREET, WOODSTOCK, GA 30188
4207' MEASURED IN A DIRECT ROUTE OF TRAVEL

CHURCH: MT. OLIVE BAPTIST CHURCH
131 MILL STREET, WOODSTOCK, GA 30188
2112' MEASURED IN A DIRECT ROUTE OF TRAVEL

DAYCARE: PRIMROSE SCHOOL OF WOODSTOCK
401 SHERWOOD DRIVE, WOODSTOCK, GA 30188
460' MEASURED IN A DIRECT ROUTE OF TRAVEL

ALCOHOLIC LICENSE SURVEY FOR:

OWNER: SASOR CHAKRAVARTY

NO RESPONSIBILITY OR LIABILITY IS ASSUMED BY ATLANTA ENGINEERING SERVICES, INC. OR USE OF SURVEY FOR ANY OTHER PURPOSE INCLUDING, BUT NOT LIMITED TO USE OF SURVEY FOR SURVEY AFFIDAVIT, RESALE OF PROPERTY, OR TO ANY OTHER PERSON NOT LISTED IN CERTIFICATION, EITHER DIRECTLY OR INDIRECTLY.

Store Floor Plan

DOOR ①



MAIN DOOR

GAMEMACHINERIA

COUNTER

COUNTER

LAOIL / & OTHERS

GROCERY SHELF

CANDY SHELF

COFFEE
ALPHA

Food Display

KITCHEN

COOLER SHELF
BEER/NINE

OFFICE

BEER/WINE

COOLER - SHELF
DRINK & A

DOOR

BATHROOM
①

Bathroom
②

COOLER

DOOR ②



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Brian Borden, Parks & Recreation

ITEM TYPE: Purchasing

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Purchase of Playground Equipment - Little River Park**

SUGGESTED ACTION: Request for approval to purchase playground equipment from Great Southern Recreation for Little River Park in the amount of \$593,729.55.

The City is utilizing a master cooperative purchasing agreement between Cooperative Council of Governments (CCOG), Great Southern Recreation and Equalis Group, a national cooperative purchasing organization. Equalis issued RFP #COG-2165 for Playground Equipment and related solutions and awarded contract #COG-2165B to Great Southern Recreation. The master agreement and contract are attached for reference.

ATTACHMENTS:

[Great Southern Recreation Quote](#)
[Equalis Group & Great Southern Recreation Contract](#)
[LRP Playground Picture.png](#)
[Equalis-Group-Legal-Authority-Georgia.pdf](#)
[Master Cooperative Purchasing Agreement.pdf](#)



ORGANIZATION:	City of Woodstock	PROJECT TITLE:	Little River Park Playground
CONTACT:	Brian Borden	REVISION:	

TERRITORY MANAGER	DATE	TERRITORY	COUNTY	TERMS	COLORS
Chris Berrong	8/20/2025	1	Cherokee	Net 30	TBD

PART NUMBER	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
	1	Log Jam M4		
	1	Timber Tower 2 - Plastic Slide		
	1	Slide Platform		
	1	Log Pile 3.1		
	2	Bog Stilts		
	1	Moku Yama 4.1		
	8	Log Stepper		
	2	Embankment Slide		
	1	Log Jam S5		
	1	Palmetto Saucer		
				\$ -

SUBTOTAL FOR EQUIPMENT			\$	360,986.00
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	Certified Southern-built™ Installation			\$	113,295.80
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SAFETY SURFACE	6813	EWf	\$ 1.75	\$ 11,922.75
DRAINAGE	1	Drainage: 125LF 6" PVC:2 12"x12" NDS Sump Drain:Flared Outlet	\$ 6,500.00	\$ 6,500.00
BOULDER	1	Boulder Scope	\$ 45,000.00	\$ 45,000.00
SURFACING	450	Turf Embankment	\$ 18.50	\$ 8,325.00
SITE	450	Embankment Stabilization	\$ 14.00	\$ 6,300.00
PLAY	1	Community Play Things Scope	\$ 16,400.00	\$ 16,400.00

SUBTOTAL			\$	568,729.55
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TAX RATE			9.00%	
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SALES TAX NOT INCLUDED			-	
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EQUIPMENT FREIGHT			23,500.00	
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SURFACE FREIGHT			1,500.00	
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TOTAL			\$	593,729.55
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Please Note Exclusions and Expectations on Attached Contract Form

Company Mission: Every day our country battles the loneliness epidemic. We help fight back by building beautiful outdoor spaces that offer real connection to families and communities.



Great Southern Recreation & Equalis Group Publicly Procured Master Agreement Contract #COG-2165B

The Cooperative Council of Governments (**CCOG**), an Equalis Group Lead Agency, issued RFP #COG-2165 for Playground Equipment & Related Solutions on March 7, 2025 and subsequently entered into Contract #COG-2165B with Great Southern Recreation.

Additional information regarding the procurement process and contract award can be found on the [Great Southern Recreation page](#) at the Equalis Group website, including the Great Southern Recreation products and services available through the Master Agreement, RFP and scoring documents, the Master Agreement between CCOG and Great Southern Recreation, and pricing/discount model.

Entities Eligible to Purchase through the Master Agreement

This contract vehicle is immediately available to existing Equalis Group Members.

Not a Member yet? Any public sector entity in the country can join Equalis Group and begin utilizing any Equalis Group competitively solicited master agreement by completing the [membership registration form](#). New Members receive a fully executed copy of their completed membership form via email immediately and will receive their Equalis Group membership number within one-to-two days. There are no dues, fees, or obligations and completing the form takes less than five minutes.

Help with Membership, Procurement Questions & Navigating Our Contract Portfolio

Equalis Group's dedicated Member Engagement Team exists to support our Members. The team is readily accessible and is prepared to answer questions about membership, public sector purchasing compliance, Equalis Group's procurement and contracting processes, and our expansive portfolio of already-procured contract vehicles. Current and prospective Members can find their Member Engagement Team point person and direct contact information [here](#).

View all Equalis Group contracts and download a sortable Excel file with key information about each contract in our ever-expanding portfolio [here](#).

About Equalis

Equalis Group is a Public Sector purchasing cooperative. We deliver compliant, publicly procured cooperative agreements that Public Sector entities across the country can utilize to: *i*) quickly acquire the products and services they need; *ii*) receive better pricing through the collective buying power of Equalis Group Members; and, *iii*) save time through Equalis Group's legal and compliant alternative to conducting their own resource-consuming solicitation process.

Equalis Group partners with two primary Lead Agencies, Region 10 Education Service Center (**Region 10**) in Texas and The Cooperative Council of Governments (**CCOG**) in Ohio, to conduct rigorous and transparent competitive public sector procurement processes for critical products and services. Winning suppliers, distributors, and manufacturers are selected based on both qualitative criteria and pricing. The Lead Agencies then establish compliant already-procured Master Agreements with the winning vendors available to all agencies that join Equalis Group.





Under What Legal Authority Can Georgia Public Agencies & The State Of Georgia Purchase Through Equalis Group Master Agreements?

[Equalis Group](#) is an interlocal cooperative purchasing program operated through a national association of political subdivisions and state agencies. Georgia public agencies and the state of Georgia are eligible to [join](#) Equalis Group by executing the Equalis Group Master Intergovernmental Cooperative Purchasing Agreement, which is considered an intergovernmental agreement under Georgia law. Equalis Group Master Agreements are publicly procured and competitively solicited by Equalis Group Lead Agencies, which are considered public agencies under Georgia law.

1. The Interlocal Cooperation Act authorizes Georgia public agencies to jointly exercise any of its power or powers, privileges, or authority **(such as procurement and contracting)** with public agencies **(such as Equalis Group Lead Agencies)** in Georgia or outside of Georgia. Georgia public agencies are authorized to enter into intergovernmental agreements **(such as the Equalis Group Master Intergovernmental Cooperative Purchasing Agreement)** with public agencies in other states **(such as Equalis Group Lead Agencies)** to exercise any power **(such as procurement and contracting)** jointly.
2. Georgia Code authorizes the Department of Administrative Services to enter into or authorize agreements **(such as Equalis Group Master Agreements)** with cooperative purchasing organizations **(such as Equalis Group)** or other states and their political subdivisions **(such as Equalis Group Lead Agencies)** to lease, rent, purchase, or acquire [supplies](#), [materials](#), [equipment](#), and [services](#).
3. The Georgia Constitution authorizes the state of Georgia, any department or agency thereof, and any county, municipality, school district, or other political subdivision to enter into contracts **(such as the Equalis Group Master Intergovernmental Cooperative Purchasing Agreement)** with each other or any other public agency **(such as Equalis Group Lead Agencies)** for the provision of services **(such as procurement and contracting)** which the contracting parties are authorized to perform.

What is an Equalis Group Lead Agency?

Equalis Group Lead Agencies are public sector entities (e.g., state agencies, municipalities, counties, school districts, public colleges and universities, councils of governments, or special districts) lawfully established and operating under the applicable statutes of their respective states. They are authorized by state statutes to conduct public sector procurement processes, award and enter into Master Agreements with winning suppliers under applicable procurement guidelines (e.g., the responsible offeror whose proposal is most advantageous, with price and other factors considered), and make those Master Agreements available to public agencies nationwide through Equalis Group. See **The Legal Authority of Equalis Group Lead Agencies**, posted [here](#), for additional information regarding each Equalis Group Lead Agency and its authority to procure and enter into Master Agreements.

1. Under the Georgia Interlocal Cooperation Act, are Georgia Public Agencies Eligible to Join Equalis Group & Purchase through Equalis Group's Competitively Solicited Master Agreements?

[Title 36, Chapter 69A § 36-69A-1](#) cites [Title 36, Chapter 69A](#) of the Georgia Code as the "Interlocal Cooperation Act".

Georgia Code
Title 36 - Local Government
Chapter 69A - Interlocal Cooperation

Georgia Code § 36-69A-1. Short Title

This chapter shall be known and may be cited as the “Interlocal Cooperation Act.”

[Title 36, Chapter 69A § 36-69A-2](#) provides the purpose of the [Interlocal Cooperation Act](#).

Georgia Code § 36-69A-2. Purpose

It is the purpose of this chapter to permit counties and municipalities in this state the most efficient use of their powers by enabling them to cooperate with localities in other states on a basis of mutual advantage and provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities.

[Title 36, Chapter 69A § 36-69A-4](#) of the [Interlocal Cooperation Act](#) authorizes Georgia public agencies to jointly exercise any of its power or powers, privileges, or authority *(such as procurement and contracting)* with public agencies *(such as Equalis Group Lead Agencies)* in Georgia or outside of Georgia. Georgia public agencies are authorized to enter into intergovernmental agreements *(such as the Equalis Group Master Intergovernmental Cooperative Purchasing Agreement)* with public agencies in other states *(such as Equalis Group Lead Agencies)* to exercise any power *(such as procurement and contracting)* jointly.

Georgia Code § 36-69A-4. Joint Exercise of Powers, Privileges, or Authority; Agreements with Public Agencies of Other States; Required Information and Provisions; Limitations on Contracts

- (a)** *Any power or powers, privileges, or authority exercised or capable of exercise by a public agency of this state may be exercised and enjoyed jointly with any other public agency of any other state or of the United States to the extent that laws of such other state or of the United States permit such joint exercise or enjoyment. The authority for joint or cooperative action of political subdivisions shall apply to powers, privileges, or authority vested in, funded by, or under the control of their governing bodies.*
- (b)** *Any public agency in this state may enter into agreements with a public agency in another state for joint or cooperative action pursuant to the provisions of this chapter to effectuate the purposes of this chapter. Appropriate action of the governing bodies of the participating public agencies by resolution or otherwise pursuant to law shall be necessary before any such agreement may enter into force. Any such agreement shall be subject to the requirements provided by the Constitution and general laws of this state with respect to intergovernmental contracts.*

[Title 36, Chapter 69A § 36-69A-3](#) defines terms utilized in the [Interlocal Cooperation Act](#).

Georgia Code § 36-69A-3. Definitions

As used in this chapter, the term:

(1) “Public agency” means:

- (A)** *Any political subdivision of this state other than a county school district or independent school district;*
- (B)** *Any volunteer fire department;*

(C) Any volunteer rescue squad;

(D) Any agency of the state government or of the United States; and

(E) Any political subdivision of another state.

(2) "State" means a state of the United States.

2. Under Georgia Law, is the State of Georgia Eligible to Join Equalis Group & Purchase through Equalis Group's Competitively Solicited Master Agreements?

[Title 50, Chapter 5, Article 3, Part 1 § 50-5-51](#) of the Georgia Code authorizes the Department of Administrative Services to enter into or authorize agreements (*such as Equalis Group Master Agreements*) with cooperative purchasing organizations (*such as Equalis Group*) or other states and their political subdivisions (*such as Equalis Group Lead Agencies*) to lease, rent, purchase, or acquire supplies, materials, equipment, and services.

Georgia Code

Title 50 - State Government

Chapter 5 - Department of Administrative Services

Article 3 - State Purchasing

Part 1 - General Authority, Duties, and Procedure

Georgia Code § 50-5-51. Power, Authority, and Duty of Department

The Department of Administrative Services shall have the power and authority and it shall be the department's duty, subject to this part:

- (1)** *To canvass all sources of supply and to contract for the lease, rental, purchase, or other acquisition of all supplies, materials, equipment, and services other than professional and personal employment services required by the state government or any of its offices, agencies, departments, boards, bureaus, commissions, institutions, or other entities of this state under competitive bidding in the manner and subject to the conditions provided for in this article;*
- (9)** *To enter into or authorize agreements with cooperative purchasing organizations or other states and their political subdivisions to effectuate the purposes and policies of this chapter;*

3. Under the Georgia Constitution, are the State of Georgia and Georgia Political Subdivisions Authorized to Join Equalis Group & Purchase through Equalis Group's Competitively Solicited Master Agreements?

[Article IX, Section III, Paragraph I](#) of the Georgia Constitution authorizes the state of Georgia, any department or agency thereof, and any county, municipality, school district, or other political subdivision to enter into contracts (*such as the Equalis Group Master Intergovernmental Cooperative Purchasing Agreement*) with each other or any other public agency (*such as Equalis Group Lead Agencies*) for the provision of services (*such as procurement and contracting*) which the contracting parties are authorized to perform.

Georgia Constitution
Article IX - Counties and Municipal Corporations
Section III - Intergovernmental Relations

Paragraph I. Intergovernmental contracts.

(a) *The state, or any institution, department, or other agency thereof, and any county, municipality, school district, or other political subdivision of the state may contract for any period not exceeding 50 years with each other or with any other public agency, public corporation, or public authority for joint services, for the provision of services, or for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services, or facilities which the contracting parties are authorized by law to undertake or provide. By way of specific instance and not limitation, a mutual undertaking by a local government entity to borrow and an undertaking by the state or a state authority to lend funds from and to one another for water or sewerage facilities or systems or for regional or multijurisdictional solid waste recycling or solid waste facilities or systems pursuant to law shall be a provision for services and an activity within the meaning of this Paragraph.*

Legal Disclaimer

*Please keep in mind that this information is not intended to provide advice on any specific legal matter or professional service to any Equalis Group member, supplier partner, or other person or entity. It is designed only to provide general information. This document is not intended to be a comprehensive summary of recent developments in the law, treat exhaustively the subjects covered, provide legal advice, or render a legal opinion. Equalis Group and its members are not attorneys and are not responsible for any legal advice and the information and opinions presented should not be used or referred to as primary legal sources. **This is not a substitute for the advice of an attorney.***

Although Equalis Group has attempted to present materials that are accurate and useful, it is possible that some material is outdated. The user may not hold Equalis Group liable for any negligence, inaccuracy, error, or omission, regardless of cause. In addition, certain links provided with this information connect to websites maintained by third parties. Equalis Group has no control over third-party websites or the information, goods, or services provided by such third parties, and shall have no liability for the use or reliance by a user on these third-party websites.

Equalis Group encourages political subdivisions, units of local government, state agencies, other public agencies, and supplier partners to have appropriate legal counsel review the applicable articles under State Statutes to determine their eligibility to utilize Equalis Group's competitively solicited contracts.

THIS MASTER COOPERATIVE PURCHASING AGREEMENT (this "**Master Agreement**") is entered into by and between The Cooperative Council of Governments, Inc. ("**CCOG**"), Great Southern Recreation LLC (the "**Winning Supplier**"), and Equalis Group ("**Equalis Group**"). Throughout this Master Agreement, CCOG, Winning Supplier, and Equalis are referred to interchangeably as in the singular "**Party**" or in the plural "**Parties**."

1. RECITALS

A. CCOG is a Council of Governments formed under Chapter 167 of the Ohio Revised Code and serves as a lead agency (a "**Lead Public Agency**") for Equalis Group ("**Equalis Group**"), a national cooperative purchasing organization, by publicly procuring Master Agreements for products and services to be made available to current and prospective Equalis Group members ("**Equalis Group Member**" or "**Member**").

B. Equalis Group is the third-party procurement administrator for and duly authorized agent of CCOG, and in that role manages the procurement, contract management, marketing, sales, reporting, and financial activities of, for, and on behalf of CCOG at the direction and with the authorization of the CCOG Board of Directors.

C. To the extent that the laws of a state, region, territory, and/or country permit, any public sector entity may join Equalis Group as a Member. The term "**Public Sector Entities**" includes, but is not limited to, political subdivisions, municipal corporations, counties, townships, villages, school districts, special districts, public institutions of higher education or training, units of government, state/regional/territorial agencies, state/regional/territorial governments, federal/national agencies, federal/national governments, and other entities receiving financial support from tax monies and/or public funds.

D. Any organization that is exempt from federal income tax under Section 501(c)(3) of the IRS Code, and any other entity if permitted under the IRS Code and other applicable law, including for-profit companies, may also join Equalis Group as a Member.

E. Equalis Group makes its Master Agreements available through groups and associations ("**Association Partners**") that contract with Equalis Group for the purpose of providing additional benefits to the members of such Association Partners.

F. Members, Association Partners, and Association Partners' members are referred to throughout this Master Agreement as Equalis Group participants ("**Equalis Group Participants**").

G. CCOG issued a request for proposal. #COG-2165 ("RFP") on behalf of Equalis Group Participants and solicited responses from companies ("**Respondent**") for playground equipment & related solutions and awarded a contract to Winning Supplier as a responsible Respondent whose proposal was most advantageous to CCOG. The products and services made available in this contract are defined by the contents of the Winning Supplier's Cost Proposal submission ("**Products & Services**").

H. CCOG and Equalis Group agree to make the Products & Services from Winning Supplier available to Equalis Group Participants and Winning Supplier agrees to provide the same to Equalis Group Participants who purchase Products & Services ("**Program Participants**") subject to the terms of this Master Agreement.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree to the following terms and conditions:

2. TERMS & CONDITIONS

2.1. Personnel & Equipment. The Parties agree that the number and types of any subcontractors, dealers, distributors, personnel, or specialized equipment which may be required to furnish Products & Services to Program Participants will be determined by Winning Supplier. Winning Supplier agrees to engage the number and types of subcontractors, personnel, and/or specialized equipment necessary to furnish the types of Products & Services to all Program Participants throughout the Term of this Master Agreement and any Customer Agreement.

2.2. Supplemental Agreements. Winning Supplier may enter into separate supplemental agreements with an Equalis Group Participant and/or Program Participant to further define the terms and conditions of purchasing Products & Services pursuant to this Master Agreement ("**Customer Agreement**"). Notwithstanding the foregoing, by ordering products or services under this Master Agreement, all terms and conditions of this Master Agreement will be incorporated into a resulting Customer Agreement unless the Customer Agreement as mutually agreed between Winning Supplier and the Program Participant states otherwise. Any Customer Agreement entered into as a result of this contract is exclusively between the Program Participant and Winning Supplier. Neither CCOG, Equalis Group, its agents, Member and employees shall be made party to any claim for breach of such agreement.

2.3. Pricing; Products & Services

a. Not-To-Exceed Pricing. All contract pricing is "*Not-To-Exceed Pricing*" where Members will receive pricing that does not exceed the per unit pricing provided by the Respondent in Attachment B. Winning Supplier may adjust pricing lower if needed, without any approval needed, but cannot exceed the pricing on their contract price list.

b. Pricing Adjustments. No price increases are permitted within the first ninety (90) days of this contract's Effective Date. Should it become necessary or proper during the Term of this Agreement to make any change in design or any alterations that will increase expense, Equalis Group must be notified immediately. Price increases must be approved by CCOG or Equalis Group and no payment for additional materials or services, beyond the amount stipulated in the Agreement, shall be paid without prior approval. All price increases must be supported by manufacturer documentation, or a formal cost justification letter. In instances of an increase in price, Winning Supplier must honor current pricing for thirty (30) days after approval of new pricing and written notification from Equalis Group.

It is Winning Supplier's responsibility to keep all pricing up to date and on file with Equalis Group. All price changes must be provided to Equalis Group, using the same format as was accepted in the original contract.

c. Rates & Charges. The rates, fees, and charges to be charged to and paid by Program Participants for Products & Services are set forth in contract price list. Winning Supplier agrees that there are no other applicable rates, fees, charges, or other monetary incentives for Products & Services except those set forth in Winning Supplier's cost proposal.

d. Products & Services Additions and Deletions. New products and/or services that are included in the scope of work of the original RFP may be added to the contract. Winning Supplier may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. CCOG or Equalis may require additions to be submitted with documentation from Participating Members demonstrating an interest in, or a potential requirement for, the new product or service. CCOG or Equalis may reject any additions without cause.

2.4. The Term. This Master Agreement and the Appendices attached hereto will become effective as of effective date identified in the **Master Agreement Signature Form** (the “**Effective Date**”). This Master Agreement will remain in effect for four (4) years and will expire on the date identified in the **Master Agreement Signature Form** (the “**Termination Date**”) unless extended, terminated, or cancelled as set forth in the Master Agreement (the “**Initial Term**”). This Master Agreement may be renewed for one (1) additional one (1) year period by CCOG (a “**Renewal Term**”) unless this Master Agreement is terminated as set forth herein. By mutual consent of the Parties, the Term of this Master Agreement may be extended beyond the Initial and Renewal Term (the “**Extended Term**”). The Initial Term together with all Renewal Terms and Extended Terms exercised are hereinafter collectively referred to as the “**Term**.”

2.5. Formation of Contract

a. Respondent Contract Documents. CCOG and Equalis Group will review proposed Respondent contract documents. Respondent’s contract document shall not become part of CCOG and Equalis Groups’ contract with Respondent unless and until an authorized representative of CCOG and Equalis Group reviews and approves it.

b. Entire Agreement. This Master Agreement, including its Recitals, together with all components of the RFP, the components of the Winning Supplier’s proposal, attachments, appendices, and exhibits hereto, constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior oral or written representations and agreements with regard to the same subject matter. The Parties acknowledge that this Master Agreement has been negotiated and incorporates their collective agreement as to the provisions to be contained herein. Therefore, no presumption will arise giving benefit of interpretation by virtue of authorship of any provision of this Master Agreement, and any ambiguity may not be construed for or against any Party. Winning Supplier’s complete and final RFP response is hereby incorporated into and made part of this Master Agreement.

c. Modification. No release, discharge, abandonment, waiver, alteration, or modification of any of the provisions of this Master Agreement, or any of the Appendices incorporated herein, shall be binding upon any Party unless set forth in a writing signed by authorized representatives of the Parties.

d. Assignment. This Master Agreement and the rights and obligations hereunder may not be assignable by any Party hereto without the prior written consent of the other Parties, which consent shall not be unreasonably withheld, conditioned, or delayed, provided, however, that Winning Supplier and Equalis Group may assign their respective rights and obligations under this Master Agreement without the consent of the other Parties in the event either Winning Supplier or Equalis Group shall hereafter effect a corporate reorganization, consolidation, merger, merge into, sale to, or a transfer of all or substantially all of its properties or assets to another entity. Subject to the preceding sentence, this Master Agreement will be binding upon, inure to the benefit of, and be enforceable by the Parties and their respective successors and assigns. Any instrument purporting to make an assignment in violation of this section shall be null and void. This Master Agreement may be extended to additional entities affiliated with the Parties upon the mutual agreement of the Parties. No such extension will relieve the extending Party of its rights and obligations under this Master Agreement.

e. Order of Precedence.

- (1) General terms and conditions of Master Agreement
- (2) Specifications and scope of work, as awarded
- (3) Attachments and exhibits to the Master Agreement
- (4) The solicitation and all attachments thereto; and
- (5) The Respondent's proposal and all attachments thereto.

2.6. Confidentiality.

a. Obligation. The nature and details of the business relationship established by this Master Agreement, and the business information regarding the other Party(ies) (the "**Disclosing Party**") to which a Party(ies) (the "**Receiving Party**") may become privy during the Term of this Master Agreement (collectively, the "**Information**") constitute confidential and proprietary information, the disclosure, copying, or distribution of which could result in competitive harm to the Disclosing Party. Each Party agrees to maintain the other Parties' Information in the strictest confidence and agrees not to disclose, copy, or distribute the other Parties' Information, whether orally or in writing, directly or indirectly, in whole or in part, except to those of the Receiving Party's employees, agents, subcontractors, and suppliers with a need to know the Information. The foregoing will not limit a Receiving Party, for purposes of marketing, from informing actual or potential Equalis Group Participants of the existence of a contractual relationship between the Parties. The Parties further agree that they will require that all of their employees, agents, subcontractors, and suppliers abide by the terms of these confidentiality obligations. The confidentiality obligations set forth in this section will continue in effect for the Term of this Master Agreement and for a period of two (2) years after the date this Master Agreement is terminated or expires.

b. Exceptions. Nothing herein will apply to any information (a) which is or becomes generally available to the public other than as a result of a disclosure by a Receiving Party or its representatives, (b) which was available on a non-confidential basis prior to its disclosure by the Disclosing Party or its representatives, (c) which becomes available to a Receiving Party on a non-confidential basis from a source other than the Disclosing Party or its representatives, provided that such source is not known to be subject to any prohibition against transmitting the information, (d) which is disclosed pursuant to an order of court; provided that in the event that proprietary information is disclosed or threatened to be disclosed pursuant to this clause (d), the Receiving Party will give the original Disclosing Party prompt, written Notice, as hereinafter defined, of such threatened disclosure and the right to defend against such disclosure, at Disclosing Party's expense, and provided further that the original Receiving Party will cooperate reasonably in such defense, or (e) which is subject to a Freedom of Information Act Request or other public records request to which a Party is, or may be, required to respond by applicable law.

2.7. Indemnification. Winning Supplier shall protect, indemnify, and hold harmless both CCOG and Equalis Group, administrators, employees, and agents ("**Indemnified Parties**") against all claims, damages, losses and expenses ("**Claims**") arising out of or resulting from the actions of Winning Supplier, Winning Supplier employees or subcontractors in the preparation of the solicitation and the later performance under the contract, including any Customer Agreements with Program Participants ("**Losses**").

2.8. Winning Supplier Insurance. During the Term of this Master Agreement, and for two (2) years following expiration or termination of this Master Agreement, Winning Supplier, at its own expense, shall maintain and shall require that its agents, subcontractors, and suppliers engaged in Winning Supplier's performance of its duties under this Master Agreement maintain general liability insurance, property insurance, and automobile insurance (at a minimum, in the amount of \$1,000,000 per occurrence/\$5,000,000 annual aggregate) applicable to any claims, liabilities, damages, costs,

or expenses arising out of its performance under this Master Agreement, or any Appendix, and with respect to, or arising out of, Winning Supplier's provision of Products & Services to Program Participants. CCOG, Equalis Group, and their respective officers, directors, employees, and agents will be named as certificate holders on Winning Supplier's related insurance policies. All such insurance policies shall incorporate a provision requiring the giving of written Notice to CCOG and Equalis Group at least thirty (30) days prior to the cancellation, nonrenewal, and/or material modification of any such policies. Winning Supplier shall submit to Equalis Group within ten (10) calendar days after the Effective Date of this Master Agreement, and prior to furnishing Products & Services to any Program Participants, valid certificates evidencing the effectiveness of the foregoing insurance policies. Winning Supplier shall provide such valid certificates on an annual basis until the terms of this section are no longer applicable.

2.9. Termination Rights. The Parties shall have the termination rights set forth below.

a. Insolvency. If a petition in bankruptcy is filed by any Party, or if any Party is adjudicated as bankrupt, or if any Party makes a general assignment for the benefit of creditors, or if a receiver is appointed on account of the insolvency of any Party, then the other Parties, without prejudice to any other right or remedy, may terminate this Master Agreement upon giving at least five (5) business days prior written Notice of such termination.

b. Mutual Consent. This Master Agreement, or any Appendix, may be terminated at any time by the mutual written consent of the Parties.

c. Breach. In the event that any Party commits a material breach of its obligations under this Master Agreement, except for a payment obligation, the non-breaching Party(ies) may provide written Notice describing the material breach to the breaching Party. The breaching Party will have thirty (30) calendar days to cure such breach or provide acceptable reassurance to the non-breaching Party(ies), or, if the Parties agree that a cure or reassurance is not feasible within thirty calendar (30) days, such period of time for cure or satisfactory reassurance as the Parties may agree in writing. If the breach is not cured within such period or if satisfactory reassurance is not accepted by the non-breaching Party(ies) in such period, then the Party(ies) not in breach may terminate this Master Agreement upon ten (10) business days written Notice at the Addresses for Notices.

2.10. Effects of Termination. Upon termination of this Agreement for any reason, all Customer Agreements entered into with Program Participants shall terminate upon the Customer Agreement's current date of expiration. Winning Supplier shall immediately cease any sales of Products & Services to any Program Participant under and through the terms of this Master Agreement. Following the date of termination, Winning Supplier shall not be precluded from selling its products and services to individuals, businesses, and entities that were Program Participants when this Master Agreement was in effect either directly or through some other contract vehicle. Following the date of termination, CCOG and Equalis Group shall not be precluded from transitioning individuals, businesses, and entities that were Program Participants when this Master Agreement was in effect to another agreement or Equalis Group supplier partner.

2.11. Audit of Winning Supplier. CCOG and Equalis Group, whether directly or through an independent auditor or accounting firm, shall have the right to perform audits, including inspection of books, records, and computer data relevant to Winning Supplier's provision of Products & Services to Program Participants pursuant to this Master Agreement, to ensure that pricing, inventory, quality, process, and business controls are maintained; provided, however, that such inspections and audits will be conducted upon reasonable notice to Winning Supplier and so as not to unreasonably interfere with Winning Supplier's business or operations.

2.12. Force Majeure. This Master Agreement will be temporarily suspended during any period to the extent that any Party during that period is unable to carry out its obligations under this Master Agreement or the Appendices by reason of an Act of God or the public enemy, act of terrorism, epidemic or pandemic, fire, flood, labor disorder not caused by

Winning Supplier, civil commotion, closing of the public highways not caused by Winning Supplier, government interference, government regulations, or any other event or occurrence beyond the reasonable control of the affected Party ("**Event of Force Majeure**"). No Party will have any liability to the other Party(ies) for a delay in performance nor failure to perform to the extent this Master Agreement or any Appendix is so temporarily suspended; provided that nothing contained herein shall apply to payment obligations with respect to obligations which have already been performed under this Master Agreement. If the provision of Products & Services are impeded due to an Event of Force Majeure, then Winning Supplier may apportion the provision of Products & Services among its present and future customers on a fair and reasonable basis after consulting with Equalis Group and the Program Participants potentially affected and in a manner that would not reasonably be expected to disproportionately affect Program Participants.

2.13. Notices. All notices, claims, certificates, requests, demands, and other communications required or permitted hereunder ("**Notice**") must be in writing and will be deemed given to the Addresses for Notices (a) when delivered personally to the recipient, (b) upon delivery by reputable overnight courier service (charges prepaid), or (c) upon delivery or refusal of delivery by certified or registered mail, return receipt requested, and addressed to the intended recipient. The Parties agree that the day-to-day business communications, including notification of a change of address, pricing updates, or revisions to any Appendix, may be made via electronic communication.

a. Addresses for Notices. Written notices for the Winning Supplier will be sent to the remittance address provided with the Winning Supplier's proposal.

i. If to **CCOG**:

The Cooperative Council of
Governments, Inc.
Attn: Board President
6001 Cochran Road, Suite 333
Cleveland, Ohio 44139
Facsimile: 440.337.0002

ii. If to **EQUALIS GROUP**:

Equalis Group, LLC.
Attn: Eric Merkle, EVP
5540 Granite Parkway,
Suite 200
Plano, Texas 75024

2.14. Waiver. Other than the rights and obligations with respect to payment provided by this Master Agreement, waiver by any Party(ies) of or the failure of any Party(ies) hereto to enforce at any time its rights with regard to any breach or failure to comply with any provision of this Master Agreement by the other Party(ies) may not be construed as, or constitute, a continuing waiver of such provision, or a waiver of any other future breach of or failure to comply with the same provision or any other provision of this Master Agreement.

2.15. Governing Law; Invalidity. This Master Agreement shall be construed and enforced in accordance with, and governed by, the laws of the State of Ohio without regard to rules of conflict of laws. If any provision of this Master Agreement is declared unlawful or unenforceable by judicial determination or performance, then the remainder of this Master Agreement shall continue in force as if the invalidated provision did not exist. Any suits filed by any Party pursuant to this Master Agreement shall be brought in a court of competent jurisdiction located in Cuyahoga County, Ohio. In the event any Party initiates a suit and that suit is adjudicated by a court of competent jurisdiction, the prevailing Party shall be entitled to reasonable attorney's fees and costs from the non-prevailing Party in addition to any other relief to which the court determines the prevailing Party is entitled or awarded.

2.16. No Third-Party Beneficiaries; Survival of Representations. This Master Agreement is made solely for the benefit of the Parties to it, and no other persons will acquire or have any right under or by virtue of this Master Agreement. Except

as otherwise provided herein, all representations, warranties, covenants, and agreements of the Parties shall remain in full force and effect regardless of any termination of this Master Agreement, in whole or in part.

2.17. Execution in Counterparts. This Master Agreement may be executed in one or more counterparts, each of which will be deemed an original. For purposes of this Master Agreement, a facsimile, scanned, or electronic signature will be deemed an original signature.

2.18. Nondiscrimination & Intimidation.

a. Winning Supplier expressly agrees that in the hiring of employees for the performance of work or services under this Master Agreement or any subcontract that takes place in the State of Ohio, Winning Supplier, its subcontractors, or any person acting on a Winning Supplier's or its subcontractor's behalf shall not discriminate in the hiring of employees by reason of race, creed, sex, disability as defined in **Section 4112.01** of the Ohio Revised Code nor shall it discriminate against any citizen of the State of Ohio in the employment of labor or workers who are qualified and available to perform the Work to which the employment relates.

b. Winning Supplier expressly agrees that Winning Supplier, any of its subcontractors, or any person on behalf of Winning Supplier or its subcontractors in any manner shall not discriminate against or intimidate any employee hired for the performance of work or services under this Master Agreement on account of race, creed, sex, disability as defined in **Section 4112.01** of the Ohio Revised Code, or color.

c. Winning Supplier expressly agrees to include principally similar provisions of this section in each of its written subcontractor agreements for the Products & Services subject to this Master Agreement.

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REQUEST FOR PROPOSALS:
Playground Equipment & Related Solutions

RFP #:
COG-2165

ISSUED BY:
The Cooperative Council of Governments
On Behalf of Equalis Group

*6001 Cochran Road, Suite 333
Cleveland, Ohio 44139*

DATED:
March 7, 2025

SECTION TWO:
Proposal Submission Documents, Technical Proposal, Cost
Proposal and Other Required Forms

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PROPOSAL FORM CHECKLIST

The following documents must be submitted with the Proposal

The below documents can be found in Section 2; Proposal Submission and Required Forms and must be submitted with the proposal. Please note Proposal Form 2 is a separate attachment (attachment B).

TECHNICAL PROPOSAL

- ☐ **Proposal Form 1: Technical Proposal**

PROPOSAL PRICING: Attachment B is provided separately in a Microsoft Excel file and is required to complete your cost proposal.

- ☐ **Proposal Form 2: Cost Proposal**

OTHER REQUIRED PROPOSAL FORMS:

- ☐ **Proposal Form 3: Diversity Vendor Certification Participation**
- ☐ **Proposal Form 4: Certifications and Licenses**
- ☐ **Proposal Form 5: Unresolved Findings for Recovery**
- ☐ **Proposal Form 6: Mandatory Disclosures**
- ☐ **Proposal Form 7: Dealer, Reseller, and Distributor Authorization**
- ☐ **Proposal Form 8: Mandatory Supplier & Proposal Certifications**
- ☐ **Proposal Form 9: Clean Air Act & Clean Water Act**
- ☐ **Proposal Form 10: Debarment Notice**
- ☐ **Proposal Form 11: Lobbying Certification**
- ☐ **Proposal Form 12: Contractor Certification Requirements**
- ☐ **Proposal Form 13: Boycott Certification**
- ☐ **Proposal Form 14 Federal Funds Certification Form**
- ☐ **Proposal Form 15 FEMA Funding Requirements Certification Form**
- ☐ **Proposal Form 16: Arizona Contractor Requirements**
- ☐ **Proposal Form 17: New Jersey Requirements**
- ☐ **Proposal Form 18: General Terms and Conditions Acceptance Form**
- ☐ **Proposal Form 19: Equalis Group Administration Agreement Declaration**
- ☐ **Proposal Form 20: Master Agreement Signature Form**

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PROPOSAL FORM 1: TECHNICAL PROPOSAL

1. OVERVIEW & QUALIFICATIONS		
1.1. Company Information		
1.1.1. Company Name:	<u>Enter legal name of entity responding to the RFP.</u>	
1.1.2. Corporate Street Address:	<u>Street Address, City, State & Zip.</u>	
1.1.3. Website:	<u>Click or tap here to enter text.</u>	
1.1.4. Formation. In what year was the company formed? For how long has your company been operating under its present business name? If your company has changed its business name, include the most recent prior business name and the year of the name change.	<u>Click or tap here to enter text.</u>	
1.1.5. Primary Point of Contact. Provide information about the Respondent representative/contact person authorized to answer questions regarding the proposal submitted by your company:	Name:	<u>Justin</u>
	Title:	<u>President</u>
	Phone:	<u>6155426644</u>
	E-Mail Address:	<u>Justin@GreatSouthernRec.com</u>
1.1.6. Authorized Representative. Print or type the name of the Respondent representative authorized to address contractual issues, including the authority to execute a contract on behalf of Respondent, and to whom legal notices regarding contract termination or breach, should be sent (if not the same individual as in 1.1.9., provide the following information on each such representative and specify their function).	Name:	<u>Justin Vance</u>
	Title:	<u>President</u>
	Phone:	<u>6155426644</u>
	E-Mail Address:	<u>Justin@GreatSouthernRec.com</u>
1.2. Financial Strength & Legal Considerations		
1.2.1. Financial Strength. Demonstrate your financial strength and stability with meaningful data. This could include, but is not limited to, such items as financial statements, SEC filings, credit & bond	<u>Financials provided through a secure link upon request.</u> <u>Bank letters, letters of credit, bonding capacity, bid bonds, etc... all provided. All information is considered "Confidential"</u>	

<p>ratings, letters of credit, and detailed reference letters.</p> <p>Note: If the information disclosed in your response is considered "Trade Secret" as defined in Ohio Revised Code, Respondents may mark the information as a "Trade Secret" and the response will be redacted from any future use of the RFP response.</p>	<p><u>GSR CFO is Jeff McDougal. He can be reached at Jeff@GreatSouthernRec.com</u></p>
<p>1.2.2. Bankruptcy & Insolvency. Describe any bankruptcy or insolvency for your organization (or its predecessors, if any) or any principal of the firm in the last three (3) years.</p>	<p><u>None</u></p>
<p>1.2.3. Litigation. Describe any litigation in which your company has been involved in the last three (3) years and the status of that litigation.</p>	<p><u>None</u></p>
<p>1.3. Industry Qualifications</p>	
<p>1.3.1. Company Identification. How is your organization best identified? Is it a manufacturer, distributor, dealer, reseller, or service provider?</p>	<p><u>Great Southern Recreation is a licensed General Contractor in multiple states and is a distributor of leading park and recreation equipment.</u></p>
<p>1.3.2. Manufacturer Authorization. If your company is best described as a distributor, dealer, reseller, or similar entity please certify that your organization is authorized to sell the products and services at the price points disclosed in this proposal.</p>	<p><u>Attached</u></p>
<p>1.3.3. Authorized Distributors, Agents, Dealers, or Resellers. Describe the different channels in which this contract will be made available to Equalis Group Members. Your response should include, but is not limited to, whether your organization will serve as the single point of sale or if the contract will be made available through a network of distributors, agents, dealers, or resellers.</p>	<p><u>This contract would be made primarily available to municipalities and school systems in IL, KS, MO, IA, TN, AL, MS, GA, SC, KY, WV, NC, FL and VA.</u></p>

<p>NOTE: Respondents intending to authorize distributors, agents, dealers, or resellers must complete <u>Proposal Form 7 - Dealer, Distributor and Reseller Authorization Form</u>.</p>	
<p>1.3.4. Network Relationship. If your company is best described as a manufacturer or service provider, please describe how your dealer, distributor, or contractor network operates to sell and deliver the Products & Services proposed in this RFP. If applicable, is your network independent or company owned?</p>	<p><u>N/A</u></p>
<p>1.3.5. Industry Experience. How long has your company provided the products and services outlined in your proposal? What percentage of your company's revenue in each of the last three (3) full calendar years was generated from these products and services?</p>	<p><u>GSR has build hundreds of playgrounds each year since 2014. 100% of our company revenue is derived from this type of work.</u></p>
<p>1.3.6. Geographic Reach. Describe your company's current service area in the United States and which areas you intend to offer services under a resulting contract if awarded.</p>	<p><u>IL, KS, MO, IA, TN, AL, MS, GA, SC, KY, WV, NC, FL and VA.</u></p>
<p>1.3.7. Socio-economically Disadvantaged Business Engagement. Does bidder commit to take all affirmative steps set forth in 2 CFR 200.321 to assure that minority businesses, women's business enterprises, labor surplus area firms are used when possible.</p>	<p>X Yes <input type="checkbox"/> No</p>
<p>1.3.8. Certifications and Licenses. Provide a detailed explanation outlining the licenses and certifications that are i) required to be held, and ii) actually held by your organization (including third parties and subcontractors that you use). Has your company maintained these certifications</p>	<p><u>We hold any and all pertinent licenses to perform our necessary work.</u></p> <p><u>That includes a general contractor's license in every available state. Copies of those licenses are attached for your review.</u></p>

<p>on an ongoing basis? If not, when and why did your company lose any referenced certifications?</p> <p>Provide copies of any of the certificates or licenses included in your response in Proposal Form 5 - Certifications and Licenses.</p>	
1.4. Public Sector Experience	
<p>1.4.1. Public Sector Cooperative Contracts. Provide a list of the public sector cooperative contracts (e.g., state term contracts, public sector cooperatives, etc.) you currently hold and the annual revenue through those contracts in each of the last three (3) calendar years. Please exclude information and data associated with federal agencies and GSA contracts.</p>	<p><u>We typically piggy-back on manufacturer's contracts. We recently signed a contrac with AEPA and just sold our first few projects through that contract.</u></p> <p><u>We move millions of dollars worth of projects each year through Omnia, HGAC, Sourcewell and others... but those contracts are held by manufacturers.</u></p> <p><u>We'd like to move all that business to this contract.</u></p>
<p>1.4.2. Education Success. What is the i) total dollar amount, and ii) percentage of your company's total annual revenue generated by sales to educational institutions (i.e., K-12 schools & school districts and high education)?</p>	<p><u>\$18M - \$24M</u></p>
<p>1.4.3. Government Success. What is the i) total dollar amount, and ii) percentage of your company's total annual revenue generated by sales to local governments (i.e., municipalities, counties, special districts, and state agencies)?</p>	<p><u>\$12 - \$18M</u></p>
<p>1.4.4. Customer References. Provide references of at least five (5) local government or educational institution customers for which your company has provided products and services similar in nature and scope to those defined in this RFP in the last three (3) years.</p>	<p><u>Attached.</u></p>

<p>Each reference should include:</p> <ul style="list-style-type: none"> a. Customer contact person and their title, telephone number, and email address; b. A brief description of the products and services provided by your company; c. Customer relationship starting and ending dates; and, d. Notes or other pertinent information relating to the customer and/or the products and services your company provided. 	
<h2><u>2. PRODUCTS & SERVICES</u></h2>	
<h3>2.1. PRODUCTS & SERVICES</h3>	
<p>2.1.1. <i>Product Offering & Description(s)</i>. Provide a detailed description of the products you are offering as a part of your proposal.</p> <p>Your response may include, but is not limited to, information related to types of equipment, performance characteristics differentiators, manufacturing capabilities & advantages, innovation and technology, regulatory & safety standards, or any other piece of information that would help understand the breadth and depth of the proposed product offering.</p> <p><u>IMPORTANT.</u> This description along with the products and services included in the <u>Attachment B – Cost Proposal</u> will be utilized to define the overall products and services available under a resulting contract.</p>	<p><u>Playgrounds, Splash Pads, shade structure, adult fitness equipment, safety surfaces - audits and inspections - and site amenities.</u></p> <p><u>Please see attached.</u></p>
<p>2.1.2. <i>Service & Solution Capabilities</i>. Provide a detailed description of the services you are offering as a part of your proposal.</p>	<p><u>Attached.</u></p>

<p>Your response may include, but is not limited to, information related to turnkey capabilities, project management, design, engineering, installation or set-up, training services, maintenance services, testing, or any other piece of information that would help understand the breadth and depth of your products and service offering.</p> <p><u>IMPORTANT.</u> This description along with the products and services included in the <u>Attachment B – Cost Proposal</u> will be utilized to define the overall products and services available under a resulting contract.</p>	
<p>2.1.3. Value-Add or Additional Offering. Please include any additional products and services your organization offers but is not included in the scope of this solicitation and will enhance and add value to this contract's participating agencies.</p>	<p><u>Attached.</u></p>
<p>2.1.4. Open Market Products. Provide a detailed description of your ability to accommodate requests for Open Market Products. Open Market Products is a category of products that cannot be found in your standard catalog offering or non-inventory products.</p> <p>NOTE: For a definition of Open Market Items, please refer to <u>Part One, Section 5.4 – Other Pricing Scenarios.</u></p>	<p><u>As a licensed General Contract, GSR is capable of performing related scopes when needed by the client.</u></p> <p><u>For instance, if the playground requires drainage, an ADA complaint sidewalk and site repair, GSR would perform all of these scopes alongside the playground or splash pad.</u></p>
<p>2.1.5. Warranty. Provide a copy of the manufacturer's warranty. If required, please attach the warranty as an attachment, as instructed in this document. Describe notable features and/or characteristics of the warranty that a public sector customer would find interesting or appealing. Pricing related to the</p>	<p><u>Attached.</u></p> <p><u>Others available upon request.</u></p>

<p>any extended warranty options must be included in <u>Attachment B – Cost Proposal.</u></p>	
<p>3. <u>BUSINESS OPERATIONS</u></p>	
<p>3.1. Logistics</p>	
<p>3.1.1. <i>Distribution & Shipping Capabilities.</i> Describe how supplier proposes to distribute the products/services in Respondent's defined geographic reach.</p> <p>Your response may include, but is not limited to, information related to the number of store or distribution facilities, supply chain partners, fill rates, on-time delivery rates, and your ability to accommodate expedited orders.</p>	<p><u>GSR services all of our active states with a full Operations department.</u></p>
<p>3.2. Customer Service</p>	
<p>3.2.1. <i>Customer Service Department.</i> Describe your company's customer service department & operations.</p> <p>Your description may include, but is not limited to, hours of operation, number and location of service centers, parts outlets, and number of customer service representatives. Clarify if the service centers are owned by your company or if they are a network of subcontractors.</p>	<p><u>GSR employs team members specifically tasked with client services, operations administration and sales administration.</u></p> <p><u>Please see attached Org Chart.</u></p>
<p>3.3. Customer Set Up; Order & Invoice Processing; Payment</p>	
<p>3.3.1. <i>Proposal Development, Order, and Invoice Process.</i> Describe your company's proposal development, order, and invoice process.</p>	<p><u>Listen, design, propose, coordinate.</u></p> <p><u>We listen to a client's needs and vision, design as needed, develop and submit itemized cost proposals then executed the project accordingly.</u></p>
<p>3.3.2. <i>Financing.</i> Does your company offer any financing services? If yes, describe the financing options available to Members.</p>	<p><u>Not usually.</u></p>

3.4. Bonding Capabilities	
<p>3.4.1. Bonding. Describe your company's bonding capacity.</p> <p>Your response may include, but is not limited to, the bonding company's surety rating.</p>	<p><u>GSR is capable of bonding any project. Rating is A+. Please see attached</u></p>
3.5. Sustainability, Reclamation, and Recycling Initiatives	
<p>3.5.1. Sustainable Company Initiatives. Describe the ways in which your company is addressing the issue of sustainability.</p>	<p><u>GSR utilizes green and post-consumer products where possible.</u></p>
4. PRICING	
4.1. Cost Proposal	
<p>4.1.1. Pricing Model. Provide a description of your pricing model or methodology identifying how the model works for the products and services included in your proposal.</p> <p>Your response should describe how the proposed pricing model is able to be audited by an Equalis Group member to assure compliance with the pricing in the Master Agreement.</p>	<p><u>Standard products are prices annually in a verifiable published price list. Those prices are utilized when developing a client proposal.</u></p> <p><u>Proposals can be audited against any annually published price list, as needed.</u></p> <p><u>Our proposals are turn-key and include all installation, freight, receiving and necessary safety features and services.</u></p>
<p>4.1.2. Auditable. Describe how the proposed pricing model is able to be audited by public sector agencies or CCOG to assure compliance with pricing in the Master Agreement.</p>	<p><u>Proposals can be audited against any annually published price list, as needed.</u></p>

<p>4.1.3. Cost Proposal Value. Which of the following statements best describes the pricing offered included in Respondent's cost proposal.</p>	<p>The prices offered in your Cost Proposal are:</p> <p><input checked="" type="checkbox"/> lower than what you offer other group purchasing organizations, cooperative purchasing organizations, or state purchasing departments.</p> <p><input type="checkbox"/> equal to what you offer other group purchasing organizations, cooperative purchasing organizations, or state purchasing departments.</p> <p><input type="checkbox"/> higher than what you offer other group purchasing organizations, cooperative purchasing organizations, or state purchasing departments.</p> <p><input type="checkbox"/> not applicable. Please explain below.</p> <p>Click or tap here to enter text.</p>
<p>4.1.4. Additional Savings. Describe any quantity or volume discounts or rebate programs included in your Cost Proposal.</p>	<p>Added discounts would be available for multi-site purchases.</p>
<p>4.1.5. Cost of Shipping. Is the cost of shipping included in the pricing submitted with your response? If no, describe how freight, shipping, and delivery costs are calculated.</p>	<p>Yes</p>
<p>4.1.6. Pricing Open Market or Sourced Goods. If relevant, propose a method for the pricing of Open Market Items or Sourced Goods.</p> <p>NOTE: For a definition of Open Market Items, please refer to <u>Part One, Section 5.4 – Other Pricing Scenarios.</u></p>	
<p>4.1.7. Total Cost of Acquisition. Identify any components from the total cost of acquisition that are <u>NOT</u> included in the Cost Proposal. This would include all additional charges that are not directly identified as freight or shipping. For example, permitting, installation, set up, mandatory training, site work, or initial inspection may be required but not initially considered in the Cost Proposal. Identify any parties that impose such costs</p>	<p>Projects are quoted in a turn-key manner.</p>

and their relationship to the Respondent.	
5. GO-TO-MARKET STRATEGY	
5.1. Respondent Organizational Structure & Staffing of Relationship	
<p>5.1.1. Key Contacts. Provide contact information and resumes for the person(s) who will be responsible for the following areas;</p> <ol style="list-style-type: none"> 1. Executive Contact 2. Contract Manager 3. Sales Leader 4. Reporting Contact 5. Marketing Contact. <p>***Indicate who the primary contact will be if it is not the Sales Leader.</p>	<p><u>See attached organization chart and technical responses</u></p>
<p>5.1.2. Sales Organization. Provide a description of your sales organization, including key staff members, the size of the organization, in-house vs. third-party sales resources, geographic territories, vertical market segmentation, etc.</p>	<p><u>Please see attached Sales Territory Map</u></p>
5.2. Contract Implementation Strategy & Expectations	
<p>5.2.1. Contract Expectations. What is your company's strategy to increase market share in the public sector while leveraging an Equalis Group Master Agreement?</p>	<p>GSR's marketing efforts begin with our Territory Manager role. Territory Managers average 5 - 7+ in person meetings every week with clients about new projects. Ideally, projects we can have purchased through Greenbush.</p> <p>We also maintain a strong presence at industry trade shows, forums, fundraisers and CEU Courses.</p> <p>GSR also markets our products and services online and via various lead-generation processes.</p>
<p>5.2.2. Five (5) Year Sales Vision & Strategy. Describe your company's vision and strategy to leverage a resulting contract with Equalis over the next five (5) years.</p> <p>Your response may include but is not limited to; the geographic or public sector</p>	<p>Number 1. is being present with existing and potential customers in person. Our focus to be in person with a customer in their office, at a tradeshow or golf tournament is our key to success. It's worked for 10 years and we don't plan on slowing down.</p> <p>In addition, we supplement these efforts with tradeshow visit email campaigns, passing along additional sales promotions from our suppliers. We would plan to</p>

vertical markets being targeted; your strategy for acquiring new business and retaining existing business; how the contract will be deployed with your sales team; how you will market the contract, including deployment of the contract on your company website; and the time frames in which this will be completed.	<p>showcase our partnership with Equalis through each channel.</p> <p>GSR is aggressively marketing our products and services in each active territory. Equalis will be a key element of serving our clients well as it will become our “recommended procurement method” for each project. Our standard operating procedure will assume a client will purchase via the discounted Equalis contract.</p>
5.2.3. Sales Objectives. What are your top line sales objectives in each of the five (5) years if awarded this contract?	<u>GSR would like to see Equalis become our recommended “go-to-market” strategy for cooperative purchasing. An awarded contract would allow us to move from a fragmented process to a single-sourced recommendation.</u>
6. ADMIN FEE & REPORTING	
6.1. Administration Fee & Reporting	
<p>6.1.1. Administrative Fee. Equalis Group only generates revenue when the Winning Supplier generates revenue based on contract utilization by current and future Members.</p> <p>The administrative fee is normally calculated as a percentage of the total Spend for agencies accessing product and services through the Master Agreement and is typically between two percent (2%) to three percent (3%). In some categories, a flat fee or another fee structure may be acceptable.</p> <p>Please provide your proposed Administrative Fee percentage or structure.</p> <p>NOTE: The proposed Administrative Fee language for this contract is based on the terms disclosed in the <u>Attachment A – Model Administration Agreement.</u></p>	
6.1.2. Sales & Administrative Fee Reporting. Equalis Group requires monthly reports detailing sales invoiced the prior month and associated Administrative Fees earned by the 15 th of each month. Confirm that your	<u>Confirmed</u>

<p>company will meet this reporting requirement. If not, explain why and propose an alternative time schedule for providing these reports to Equalis Group.</p>	
<p>6.1.3. Contract Utilization Tracking. Define the specific, step-by-step process for your sales and/or quote generation team to tie a quote, proposal, invoice, and/or purchase order to the Equalis cooperative contract in your Customer Relationship Management (“CRM”), sales system, or Enterprise Resource Planning (“ERP”) system. Include any individuals and/or teams involved in this process.</p>	<p><u>GSR tracks every project we sell. We utilize SalesForce as our CRM platform and would track Equalis proposals through the entire sales cycle.</u></p>
<p>6.1.4. Self-Audit. Describe any self-audit process or program that you plan to employ to verify compliance with your proposed contract with Equalis Group. This process includes ensuring that your sales organization provides, and Members obtain the correct pricing, reports reflect all sales made under the Contract, and Winning Supplier remit the proper admin fee to Equalis.</p>	<p><u>We audit project and associated bills on a weekly basis.</u></p>

PROPOSAL FORM 2: COST PROPOSAL

A template for the Cost Proposal has been included as **Attachment B** and must be uploaded as a separate attachment to a Respondent's proposal submission. Respondents are permitted to revise any part of the spreadsheet to the Cost Proposal to accurately reflect the column titles, details, discounts, pricing categories of products, services, and solutions being offered to Equalis Group Members.

Respondent's Cost Proposal must include the information requested in **Section 5 – Cost Proposal & Pricing**.

NOTE: Cost Proposals will remain sealed and will only be opened and reviewed for those Respondents that meet the minimum Technical Proposal score threshold as described in **Section 6.2 - Evaluation and Scoring of Proposals**.

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PROPOSAL FORM 3: DIVERSITY VENDOR CERTIFICATION PARTICIPATION

Diversity Vendor Certification Participation - It is the policy of some Members participating in Equalis Group to involve minority and women business enterprises (M/WBE), small and/or disadvantaged business enterprises, disable veterans business enterprises, historically utilized businesses (HUB) and other diversity recognized businesses in the purchase of goods and services. Respondents shall indicate below whether or not they hold certification in any of the classified areas and include proof of such certification with their response.

a. Minority Women Business Enterprise

Respondent certifies that this firm is an MWBE: ☒Yes ☐No

List certifying agency: [Click or tap here to enter text.](#)

b. Small Business Enterprise (SBE) or Disadvantaged Business Enterprise ("DBE")

Respondent certifies that this firm is a SBE or DBE: ☐Yes ☐No

List certifying agency: [Click or tap here to enter text.](#)

c. Disabled Veterans Business Enterprise (DVBE)

Respondent certifies that this firm is an DVBE: ☐Yes ☐No

List certifying agency: [Click or tap here to enter text.](#)

d. Historically Underutilized Businesses (HUB)

Respondent certifies that this firm is an HUB: ☐Yes ☐No

List certifying agency: [Click or tap here to enter text.](#)

e. Historically Underutilized Business Zone Enterprise (HUBZone)

Respondent certifies that this firm is an HUBZone: ☐Yes ☐No

List certifying agency: [Click or tap here to enter text.](#)

f. Other

Respondent certifies that this firm is a recognized diversity certificate holder: ☐Yes ☐No

List certifying agency: [Click or tap here to enter text.](#)

(The rest of this page is intentionally left blank)

PROPOSAL FORM 4: CERTIFICATIONS AND LICENSES

Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to provide the products and services included in their proposal which can include, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable

Please also list and include copies of any certificates you hold that would show value for your response not already included above.

Attached.

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PROPOSAL FORM 5: UNRESOLVED FINDINGS FOR RECOVERY

O.R.C. Chapter 9.24 prohibits CCOG from awarding a contract to any entity against whom the Auditor of State has issued a finding for recovery, if such finding for recovery is “unresolved” at the time of award. By submitting a proposal, a Respondent warrants that it is not now, and will not become, subject to an “unresolved” finding for recovery under **O.R.C. Chapter 9.24** prior to the award of any contract arising out of this RFP, without notifying CCOG of such finding. The Proposal Review Team will not evaluate a proposal from any Respondent whose name, or the name of any of the subcontractors proposed by the Respondent, appears on the website of the Auditor of the State of Ohio as having an “unresolved” finding for recovery.

Is your company the subject of any unresolved findings for recoveries?

☐ Yes

X No

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PROPOSAL FORM 6: MANDATORY DISCLOSURES

1. *Mandatory Contract Performance Disclosure.*

Disclose whether your company's performance and/or the performance of any of the proposed subcontractor(s) under contracts for the provision of products and services that are the same or similar to those to be provided for the Program which is the subject of this RFP has resulted in any formal claims for breach of those contracts. For purposes of this disclosure, "**formal claims**" means any claims for breach that have been filed as a lawsuit in any court, submitted for arbitration (whether voluntary or involuntary, binding or not), or assigned to mediation. For any such claims disclosed, fully explain the details of those claims, including the allegations regarding all alleged breaches, any written or legal action resulting from those allegations, and the results of any litigation, arbitration, or mediation regarding those claims, including terms of any settlement. While disclosure of any formal claims will not automatically disqualify a Respondent from consideration, at the sole discretion of Equalis Group, such claims and a review of the background details may result in a rejection of a Respondent's proposal. Equalis Group will make this decision based on the Proposal Review Team's determination of the seriousness of the claims, the potential impact that the behavior that led to the claims could have on the Respondent's performance of the work, and the best interests of Members.

No breach has been made, claimed or reported.

2. *Mandatory Disclosure of Governmental Investigations.*

Indicate whether your company and/or any of the proposed subcontractor(s) has been the subject of any adverse regulatory or adverse administrative governmental action (federal, state, or local) with respect to your company's performance of services similar to those described in this RFP. If any such instances are disclosed, Respondents must fully explain, in detail, the nature of the governmental action, the allegations that led to the governmental action, and the results of the governmental action including any legal action that was taken against the Respondent by the governmental agency. While disclosure of any governmental action will not automatically disqualify a Respondent from consideration, such governmental action and a review of the background details may result in a rejection of the Respondent's proposal at Group's sole discretion. Equalis Group will make this decision based on the Proposal Review Team's determination of the seriousness of the claims, the potential impact that the behavior that led to the claims could have on the Respondent's performance of the work, and the best interests of Members.

None.

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PROPOSAL FORM 7: DEALER, RESELLER, AND DISTRIBUTOR AUTHORIZATION

CCOG allows Suppliers to authorize dealers, distributors, and resellers to sell the products and services made available through, and consistent with the Terms and Conditions set forth in, the Master Agreement. If Supplier intends to authorize their dealers, distributors, or resellers access to the Master Agreement in the event of a contract award Supplier must provide a list, either in the form of a document or a weblink, to identify those organizations who are being authorized access to the Master Agreement.

Will the Supplier authorize dealers, distributors, resellers access to Master Agreement?

☒ **Yes**

☐ **No**

If yes, how will Supplier disclose which organization(s) will have access to the Master Agreement? This list can be updated from time to time upon CCOG's approval.

This list will be provided to Equalis upon request.

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PROPOSAL FORM 8: MANDATORY SUPPLIER & PROPOSAL CERTIFICATIONS

CCOG may not enter into contracts with any suppliers who have been found to be ineligible for state contracts under specific federal or Ohio statutes or regulations. Companies responding to any CCOG RFP MUST certify that they are NOT ineligible by signing each of the statements below. **Failure to provide proper affirming signature on any of these statements will result in a Respondent's proposal being deemed nonresponsive to this RFP.**

I, **Justin Vance**, hereby certify and affirm that **Great Southern Recreation** has not been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions by the United States Department of Labor, the United States Department of Health and Human Services, or any other federal department or agency as set forth in 29 CFR Part 98, or 45 CFR Part 76, or other applicable statutes.

AND

I, **Justin Vance**, hereby certify and affirm that **Great Southern Recreation**, is in compliance with all federal, state, and local laws, rules, and regulations, including but not limited to the Occupational Safety and Health Act and the Ohio Bureau of Employment Services and the following:

- Not penalized or debarred from any public contracts or falsified certified payroll records or any other violation of the Fair Labor Standards Act in the last three (3) years;
- Not found to have violated any worker's compensation law within the last three (3) years;
- Not violated any employee discrimination law within the last three (3) years;
- Not have been found to have committed more than one (1) willful or repeated OSHA violation of a safety standard *(as opposed to a record keeping or administrative standard)* in the last three (3) years;
- Not have an Experience Modification Rating of greater than 1.5 (a penalty-rated employer) with respect to the Bureau of Workers' Compensation risk assessment rating; and
- Not have failed to file any required tax returns or failed to pay any required taxes to any governmental entity within the past three (3) years.

AND

I, **Justin Vance**, hereby certify and affirm that **Great Southern Recreation**, is not on the list established by the Ohio Secretary of State, pursuant to **ORC Section 121.23**, which identifies persons and businesses with more than one unfair labor practice contempt of court finding against them.

AND

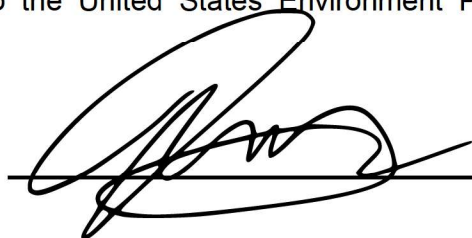
I, **Justin Vance**, hereby certify and affirm that **Great Southern Recreation** either is not subject to a finding for recovery under **ORC Section 9.24**, or has taken appropriate remedial steps required under that statute to resolve any findings for recovery, or otherwise qualifies under that section to enter into contracts with CCOG.

I, **Justin Vance**, hereby affirm that this proposal accurately represents the capabilities and qualifications of **Great Southern Recreation** and I hereby affirm that the cost(s) proposed to CCOG for the performance of services and/or provision of goods covered in this proposal in response to this CCOG RFP is a firm fixed price structure as described in the Cost Proposal, inclusive of all incidental as well as primary costs. *(Failure to provide the proper affirming signature on this item may result in the disqualification of your proposal.)*

PROPOSAL FORM 9: CLEAN AIR ACT & CLEAN WATER ACT

The Respondent is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

Authorized signature:



Printed Name:

Justin Vance

Company Name:

Great Southern Recreation, LLC

Mailing Address:

2441-Q Old Fort Parkway #462,
Murfreesboro TN 37128

Email Address:

Justin@GreatSouthernRec.com

Job Title:

President

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PROPOSAL FORM 10: DEBARMENT NOTICE

I, the Respondent, certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations.

Respondents Name:

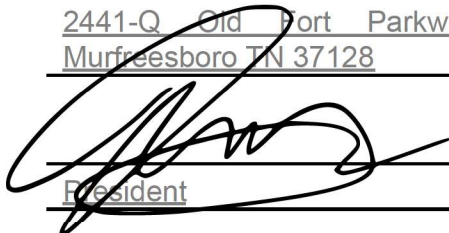
Justin Vance

Mailing Address:

2441-Q Old Port Parkway #462,
Murfreesboro TN 37128

Signature

Title of Signatory:


President

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PROPOSAL FORM 11: LOBBYING CERTIFICATIONS

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by **Section 1352, Title 31, U.S. Code**. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than ten thousand dollars (\$10,000) and not more than one hundred thousand dollars (\$100,000) for each such failure.

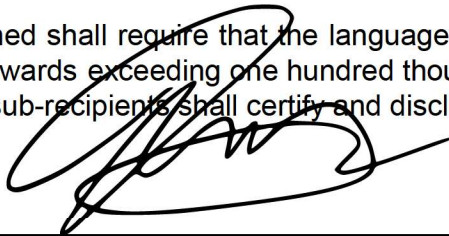
The undersigned certifies, to the best of his/her knowledge and belief, on behalf of Respondent that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding one hundred thousand dollars (\$100,000) in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Signature:



Date:

4/3/2025

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PROPOSAL FORM 12: CONTRACTOR CERTIFICATION REQUIREMENTS

1. *Contractor's Employment Eligibility*

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The Respondent complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the CCOG Participating entities in which work is being performed.

2. *Fingerprint & Criminal Background Checks*

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The Respondent shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

Signature: _____

Date: _____

4/3/2025

(The rest of this page is intentionally left blank)

PROPOSAL FORM 13: BOYCOTT CERTIFICATION

Respondent must certify that during the term of any Agreement, it does not boycott Israel and will not boycott Israel. "Boycott" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

Does Respondent agree? JV
(Initials of Authorized Representative)

(The rest of this page is intentionally left blank)

PROPOSAL FORM 14: FEDERAL FUNDS CERTIFICATION FORMS

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or "EDGAR" requirements).

All Respondents submitting proposals must complete this Federal Funds Certification Form regarding Respondent's willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using federal grant funds. This completed form will be made available to Members for their use while considering their purchasing options when using federal grant funds. Members may also require Supplier Partners to enter into ancillary agreements, in addition to the contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

For each of the items below, respondent should certify their agreement and ability to comply, where applicable, by having respondents authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form. If a Respondent fails to complete any item in this form, CCOG will consider the Respondent's response to be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the Supplier Partner using federal funds.

1. ***Supplier Partner Violation or Breach of Contract Terms***

Contracts for more than the simplified acquisition threshold currently set at one hundred fifty thousand dollars (\$150,000), which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where Supplier Partners violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Any contract award will be subject to Terms and Conditions of the Master Agreement, as well as any additional terms and conditions in any purchase order, participating agency ancillary contract, or Member construction contract agreed upon by Supplier Partner and the participating agency which must be consistent with and protect the participating agency at least to the same extent as the CCOG Terms and Conditions.

The remedies under the contract are in addition to any other remedies that may be available under law or in equity. By submitting a proposal, you agree to these Supplier Partner violation and breach of contract terms.

Does Respondent agree? JV_

(Initials of Authorized Representative)

2. ***Termination for Cause or Convenience***

When a participating agency expends federal funds, the participating agency reserves the right to immediately terminate any agreement in excess of ten thousand dollars (\$10,000) resulting from this procurement process in the event of a breach or default of the agreement by Offeror in the event Offeror fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. Participating agency also reserves the right to terminate the contract immediately, with written notice to offeror, for convenience, if participating agency believes, in its sole discretion that it is in the best interest of participating agency to do so. Respondent will be compensated for work performed and accepted and goods accepted by participating agency as of the termination date if the contract is terminated for convenience of participating agency. Any award under this procurement process is not exclusive and participating agency reserves the right to purchase goods and services from other offerors when it is in participating agency's best interest.

Does Respondent agree? JV

(Initials of Authorized Representative)

3. ***Equal Employment Opportunity***

Except as otherwise provided under 41 CFR Part 60, all participating agency purchases or contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR Part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Supplier Partner agrees that such provision applies to any participating agency purchase or contract that meets the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 and Supplier Partner agrees that it shall comply with such provision.

Does Respondent agree? JV

(Initials of Authorized Representative)

4. ***Davis-Bacon Act***

When required by Federal program legislation, Supplier Partner agrees that, for all participating agency prime construction contracts/purchases in excess of two thousand dollars (\$2,000), Supplier Partner shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, Supplier Partner is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Supplier Partner shall pay wages not less than once a week.

Current prevailing wage determinations issued by the Department of Labor are available at www.wdol.gov. Supplier Partner agrees that, for any purchase to which this requirement applies, the award of the purchase to the Supplier Partner is conditioned upon Supplier Partner’s acceptance of the wage determination.

Supplier Partner further agrees that it shall also comply with the Copeland “Anti-Kickback” Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”. The Act provides that each Supplier Partner or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

Does Respondent agree? JV

(Initials of Authorized Representative)

5. ***Contract Work Hours and Safety Standards Act***

Where applicable, for all participating agency contracts or purchases in excess of one hundred thousand dollars (\$100,000) that involve the employment of mechanics or laborers, Supplier Partner agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, Supplier Partner is required to compute the wages of every mechanic and laborer on the basis of a standard work week of forty (40) hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of forty (40) hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Does Respondent agree? JV

(Initials of Authorized Representative)

6. ***Right to Inventions Made Under a Contract or Agreement***

If the participating agency's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Supplier Partner agrees to comply with the above requirements when applicable.

Does Respondent agree? JV

(Initials of Authorized Representative)

7. ***Clean Air Act and Federal Water Pollution Control Act***

Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended – Contracts and subgrants of amounts in excess of one hundred fifty thousand dollars (\$150,000) must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When required, Supplier Partner agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

Does Respondent agree? JV

(Initials of Authorized Representative)

8. ***Debarment and Suspension***

Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3CFR Part 1989 Comp. p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Supplier Partner certifies that Supplier Partner is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier Partner further agrees to immediately notify the Cooperative and all Members with pending purchases or seeking to purchase from Supplier Partner if Supplier Partner is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Does Respondent agree? JV.

(Initials of Authorized Representative)

9. ***Byrd Anti-Lobbying Amendment***

Byrd Anti-Lobbying Amendment (31 USC 1352) – Supplier Partners that apply or bid for an award exceeding one hundred thousand dollars (\$100,000) must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, Supplier Partner agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

Does Respondent agree? JV.

(Initials of Authorized Representative)

10. ***Procurement of Recovered Materials***

For participating agency purchases utilizing Federal funds, Supplier Partner agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a participating agency maybe required to confirm estimates and otherwise comply. The requirements of Section 6002 includes procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds ten thousand dollars (\$10,000) or the value of the quantity acquired during the preceding fiscal year exceeded ten thousand dollars (\$10,000); procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does Respondent agree? JV.

(Initials of Authorized Representative)

11. ***Profit as a Separate Element of Price***

For purchases using federal funds in excess of one hundred fifty thousand dollars (\$150,000), a participating agency may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.324(b). When required by a participating agency, Supplier Partner agrees to provide information and negotiate with the participating agency regarding profit as a separate element of the price for a particular purchase. However, Supplier Partner agrees that the total price, including profit, charged by Supplier Partner to the participating agency shall not exceed the awarded pricing, including any applicable discount, under Supplier Partner's Group Purchasing Agreement.

Does Respondent agree? JV

(Initials of Authorized Representative)

12. ***Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment***

Vendor agrees that recipients and subrecipients are prohibited from obligating or expending loan or grant funds to procure or obtain, extend or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system from companies described in Public Law 115-232, section 889. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country are also prohibited.

Does Respondent agree? JV

(Initials of Authorized Representative)

13. ***Domestic preferences for procurements***

For participating agency purchases utilizing Federal funds, Respondent agrees to provide proof, where applicable, that the materials, including but not limited to, iron, aluminum, steel, cement, and other manufactured products are produced in the United States.

"Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

"Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Does Respondent agree? JV

(Initials of Authorized Representative)

14. ***General Compliance and Cooperation with Members***

In addition to the foregoing specific requirements, Vendor agrees, in accepting any purchase order from a Member, it shall make a good faith effort to work with Members to provide such information and to satisfy such requirements as may apply to a particular participating agency purchase or purchases including, but not limited to, applicable recordkeeping and record retention requirements.

Does Respondent agree? JV

(Initials of Authorized Representative)

15. ***Applicability to Subcontractors***

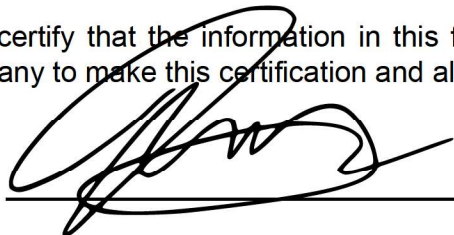
Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does Respondent agree? JV

(Initials of Authorized Representative)

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

Authorized signature:



Printed Name:

Justin Vance

Company Name:

Great Southern Recreation, LLC

Mailing Address:

2441-Q Old Fort Pkwy #461 Murfreesboro TN 37128

Job Title:

President

(The rest of this page is intentionally left blank)

PROPOSAL FORM 15: FEMA FUNDING REQUIREMENTS CERTIFICATION FORMS

Please answer the following question. If yes, complete this Proposal Form.

In the event of a contract award, does the Respondent intend to make their products and services available to public agencies utilizing FEMA funds or seeking reimbursement from FEMA?	<input checked="checked" type="checkbox"/> X	Yes
	<input type="checkbox"/> □	No

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or "EDGAR" requirements). Additionally, Appendix II to Part 200 authorizes FEMA to require or recommend additional provisions for contracts.

All Respondents submitting proposals who desire to work with Members utilizing FEMA funds must complete this FEMA Recommended Contract Provisions Form regarding Respondent's willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using FEMA funds. This completed form will be made available to Members for their use while considering their purchasing options when using FEMA grant funds. Members may also require Supplier Partners to enter into ancillary agreements, in addition to the contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

For each of the items below, Respondent should certify Respondent's agreement and ability to comply, where applicable, by having respondents authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form. If a Respondent fails to complete any item in this form, CCOG will consider the respondent's response to be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the Supplier Partner using federal funds.

1. ***Access to Records***

For All Procurements

The Winning Supplier agrees to provide the participating agency, the pass-through entity (if applicable), the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

The Winning Supplier agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

The Winning Supplier agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

Does Respondent agree? JV

(Initials of Authorized Representative)

For Contracts Entered into After August 1, 2017, Under a Major Disaster or Emergency Declaration

In compliance with section 1225 of the Disaster Recovery Reform Act of 2018, the participating agency, and the Winning Supplier acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.”

Does Respondent agree? JV

(Initials of Authorized Representative)

2. ***Changes***

FEMA recommends that all contracts include a changes clause that describes how, if at all, changes can be made by either party to alter the method, price, or schedule of the work without breaching the contract. The language of the clause may depend on the nature of the contract and the procured item(s) or service(s). The participating agency should also consult their servicing legal counsel to determine whether and how contract changes are permissible under applicable state, local, or tribal laws or regulations.

Does Respondent agree? JV

(Initials of Authorized Representative)

3. ***Use of DHS Seal, Logo, and Flags***

The Winning Supplier shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. The contractor shall include this provision in any subcontracts.

Does Respondent agree? JV

(Initials of Authorized Representative)

4. ***Compliance with Federal Law, Regulations, And Executive Orders and Acknowledgement of Federal Funding***

This is an acknowledgement that when FEMA financial assistance is used to fund all or a portion of the participating agency’s contract with the Winning Supplier, the Winning Supplier will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

Does Respondent agree? JV

(Initials of Authorized Representative)

5. ***No Obligation by Federal Government***

The federal government is not a party to this or any contract resulting from this or future procurements with the participating agencies and is not subject to any obligations or liabilities to the non-federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

Does Respondent agree? JV

(Initials of Authorized Representative)

6. ***Program Fraud and False or Fraudulent Statements or Related Acts***

The Winning Supplier acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor’s actions pertaining to this contract.

Does Respondent agree? JV

(Initials of Authorized Representative)

7. *Affirmative Socioeconomic Steps*

If subcontracts are to be let, the Winning Supplier is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

Does Respondent agree? JV

(Initials of Authorized Representative)

8. *License and Delivery of Works Subject to Copyright and Data Rights*

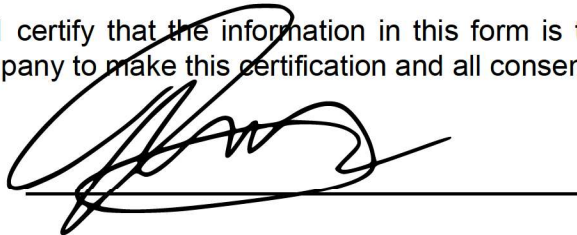
The Winning Supplier grants to the participating agency, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Winning Supplier will identify such data and grant to the participating agency or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Winning Supplier will deliver to the participating agency data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the (insert name of the non-federal entity).

Does Respondent agree? JV

(Initials of Authorized Representative)

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

Authorized signature:



Printed Name: Justin Vance

Company Name: Great Southern Recreation, LLC

Mailing Address: 2441-Q Old Fort Pkwy #461 Murfreesboro TN 37128

Job Title: Presdient

PROPOSAL FORM 16: ARIZONA CONTRACTOR REQUIREMENTS

Please answer the following question. If yes, please complete this Proposal Form.

In the event of a contract award, does the Respondent intend to make their products and services available to public agencies in the State of Arizona?	<input type="checkbox"/>	Yes
	X	No

In the event the Awarded Supplier desires to pursue public sector opportunities in the State of Arizona, it is important to understand the requirements for working with those public agencies. The documentation and information contained in this proposal form are intended to provide the Respondent with documentation that could be relevant to the providing products & services to public agencies in the State of Arizona. It is the responsibility of the public agency to ensure they are in compliance with local requirements.

AZ Compliance with Federal and State Requirements

Contractor agrees when working on any federally assisted projects with more than \$2,000.00 in labor costs, to comply with all federal and state requirements, as well as Equal Opportunity Employment requirements and all other federal and state laws, statutes, etc. Contractor agrees to post wage rates at the work site and submit a copy of their payroll to the member for their files. Contractor must retain records for three years to allow the federal grantor agency access to these records, upon demand. Contractor also agrees to comply with the Arizona Executive Order 75-5, as amended by Executive Order 99-4.

When working on contracts funded with Federal Grant monies, contractor additionally agrees to comply with the administrative requirements for grants, and cooperative agreements to state, local and federally recognized Indian Tribal Governments.

AZ compliance with workforce requirements

Pursuant to ARS 41-4401, Contractor and subcontractor(s) warrant their compliance with all federal and state immigration laws and regulations that relate to their employees, and compliance with ARS 23-214 subsection A, which states, "... every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program"

CCOG reserves the right to cancel or suspend the use of any contract for violations of immigration laws and regulations. CCOG and its members reserve the right to inspect the papers of any contractor or subcontract employee who works under this contract to ensure compliance with the warranty above.

AZ Contractor Employee Work Eligibility

By entering into this contract, contractor agrees and warrants compliance with A.R.S. 41-4401, A.R.S. 23-214, the Federal Immigration and Nationality Act (FINA), and all other Federal immigration laws and regulations. CCOG and/or CCOG members may request verification of compliance from any contractor or sub-contractor performing work under this contract. CCOG and CCOG members reserve the right to confirm compliance. In the event that CCOG or CCOG members suspect or find that any contractor or subcontractor is not in compliance, CCOG may pursue any and all remedies allowed by law, including but not limited to suspension of work, termination of contract, suspension and/or debarment of the contractor. All cost associated with any legal action will be the responsibility of the contractor.

AZ Non-Compliance

All federally assisted contracts to members that exceed \$10,000.00 may be terminated by the federal grantee for noncompliance by contractor. In projects that are not federally funded, Respondent must agree to meet any federal,

state or local requirements as necessary. In addition, if compliance with the federal regulations increases the contract costs beyond the agreed upon costs in this solicitation, the additional costs may only apply to the portion of the work paid by the federal grantee.

Registered Sex Offender Restrictions (Arizona)

For work to be performed at an Arizona school, contractor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are present, or reasonably expected to be present. Contractor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the CCOG member's discretion. Contractor must identify any additional costs associated with compliance to this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Offshore Performance of Work Prohibited

Due to security and identity protection concerns, direct services under this contract shall be performed within the borders of the United States.

Terrorism Country Divestments: In accordance with A.R.S. 35-392, CCOG and CCOG members are prohibited from purchasing from a company that is in violation of the Export Administration Act. By entering into the contract, contractor warrants compliance with the Export Administration Act.

The undersigned hereby accepts and agrees to comply with all statutory compliance and notice requirements listed in this document.

Does Respondent agree? [Click or tap here to enter text.](#)

(Initials of Authorized Representative)

Date: [Click or tap here to enter text.](#)

(The rest of this page is intentionally left blank)

PROPOSAL FORM 17: NEW JERSEY REQUIREMENTS

Please answer the following question. If yes, complete this Proposal Form.

Does the awarded supplier intend to make their products and services available to public agencies in the State of New Jersey?	<input type="checkbox"/>	Yes
	X	No

In the event the Awarded Supplier desires to pursue public sector opportunities in the State of New Jersey, it is important to understand the requirements for working with those public agencies. The documentation and information contained in this proposal form are intended to provide the Respondent with documentation that could be relevant to the providing products & services to public agencies in the State of New Jersey. It is the responsibility of the public agency to ensure they are in compliance with local requirements.

New Jersey vendors are also required to comply with the following New Jersey statutes when applicable:

- All anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38.
- Compliance with Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act.
- Compliance with Public Works Contractor Registration Act, N.J.S.A. 34:11-56.26
- Bid and Performance Security, as required by the applicable municipal or state statutes.

A. Ownership Disclosure Form (N.J.S. 52:25-24.2)

Pursuant to the requirements of P.L. 1999, Chapter 440 effective April 17, 2000 (Local Public Contracts Law), the Respondent shall complete the form attached to these specifications listing the persons owning 10 percent (10%) or more of the firm presenting the proposal.

Company Name:

Street:

City, State, Zip Code:

Complete as appropriate:

I, , certify that I am the sole owner of , that there are no partners and the business is not incorporated, and the provisions of N.J.S. 52:25-24.2 do not apply.

OR:

I, , a partner in , do hereby certify that the following is a list of all individual partners who own a 10% or greater interest therein. I further certify that if one (1) or more of the partners is itself a corporation or partnership, there is also set forth the names and addresses of the stockholders holding 10% or more of that corporation's stock or the individual partners owning 10% or greater interest in that partnership.

OR:

I, , an authorized representative , a corporation, do hereby certify that the following is a list of the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class. I further certify that if one (1) or more of such stockholders is itself a corporation or partnership, that there is also set forth the names and addresses of the stockholders holding 10% or more of the corporation's stock or the individual partners owning a 10% or greater interest in that partnership.

(Note: If there are no partners or stockholders owning 10% or more interest, indicate none.)

Name	Address	Interest
------	---------	----------

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

Signature:

Date:

[Click or tap here to enter text.](#)

(The rest of this page is intentionally left blank)

B. Non-Collusion Affidavit

Respondent Name: Enter Respondent Name

Street Address: Enter Respondent Name

City, State Zip: Enter Respondent Name

State of New Jersey

County of Insert County name

I, Insert name here, of the Insert name of City in the County of Insert name of County, State of Insert name of State of full age, being duly sworn according to law on my oath depose and say that:

I am the Insert name of job title of the firm of Insert company name, the Respondent making the Proposal for the goods, services or public work specified under the Harrison Township Board of Education attached proposal, and that I executed the said proposal with full authority to do so; that said Respondent has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above proposal, and that all statements contained in said bid proposal and in this affidavit are true and correct, and made with full knowledge that the Harrison Township Board of Education relies upon the truth of the statements contained in said bid proposal and in the statements contained in this affidavit in awarding the contract for the said goods, services or public work.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

Authorized
signature:

Job Title: Insert job title here.

Subscribed and sworn before me

this _____ day of _____, 20____

Notary Public of New Jersey

My commission expires _____, 20____

SEAL

C. Affirmative Action Affidavit (P.L. 1975, C.127)

Company Name: Click or tap here to enter text.
Street Address: Click or tap here to enter text.
City, State, Zip Code: Click or tap here to enter text.

Bid Proposal Certification:

Indicate below your compliance with New Jersey Affirmative Action regulations. Your proposal will be accepted even if you are not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Evidence:

Procurement, Professional & Service Contracts (Exhibit A)

Suppliers must submit with proposal:

1. A photo copy of their Federal Letter of Affirmative Action Plan Approval
OR
2. A photo copy of their Certificate of Employee Information Report
OR
3. A complete Affirmative Action Employee Information Report (AA302)

Public Work – Over \$50,000 Total Project Cost:

☐ No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form AA201-A upon receipt from the Harrison Township Board of Education

☐ Approved Federal or New Jersey Plan – certificate enclosed

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

Authorized Signature: _____
Title of Signatory: Click or tap here to enter text.
Date: Click or tap here to enter text.

P.L. 1995, c. 127 (N.J.A.C. 17:27)

MANDATORY AFFIRMATIVE ACTION LANGUAGE

PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex,

affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative

Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of it testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

Signature of Procurement Agent

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D. C. 271 Political Contribution Disclosure Form

PUBLIC AGENCY INSTRUCTIONS

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information is available in Local Finance Notice 2006-1 (https://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html).

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a “fair and open” process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
 - a) The Division has prepared model disclosure forms for each county. They can be downloaded from the “County PCD Forms” link on the Pay-to-Play web site at https://www.state.nj.us/dca/divisions/dlgs/programs/pay_2_play.html. They will be updated from time-to-time as necessary.
 - b) A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
 - c) Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
 - d) The form may be used “as-is”, subject to edits as described herein.
 - e) The “Contractor Instructions” sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
 - f) The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a “Stockholder Disclosure Certification.” This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

CONTRACTOR INSTRUCTIONS

Business entities (contractors) receiving contracts from a public agency in the state of New Jersey that are NOT awarded pursuant to a “fair and open” process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - of the public entity awarding the contract
 - of that county in which that public entity is located
 - of another public entity within that county
 - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county. The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an “interest” ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs). When the business entity is a natural person, “a contribution by that person’s spouse or child, residing therewith, shall be deemed to be a contribution by the business entity.” [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure. Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report. The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor’s responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement. The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor’s submission and is disclosable to the public under the Open Public Records Act. The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law.

NOTE: This section does not apply to Board of Education contracts.

N.J.S.A. 19:44A-3(s): “The term “legislative leadership committee” means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures.”

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	Insert vendor name here.		
Address:	Insert street address here.		
City:	Insert City Here.	State:State.	Zip:Zip Code

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

_____	Insert Full Name	Insert Title.
Signature of Vendor	Printed Name	Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
			\$
None			

Check here if the information is continued on subsequent page(s)

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Page ____ of ____

Contributor Name	Recipient Name	Date	Dollar Amount
Contributor Name	Recipient Name	Date	Amount
Contributor Name	Recipient Name	Date	Amount
Contributor Name	Recipient Name	Date	Amount
Contributor Name	Recipient Name	Date	Amount
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Contributor Name	Recipient Name	Date	\$Amount
Contributor Name	Recipient Name	Date	\$Amount
Contributor Name	Recipient Name	Date	\$Amount

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List of Agencies with Elected Officials Required for Political Contribution Disclosure

N.J.S.A. 19:44A-20.26

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

{County Executive}

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM WWW.NJ.GOV/DCA/LGS/P2P A COUNTY-BASED, CUSTOMIZABLE FORM.

E. Stockholder Disclosure Certification

Name of Business:

☐ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- ☐ Partnership
- ☐ Corporation
- ☐ Sole Proprietorship
- ☐ Limited Partnership
- ☐ Limited Liability Corporation
- ☐ Limited Liability Partnership
- ☐ Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: Stockholder Name	Name: Stockholder Name
Home Address: Home Address	Home Address: Home Address
Name: Stockholder Name	Name: Stockholder Name

Home Address: Home Address		Home Address: Home Address	
Name: Stockholder Name Home Address: Home Address		Name: Stockholder Name Home Address: Home Address	
Subscribed and sworn before me this ____ day of _____, 2 ____. (Notary Public) My Commission expires:		_____ (Affiant) _____ (Print name & title of affiant) (Corporate Seal)	

(The rest of this page is intentionally left blank)

PROPOSAL FORM 18: GENERAL TERMS AND CONDITIONS ACCEPTANCE FORM

Check one of the following responses to the General Terms and Conditions in this solicitation, including the Master Agreement:

☒ We take no exceptions/deviations to the general terms and conditions. (**Note:** *If none are listed below, it is understood that no exceptions/deviations are taken.*)

☐ We take the following exceptions/deviations to the general terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general terms and conditions that you are taking exceptions/deviations to. Clearly state if you are adding additions terms and conditions to the general terms and conditions. Provide details on your exceptions/deviations below:

[Click or tap here to enter text.](#)

(Note: *Unacceptable exceptions shall remove your proposal from consideration for award. CCOG shall be the sole judge on the acceptance of exceptions/deviations and the decision shall be final.*)

PROPOSAL FORM 19: EQUALIS GROUP ADMINISTRATION AGREEMENT DECLARATION

Attachment A - Sample Administration Agreement of this solicitation is for reference only. Contracting with Equalis Group and the Winning Supplier will occur after contract award.

Execution of the Administration Agreement is required for the Master Agreement to be administered by Equalis Group. **Attachment A - Sample Administration Agreement** defines i) the roles and responsibilities of both parties relating to marketing and selling the Program to current and prospective Members, and ii) the financial terms between Equalis Group and Winning Supplier.


Redlined copies of this agreement should not be submitted with the response. Should a Respondent be recommended for award, this agreement will be negotiated and executed between Equalis Group and the Respondent. Respondents must select one of the following options for submitting their response.

- X Respondent agrees to all terms and conditions in **Attachment A - Sample Administration Agreement**.
- ☐ Respondent wishes to negotiate directly with Equalis Group on terms and conditions in the Sample Administration Agreement. Negotiations will commence with Equalis Group after CCOG has completed the contract award.

PROPOSAL FORM 20: MASTER AGREEMENT SIGNATURE FORM

RESPONDENTS MUST SUBMIT THIS FORM COMPLETED AND SIGNED WITH THEIR RESPONSE TO BE CONSIDERED FOR AWARD. RESPONDENTS WHO FAIL TO DO SO WILL BE DETERMINED UNRESPONSIVE AND WILL NO LONGER BE CONSIDERED FOR AWARD.

The undersigned hereby proposes and agrees to furnish Products & Services in strict compliance with the terms, specifications, and conditions contained within this RFP and the Master Agreement at the prices proposed within the submitted proposal unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.


Company Name Great Southern Recreation, LLC
Address 2441-Q Old Fort Pkwy #461 Murfreesboro TN 37128
City/State/Zip _____
Phone Number 615-542-6644
Email Address Justin@GreatSouthernRec.com
Printed Name Justin Vance
Job Title President
Authorized Signature 

Initial Term of the Master Agreement


Contract Effective Date: July 1, 2025
Contract Expiration Date: June 30, 2029
Contract Number: COG-2165B

(Note: Contract Number will be applied prior to CCOG and Equalis Group countersigning.)

The Cooperative Council of Governments,
Inc. 6001 Cochran Road, Suite 333
Cleveland, Ohio 44139

By: 
Seth Cales (Jun 2, 2025 10:01 EDT)
Name: Seth Cales
As: CCOG Board President
Date: Jun 2, 2025

Equalis Group, LLC.
5540 Granite Parkway, Suite
200 Plano, Texas 75024

By: 
Name: Eric Merkle
As: EVP, Procurement & Operations
Date: May 30, 2025









Agreement - Great Southern Rec & CCOG (Master) - 2025.07.01

Final Audit Report

2025-06-02

Created:	2025-05-30
By:	David Robbins (drobbins@equalisgroup.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAk989HWsGR973WUvo3ZxPd7--B64R7usW

"Agreement - Great Southern Rec & CCOG (Master) - 2025.07.01" History

-  Document created by David Robbins (drobbins@equalisgroup.org)
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-  Document emailed to Eric Merkle (emerkle@equalisgroup.org) for signature
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-  Document emailed to Seth Cales (seth.cales@kenstonapps.org) for signature
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-  Document e-signed by Eric Merkle (emerkle@equalisgroup.org)
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-  Document e-signed by Seth Cales (seth.cales@kenstonapps.org)
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Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Cassandra Henry, Administration

ITEM TYPE: Permits - Road Closings, Special Events

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Road Closure Request - Claremore Manor Street**

SUGGESTED ACTION: Request for approval of partial road closure for a community event to be held on Saturday, October 11, 2025. They are requesting to close the portion of Barnett Street from the front of the landscaped island to the pool from 6:00 pm to 9:30 pm.

ATTACHMENTS:
[Claremore Manor Street Closure.pdf](#)

Claremore Manor Homeowners Association, Inc.
c/o Sixes Management Group
2230 Towne Lake Parkway
Building 500, Suite 110
Woodstock, GA 30189



September 02, 2025

To the Woodstock City Council,

I am writing to formally request a partial road closure for a community event to be held on **Saturday, October 11, 2025**.

We would like to close the portion of **Barnett Street** from the front of the landscaped island to the pool. The requested closure time is from **6:00 PM to 9:30 PM**.

We believe this closure is essential for the safety of all attendees and will help ensure the event runs smoothly.

Thank you for your time and consideration of this request. Please do not hesitate to contact me with any questions.

Sincerely,

Stephanie Seliski,
Property Manager
(770) 779-9634

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Crystal Welch, Finance Department

ITEM TYPE: Budget Approval/Amendment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve FY 2025 Fiscal Year End Budget Amendments**

SUGGESTED ACTION: Request for approval of FYE 2025 budget amendments as presented. This is to close out the FY 2025 budgets prior to audit. This is an annual requirement of the State of Georgia to close the budget to actual revenues/expenditures. Final budget amendment(s) will be brought back to Council, if necessary, after the audit is complete and audit entries, if any, have been posted.

ATTACHMENTS:

[MAJBA JE 19797 - FY 2025 - FYE 06.30.2025 - Fund 101 - Pre-Audit.pdf](#)
[MAJBA JE 19817 - FY 2025 - FYE 06.30.2025 - Fund 201 - Pre-Audit.pdf](#)
[MAJBA JE 19798 - FY 2025 - FYE 06.30.2025 - Fund 213 - Pre-Audit.pdf](#)
[MAJBA JE 19799 - FY 2025 - FYE 06.30.2025 - Fund 250 - Pre-Audit.pdf](#)
[MAJBA JE 19800 - FY 2025 - FYE 06.30.2025 - Fund 301 - Pre-Audit.pdf](#)
[MAJBA JE 19801 - FY 2025 - FYE 06.30.2025 - Fund 312 - Pre-Audit.pdf](#)
[MAJBA JE 19802 - FY 2025 - FYE 06.30.2025 - Fund 313 - Pre-Audit.pdf](#)
[MAJBA JE 19803 - FY 2025 - FYE 06.30.2025 - Fund 315 - Pre-Audit.pdf](#)
[MAJBA JE 19804 - FY 2025 - FYE 06.30.2025 - Fund 350 - Pre-Audit.pdf](#)
[MAJBA JE 19805 - FY 2025 - FYE 06.30.2025 - Fund 410 - Pre-Audit.pdf](#)
[MAJBA JE 19806 - FY 2025 - FYE 06.30.2025 - Fund 435 - Pre-Audit.pdf](#)
[MAJBA JE 19807 - FY 2025 - FYE 06.30.2025 - Fund 437 - Pre-Audit.pdf](#)
[MAJBA JE 19808 - FY 2025 - FYE 06.30.2025 - Fund 505 - Pre-Audit.pdf](#)
[MAJBA JE 19809 - FY 2025 - FYE 06.30.2025 - Fund 507 - Pre-Audit.pdf](#)
[MAJBA JE 19811 - FY 2025 - FYE 06.30.2025 - Fund 601 - Pre-Audit.pdf](#)
[MAJBA JE 19812 - FY 2025 - FYE 06.30.2025 - Fund 602 - Pre-Audit.pdf](#)
[MAJBA JE 19813 - FY 2025 - FYE 06.30.2025 - Fund 603 - Pre-Audit.pdf](#)
[MAJBA JE 19814 - FY 2025 - FYE 06.30.2025 - Fund 742 - Pre-Audit.pdf](#)

City of Woodstock, GA
Major Budget Amendment

Name of Department
Budget Amendment #

Fund 101 - General Fund
MAJBA JE 19797

Explanation of Request Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
101-1110-512110-00	INSURANCE - HEALTH	0.04	
101-1110-512120-00	HSA - CITY CONTRIBUTION	349.00	
101-1320-512120-00	HSA - CITY CONTRIBUTION	105.00	
101-1320-523510-00	TRAVEL & TRAINING	2,456.00	
101-1335-511110-00	SALARIES AND WAGES	38.00	
101-1510-512110-00	INSURANCE - HEALTH	0.04	
101-1535-512110-00	INSURANCE - HEALTH	0.04	
101-1535-512120-00	HSA - CITY CONTRIBUTION	2,192.00	
101-1535-512810-00	INSURANCE - LIFE	22.00	
101-1545-512110-00	INSURANCE - HEALTH	0.04	
101-1545-512215-00	SOCIAL SECURITY TAXES	7,455.00	
101-1545-512410-00	GMEBS - DEFINED BENEFIT	0.04	
101-1545-512916-00	EMPLOYEE WELLNESS	100.00	
101-1599-521232-00	LEGAL SERVICES	41,667.00	
101-1599-523120-00	INSURANCE V/B/E	123,324.00	
101-1599-531610-00	MINOR EQUIPMENT	15,440.00	
101-2115-511110-05	SALARIES AND WAGES - RELIEF JUDGES	21,000.00	
101-2115-512410-00	GMEBS - DEFINED BENEFIT	0.32	
101-2115-524120-00	MISCELLANEOUS O/U	675.00	
101-2115-525113-00	POLICE OFFICER'S ANNUITY	8,249.00	
101-2115-525119-00	JAIL FEES	8,934.00	
101-2115-525127-00	DRUG ABUSE TREATMENT & ED	9,308.00	
101-2115-531167-00	SOFTWARE EXPENSE	1,464.00	
101-3210-511317-00	OVERTIME	7,872.00	
101-3210-512110-00	INSURANCE - HEALTH	0.04	
101-3210-512120-00	HSA - CITY CONTRIBUTION	612.00	
101-3210-521220-00	CONTRACT SERVICES	5,145.00	
101-3210-522220-00	VEHICLE MAINTENANCE	145.00	
101-3510-511112-00	SPECIAL DUTY PAY	4,346.00	
101-3510-511115-00	EMPLOYEE REFERRAL PROGRAM	2,000.00	
101-3510-511317-00	OVERTIME	327.00	
101-3510-512110-00	INSURANCE - HEALTH	0.04	
101-3510-512120-00	HSA - CITY CONTRIBUTION	1,714.00	
101-3510-512900-00	OTHER EMPLOYEE BENEFITS -- CANCER POLICY	36.00	
101-3510-522220-00-00HH24	VEHICLE MAINTENANCE	44.00	
101-3510-523510-00-00HH24	TRAVEL & TRAINING	318.00	
101-3510-531610-00-00HH24	MINOR EQUIPMENT	147.00	
101-4121-511317-00	OVERTIME	2,321.00	
101-4121-522242-00	BUILDINGS & GROUNDS MAINT	2,142.00	
101-4121-531117-00	CLEANING SUPPLIES	36.00	
101-4121-531210-00	UTILITY EXPENSE - WATER/SEWERAGE	1,043.00	
101-4121-531220-00	UTILITY EXPENSE - NATURAL GAS	557.00	
101-4121-531230-00	UTILITY EXPENSE - ELECTRICITY	5,266.00	

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
101-4121-531610-00-00HH24	MINOR EQUIPMENT	1,150.00	
101-4121-532227-00	SAFETY MATERIALS	104.00	
101-4215-511317-00	OVERTIME	355.00	
101-4215-511414-00	EMPLOYEE ALLOWANCE	0.02	
101-4215-521220-00	CONTRACT SERVICES	1,972.00	
101-4215-522245-00	ROAD MAINTENANCE & REPAIRS	316.00	
101-4215-531610-00-00HH24	MINOR EQUIPMENT	2,043.00	
101-4215-531715-00	SIGNS	2,649.00	
101-5525-511317-00	OVERTIME	1,580.00	
101-5525-512410-00	GMEBS - DEFINED BENEFIT	0.44	
101-5525-512412-00	401 A - CITY MATCH	1,731.00	
101-5535-511112-00	SPECIAL DUTY PAY	2,779.00	
101-5535-512110-00	INSURANCE - HEALTH	0.04	
101-5535-512120-00	HSA - CITY CONTRIBUTION	610.00	
101-5535-522212-00-00HH24	SMALL EQUIPMENT MAINTENANCE	528.00	
101-5535-531270-00	VEHICLE FUEL & OPERATIONS	425.00	
101-5535-532227-00-00HH24	SAFETY MATERIALS	424.00	
101-7220-511110-00	SALARIES AND WAGES	4,222.00	
101-7220-512410-00	GMEBS - DEFINED BENEFIT	0.24	
101-7410-512120-00	HSA - CITY CONTRIBUTION	697.00	
101-7410-512410-00	GMEBS - DEFINED BENEFIT	0.48	
101-7410-531167-00	SOFTWARE EXPENSE	10.00	
101-7510-511110-00	SALARIES AND WAGES	585.00	
101-7510-521220-00	CONTRACT SERVICES	15,671.00	
101-7510-523310-00	PUBLIC NOTIFICATION	315.00	
101-1110-512215-00	SOCIAL SECURITY TAXES		349.04
101-1320-512215-00	SOCIAL SECURITY TAXES		2,561.00
101-1510-512215-00	SOCIAL SECURITY TAXES		0.04
101-1535-511110-00	SALARIES AND WAGES		2,214.04
101-1545-511110-00	SALARIES AND WAGES		2,913.00
101-1545-512915-00	EMPLOYEE RECOGNITION		4,642.08
101-1599-512915-00	EMPLOYEE RECOGNITION		1,163.00
101-1599-513111-00	LONG TERM DISABILITY		3,835.00
101-1599-552211-00	INSURANCE -- SELF		12,952.00
101-1599-572000-00	PAYMENTS TO OTHER AGENCIES		1,460.00
101-2115-511110-00	SALARIES AND WAGES		38,833.00
101-2115-512215-00	SOCIAL SECURITY TAXES		2,268.00
101-2115-512412-00	401 A - CITY MATCH		2,883.00
101-2115-521210-00	PROFESSIONAL SERVICES		1,037.00
101-2115-525114-00	GA CRIME VICTIMS FUND		3,019.00
101-2115-525117-00	PEACE OFFICER'S TRAINING		3,754.00
101-2115-525121-00	LOCAL VICTIM ASSISTANCE		5,959.00
101-2115-525123-00	BRAIN & SPINAL INJ. TRUST		6,642.00
101-2115-525128-00	INDIGENT DEFENSE FUND		1,002.00
101-2115-525129-00	DRIVERS EDUCATION SURCHRG		1,625.00
101-2115-531110-00	OFFICE SUPPLIES/PRINTING		3,454.00
101-2115-531115-00	POSTAGE		2,660.00
101-3210-512412-00	401 A - CITY MATCH		110,250.00
101-3510-512412-00	401 A - CITY MATCH		35,009.40
101-3510-512215-00	SOCIAL SECURITY TAXES		15,000.00
101-4121-511110-00	SALARIES AND WAGES		2,508.00
101-4121-512412-00	401 A - CITY MATCH		1,513.00
101-4121-521220-00	CONTRACT SERVICES		8,598.00
101-4215-512412-00	401 A - CITY MATCH		7,335.02
101-5525-511110-00	SALARIES AND WAGES		3,311.44
101-5535-512215-00	SOCIAL SECURITY TAXES		4,766.04

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
101-7220-512215-00	SOCIAL SECURITY TAXES		1,565.00
101-7220-512412-00	401 A - CITY MATCH		1,810.00
101-7220-523510-00	TRAVEL & TRAINING		847.24
101-7410-512412-00	401 A - CITY MATCH		707.48
101-7510-512412-00	401 A - CITY MATCH		780.00
101-7510-521210-00	PROFESSIONAL SERVICES		15,791.00
TOTALS		\$ 315,016.82	\$ 315,016.82

City of Woodstock, GA
Major Budget Amendment

Name of Department	Fund 01 - Tax Allocation District (TAD)
Budget Amendment #	MAJBA JE 19817

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
201-7510-541410-00-00LIMP	LIGHTING IMPROVEMENT PROJECT	21,565.00	
201-1510-311128-00	TAD REAL ESTATE TAXES COUNTY		\$ 21,565.00
TOTALS		\$ 21,565.00	\$ 21,565.00

City of Woodstock, GA
Major Budget Amendment

Name of Department	Fund 213 - Opioid Settlement Fund
Budget Amendment #	MAJBA JE 19798

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
213-3510-531610-00	MINOR EQUIPMENT	4,912.00	
213-3510-531658-00	FIREFIGHTING EQUIPMENT	1,700.00	
213-3210-531610-00	MINOR EQUIPMENT		\$ 6,612.00
TOTALS		\$ 6,612.00	\$ 6,612.00

City of Woodstock, GA
Major Budget Amendment

Name of Department	Fund 250 - Multiple Grant Fund
Budget Amendment #	MAJBA JE 19799

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
250-3210-511110-00-00GOHS	GOHS HEAT - SALARIES AND WAGES	28,639.21	
250-3210-542210-00-00GOHS	GOHS HEAT - VEHICLES & EQUIPMENT	149,593.40	
250-3210-331159-00	GOHS HEAT GRANT		\$ 178,232.61
TOTALS		\$ 178,232.61	\$ 178,232.61

**City of Woodstock, GA
Major Budget Amendment**

Name of Department	Fund 301 - Parking Deck/Redevelopment Fund
Budget Amendment #	MAJBA JE 19800

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
301-1535-521220-00	CONTRACT SERVICES	11,036.00	
301-3210-511112-00	SPECIAL DUTY PAY	1,845.00	
301-7510-541421-03	CONSTRUCTION	588,726.00	
301-7510-541421-01	DESIGN & ENGINEERING		\$ 133,256.00
301-7510-541421-02	SITE WORK		\$ 1,548.00
301-7510-541410-00-00PVTP	PARKING DECK TECHNOLOGY PROGRAM		\$ 466,803.00
TOTALS		\$ 601,607.00	\$ 601,607.00

**City of Woodstock, GA
Major Budget Amendment**

Name of Department	Fund 312 - Park Deck (2023 DDA Bond Fund)
Budget Amendment #	MAJBA JE 19801

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
312-1535-542510-00	OTHER EQUIPMENT	7,222.00	
312-7510-541421-03	CONSTRUCTION	46,058.00	
312-1510-361172-00	INTEREST INCOME		\$ 51,879.00
312-1510-389110-00	MISC. LOCAL REVENUE		\$ 1,401.00
TOTALS		\$ 53,280.00	\$ 53,280.00

**City of Woodstock, GA
Major Budget Amendment**

Name of Department	Fund 313 - Park Bond 2024 (Project Fund)
Budget Amendment #	MAJBA JE 19802

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
313-5535-541410-00-00BCBW	BUCKHEAD CROSSING BOARDWALK	480.00	
313-5535-541410-00-00LR23	LITTLE RIVER PARK PH 2 & 3	204,246.00	
313-5535-541410-00-00RCSC	RUBES CREEK SOUTH CONNECTOR	46,732.00	
313-1510-361172-00	INTEREST INCOME		\$ 251,458.00
TOTALS		\$ 251,458.00	\$ 251,458.00

**City of Woodstock, GA
Major Budget Amendment**

Name of Department	Fund 315 - Impact Fee Fund
Budget Amendment #	MAJBA JE 19803

Explanation of Request	<u>Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.</u>
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
315-5535-541310-00	BUILDINGS & BUILDING IMPROVEMENTS	16,777.00	
315-1510-361172-00	INTEREST INCOME		\$ 9,843.00
315-7220-341390-00	IMPACT FEES - ADMIN FEES		\$ 6,934.00
TOTALS		\$ 16,777.00	\$ 16,777.00

**City of Woodstock, GA
Major Budget Amendment**

Name of Department	Fund 350 - Capital Project Fund
Budget Amendment #	MAJBA JE 19804

Explanation of Request	<u>Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.</u>
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
350-1599-541110-00	LAND COST	36,412.00	
350-4215-541410-00-00TLPW	INFRASTRUCTURE - TLP WIDENING (WDSTK PKW	3,446.00	
350-4215-541410-00-DRMUTR	DOBBS RD MULTI-USE TRAIL	24,850.00	
350-1599-371001-00	CONTRIBUTIONS & DONATIONS		\$ 42,484.00
350-4215-393510-00-00TLPW	SRTA/GTIB LOAN PROCEEDS - TLP WIDENING		\$ 22,224.00
TOTALS		\$ 64,708.00	\$ 64,708.00

City of Woodstock, GA
Major Budget Amendment

Name of Department	Fund 410 - Debt Service Fund (Park Bond 2024)
Budget Amendment #	MAJBA JE 19805

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
410-1599-583110-00	PAYING AGENT FEE	1,000.00	
410-1599-582217-40	LOAN #40 INTEREST - PARK BOND 2024		\$ 1,000.00
TOTALS		\$ 1,000.00	\$ 1,000.00

**City of Woodstock, GA
Major Budget Amendment**

Name of Department	Fund 435 - SPLOST V Fund
Budget Amendment #	MAJBA JE 19806

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
435-3510-542212-00	VEHICLES	3,274.00	
435-1510-361172-00	INTEREST INCOME		\$ 3,274.00
TOTALS		\$ 3,274.00	\$ 3,274.00

**City of Woodstock, GA
Major Budget Amendment**

Name of Department	Fund 437 - SPLOST VII Fund
Budget Amendment #	MAJBA JE 19807

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
437-1535-542510-00	OTHER EQUIPMENT	1,899.00	
437-1510-361172-00	INTEREST INCOME		\$ 1,899.00
TOTALS		\$ 1,899.00	\$ 1,899.00

**City of Woodstock, GA
Major Budget Amendment**

Name of Department
Budget Amendment #

Fund 505 -Water/Sewer Fund
MAJBA JE 19808

Explanation of Request Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
505-1510-572000-00	PAYMENTS TO OTHER AGENCIES	2,997.00	
505-1512-511317-00	OVERTIME	9.00	
505-1512-574115-00	BAD DEBT EXPENSE	185,276.00	
505-1522-561110-00	DEPRECIATION EXPENSE	65,000.00	
505-1535-523210-00	TELEPHONE EXPENSE	793.00	
505-1599-523120-00	INSURANCE V/B/E	9,686.00	
505-4315-521220-00	CONTRACT SERVICES	7,267.00	
505-4315-531230-00	UTILITY EXPENSE - ELECTRICITY	61,219.00	
505-4335-511317-00	OVERTIME	9,116.00	
505-4335-512120-00	HSA - CITY CONTRIBUTION	87.00	
505-4335-512410-00	GMEBS - DEFINED BENEFIT	1.00	
505-4335-522220-00	VEHICLE MAINTENANCE	938.00	
505-4335-531610-00-00HH24	MINOR EQUIPMENT	876.00	
505-4335-532125-00	CONSTRUCTION MATERIALS	888.00	
505-4415-511317-00	OVERTIME	4,371.00	
505-4415-531230-04	ELECTRIC - WELL C7 140 BENTLEY PKWY	2,833.00	
505-4415-531230-06	ELECTRIC - WELL WSK D-1 REVERE	758.00	
505-4415-531510-00	WATER PURCHASED FOR RESALE	210,317.00	
505-4415-531610-00	MINOR EQUIPMENT	3,215.00	
505-9999-611138-00	TRANSFER OUT - WATER/SEWER TAP FEE FUND	718,752.00	
505-1512-511110-00	SALARIES AND WAGES		16,802.00
505-1512-521220-00	CONTRACT SERVICES		47,183.00
505-1512-523510-00	TRAVEL & TRAINING		3,718.00
505-1535-531167-00	SOFTWARE EXPENSE		21,888.00
505-1535-531610-01	MINOR EQUIPMENT - TECH		15,323.00
505-4315-521210-00-00EOMO	PROFESSIONAL SERVICES - EOM		12,670.00
505-4335-511110-00	SALARIES AND WAGES		5,683.00
505-4335-511114-00	ON-CALL PAY		14,974.00
505-4335-512215-00	SOCIAL SECURITY TAXES		3,395.00
505-4335-521210-00	PROFESSIONAL SERVICES		9,125.00
505-4335-521220-00	CONTRACT SERVICES		1,537.00
505-4335-531220-00	UTILITY EXPENSE - NATURAL GAS		1,048.00
505-4335-531230-00	UTILITY EXPENSE - ELECTRICITY		20,251.00
505-4335-531270-00	VEHICLE FUEL & OPERATIONS		3,005.00
505-4335-531610-00	MINOR EQUIPMENT		3,524.00
505-4335-531620-00	UNIFORMS & PERSONAL EQUIP		1,208.00
505-4415-521210-00	PROFESSIONAL SERVICES		4,441.00
505-4415-521220-00	CONTRACT SERVICES		8,341.00
505-4415-522220-00	VEHICLE MAINTENANCE		1,750.00
505-4415-531230-03	ELECTRIC - WELL C2C DUPREE PARK NEW		1,971.00
505-4415-531230-05	ELECTRIC - WELL C6 612 RIVERCREST DR		2,561.00
505-4415-531270-00	VEHICLE FUEL & OPERATIONS		2,185.00
505-4415-531595-00	BROOKSHIRE SEWER FLOW		24,803.00

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
505-4415-531649-00	TOUCHREAD METERS		39,603.00
505-9999-511110-00	SALARIES AND WAGES		1,846.00
505-1510-361172-00	INTEREST INCOME		17,218.00
505-1512-344210-00	WATER SALES		26,962.00
505-1512-344216-00	LATE CHARGES		13,471.00
505-1512-344219-00	WATER TAP FEES		6,452.00
505-1512-344221-00	SEWER TAP FEES		30,032.00
505-1510-394110-00	USE OF RESERVES		921,429.00
TOTALS		\$ 1,284,399.00	\$ 1,284,399.00

**City of Woodstock, GA
Major Budget Amendment**

Name of Department	Fund 507 - Storm Water Fund
Budget Amendment #	MAJBA JE 19809

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
507-1599-523120-00	INSURANCE V/B/E	3,230.00	
507-4325-511110-04	SALARIES AND WAGES - LONGEVITY	250.00	
507-4325-511317-00	OVERTIME	1,364.00	
507-4325-512410-00	GMEBS - DEFINED BENEFIT	0.04	
507-4325-522220-00	VEHICLE MAINTENANCE	48.00	
507-4325-561110-00	DEPRECIATION EXPENSE	15,000.00	
507-4325-521210-00	PROFESSIONAL SERVICES		\$ 4,892.04
507-1510-361172-00	INTEREST INCOME		\$ 15,000.00
TOTALS		\$ 19,892.04	\$ 19,892.04

**City of Woodstock, GA
Major Budget Amendment**

Name of Department	Fund 601 - Health Insurance Fund
Budget Amendment #	MAJBA JE 19811

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
601-0000-512211-00	PRESCRIPTION CLAIMS	453,950.00	
601-0000-512212-00	EXCESS STOP LOSS FEES	219,823.00	
601-0000-512910-00	OTHER EMPLOYEE BENEFITS -- PTSD POLICY	7,573.00	
601-1599-393600-00	INSURANCE RECEIPT -- EXCESS STOP		\$ 681,346.00
TOTALS		\$ 681,346.00	\$ 681,346.00

City of Woodstock, GA
Major Budget Amendment

Name of Department	Fund 602 - Workers Comp Fund
Budget Amendment #	MAJBA JE 19812

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
602-1545-512710-02	EXCESS PREMIUMS	1,037.00	
602-1545-512710-03	TPA FEE		\$ 1,037.00
TOTALS		\$ 1,037.00	\$ 1,037.00

City of Woodstock, GA
Major Budget Amendment

Name of Department	Fund 603 - Dental Insurance Fund
Budget Amendment #	MAJBA JE 19813

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
603-0000-512210-00	DENTAL CLAIMS	25,137.00	
603-0000-512212-00	EXCESS INSURANCE PREMIUMS		\$ 2,112.00
603-0000-800000-00	EMPLOYEE CONTRIBUTIONS		\$ 2,659.00
603-1510-394110-00	USE OF RESERVES		\$ 20,366.00
TOTALS		\$ 25,137.00	\$ 25,137.00

**City of Woodstock, GA
Major Budget Amendment**

Name of Department	Fund 742 - Hotel/Motel Fund
Budget Amendment #	MAJBA JE 18914

Explanation of Request	Pre-audit to adjust the fiscal year end budget to meet the actual revenue and expenditures for the fiscal year 2025. This function is a state requirement (O.C.G.A 36-81-7) and does not appropriate any new money.
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ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
742-7610-511110-02	SALARIES AND WAGES - TOURISM INFO. COORD	1,183.00	
742-7610-512410-00	GMEBS - DEFINED BENEFIT	1.00	
742-7610-572110-00	DDA CONTRIBUTION	45,899.00	
742-7610-572111-00	CVB CONTRIBUTION	1,898.00	
742-7610-511110-00	SALARIES AND WAGES		12,541.00
742-7610-314195-00	HOTEL/MOTEL - STVR TAX		36,440.00
TOTALS		\$ 48,981.00	\$ 48,981.00

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Karen Gammill, Public Works

ITEM TYPE: Contracts, Agreements, Leases

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 4 for the Dobbs Road Multi-Use Trail Project.**

SUGGESTED ACTION: Request for approval to ratify the previously completed acquisition of easements associated with Parcel 4 of the Dobbs Road Multi-Use Trail Project. The acquisition includes 2,139.85 square feet of temporary construction easement.

ATTACHMENTS:
[Executed Option Parcel 4 - Signed Final_Redacted.pdf](#)

AGREEMENT TO PURCHASE RIGHT-OF-WAY AND/OR EASEMENT(S)

Project: Dobbs Road Multi-Use Trail
Parcel No.: 4

GEORGIA, CHEROKEE COUNTY

For and in consideration of the sum of One Dollar (\$1.00), receipt whereof being acknowledged, the undersigned grants to the City of Woodstock, Georgia, an option to acquire the following described real estate:

Right-of-way and/or easement rights upon that tract or parcel of land located in Land Lot 1023 of the 15th District, 2nd Section of Cherokee County, Georgia, and being more particularly described on Exhibits "A" & "B" attached hereto and made a part hereof by reference.

For the sum of \$2,230.00 the undersigned agrees to execute and deliver to the City of Woodstock, Georgia, easement rights upon the land owned by the undersigned as reflected below and on the attached Exhibits "A" & "B".

The following conditions are imposed upon the grant of this option:

- 1) This option shall extend for 90 days from this date.
- 2) The consideration recited is full payment for the rights conveyed.
 -0- square feet of Required Right-of-Way
 2,139.85 square feet of Required Temporary Construction Easement
 -0- Required Temporary Driveway Easements
- 3) All Temporary Easements will terminate upon completion and acceptance of the same by the City.
- 4) Special Provisions, if any, are listed on Exhibit "C".

{For multiple sellers only}

Proceeds shall be allocated among the sellers as follows:


		<u>1.</u>	<u>2.</u>	<u>3.</u>
1. _____	\$ _____	()	()	()
2. _____	\$ _____	()	()	()

Print Name of Payee (s) and show allocated share of each

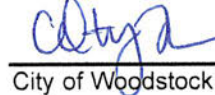
Initials of all Sellers

Signed, sealed and delivered
this 25th day of AUGUST, 2025
in the presence of:


Witness

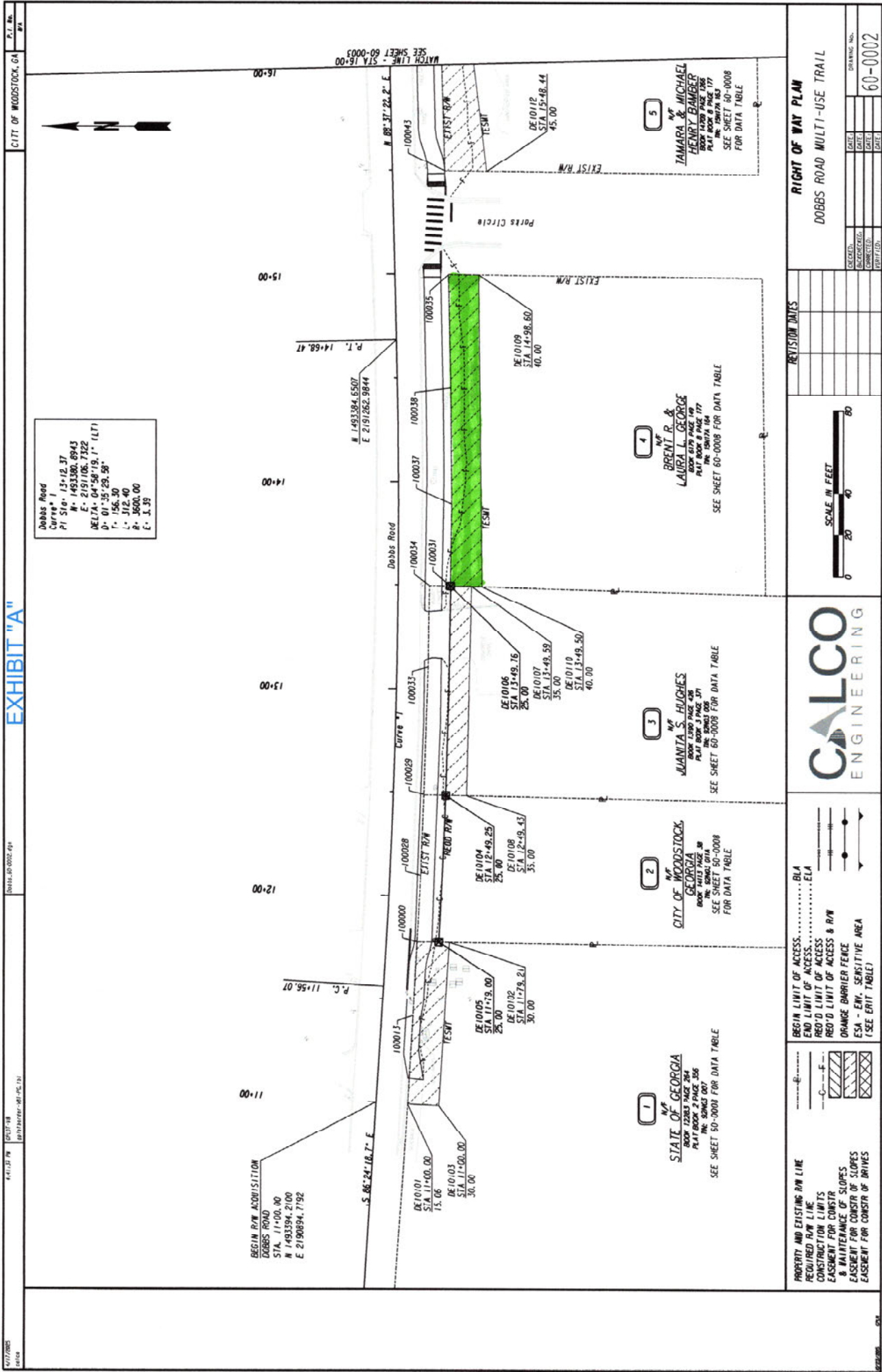

Laura L. George

ACCEPTED BY:


City of Woodstock

Date:

8/25/25



CITY OF WOODSTOCK, GA	P. I. No.
	B/A

PAR 9 - TEMP ESMT

REC'D TEMP. ESMT. DE10

PNT	OFFSET/	STATION/	ALIGNMENT
100064	25.03	L	24+08.89
DE 10177	35.00	L	26+08.01
DE 10118	35.00	L	26+08.01
100069	24.74	L	26+07.96
100071	24.74	L	24+08.89
REC'D ESMT AREA = 2010.12 SF			
P DRIVEWAY EASEMENTS			

PAR 10 - TEMP ESMT

REC'D TEMP. ESMT. DE11

PNT	OFFSET/	STATION/	ALIGNMENT
100069	24.74	L	26+07.96
DE 10118	35.00	L	26+08.01
DE 10119	35.00	L	28+05.67
100071	24.74	L	28+06.37
100073	24.74	L	28+06.37
100074	69.12	L	26+90.47
CHORD BEAR = N 88.40° 58.3' W			
CHORD LENGTH = 69.12			
RADIUS = 135.00			
DEGREES = 171.42.5°			
100069	24.74	L	26+07.96
100071	24.74	L	26+07.96
REC'D ESMT AREA = 1895.52 SF			

PAR 11 - TEMP ESMT

REC'D TEMP. ESMT. DE11.2

PNT	OFFSET/	STATION/	ALIGNMENT
100071	24.34	L	28+06.37
DE 10119	35.00	L	28+05.67
DE 10120	35.00	L	28+50.00
DE 10121	35.00	L	29+01.90
DE 10122	35.00	L	29+01.90
100075	25.20	L	29+06.55
100076	25.20	L	29+42.59
ARC LENGTH = 134.69			
CHORD BEAR = N 70.02° 29.9' W			
CHORD LENGTH = 131.59			
INCHES = 26.19			
DEGREES = 51.2°			
100077	24.58	L	28+06.37
100071	24.34	L	28+06.37
REC'D ESMT AREA = 1577.71 SF			
P DRIVEWAY EASEMENT			

PAR 12 - TEMP ESMT

REC'D TEMP. ESMT. DE13

PNT	OFFSET/	STATION/	ALIGNMENT
100075	25.20	L	29+06.55
DE 10123	35.00	L	30+36.16
DE 10124	35.00	L	30+36.16
100080	25.20	L	30+86.80
100075	25.20	L	29+06.55
REC'D ESMT AREA = 522.46			

PAR 13 - TEMP ESMT

REC'D TEMP. ESMT. DE14

PNT	OFFSET/	STATION/	ALIGNMENT
100080	25.00	L	30+36.16
DE 10124	40.29	L	31+07.74
DE 10125	40.29	L	31+07.74
100083	25.05	L	30+86.80
100084	25.11	L	30+73.50
100086	25.05	L	30+36.16
REC'D ESMT AREA = 741.39 SF			

[illegible]

CITY OF WOODSTOCK, GA	P. L. No.

PAR 3 -	TEMP	ESMT	REC'D TEMP	EASMT	DE 104	
PMT	OFFSET/		STATION/	ALIGNMENT		
DE 10104	25.00	R	12+49.25		Doobs Road C/L	
CHORD BEAR	5.98	41° 16.5' E				
CHORD BEAR	101.20					
CHORD	3625.00					
RADIUS	13450.1*					
DEGREE						
DE 10106	25.00	R	13+49.76		Doobs Road C/L	
CHORD BEAR	35.00	R	13+49.59		Doobs Road C/L	
CHORD BEAR	101.20	R	13+49.59		Doobs Road C/L	
CHORD	3625.00	R	13+49.59		Doobs Road C/L	
RADIUS	13450.1	R	13+49.59		Doobs Road C/L	
DEGREE		R	13+49.59		Doobs Road C/L	
DE 10108	25.00	R	987.99		Doobs Road C/L	
CHORD BEAR	987.99	R			Doobs Road C/L	
CHORD BEAR	987.99	R			Doobs Road C/L	
CHORD	987.99	R			Doobs Road C/L	
RADIUS	987.99	R			Doobs Road C/L	
DEGREE		R			Doobs Road C/L	

PMT	QFSET/	REQ'D TEMP.	ESMT	DE 109	STATION/	ALIGNMENT
100055	25.05	1	1	21.61.59	Jobbs Road	C/L
DE 10115	25.00	1	1	21.62.46	Jobbs Road	C/L
DE 10116	35.00	1	1	21.11.20	Jobbs Road	C/L
DE 10117	35.00	1	1	21.11.20	Jobbs Road	C/L
100064	25.03	1	1	21.06.59	Jobbs Road	C/L
100065	25.03	1	1	21.06.59	Jobbs Road	C/L
100066	25.03	1	1	21.06.59	Jobbs Road	C/L
100067	25.03	1	1	21.06.59	Jobbs Road	C/L
100068	25.03	1	1	21.06.59	Jobbs Road	C/L
100069	25.03	1	1	21.06.59	Jobbs Road	C/L
100070	25.03	1	1	21.06.59	Jobbs Road	C/L
100071	25.03	1	1	21.06.59	Jobbs Road	C/L
100072	25.03	1	1	21.06.59	Jobbs Road	C/L
100073	25.03	1	1	21.06.59	Jobbs Road	C/L
100074	25.03	1	1	21.06.59	Jobbs Road	C/L
100075	25.03	1	1	21.06.59	Jobbs Road	C/L
100076	25.03	1	1	21.06.59	Jobbs Road	C/L
100077	25.03	1	1	21.06.59	Jobbs Road	C/L
100078	25.03	1	1	21.06.59	Jobbs Road	C/L
100079	25.03	1	1	21.06.59	Jobbs Road	C/L
100080	25.03	1	1	21.06.59	Jobbs Road	C/L
100081	25.03	1	1	21.06.59	Jobbs Road	C/L
100082	25.03	1	1	21.06.59	Jobbs Road	C/L
100083	25.03	1	1	21.06.59	Jobbs Road	C/L
100084	25.03	1	1	21.06.59	Jobbs Road	C/L
100085	25.03	1	1	21.06.59	Jobbs Road	C/L
100086	25.03	1	1	21.06.59	Jobbs Road	C/L
100087	25.03	1	1	21.06.59	Jobbs Road	C/L
100088	25.03	1	1	21.06.59	Jobbs Road	C/L
100089	25.03	1	1	21.06.59	Jobbs Road	C/L
100090	25.03	1	1	21.06.59	Jobbs Road	C/L
100091	25.03	1	1	21.06.59	Jobbs Road	C/L
100092	25.03	1	1	21.06.59	Jobbs Road	C/L
100093	25.03	1	1	21.06.59	Jobbs Road	C/L
100094	25.03	1	1	21.06.59	Jobbs Road	C/L
100095	25.03	1	1	21.06.59	Jobbs Road	C/L
100096	25.03	1	1	21.06.59	Jobbs Road	C/L
100097	25.03	1	1	21.06.59	Jobbs Road	C/L
100098	25.03	1	1	21.06.59	Jobbs Road	C/L
100099	25.03	1	1	21.06.59	Jobbs Road	C/L
100100	25.03	1	1	21.06.59	Jobbs Road	C/L
100101	25.03	1	1	21.06.59	Jobbs Road	C/L
100102	25.03	1	1	21.06.59	Jobbs Road	C/L
100103	25.03	1	1	21.06.59	Jobbs Road	C/L
100104	25.03	1	1	21.06.59	Jobbs Road	C/L
100105	25.03	1	1	21.06.59	Jobbs Road	C/L
100106	25.03	1	1	21.06.59	Jobbs Road	C/L
100107	25.03	1	1	21.06.59	Jobbs Road	C/L
100108	25.03	1	1	21.06.59	Jobbs Road	C/L
100109	25.03	1	1	21.06.59	Jobbs Road	C/L
100110	25.03	1	1	21.06.59	Jobbs Road	C/L
100111	25.03	1	1	21.06.59	Jobbs Road	C/L
100112	25.03	1	1	21.06.59	Jobbs Road	C/L
100113	25.03	1	1	21.06.59	Jobbs Road	C/L
100114	25.03	1	1	21.06.59	Jobbs Road	C/L
100115	25.03	1	1	21.06.59	Jobbs Road	C/L
100116	25.03	1	1	21.06.59	Jobbs Road	C/L
100117	25.03	1	1	21.06.59	Jobbs Road	C/L
100118	25.03	1	1	21.06.59	Jobbs Road	C/L
100119	25.03	1	1	21.06.59	Jobbs Road	C/L
100120	25.03	1	1	21.06.59	Jobbs Road	C/L
100121	25.03	1	1	21.06.59	Jobbs Road	C/L
100122	25.03	1	1	21.06.59	Jobbs Road	C/L
100123	25.03	1	1	21.06.59	Jobbs Road	C/L
100124	25.03	1	1	21.06.59	Jobbs Road	C/L
100125	25.03	1	1	21.06.59	Jobbs Road	C/L
100126	25.03	1	1	21.06.59	Jobbs Road	C/L
100127	25.03	1	1	21.06.59	Jobbs Road	C/L
100128	25.03	1	1	21.06.59	Jobbs Road	C/L
100129	25.03	1	1	21.06.59	Jobbs Road	C/L
100130	25.03	1	1	21.06.59	Jobbs Road	C/L
100131	25.03	1	1	21.06.59	Jobbs Road	C/L
100132	25.03	1	1	21.06.59	Jobbs Road	C/L
100133	25.03	1	1	21.06.59	Jobbs Road	C/L
100134	25.03	1	1	21.06.59	Jobbs Road	C/L
100135	25.03	1	1	21.06.59	Jobbs Road	C/L
100136	25.03	1	1	21.06.59	Jobbs Road	C/L
100137	25.03	1	1	21.06.59	Jobbs Road	C/L
100138	25.03	1	1	21.06.59	Jobbs Road	C/L
100139	25.03	1	1	21.06.59	Jobbs Road	C/L
100140	25.03	1	1	21.06.59	Jobbs Road	C/L
100141	25.03	1	1	21.06.59	Jobbs Road	C/L
100142	25.03	1	1	21.06.59	Jobbs Road	C/L
100143	25.03	1	1	21.06.59	Jobbs Road	C/L
100144	25.03	1	1	21.06.59	Jobbs Road	C/L
100145	25.03	1	1	21.06.59	Jobbs Road	C/L
100146	25.03	1	1	21.06.59	Jobbs Road	C/L
100147	25.03	1	1	21.06.59	Jobbs Road	C/L
100148	25.03	1	1	21.06.59	Jobbs Road	C/L
100149	25.03	1	1	21.06.59	Jobbs Road	C/L
100150	25.03	1	1	21.06.59	Jobbs Road	C/L
100151	25.03	1	1	21.06.59	Jobbs Road	C/L
100152	25.03	1	1	21.06.59	Jobbs Road	C/L
100153	25.03	1	1	21.06.59	Jobbs Road	C/L
100154	25.03	1	1	21.06.59	Jobbs Road	C/L
100155	25.03	1	1	21.06.59	Jobbs Road	C/L
100156	25.03	1	1	21.06.59	Jobbs Road	C/L
100157	25.03	1	1	21.06.59	Jobbs Road	C/L
100158	25.03	1	1	21.06.59	Jobbs Road	C/L
100159	25.03	1	1	21.06.59	Jobbs Road	C/L
100160	25.03	1	1	21.06.59	Jobbs Road	C/L
100161	25.03	1	1	21.06.59	Jobbs Road	C/L
100162	25.03	1	1	21.06.59	Jobbs Road	C/L
100163	25.03	1	1	21.06.59	Jobbs Road	C/L
100164	25.03	1	1	21.06.59	Jobbs Road	C/L
100165	25.03	1	1	21.06.59	Jobbs Road	C/L
100166	25.03	1	1	21.06.59	Jobbs Road	C/L
100167	25.03	1	1	21.06.59	Jobbs Road	C/L
100168	25.03	1	1	21.06.59	Jobbs Road	C/L
100169	25.03	1	1	21.06.59	Jobbs Road	C/L
100170	25.03	1	1	21.06.59	Jobbs Road	C/L
100171	25.03	1	1	21.06.59	Jobbs Road	C/L
100172	25.03	1	1	21.06.59	Jobbs Road	C/L
100173	25.03	1	1	21.06.59	Jobbs Road	C/L
100174	25.03	1	1	21.06.59	Jobbs Road	C/L
100175	25.03	1	1	21.06.59	Jobbs Road	C/L
100176	25.03	1	1	21.06.59	Jobbs Road	C/L
100177	25.03	1	1	21.06.59	Jobbs Road	C/L
100178	25.03	1	1	21.06.59	Jobbs Road	C/L
100179	25.03	1	1	21.06.59	Jobbs Road	C/L
100180	25.03	1	1	21.06.59	Jobbs Road	C/L
100181	25.03	1	1	21.06.59	Jobbs Road	C/L
100182	25.03	1	1	21.06.59	Jobbs Road	C/L
100183	25.03	1	1	21.06.59	Jobbs Road	C/L
100184	25.03	1	1	21.06.59	Jobbs Road	C/L
100185	25.03	1	1	21.06.59	Jobbs Road	C/L
100186	25.03	1	1	21.06.59	Jobbs Road	C/L
100187	25.03	1	1	21.06.59	Jobbs Road	C/L
100188	25.03	1	1	21.06.59	Jobbs Road	C/L
100189	25.03	1	1	21.06.59	Jobbs Road	C/L
100190	25.03	1	1	21.06.59	Jobbs Road	C/L
100191	25.03	1	1	21.06.59	Jobbs Road	C/L
100192	25.03	1	1	21.06.59	Jobbs Road	C/L
100193	25.03	1	1	21.06.59	Jobbs Road	C/L
100194	25.03	1	1	21.06.59	Jobbs Road	C/L
100195	25.03	1	1	21.06.59	Jobbs Road	C/L
100196	25.03	1	1	21.06.59	Jobbs Road	C/L
100197	25.03	1	1	21.06.59	Jobbs Road	C/L
100198	25.03	1	1	21.06.59	Jobbs Road	C/L
100199	25.03	1	1	21.06.59	Jobbs Road	C/L
100200	25.03	1	1	21.06.59	Jobbs Road	C/L
100201	25.03	1	1	21.06.59	Jobbs Road	C/L
100202	25.03	1	1	21.06.59	Jobbs Road	C/L
100203	25.03	1	1	21.06.59	Jobbs Road	C/L
100204	25.03	1	1	21.06.59	Jobbs Road	C/L
100205	25.03	1	1	21.06.59	Jobbs Road	C/L
100206	25.03	1	1	21.06.59	Jobbs Road	C/L
100207	25.03	1	1	21.06.59	Jobbs Road	C/L
100208	25.03	1	1	21.06.59	Jobbs Road	C/L
100209	25.03	1	1	21.06.59	Jobbs Road	C/L
100210	25.03	1	1	21.06.59	Jobbs Road	C/L
100211	25.03	1	1	21.06.59	Jobbs Road	C/L
100212	25.03	1	1	21.06.59	Jobbs Road	C/L
100213	25.03	1	1	21.06.59	Jobbs Road	C/L
100214	25.03	1	1	21.06.59	Jobbs Road	C/L
100215	25.03	1	1	21.06.59	Jobbs Road	C/L
100216	25.03	1	1	21.06.59	Jobbs Road	C/L
100217	25.03	1	1	21.06.59	Jobbs Road	C/L
100218	25.03	1	1	21.06.59	Jobbs Road	C/L
100219	25.03	1	1	21.06.59	Jobbs Road	C/L
100220	25.03	1	1	21.06.59	Jobbs Road	C/L
100221	25.03	1	1	21.06.59	Jobbs Road	C/L
100222	25.03	1	1	21.06.59	Jobbs Road	C/L
100223	25.03	1	1	21.06.59	Jobbs Road	C/L
100224	25.03	1	1	21.06.59	Jobbs Road	C/L
100225	25.03	1	1	21.06.59	Jobbs Road	C/L
100226	25.03	1	1	21.06.59	Jobbs Road	C/L
100227	25.03	1	1	21.06.59	Jobbs Road	C/L
100228	25.03	1	1	21.06.59	Jobbs Road	C/L
100229	25.03	1	1	21.06.59	Jobbs Road	C/L
100230	25.03	1	1	21.06.59	Jobbs Road	C/L
100231	25.03	1	1	21.06.59	Jobbs Road	C/L
100232	25.03	1	1	21.06.59	Jobbs Road	C/L
100233	25.03	1	1	21.06.59	Jobbs Road	C/L
100234	25.03	1	1	21.06.59	Jobbs Road	C/L
100235	25.03	1	1	21.06.59	Jobbs Road	C/L
100236	25.03	1	1	21.06.59	Jobbs Road	C/L
100237	25.03	1	1	21.06.59	Jobbs Road	C/L
100238	25.03	1	1	21.06.59	Jobbs Road	C/L
100239	25.03	1	1	21.06.59	Jobbs Road	C/L
100240	25.03	1	1	21.06.59	Jobbs Road	C/L
100241	25.03	1	1	21.06.59	Jobbs Road	C/L
100242	25.03	1	1	21.06.59	Jobbs Road	C/L
100243	25.03	1	1	21.06.59	Jobbs Road	C/L
100244	25.03	1	1	21.06.59	Jobbs Road	C/L
100245	25.03	1	1	21.06.59	Jobbs Road	C/L
100246	25.03	1	1	21.06.59	Jobbs Road	C/L
100247	25.03	1	1	21.06.59	Jobbs Road	C/L
100248	25.03	1	1	21.06.59	Jobbs Road	C/L
100249	25.03	1	1	21.06.59	Jobbs Road	C/L
100250	25.03	1	1	21.06.59	Jobbs Road	C/L
100251	25.03	1	1	21.06.59	Jobbs Road	C/L
100252	25.03	1	1			

PART	TEMP	ESMT	REQ'D TEMP	CASIN	DE
PNT	OFFSET	STATION	ALIGNMENT		
1000080	35.00	L	30° 36' 16"		Dobbs Road C/L
DE 10123	25.00	L	30° 36' 16"		Dobbs Road C/L
DE 10124	40.29	L	31° 00' 14"		Dobbs Road C/L
1000804	53.10	L	30° 36' 16"		Dobbs Road C/L
1000805	53.10	L	30° 36' 16"		Dobbs Road C/L
1000806	53.10	L	30° 36' 16"		Dobbs Road C/L
1000807	53.10	L	30° 36' 16"		Dobbs Road C/L
1000808	53.10	L	30° 36' 16"		Dobbs Road C/L
1000809	53.10	L	30° 36' 16"		Dobbs Road C/L
1000810	53.10	L	30° 36' 16"		Dobbs Road C/L
1000811	53.10	L	30° 36' 16"		Dobbs Road C/L
1000812	53.10	L	30° 36' 16"		Dobbs Road C/L
1000813	53.10	L	30° 36' 16"		Dobbs Road C/L
1000814	53.10	L	30° 36' 16"		Dobbs Road C/L
1000815	53.10	L	30° 36' 16"		Dobbs Road C/L
1000816	53.10	L	30° 36' 16"		Dobbs Road C/L
1000817	53.10	L	30° 36' 16"		Dobbs Road C/L
1000818	53.10	L	30° 36' 16"		Dobbs Road C/L
1000819	53.10	L	30° 36' 16"		Dobbs Road C/L
1000820	53.10	L	30° 36' 16"		Dobbs Road C/L
1000821	53.10	L	30° 36' 16"		Dobbs Road C/L
1000822	53.10	L	30° 36' 16"		Dobbs Road C/L
1000823	53.10	L	30° 36' 16"		Dobbs Road C/L
1000824	53.10	L	30° 36' 16"		Dobbs Road C/L
1000825	53.10	L	30° 36' 16"		Dobbs Road C/L
1000826	53.10	L	30° 36' 16"		Dobbs Road C/L
1000827	53.10	L	30° 36' 16"		Dobbs Road C/L
1000828	53.10	L	30° 36' 16"		Dobbs Road C/L
1000829	53.10	L	30° 36' 16"		Dobbs Road C/L
1000830	53.10	L	30° 36' 16"		Dobbs Road C/L
1000831	53.10	L	30° 36' 16"		Dobbs Road C/L
1000832	53.10	L	30° 36' 16"		Dobbs Road C/L
1000833	53.10	L	30° 36' 16"		Dobbs Road C/L
1000834	53.10	L	30° 36' 16"		Dobbs Road C/L
1000835	53.10	L	30° 36' 16"		Dobbs Road C/L
1000836	53.10	L	30° 36' 16"		Dobbs Road C/L
1000837	53.10	L	30° 36' 16"		Dobbs Road C/L
1000838	53.10	L	30° 36' 16"		Dobbs Road C/L
1000839	53.10	L	30° 36' 16"		Dobbs Road C/L
1000840	53.10	L	30° 36' 16"		Dobbs Road C/L
1000841	53.10	L	30° 36' 16"		Dobbs Road C/L
1000842	53.10	L	30° 36' 16"		Dobbs Road C/L
1000843	53.10	L	30° 36' 16"		Dobbs Road C/L
1000844	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000846	53.10	L	30° 36' 16"		Dobbs Road C/L
1000847	53.10	L	30° 36' 16"		Dobbs Road C/L
1000848	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000850	53.10	L	30° 36' 16"		Dobbs Road C/L
1000851	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000853	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000857	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000878	53.10	L	30° 36' 16"		Dobbs Road C/L
1000879	53.10	L	30° 36' 16"		Dobbs Road C/L
1000880	53.10	L	30° 36' 16"		Dobbs Road C/L
1000881	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000886	53.10	L	30° 36' 16"		Dobbs Road C/L
1000887	53.10	L	30° 36' 16"		Dobbs Road C/L
1000888	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000890	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000892	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000898	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000901	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000903	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000915	53.10	L	30° 36' 16"		Dobbs Road C/L
1000916	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000918	53.10	L	30° 36' 16"		Dobbs Road C/L
1000919	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000921	53.10	L	30° 36' 16"		Dobbs Road C/L
1000922	53.10	L	30° 36' 16"		Dobbs Road C/L
1000923	53.10	L	30° 36' 16"		Dobbs Road C/L
1000924	53.10	L	30° 36' 16"		Dobbs Road C/L
1000925	53.10	L	30° 36' 16"		Dobbs Road C/L
1000926	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000929	53.10	L	30° 36' 16"		Dobbs Road C/L
1000930	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000937	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000939	53.10	L	30° 36' 16"		Dobbs Road C/L
1000940	53.10	L	30° 36' 16"		Dobbs Road C/L
1000941	53.10	L	30° 36' 16"		Dobbs Road C/L
1000942	53.10	L	30° 36' 16"		Dobbs Road C/L
1000943	53.10	L	30° 36' 16"		Dobbs Road C/L
1000944	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000947	53.10	L	30° 36' 16"		Dobbs Road C/L
1000948	53.10	L	30° 36' 16"		Dobbs Road C/L
1000949	53.10	L	30° 36' 16"		Dobbs Road C/L
1000950	53.10	L	30° 36' 16"		Dobbs Road C/L
1000951	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000958	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000961	53.10	L	30° 36' 16"		Dobbs Road C/L
1000962	53.10	L	30° 36' 16"		Dobbs Road C/L
1000963	53.10	L	30° 36' 16"		Dobbs Road C/L
1000964	53.10	L	30° 36' 16"		Dobbs Road C/L
1000965	53.10	L	30° 36' 16"		Dobbs Road C/L
1000966	53.10	L	30° 36' 16"		Dobbs Road C/L
1000967	53.10	L	30° 36' 16"		Dobbs Road C/L
1000968	53.10	L	30° 36' 16"		Dobbs Road C/L
1000969	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000971	53.10	L	30° 36' 16"		Dobbs Road C/L
1000972	53.10	L	30° 36' 16"		Dobbs Road C/L
1000973	53.10	L	30° 36' 16"		Dobbs Road C/L
1000974	53.10	L	30° 36' 16"		Dobbs Road C/L
1000975	53.10	L	30° 36' 16"		Dobbs Road C/L
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1000978	53.10	L	30° 36' 16"		Dobbs Road C/L
1000979	53.10	L	30° 36' 16"		Dobbs Road C/L
1000980	53.10	L	30° 36' 16"		Dobbs Road C/L
1000981	53.10	L	30° 36' 16"		Dobbs Road C/L
1000982	53.10	L	30° 36' 16"		Dobbs Road C/L
1000983	53.10	L	30° 36' 16"		Dobbs Road C/L
1000984	53.10	L	30° 36' 16"		Dobbs Road C/L
1000985	53.10	L	30° 36' 16"		Dobbs Road C/L
1000986	53.10	L	30° 36' 16"		Dobbs Road C/L
1000987	53.10	L	30° 36' 16"		Dobbs Road C/L
1000988	53.10	L	30° 36' 16"		Dobbs Road C/L
1000989	53.10	L	30° 36' 16"		Dobbs Road C/L
1000990	53.10	L	30° 36' 16"		Dobbs Road C/L
1000991	53.10	L	30° 36' 16"		Dobbs Road C/L
1000992	53.10	L	30° 36' 16"		Dobbs Road C/L
1000993	53.10	L	30° 36' 16"		Dobbs Road C/L
1000994	53.10	L	30° 36' 16"		Dobbs Road C/L
1000995	53.10	L	30° 36' 16"		Dobbs Road C/L
1000996	53.10	L	30° 36' 16"		Dobbs Road C/L
1000997	53.10	L	30° 36' 16"		Dobbs Road C/L
1000998	53.10	L	30° 36' 16"		Dobbs Road C/L
1000999	53.10	L	30° 36' 16"		Dobbs Road C/L
1001000	53.10	L	30° 36' 16"		Dobbs Road C/L
1001001	53.10	L	30° 36' 16"		Dobbs Road C/L
1001002	53.10	L	30° 36' 16"		Dobbs Road C/L
1001003	53.10	L	30° 36' 16"		Dobbs Road C/L
1001004	53.10	L	30° 36' 16"		Dobbs Road C/L
1001005	53.10	L	30° 36' 16"		Dobbs Road C/L

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CITY OF WOODSTOCK
TEMPORARY CONSTRUCTION EASEMENT

Dobbs Road Multi-Use Trail – Parcel 4

STATE OF GEORGIA
COUNTY OF CHEROKEE

THIS CONVEYANCE made and executed the 25th day of AUGUST, 2025.

WITNESSETH THAT, LAURA L. GEORGE, the undersigned, is the owner of a tract of land in said county, along Dobbs Road being more particularly described on a map and drawing of said multi-use trail project in the office of The City of Woodstock to which reference is hereby made.

Now, therefore, in consideration of the benefit to said property by the construction of said multi-use trail, and in consideration of **ONE DOLLAR (\$1.00)** in hand paid, the receipt whereof is hereby acknowledged, I do hereby grant, bargain, and convey to said **CITY OF WOODSTOCK**, a temporary construction easement in **Land Lot 1023** of the **15th District, 2nd Section**, of said County as surveyed and measured from the highway location as follows:

Said **Temporary Construction Easement(s)** hereby conveyed, consisting of **2,139.85** square feet within the area shown colored green on the attached plat marked Exhibits “A” and “B” for the construction of slopes, fills, and embankments as necessary, in order to support the multi-use trail project. The Temporary Easement(s) become effective at the beginning of the construction of the above project and will expire upon completion and final acceptance of said project by The City of Woodstock.

Grantor hereby warrants to have the right to sell and convey said land or easements and bind themselves, their heirs, executors and administrators forever to defend by virtue of these presents.

IN WITNESS WHEREOF, Grantor has hereunto set their hand and seal the day above written.

Signed and Sealed before me
This 25th day of AUGUST, 2025

[Signature]
WITNESS

Laura L. George
Laura L. George

[Signature]
NOTARY PUBLIC



**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <i>Laura Lloyd George</i>	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ <input type="checkbox"/>	
5 Address (number, street, and apt. or suite no.). See instructions. [Redacted]	Requester's name and address (optional)	
6 [Redacted]		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
[Redacted]	
or	
Employer identification number	
[Redacted]	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person <i>Laura L. George</i>	Date <i>Aug. 25, 2025</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Karen Gammill, Public Works

ITEM TYPE: Contracts, Agreements, Leases

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 5 for the Dobbs Road Multi-Use Trail Project.**

SUGGESTED ACTION: Request for approval to ratify the previously completed acquisition of easements associated with Parcel 5 for the Dobbs Road Multi-Use Trail Project. The acquisition includes 1,910.39 square feet of required temporary construction easement.

ATTACHMENTS:
[Executed Option; Parcel 5 - FINAL_Redacted.pdf](#)

AGREEMENT TO PURCHASE RIGHT-OF-WAY AND/OR EASEMENT(S)

Project: Dobbs Road Multi-Use Trail
Parcel No.: 5

GEORGIA, CHEROKEE COUNTY

For and in consideration of the sum of One Dollar (\$1.00), receipt whereof being acknowledged, the undersigned grants to the City of Woodstock, Georgia, an option to acquire the following described real estate:

Right-of-way and/or easement rights upon that tract or parcel of land located in Land Lot 1023 of the 15th District, 2nd Section of Cherokee County, Georgia, and being more particularly described on Exhibits "A" & "B" attached hereto and made a part hereof by reference.

For the sum of \$ 2,662.00 the undersigned agrees to execute and deliver to the City of Woodstock, Georgia, easement rights upon the land owned by the undersigned as reflected below and on the attached Exhibits "A" & "B".

The following conditions are imposed upon the grant of this option:

- 1) This option shall extend for 90 days from this date.
- 2) The consideration recited is full payment for the rights conveyed.
-0- square feet of Required Right-of-Way
1,910.39 square feet of Required Temporary Construction Easement
-0- Required Temporary Driveway Easements
- 3) All Temporary Easements will terminate upon completion and acceptance of the same by the City.
- 4) Special Provisions, if any, are listed on Exhibit "C".

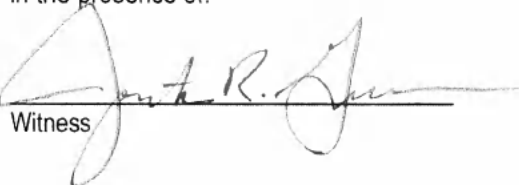
{For multiple sellers only}

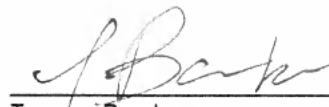
Proceeds shall be allocated among the sellers as follows:

		<u>1.</u>	<u>2.</u>	<u>3.</u>
1. _____	\$ _____	()	()	()
2. _____	\$ _____	()	()	()

Print Name of Payee (s) and show allocated share of each *Initials of all Sellers*

Signed, sealed and delivered
this 2nd day of SEPT., 2025
in the presence of:


Witness




Tamara Bamber



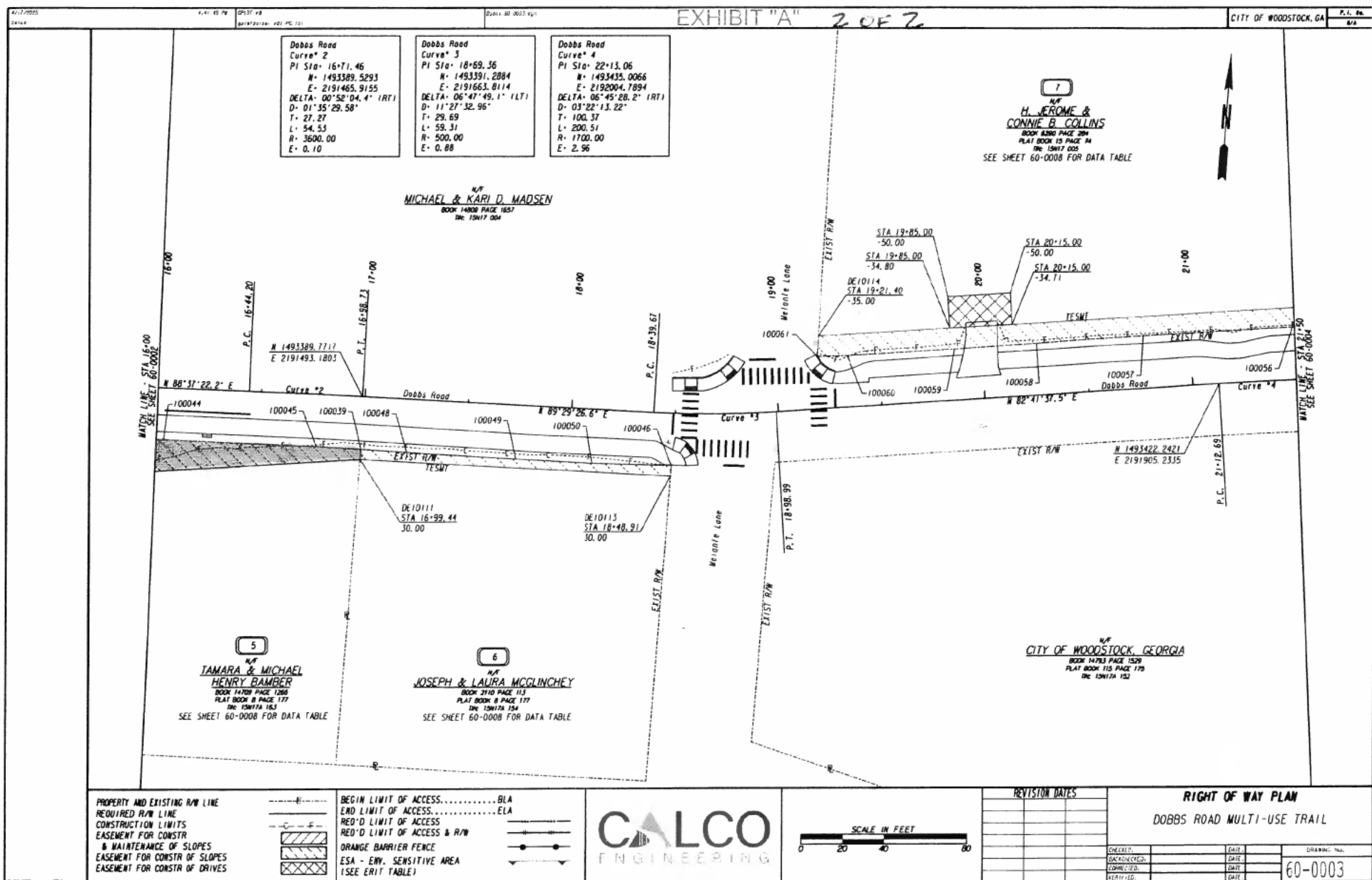
Michael Henry Bamber


ACCEPTED BY:



City of Woodstock

Date: 09/03/2025 | 12:26 PM EDT



4/17/2025 4:42:43 PM		01/07/25 01/07/25 10:17:10 AM		EXHIBIT "B"		CITY OF WOODSTOCK, GA		P.L. No. 6/4																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>PAR 1 - TEMP ESMT REQ'D TEMP. EASMT. DE101</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>PNT</th> <th>OFFSET/</th> <th>STATION/</th> <th>ALIGNMENT</th> </tr> </thead> <tbody> <tr><td>DE10101</td><td>15.06 R</td><td>11+00.00</td><td>Dobbs Road C/L</td></tr> <tr><td>1000013</td><td>14.94 R</td><td>11+43.00</td><td>Dobbs Road C/L</td></tr> <tr><td>1000000</td><td>14.66 R</td><td>11+78.55</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10102</td><td>30.00 R</td><td>11+79.21</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10103</td><td>30.00 R</td><td>11+00.00</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10101</td><td>15.06 R</td><td>11+00.00</td><td>Dobbs Road C/L</td></tr> <tr><td colspan="4">REQD EASMT AREA = 1190.90 SF</td></tr> </tbody> </table> </div> <div style="width: 30%;"> <p>PAR 2 - REQD RW REQ'D R/W DE102</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>PNT</th> <th>OFFSET/</th> <th>STATION/</th> <th>ALIGNMENT</th> </tr> </thead> <tbody> <tr><td>1000000</td><td>14.66 R</td><td>11+78.55</td><td>Dobbs Road C/L</td></tr> <tr><td></td><td>31.34</td><td>5+86'58"49.5" E</td><td></td></tr> <tr><td>1000028</td><td>14.67 R</td><td>12+09.77</td><td>Dobbs Road C/L</td></tr> <tr><td></td><td>39.46</td><td>5+87'37"09.0" E</td><td></td></tr> <tr><td>1000029</td><td>14.64 R</td><td>12+49.07</td><td>Dobbs Road C/L</td></tr> <tr><td></td><td>10.36</td><td>5+1'05"09.1" W</td><td></td></tr> <tr><td>DE10104</td><td>25.00 R</td><td>12+49.25</td><td>Dobbs Road C/L</td></tr> <tr><td colspan="4">ARC LENGTH = 70.75</td></tr> <tr><td colspan="4">CHORD BEAR = N 87°19'44.8" W</td></tr> <tr><td colspan="4">LNTH CHORD = 70.74</td></tr> <tr><td colspan="4">RADIUS = 3625.00</td></tr> <tr><td colspan="4">DEGREE = 1°34'50.1"</td></tr> <tr><td>DE10105</td><td>25.00 R</td><td>11+79.00</td><td>Dobbs Road C/L</td></tr> <tr><td></td><td>10.35</td><td>W 0°44'13.2" E</td><td></td></tr> <tr><td>1000000</td><td>14.66 R</td><td>11+78.55</td><td>Dobbs Road C/L</td></tr> <tr><td>REQD R/W</td><td>733.94</td><td>SF</td><td></td></tr> <tr><td>REMAINDER</td><td>0.017</td><td>ACRES</td><td></td></tr> <tr><td></td><td>9.33</td><td>ACRES</td><td></td></tr> </tbody> </table> </div> <div style="width: 30%;"> <p>PAR 3 - REQD RW REQ'D R/W DE103</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>PNT</th> <th>OFFSET/</th> <th>STATION/</th> <th>ALIGNMENT</th> </tr> </thead> <tbody> <tr><td>1000029</td><td>14.64 R</td><td>12+49.07</td><td>Dobbs Road C/L</td></tr> <tr><td>1000033</td><td>14.84 R</td><td>13+10.82</td><td>Dobbs Road C/L</td></tr> <tr><td></td><td>39.28</td><td>5+89'08"26.2" E</td><td></td></tr> <tr><td>1000034</td><td>14.87 R</td><td>13+49.94</td><td>Dobbs Road C/L</td></tr> <tr><td></td><td>10.13</td><td>5+1'30"38.4" W</td><td></td></tr> <tr><td>DE10106</td><td>25.00 R</td><td>13+49.76</td><td>Dobbs Road C/L</td></tr> <tr><td colspan="4">ARC LENGTH = 101.21</td></tr> <tr><td colspan="4">CHORD BEAR = N 88°41'16.9" W</td></tr> <tr><td colspan="4">LNTH CHORD = 101.20</td></tr> <tr><td colspan="4">RADIUS = 3625.00</td></tr> <tr><td colspan="4">DEGREE = 1°34'50.1"</td></tr> <tr><td>DE10104</td><td>25.00 R</td><td>12+49.25</td><td>Dobbs Road C/L</td></tr> <tr><td></td><td>10.36</td><td>5+1'05"09.1" E</td><td></td></tr> <tr><td>1000029</td><td>14.64 R</td><td>12+49.07</td><td>Dobbs Road C/L</td></tr> <tr><td>REQD R/W</td><td>1040.85</td><td>SF</td><td></td></tr> <tr><td>REMAINDER</td><td>0.024</td><td>ACRES</td><td></td></tr> <tr><td></td><td>0.43</td><td>ACRES</td><td></td></tr> </tbody> </table> </div> <div style="width: 30%;"> <p>PAR 3 - TEMP ESMT REQ'D TEMP. 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DE104</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>PNT</th> <th>OFFSET/</th> <th>STATION/</th> <th>ALIGNMENT</th> </tr> </thead> <tbody> <tr><td>DE10104</td><td>25.00 R</td><td>12+49.25</td><td>Dobbs Road C/L</td></tr> <tr><td colspan="4">ARC LENGTH = 101.21</td></tr> <tr><td colspan="4">CHORD BEAR = S 88°41'16.9" E</td></tr> <tr><td colspan="4">LNTH CHORD = 101.20</td></tr> <tr><td colspan="4">RADIUS = 3625.00</td></tr> <tr><td colspan="4">DEGREE = 1°34'50.1"</td></tr> <tr><td>DE10106</td><td>25.00 R</td><td>13+49.76</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10107</td><td>35.00 R</td><td>13+49.59</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10108</td><td>35.00 R</td><td>12+49.43</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10104</td><td>25.00 R</td><td>12+49.25</td><td>Dobbs Road C/L</td></tr> <tr><td colspan="4">REQD EASMT AREA = 987.99 SF</td></tr> </tbody> </table> </div> </div>										PNT	OFFSET/	STATION/	ALIGNMENT	DE10101	15.06 R	11+00.00	Dobbs Road C/L	1000013	14.94 R	11+43.00	Dobbs Road C/L	1000000	14.66 R	11+78.55	Dobbs Road C/L	DE10102	30.00 R	11+79.21	Dobbs Road C/L	DE10103	30.00 R	11+00.00	Dobbs Road C/L	DE10101	15.06 R	11+00.00	Dobbs Road C/L	REQD EASMT AREA = 1190.90 SF				PNT	OFFSET/	STATION/	ALIGNMENT	1000000	14.66 R	11+78.55	Dobbs Road C/L		31.34	5+86'58"49.5" E		1000028	14.67 R	12+09.77	Dobbs Road C/L		39.46	5+87'37"09.0" E		1000029	14.64 R	12+49.07	Dobbs Road C/L		10.36	5+1'05"09.1" W		DE10104	25.00 R	12+49.25	Dobbs Road C/L	ARC LENGTH = 70.75				CHORD BEAR = N 87°19'44.8" W				LNTH CHORD = 70.74				RADIUS = 3625.00				DEGREE = 1°34'50.1"				DE10105	25.00 R	11+79.00	Dobbs Road C/L		10.35	W 0°44'13.2" E		1000000	14.66 R	11+78.55	Dobbs Road C/L	REQD R/W	733.94	SF		REMAINDER	0.017	ACRES			9.33	ACRES		PNT	OFFSET/	STATION/	ALIGNMENT	1000029	14.64 R	12+49.07	Dobbs Road C/L	1000033	14.84 R	13+10.82	Dobbs Road C/L		39.28	5+89'08"26.2" E		1000034	14.87 R	13+49.94	Dobbs Road C/L		10.13	5+1'30"38.4" W		DE10106	25.00 R	13+49.76	Dobbs Road C/L	ARC LENGTH = 101.21				CHORD BEAR = N 88°41'16.9" W				LNTH CHORD = 101.20				RADIUS = 3625.00				DEGREE = 1°34'50.1"				DE10104	25.00 R	12+49.25	Dobbs Road C/L		10.36	5+1'05"09.1" E		1000029	14.64 R	12+49.07	Dobbs Road C/L	REQD R/W	1040.85	SF		REMAINDER	0.024	ACRES			0.43	ACRES		PNT	OFFSET/	STATION/	ALIGNMENT	DE10104	25.00 R	12+49.25	Dobbs Road C/L	ARC LENGTH = 101.21				CHORD BEAR = S 88°41'16.9" E				LNTH CHORD = 101.20				RADIUS = 3625.00				DEGREE = 1°34'50.1"				DE10106	25.00 R	13+49.76	Dobbs Road C/L	DE10107	35.00 R	13+49.59	Dobbs Road C/L	DE10108	35.00 R	12+49.43	Dobbs Road C/L	DE10104	25.00 R	12+49.25	Dobbs Road C/L	REQD EASMT AREA = 987.99 SF				<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>PAR 4 - TEMP ESMT REQ'D TEMP. EASMT. DE105</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>PNT</th> <th>OFFSET/</th> <th>STATION/</th> <th>ALIGNMENT</th> </tr> </thead> <tbody> <tr><td>1000031</td><td>24.87 R</td><td>13+49.77</td><td>Dobbs Road C/L</td></tr> <tr><td>1000037</td><td>25.33 R</td><td>13+89.00</td><td>Dobbs Road C/L</td></tr> <tr><td>1000038</td><td>25.44 R</td><td>14+45.00</td><td>Dobbs Road C/L</td></tr> <tr><td>1000035</td><td>25.53 R</td><td>14+99.10</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10109</td><td>40.00 R</td><td>14+38.60</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10110</td><td>40.00 R</td><td>13+49.50</td><td>Dobbs Road C/L</td></tr> <tr><td>1000031</td><td>24.87 R</td><td>13+49.77</td><td>Dobbs Road C/L</td></tr> <tr><td colspan="4">REQD EASMT AREA = 2139.85 SF</td></tr> </tbody> </table> </div> <div style="width: 30%;"> <p>PAR 5 - TEMP ESMT REQ'D TEMP. EASMT. 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DE111</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>PNT</th> <th>OFFSET/</th> <th>STATION/</th> <th>ALIGNMENT</th> </tr> </thead> <tbody> <tr><td>1000069</td><td>24.74 L</td><td>26+07.96</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10118</td><td>35.00 L</td><td>26+08.01</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10119</td><td>35.00 L</td><td>28+05.67</td><td>Dobbs Road C/L</td></tr> <tr><td>1000072</td><td>24.34 L</td><td>26+90.47</td><td>Dobbs Road C/L</td></tr> <tr><td colspan="4">ARC LENGTH = 69.13</td></tr> <tr><td colspan="4">CHORD BEAR = N 88°40'58.3" W</td></tr> <tr><td colspan="4">LNTH CHORD = 69.12</td></tr> <tr><td colspan="4">RADIUS = 355.00</td></tr> <tr><td colspan="4">DEGREE = 4°13'42.5"</td></tr> <tr><td>1000073</td><td>24.70 L</td><td>26+22.73</td><td>Dobbs Road C/L</td></tr> <tr><td>1000069</td><td>24.74 L</td><td>26+07.96</td><td>Dobbs Road C/L</td></tr> <tr><td colspan="4">REQD EASMT AREA = 1895.52 SF</td></tr> </tbody> </table> </div> </div>										PNT	OFFSET/	STATION/	ALIGNMENT	1000064	25.03 L	24+08.89	Dobbs Road C/L	DE10117	35.00 L	24+08.79	Dobbs Road C/L	DE10118	35.00 L	26+08.01	Dobbs Road C/L	1000069	24.74 L	26+07.96	Dobbs Road C/L	1000064	25.03 L	24+08.89	Dobbs Road C/L	REQD EASMT AREA = 2010.12 SF				PNT	OFFSET/	STATION/	ALIGNMENT	1000069	24.74 L	26+07.96	Dobbs Road C/L	DE10118	35.00 L	26+08.01	Dobbs Road C/L	DE10119	35.00 L	28+05.67	Dobbs Road C/L	1000072	24.34 L	26+90.47	Dobbs Road C/L	ARC LENGTH = 69.13				CHORD BEAR = N 88°40'58.3" W				LNTH CHORD = 69.12				RADIUS = 355.00				DEGREE = 4°13'42.5"				1000073	24.70 L	26+22.73	Dobbs Road C/L	1000069	24.74 L	26+07.96	Dobbs Road C/L	REQD EASMT AREA = 1895.52 SF				<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>PAR 11 - TEMP ESMT REQ'D TEMP. 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EASMT. DE114</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>PNT</th> <th>OFFSET/</th> <th>STATION/</th> <th>ALIGNMENT</th> </tr> </thead> <tbody> <tr><td>1000080</td><td>25.00 L</td><td>30+36.16</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10123</td><td>35.00 L</td><td>30+36.18</td><td>Dobbs Road C/L</td></tr> <tr><td>DE10124</td><td>40.29 L</td><td>31+07.74</td><td>Dobbs Road C/L</td></tr> <tr><td>1000083</td><td>25.05 L</td><td>30+86.80</td><td>Dobbs Road C/L</td></tr> <tr><td>1000084</td><td>25.11 L</td><td>30+73.50</td><td>Dobbs Road C/L</td></tr> <tr><td>1000080</td><td>25.00 L</td><td>30+36.16</td><td>Dobbs Road C/L</td></tr> <tr><td colspan="4">REQD EASMT AREA = 741.39 SF</td></tr> </tbody> </table> </div> </div>										PNT	OFFSET/	STATION/	ALIGNMENT	1000080	25.00 L	30+36.16	Dobbs Road C/L	DE10123	35.00 L	30+36.18	Dobbs Road C/L	DE10124	40.29 L	31+07.74	Dobbs Road C/L	1000083	25.05 L	30+86.80	Dobbs Road C/L	1000084	25.11 L	30+73.50	Dobbs Road C/L	1000080	25.00 L	30+36.16	Dobbs Road C/L	REQD EASMT AREA = 741.39 SF			
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CITY OF WOODSTOCK
TEMPORARY CONSTRUCTION EASEMENT
Dobbs Road Multi-Use Trail – Parcel 5

STATE OF GEORGIA
COUNTY OF CHEROKEE

THIS CONVEYANCE made and executed the 2nd day of SEPTEMBER, 2025.

WITNESSETH THAT, TAMARA BAMBER and MICHAEL HENRY BAMBER, the undersigned, are the owners of a tract of land in said county, along Dobbs Road being more particularly described on a map and drawing of said multi-use trail project in the office of The City of Woodstock to which reference is hereby made.

Now, therefore, in consideration of the benefit to said property by the construction of said multi-use trail project, and in consideration of **ONE DOLLAR (\$1.00)** in hand paid, the receipt whereof is hereby acknowledged, we do hereby grant, bargain, and convey to said **CITY OF WOODSTOCK**, a temporary construction easement in **Land Lot 1023** of the **15th District, 2nd Section**, of said County as surveyed and measured from the highway location as follows:

Said **Temporary Construction Easement(s)** hereby conveyed, consisting of **1,910.39** square feet within the area shown colored green on the attached plat marked Exhibits "A" and "B" for the construction of slopes, fills, and embankments as necessary, in order to support the multi-use trail project. The Temporary Easement(s) become effective at the beginning of the construction of the above project and will expire upon completion and final acceptance of said project by The City of Woodstock.

Grantors hereby warrant to have the right to sell and convey said land or easements and bind themselves, their heirs, executors and administrators forever to defend by virtue of these presents.

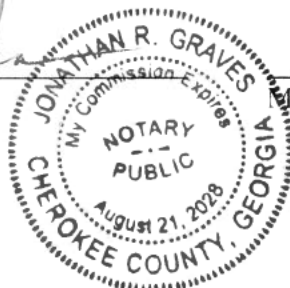
IN WITNESS WHEREOF, Grantors have hereunto set their hands and seal the day above written.

Signed and Sealed before me
This 2nd day of SEPTEMBER, 2025

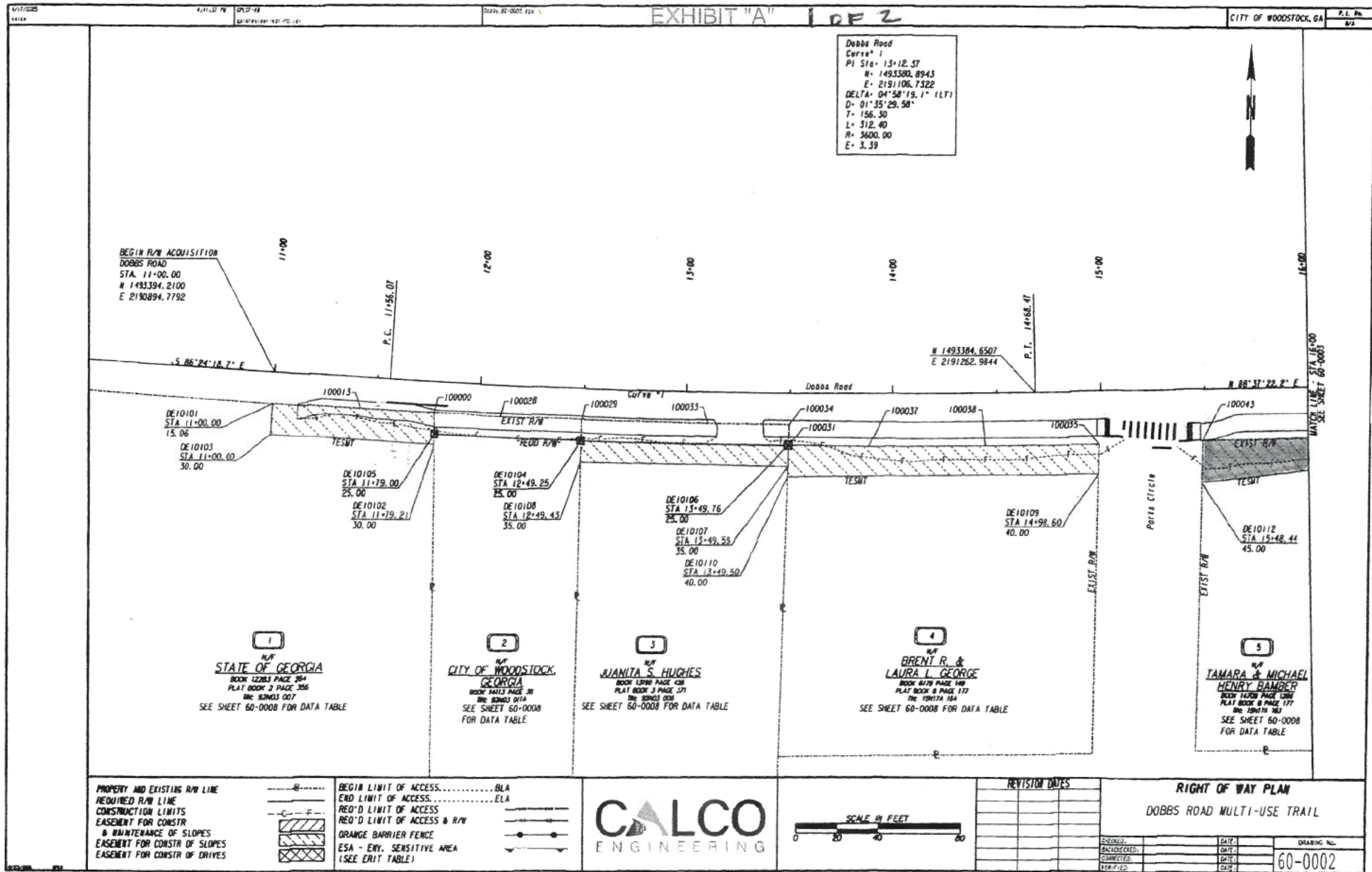
Dorothy Griffith
WITNESS

T. Bamber
Tamara Bamber

Jonathan R. Graves
NOTARY PUBLIC



Michael Henry Bamber
Michael Henry Bamber





CITY OF WOODSTOCK, GA	P. L. B.
	W. A.

PAR 9 - TEMP ESWT		REQ'D TEMP. ESWT.		DE 10	
PNT	OFFSET/	STATION	ALIGNMENT		
100064	25.03 L	24+08.85		Jobbs Road	C/L
DE10117	35.00 L	24+08.79		Jobbs Road	C/L
DE10118	35.00 L	26+08.01		Jobbs Road	C/L
100069	24.00 L	26+08.96		Jobbs Road	C/L
100064	25.03 L	24+08.85		Jobbs Road	C/L
REQD ESWT AREA		2010.12	5F		

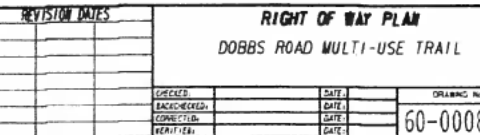
2 DRIVEWAY FASEMENTS

PAR 10	TEMP ESMT	REC'D TEMP.	ESMT. T.	DE111
PNT	OFFSET/	STATION/	ALIGNMENT	
100069	24.74 L	26°07.96		
DE10118	35.00 L	26°08.01	Yabbs Road C/L	
DE10119	35.00 L	28°05.67	Yabbs Road C/L	
100071	24.34 L	28°06.37	Yabbs Road C/L	
100072	24.34 L	26°30.47	Yabbs Road C/L	
ARC LENGTH = 69.13				
CHORD BEAR = N 88°40' 58.3" W				
LNTH CHORD = 69.12				
RADIUS = 1355.60				
DEGREE = 4°13'42.5"				
100073	24.74 L	26°22.73	Yabbs Road C/L	
100069	24.74 L	26°07.96	Yabbs Road C/L	
REC'D ESMT AREA = 1895.52 SF				

PAR 11 - TEMP ESUT		REQ'D TEMP. EASW.T.		DE112	
PNT	OFFSET/	STATION/	ALIGNMENT		
100071	24.34	L	28-06.37	bbbs	Road C/L
DE10119	35.00	L	28-05.67	bbbs	Road C/L
DE10120	35.00	L	28-50.00	bbbs	Road C/L
DE10121	35.00	L	28-00.00	bbbs	Road C/L
DE10222	35.00	L	29-01.31	bbbs	Road C/L
100075	25.20	L	29-06.65	bbbs	Road C/L
100076	26.20	L	29-42.69	bbbs	Road C/L
ARC LENGTH = 134.69					
CHORD BEAR = N 70°02'29.9" W					
LNTH CHORD = 132.55					
RADIUS = 217.60					
DEGREE = 26°19'51.2"					
100077	24.58	L	28-22.56	bbbs	Road C/L
100077	24.34	L	28-06.37	bbbs	Road C/L

PAR 12 - TEMP ESMT		REQ'D TEMP. ESM'T.		REI13	
PMT	OFFSET/	STATION/	ALIGNMENT		
100075	25.00 L	29+86.65			
DE10122	35.00 L	29+87.97		Debbs Road C/L	
DE10123	35.00 L	30+36.78		Debbs Road C/L	
100080	25.00 L	30+36.78		Debbs Road C/L	
100075	25.00 L	29+86.65		Debbs Road C/L	
REQ. ESMT AREA = 522.46 SF					

PAR 13 - TEMP ESMT		REQ'D TEMP. ESMT.		DE114	
PNT	OFFSET/	STATION/	ALIGNMENT		
100080	25.00 L	30+36.16		Dobbs Read C/L	
DE10120	35.00 L	30+36.18		Dobbs Read C/L	
DE10124	40.25 L	31+07.74		Dobbs Read C/L	
100083	25.05 L	30+86.80		Dobbs Read C/L	
100084	25.00 L	30+73.50		Dobbs Read C/L	
100080	25.00 L	30+36.16		Dobbs Read C/L	
REQD. ESMT AREA *		741.39	SF		



Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) TAMARA BAMBER	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/>	
5 Address (number, street, and apt. or suite no.). See instructions. [Redacted]		Requester's name and address (optional)
6 City, state, and ZIP code. [Redacted]		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. See also <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.	Social security number [Redacted] or Employer identification number [Redacted]
--	---

Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	
Sign Here	Signature of U.S. person <i>[Signature]</i> Date <i>9/2/25</i>

General Instructions
Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.
What's New
Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.
Purpose of Form
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Chris Luly, Administration

ITEM TYPE: Contracts, Agreements, Leases

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Intergovernmental Agreement with the Downtown Development Authority for Exchange of Properties Related to Roadways**

SUGGESTED ACTION: Request for approval of an Intergovernmental Agreement between the City of Woodstock and the Downtown Development Authority to establish the provisions governing the exchange of properties necessary to support future roadway construction as part of the City's Grid Street Plan.

ATTACHMENTS:

[BentleyTriplex_IGA v3 LegalDesc_Combined 20250908.pdf](#)

INTERGOVERNMENTAL CONTRACT

THIS INTERGOVERNMENTIAL CONTRACT (this “Contract”), made and entered into as of the ____ day of _____, 20__, by and between the CITY OF WOODSTOCK, GEORGIA, a municipal corporation of the State of Georgia (the “City”), and the DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF WOODSTOCK, a body corporate and politic and a political subdivision of the state of Georgia (the “DDA”).

WITNESSETH:

WHEREAS, the 1983 Constitution of the State of Georgia, Article IX, Section III, Paragraph 1(a), provides that:

...any county, municipality, school district, or other political subdivision of the state may contract for any period not exceeding 50 years with each other or with any other public agency, public corporation, or public authority for joint services, for the provision of services, or for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services, or facilities which the contracting parties are authorized by law to undertake or provide; and

WHEREAS, the DDA has been created pursuant to the provisions of Article IX, Section VI, Paragraph III of the 1983 Constitution of the State of Georgia, the Downtown Development Authorities Law of the State of Georgia, O.C.G.A. § 36-42-1. *et seq.*, as amended (the “Act”), and an activating resolution of the Council of the City of Woodstock, duly adopted on November 26, 2002, and is now existing and operating as a public body corporate and politic; and

WHEREAS, the DDA finds as its purpose in the Act (O.C.G.A. § 36-42-2)

The revitalization and redevelopment of the central business district of the municipal corporation [Woodstock, Georgia] and promote for the public good and general welfare trade, commerce, industry, and employment opportunities and promote the general welfare of this state by creating a climate favorable to the location of new industry, trade, and commerce and the development of existing industry, trade and commerce within the municipal corporation of this state. Revitalization and redevelopment of the central business districts by financing projects under this chapter will develop and promote for the public good and general welfare trade commerce, industry and employment opportunities and will promote the general welfare of this state. It is, therefore, in the public interest and is vital to the public welfare of the people of this state and is declared to be the public purpose of this chapter, so to revitalize and redevelop the central business districts of the municipal corporations of this state.

No bonds, notes, or other obligations, except refunding bonds, shall be issued by an authority under this chapter unless its board of directors adopts a resolution finding that the project for which such bonds, notes, or other obligations to be issued promote the foregoing objectives; and

WHEREAS, the Act (O.C.G.A. § 36-42-10) empowers the DDA to take necessary actions for the purpose of acquiring, constructing and installing any “project” (as defined in the Act) in furtherance of the public purpose for which it was created; and

WHEREAS, the Act (O.C.G.A. § 36-42-3(6)) defines “projects” to include the acquisition, construction, installation, modification, renovation, or rehabilitation of land and interests in land, buildings, structures, facilities or other improvements located or to be located within the downtown development area, and any undertaking authorized I the Redevelopment Powers Law of the State of Georgia, O.C.G.A. § 36-44-1 *et seq.*, when a downtown development authority has been designated as a redevelopment agency, all for the essential public purpose of the development of trade, commerce, industry and employment opportunities in the downtown development area; and

WHEREAS, under the 1983 Constitution of the State of Georgia, Article IX, Section II, Paragraph III, the City has the power to provide public transportation, street and road construction and maintenance, including curbs, sidewalks, trails, street lights and devices to control the flow of traffic on such streets and roads, and to provide parks, recreation areas, programs and facilities; and under the Redevelopment Powers Law of the State of Georgia, O.C.G.A. § 36-44-1, *et seq.*, the City has the power to achieve the redevelopment or revitalization of its economically and socially depressed areas; and

WHEREAS, in order to encourage the development of a substantially underutilized and economically and socially depressed area in the City, the City Council, by Resolution 2006-029, adopted on November 26, 2006, among other matters, (i) adopted the Downtown Woodstock Redevelopment Plan (the “Woodstock Redevelopment Plan”), and (ii) created Downtown Woodstock Tax Allocation District Number One – Woodstock (the “Woodstock TAD”); and

WHEREAS, the City Council adopted a resolution on February 11, 2008, approving certain projects or phases of projects to implement the Woodstock Redevelopment Plan; and

WHEREAS, the City now desires by and through the DDA to enable further projects for the benefit of the City and its citizens; and

WHEREAS, the City designated the DDA as its redevelopment agent for the Series 2008 Project pursuant to the Act (O.C.G.A. § 36-44-4(f)) and a resolution of the City adopted on February 11, 2008; and

WHEREAS, the City desires to see certain project or phases of projects completed by and through the DDA that were not viable via municipal or revenue bonds; and

WHEREAS, the City shall transfer real property acquired by the City at 213, 215, and 217 Bentley Parkway, Woodstock, Georgia 30188 as more particularly described on Exhibit “A” attached hereto and incorporated herein by this reference, (the “Property”) to the DDA to allow for the development of public infrastructure and improvements associated with the extension of Bentley Parkway in the central business district of the City.

NOW, THEREFORE, for and in consideration of the premises and undertakings as hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the city and the DDA DO HEREBY AGREE, as follows:

1.

This Contract shall become effective upon the date of execution and shall continue in effect until the Property has been sold. Notwithstanding the foregoing, in no event shall the term of this Contract extend for more than fifty (50) years.

2.

The DDA will comply with all laws of the State of Georgia applicable to the DDA with respect to the expenditures of funds and public work requirements.

The City agrees that it shall convey the Property to the DDA by limited warranty deed within ninety (90) business days from the date of approval of this IGA.

3.

The DDA and the City agree as follows:

(a) The DDA agrees to enter into all contracts and do all things necessary to implement this Contract.

(b) Should any phrase, clause, sentence or paragraph herein contained be held invalid or unconstitutional, it shall in no way affect the remaining provisions of this Contract, which provisions shall remain in full force and effect.

(c) This Contract may be executed in several counterparts, each of which shall be an original but all of which shall constitute one and the same instrument.

(d) This Contract shall be construed and enforced in accordance with the laws of the State of Georgia.

(e) Failure to insist upon strict compliance with any of the terms herein (by way of

waiver or breach) by either party hereto will not be deemed to be a continuous waiver in the event of any future breach of any condition hereunder.

IN WITNESS WHEREOF, the parties hereto, acting by and through their duly authorized officers, have caused this Contract to be executed in multiple counterparts, under seals, as of the day and year first above written.

CITY OF WOODSTOCK, GEORGIA

By: _____
Michael Caldwell, Mayor

Attest:

By: _____
City Clerk

Seal

Approved as to form:

City Attorney

**DOWNTOWN DEVELOPMENT
AUTHORITY OF THE CITY
OF WOODSTOCK**

By: _____
Chairman

Attest:

By: _____
Secretary

Seal

Exhibit A

All that tract or parcel of land lying and being in Land Lot 1094 of the 15th District, 2nd Section, Cherokee County, Georgia, being Lot 25 of Heartwood Subdivision, Unit II, as per plan thereof recorded in Plat Book 33, page 2, Cherokee County Records, said plat being incorporated herein by reference thereto; also known as 213, 215, and 217 Bentley Parkway according to the present system of numbering houses in Cherokee County.

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Ron Shelby, Finance Department

ITEM TYPE: Adoption

AGENDA SECTION: PUBLIC HEARING

SUBJECT: **Consideration to Adopt 2025 Millage Rate (Public Hearing)**

SUGGESTED ACTION: Request for consideration to adopt the 2025 Property Tax Maintenance and Operations Millage Rate at the calculated rollback of 5.093mils.

ATTACHMENTS:
[Property Tax Year 2025 \(FY26\) Proposed Millage Rate Presentation Rev 09032025 RS.pptx](#)

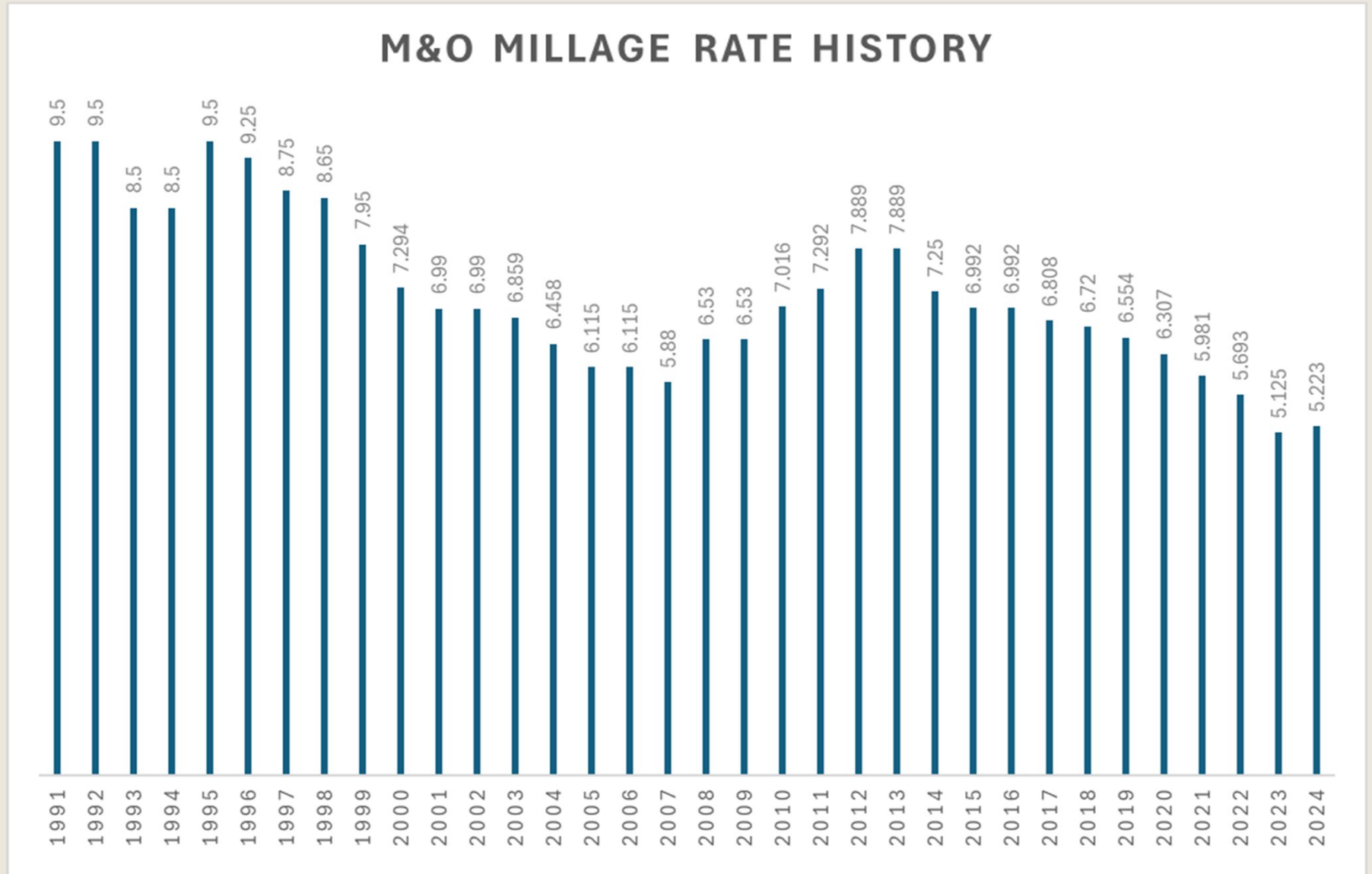


Public Hearing

August 26, 2025 – 7pm

FY 2026 2025 PROPERTY TAX YEAR MILLAGE RATE

City of Woodstock Millage Rate History 32 Years



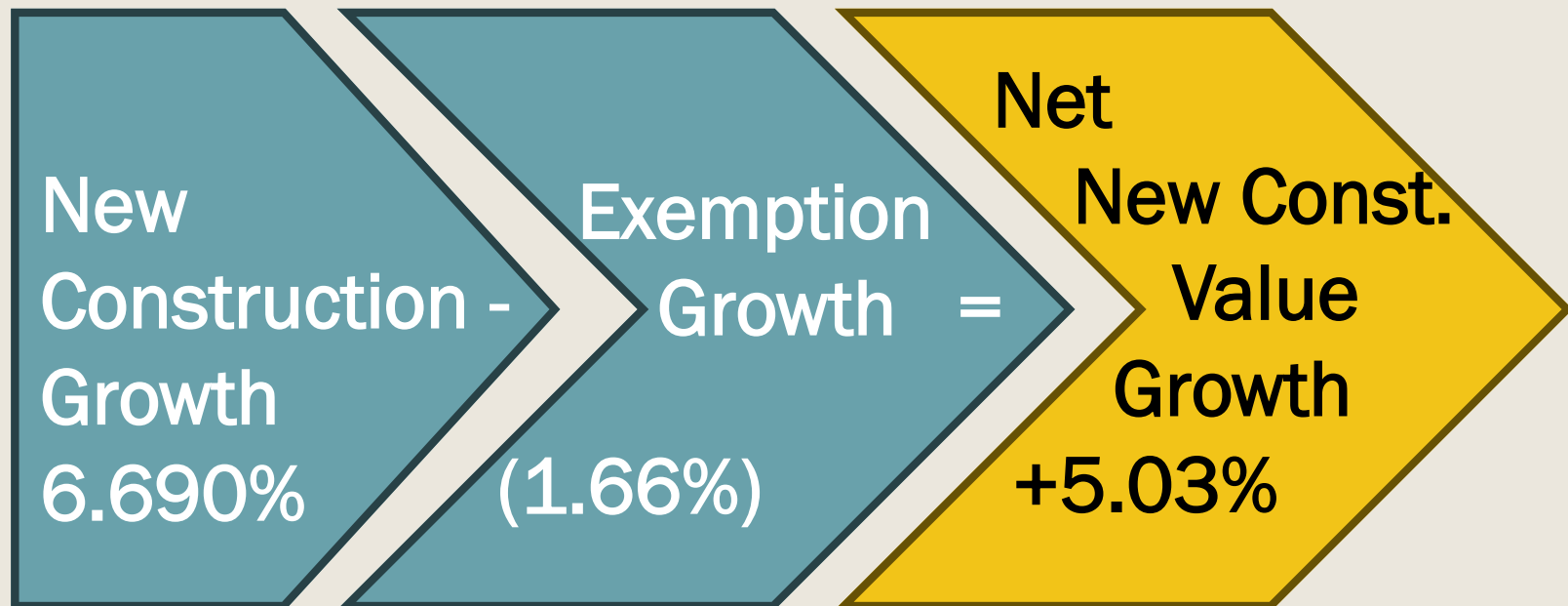
City of Woodstock

Millage Rate History

33 Years

1991	9.50	2000	7.294	2009	6.53	2018	6.720
1992	9.50	2001	6.99	2010	7.016	2019	6.554
1993	8.50	2002	6.99	2011	7.292	2020	6.307
1994	8.50	2003	6.859	2012	7.889	2021	5.981
1995	9.50	2004	6.458	2013	7.889	2022	5.693
1996	9.25	2005	6.115	2014	7.250	2023	5.125
1997	8.75	2006	6.115	2015	6.992	2024	5.223
1998	8.65	2007	5.88	2016	6.992		
1999	7.95	2008	6.53	2017	6.808		

City of Woodstock Real Property Value Growth



City of Woodstock

2025 Millage Values

Net Digest:
2,597,691,766*

Millage	Tax Value
1.0	\$ 2,597,692
0.50	\$ 1,298,846
0.25	\$ 649,423
0.10	\$ 259,769
0.05	\$ 129,885
0.03	\$ 77,931
0.01	\$ 25,977
0.005	\$ 12,989

*Excludes Motor Vehicle Ad Valorem Tax Remnants

Proposed M&O Millage Rate

To Fund the Adopted FY26 Budget, originally predicated on 2.5% net growth.

Calculated **Rollback Rate** is: **5.093 mils**

- At Rollback, the adopted FY26 Budget would generate an additional \$731,294 (before appeals).
- Council therefore has some room to go lower.
 - **5.065 mils** would be a **0.55% M&O Tax Reduction**
 - Leaving \$657K in revenue (before appeals).

Proposed M&O Millage Rate: Property Tax at Rollback rate of 5.093mils

Taxable Value	Property Tax	Taxable Value	Property Tax
\$ 200,000	\$ 407.44	\$ 250,000	\$ 509.30
\$ 300,000	\$ 610.16	\$ 350,000	\$ 713.02
\$ 375,000	\$ 763.95	\$ 400,000	\$ 814.88
\$ 450,000	\$ 916.74	\$ 500,000	\$ 1,018.60
\$ 550,000	\$ 1,120.46	\$ 600,000	\$ 1,222.32
\$650,000	\$ 1,324.18	\$ 700,000	\$ 1,426.04

- 2024 Average NonHomestead Home Value: **\$368,497**
- 2024 Average Homestead Home Value: **\$493,828**

SPECIAL REVENUE FUND – 313 PARKS BOND PROJECT FUND

Total Projects \$ 26,953,193

Project-Length Budget

2024 Parks Bond Debt Service Millage Rate

- Approved by Voters
November 2023
- 2024 Parks GO Bond
 - Issued Apr 2024
 - \$26,953,193
- Approved park and trail projects

2024 PARKS BOND PROJECT LIST OVERVIEW

■ Approved Projects:

- Little River Park Connector \$3,402,833
- Rubes Creek South Connector \$587,741
- Rubes Creek West Connector \$461,401
- Water Trail \$130,000
- Neese & Arnold Mill Rd Connections \$2,966,711
- Buckhead Crossing Boardwalk \$650,000
- Little River Park Phases 2 & 3 \$14,926,229
- Parks Projects (Undesignated) \$3,828,278

Parks Bond Millage Rate Debt Service

FY25 Debt Service: \$970,000

FY26 Debt Service: \$1,206,330

(A 24.36% increase in Debt Service Expense)

Separate from M&O millage rate, required to fund Debt Service:

FY25 Millage Rate: 0.454 mils

FY26 required Millage Rate: 0.50 Mils

- This is a 10% increase in Debt Service Millage. At 100% Collection, it will generate **\$1,298,835** to fund debt service.
- The cost of Voter approved Debt Service on Woodstock's average \$500,000 homesteaded home is **\$100.00**.
- Excess collection covers for late and delinquent taxpayers, as well as BOA/BOE adjustments.
- Unspent collections will remain as dedicated fund balance for future debt service expense.

Proposed 2024 Parks Bond 2025 Millage Rate Debt Service at **0.50 Mils**

Taxable Value	Property Tax	Taxable Value	Property Tax
\$ 200,000	\$ 40.00	\$ 250,000	\$ 50.00
\$ 300,000	\$ 60.00	\$ 350,000	\$ 70.00
\$ 375,000	\$ 75.00	\$ 400,000	\$ 80.00
\$ 450,000	\$ 90.00	\$ 500,000	\$ 100.00
\$ 550,000	\$ 110.00	\$ 600,000	\$ 120.00
\$650,000	\$ 130.00	\$ 700,000	\$ 140.00

- 2024 Average NonHomestead Home Value: **\$368,497**
- 2024 Average Homestead Home Value: **\$493,828**

Total FY25 City of Woodstock Millage Rate Proposal

FY26 Maintenance and Operations Millage Rate

Rollback of 5.093 Mils

FY25 Parks Bond Debt Serv Millage Rate .50 Mils

- Net Total Proposed Millage @ rollback: **5.593 mils**
(A Net Total **1.48% Reduction in Millage**)

Compared to 2024 Net Total Millage of 5.677 mils

- Net Total Millage @ 5.065 M&O: **5.565 mils**
(A Net Total **1.97% Reduction in Millage**)

CITY OF WOODSTOCK

- Questions?

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Robyn Adams, City Clerk

ITEM TYPE: Fees, Adoption, Amendment or Recission

AGENDA SECTION: PUBLIC HEARING

SUBJECT: **Consideration of Approval to Adopt Resolution No. 2025-031 Amending the Fee Schedule - Chapter 1 Administration and Finance**

SUGGESTED ACTION: Request for approval to adopt Resolution No. 2025-031 to formally amend the Fee Schedule under Chapter 1 Administration and Finance, Section 1.1 Administrative Fees, 1.1.1 Detail Pay.

ATTACHMENTS:

[RES 2025-031 Fee Sched Ch 1 Sect 1.1.1 Detail Pay 09.08.25.pdf](#)
[Redline Fee Sched Amend Ch 1 Section 1.1.1 Detail Pay 9.8.25.pdf](#)



**CITY OF WOODSTOCK
STATE OF GEORGIA**

RESOLUTION NO. 2025-031

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA TO FORMALLY ADOPT FEE SCHEDULE REVISIONS CHAPTER 1, SECTION 1.1, 1.1.1

WHEREAS, the Mayor and Council of the City of Woodstock, Georgia establishes the City's Finance Matters, and;

WHEREAS, the Mayor and Council of the City of Woodstock, Georgia shall consider amendments to the Fee Schedule prior to implementation, action, or enforcement by city staff; and;

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council of the City of Woodstock, Georgia do hereby formally adopt Fee Schedule revisions to:

Chapter 1 Administration and Finance, Section 1.1 Administrative Fees, 1.1.1 Detail Pay

Adopted this 8th day of September 2025

Michael Caldwell, Mayor

Attest: _____
Robyn Adams, City Clerk

CHAPTER 1 ADMINISTRATION AND FINANCE**SECTION 1.1 ADMINISTRATIVE FEES****SECTION 1.1.1 DETAIL PAY**

Description	Fee
Fire Personnel	\$65.00/hour per employee. Two-hour minimum required.
Fire Personnel	\$250.00 per hour for fire protection/suppression coverage, which shall include a minimum of 3 employees and an engine. Two-hour minimum required.
Public Works Personnel	\$39.00/hour per employee
Parks and Recreation Personnel	\$39.00/hour per employee
Police Personnel (Security)	\$68.00/hour per employee plus an additional \$5/hour/per vehicle finance fee \$65/hour
Police Personnel (Traffic Direction)	\$78.00/hour per employee plus an additional \$5/hour/per vehicle finance fee \$75/hour
Police Personnel	A two hour minimum is required.

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Ron Shelby, Finance Department

ITEM TYPE: Adoption

AGENDA SECTION: NEW BUSINESS

SUBJECT: **Consideration to Adopt Calendar 2025 Maintenance and Operations Property Tax Millage Rate**

SUGGESTED ACTION: Request for consideration to adopt the Calendar 2025 Maintenance and Operations Property Tax Millage Rate to be set at the calculated rollback of 5.093mils.

ATTACHMENTS:

[2025_PT-32.1_Computation_of_Millage_Rate_Rollback_and_Percentage_Increase_in_Property_Taxes 080125 5.093 millage.pdf](#)

PT-32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2025

COUNTY: Cherokee County

TAXING JURISDICTION: City of Woodstock

ENTER VALUES AND MILLAGE RATES FOR THE APPLICABLE TAX YEARS IN YELLOW HIGHLIGHTED BOXES BELOW

DESCRIPTION	2024 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2025 DIGEST
REAL	3,139,984,279	96,643,104	211,562,791	3,448,190,174
PERSONAL	129,920,042		100,326	130,020,368
MOTOR VEHICLES	6,752,250		(960,140)	5,792,110
MOBILE HOMES	21,196		(12)	21,184
TIMBER -100%	0		0	0
HEAVY DUTY EQUIP	0		0	0
GROSS DIGEST	3,276,677,767	96,643,104	210,702,965	3,584,023,836
EXEMPTIONS	928,310,799	31,819,549	20,409,612	980,539,960
NET DIGEST	2,348,366,968	64,823,555	190,293,353	2,603,483,876
	(PYD)	(RVA)	(NAG)	(CYD)
2024 MILLAGE RATE:	5.223		2025 MILLAGE RATE:	5.093

CALCULATION OF ROLLBACK RATE

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2024 Net Digest	PYD	2,348,366,968	
Net Value Added-Reassessment of Existing Real Property	RVA	64,823,555	
Other Net Changes to Taxable Digest	NAG	190,293,353	
2025 Net Digest	CYD	2,603,483,876	(PYD+RVA+NAG)
2024 Millage Rate	PYM	5.223	PYM
Millage Equivalent of Reassessed Value Added	ME	0.130	(RVA/CYD) * PYM
Rollback Millage Rate for 2025	RR - ROLLBACK RATE	5.093	PYM - ME

CALCULATION OF PERCENTAGE INCREASE IN PROPERTY TAXES

If the 2025 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. § 48-5-32.1(c) (2)

Rollback Millage Rate	5.093
2025 Millage Rate	5.093
Percentage Tax Increase	0.00%

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

Chairman, Board of Tax Assessors Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

Tax Collector or Tax Commissioner Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. § 48-5-32.1 for the taxing jurisdiction for tax year 2025 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2025 is _____

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

☐ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2025 exceeds the rollback rate, I certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. §§ 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published "five year history and current digest" advertisement and the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

☐ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2025 does not exceed the rollback rate, I certify that the required "five year history and current digest" advertisement has been published in accordance with O.C.G.A. § 48-5-32 as evidenced by the attached copy of such advertised report.

Responsible Party Title Date

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Ron Shelby, Finance Department

ITEM TYPE: Adoption

AGENDA SECTION: NEW BUSINESS

SUBJECT: **Consideration to Adopt Calendar 2025 Parks Bond Debt Service Property Tax Millage Rate**

SUGGESTED ACTION: Request for consideration to adopt the calendar 2025 Parks Bond Debt Service Property Tax Millage Rate at 0.54 mils to meet debt service needs.

ATTACHMENTS:
[2025_PT-38_City_and_Independent_School_Millage_Rate_Certification at 5.093 millage Rev 090325.pdf](#)

CITY AND INDEPENDENT SCHOOL MILLAGE RATE CERTIFICATION FOR TAX YEAR 2025

<http://www.dor.ga.gov>

Complete this form once the levy is determined, report this information in Column 1. E-mail a copy to local.government.services@dor.ga.gov and distribute a copy to your County Tax Commissioner and Clerk of Court. This form also provides the Local Government Services Division with the millage rates for the distribution of Railroad Equipment Tax and Alternative Ad Valorem Tax. Form must be remitted even if levy is zero.



Georgia Department of Revenue
Local Government Services Division
4125 Welcome All Road
Atlanta, Georgia 30349
Phone: (404) 724-7003

CITY NAME City of Woodstock, Georgia		ADDRESS 12453 Highway 92		CITY, STATE, ZIP Woodstock, GA 30188		
FEI # 72-6005245	CITY CLERK Robyn Adams	PHONE NO. 770-592-6000	FAX 678-388-6358	EMAIL radams@woodstockga.gov		
OFFICE DAYS / HOURS M-F 8am-5pm		ARE TAXES BILLED AND COLLECTED BY THE () CITY OR () COUNTY TAX COMMISSIONER? LIST VENDOR, CONTACT PERSON AND PHONE NO. Ronald C Shelby, Chief Financial Officer 770-592-6000 x1200				
List below the amount & qualifications for each <u>LOCAL</u> homestead exemption granted by the City and Independent School System.						
CITY		INDEPENDENT SCHOOL				
Exemption Amount	Qualifications	Exemption Amount	Qualifications			
100 Percent	Freeport					
100 Percent	Senior Exemption					
Partial	Freeze Exemption					
If City and School assessment is other than 40%, enter percentage millage is based on _____%. List below the millage rate in terms of mills. EXAMPLE: 7 mills (or .007) is shown as 7.000. PLEASE SHOW MILLAGE FOR EACH TAXING JURISDICTION EVEN IF THERE IS NO LEVY.						
CITY DISTRICTS	DISTRICT NO.	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
List Special Districts if different from City District below such as CID's, BID's, or DA's	List District Numbers	Gross Millage for Maintenance & Operations	**Less Rollback for Local Option Sales Tax	Net Millage for Maintenance & Operation Purposes (Column 1 less Column 2)	Bond Millage (If Applicable)	Total Millage Column 3 + Column 4
City Millage Rate	07 & 07A	5.093		5.093	0.500	5.593
Independent School System						
Special Districts						

****Local Option Sales Tax Proceeds must be shown as a mill rate rollback if applicable to Independent School.**

Name of County(s) in which your city is located:

Cherokee

I hereby certify that the rates listed above are the official rates for the Districts indicated for Tax Year 2025

September 8, 2025

Date

Mayor or City Clerk

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Valerie Williams, Police Department

ITEM TYPE: Contracts, Agreements, Leases

AGENDA SECTION: NEW BUSINESS

SUBJECT: **Consideration of Police Department Off Duty Management Services Agreement**

SUGGESTED ACTION: Request for approval of an agreement for Off Duty Management Service Agreement for the police department.

ATTACHMENTS:
[Woodstock PD GA Officer Pay MSA 080525.pdf](#)



Services Agreement

This Services Agreement ("**Agreement**") is entered into as of _____, 2025 (the "**Effective Date**") and is between OFF DUTY MANAGEMENT, Inc., a Texas corporation, with offices located at 1906 Avenue D, #200, Katy, Texas 77493 ("**ODM**") and Woodstock, Georgia Police Department, with offices located at 12453 Highway 92, Woodstock, Georgia 30188 ("**Agency**"). ODM and Agency are sometimes individually referred to herein as "**Party**" and collectively as the "**Parties**."

In consideration of the reciprocal promises, covenants, and agreements contained in this Agreement, and for other good and valuable consideration, which the Parties acknowledge the receipt and sufficiency of, the Parties hereby agree as follows.

1. Services

- 1.1 Statement of Work and the Services. ODM shall perform, at its sole expense, the support services for the coordination, management, and provision of Agency's off duty uniformed officer ("**Officers**") outside employment services (the "**Services**") to third-party customer ("**Customers**") as described in this Agreement and the statement of work attached hereto and incorporated herein as Exhibit A ("**Statement of Work**"). ODM shall provide the requisite employees, agents, and independent contractors (collectively, "**Staff**") and resources necessary to provide Agency with the Services.
- 1.2 Invoicing and Payment. Agency acknowledges that ODM will charge Customers the officer's pay rate plus an administrative fee per assignment with a Customer (each, an "**Assignment**") as specified in the Statement of Work and any applicable sales tax if required by any state or local taxing authority. ODM reserves the right to require Customers to either prepay or pay by credit card for the Assignment, including any applicable administrative fee and sales tax. Customer shall pay ODM's invoice within thirty (30) days after the date that Customer receives such invoice. An overdue payment charge of 1.5% per month may be imposed by ODM on all past due, undisputed balances. Where state law mandates a lower past due payment charge, the overdue payment charge shall be lowered to the highest rate that is legally permitted. If payment of such unpaid, past due, and undisputed amounts is not promptly received in accordance with the terms hereof, then ODM will have the option to terminate services with Customer following ODM's provision of at least two (2) days' notice to Customer. For Customers paying by credit or with a debit card, there will be an additional 3.0% bank fee assessed. ODM may change the administrative fee it charges to Customers annually on thirty (30) days' notice to Customers and Agency.
- 1.3 Permits and Licenses. ODM shall obtain and maintain, at its sole expense, all necessary permits, licenses, and government approvals needed to perform its obligations under this Agreement. To the extent possible and requested by ODM, Agency shall provide reasonable assistance in obtaining such permits, licenses, and government approvals.
- 1.4 Business Name. ODM shall conduct business under its own name. ODM shall not use Agency's name in providing the Services.
- 1.5 ODM's Judgment. ODM shall determine the specific time and manner in which the Services are performed pursuant to this Agreement, and the resources that are used to perform such Services. Agency shall have no authority to direct the day-to-day activities of ODM or any of ODM's Staff. Agency retains sole authority and responsibility for Officers' behavior when working off-duty for a Customer on an Assignment.

2. Term and Termination

- 2.1 Term. This Agreement commences on the Effective Date and shall continue in full force and effect until terminated in accordance with Section 2.2 (the "**Term**").
- 2.2 Termination.

Either Party may terminate this Agreement for convenience and without cause, at any time, by giving the other Party thirty (30) days advance written notice designating the date of termination. Each Party may terminate this Agreement if the other Party materially breaches this Agreement and fails to cure such breach within thirty (30) days following receipt of written notice of such breach from the other Party.

3. Relationship

- 3.1 Agency and ODM agree that neither Party has the authority to bind or make any commitment on behalf of the other, nor are any of either Party's employees entitled to any employment rights or benefits of the other Party.
- 3.2 Nothing herein shall be deemed or construed to create a joint venture, partnership, agency, or employer/employee relationship for any purpose.
- 3.3 Agency is interested in the end results to be achieved by this Agreement, and ODM shall have full power and authority to select the means, manner, mode, and methods of performing the Services hereunder, subject to compliance with performance and quality control standards mutually agreed to by the Parties.
- 3.4 ODM shall be solely responsible for paying the wages or other compensation of its Staff and all related withholding taxes, workers' compensation insurance, and other obligations pertaining to its Staff.

4. Confidential Information

- 4.1 Definition of Confidential Information. Any non-public information disclosed by either Agency or ODM (in such capacity, the "**Disclosing Party**") to the other Party (in such capacity, the "**Receiving Party**") and marked as "Confidential," or any other non-public information the confidential nature of which is reasonably obvious from the content of the information and context of the disclosure (collectively, "**Confidential Information**") shall be treated by Receiving Party as confidential information of the Disclosing Party. The Confidential Information includes, but is not limited to, personal, consumer, customer, Agency, or employee information; business plans, marketing information, cost estimates, forecasts, bid and proposal data, or financial data; and formulae, products, processes, procedures, programs, inventions, systems, and designs of the Disclosing Party.
- 4.2 Ownership and Use. The Receiving Party acknowledges that all Confidential Information remains the property of the Disclosing Party. The Receiving Party agrees not to use any Confidential Information for any purpose except to perform its obligations under this Agreement. The Receiving Party shall keep all Confidential Information in confidence and shall not disclose any Confidential Information to any third party without the prior approval of the Disclosing Party. Such obligations do not apply to information that (i) is or hereafter becomes generally known to the public without any breach of this Section 4 by the Receiving Party; (ii) is hereafter furnished to the Receiving Party by a third party without restriction on disclosure; (iii) is independently created by the Receiving Party without usage of the Disclosing Party's Confidential Information; or (iv) was known by the Receiving Party prior to its disclosure by the Disclosing Party.
- 4.3 Compelled Disclosure. In the event the Receiving Party becomes or may become legally compelled to disclose any Confidential Information (whether by deposition, interrogatory, request for documents, subpoena, civil investigative demand or other process, the requirements of any exchange on which the securities of such Party are listed, or otherwise), the Receiving Party shall provide to the Disclosing Party prompt prior written notice of such requirement (unless legally prohibited) so that the Disclosing Party may seek a protective order or other appropriate remedy and/or waive compliance with the terms of this Agreement.
- 4.4 Protection. ODM will implement and maintain commercially reasonable physical, technical, and administrative measure for Agency's Confidential Information in the possession, custody, or control of ODM in order to (i) safeguard the security and confidentiality of the Confidential Information; (ii) protect against anticipated threats or hazards to the security or integrity of such Confidential Information; and (iii) protect against unauthorized access to or use of such Confidential Information. ODM has established and will follow procedures for all employees with access to Agency's Confidential Information to protect the privacy of such information. At a minimum: (a) ODM shall not transmit Agency's Confidential Information across unsecured communication channels and shall use commercially reasonable efforts to ensure that all Agency's Confidential Information, whether in transmission or storage, is secured against unauthorized access and/or distribution through encryption, authentication, and robust access, distribution, and replication controls; (b) ODM shall implement security assessment tools to monitor the system resources and security controls; (c) ODM shall implement and maintain detection and intrusion response and recovery plans for monitoring potential unauthorized access to its systems and shall maintain regularly updated anti-virus and spyware software on all computers (laptops, desktops, servers, etc.) connected to its network; and (d) ODM shall implement and maintain security alert mechanisms to generate alerts on attempted breaches and attacks that could compromise the integrity of Agency's Confidential Information.
- 4.5 Security. ODM will notify Agency as soon as possible in the event ODM believes or has reason to believe that either a loss of Agency's Confidential Information or a security breach relating to the same has occurred and will provide Agency any available information relating to the breach.

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- 4.6 Return. Within five days following the earlier of (i) the request of the Disclosing Party; or (ii) the expiration or termination of this Agreement, the Receiving Party shall return to the Disclosing Party (or, at the Disclosing Party's instruction, destroy) all of the Disclosing Party's Confidential Information. If the Disclosing Party requests destruction, such Confidential Information must be destroyed by modifying, shredding, erasing, or otherwise making the information unreadable or undecipherable. Notwithstanding the foregoing, the Receiving Party may retain copies of the Disclosing Party's Confidential Information if required by applicable law, regulation, or bona fide records retention policy, subject to the ongoing obligations of nondisclosure and nonuse herein in accordance with the terms hereof. In addition, the Receiving Party shall not be required to return or destroy any documents or information to the extent the same have been backed up in accordance with the Receiving Party's backup of its systems.
- 4.7 Injunctive Relief. The Parties acknowledge that the Disclosing Party may not have an adequate remedy at law in the event of any breach or threatened breach of this Section 4 pertaining to the Disclosing Party's Confidential Information and that the Disclosing Party may suffer irreparable injury as a result. In the event of any such breach or threatened breach of this Section 4, the Receiving Party hereby consents to the Disclosing Party seeking injunctive relief without the posting of any bond or other security.

5. Trademarks and Intellectual Property

- 5.1 Except as expressly stated herein, each party retains all rights, title, and interest in and to its intellectual property.
- 5.2 ODM is, and shall be, the sole and exclusive owner of all right, title, and interest in and to all intellectual property developed and/or deployed in the performance of the Services, including any methods, systems, plans, software (including the OfficerTRAK® software), tools, and equipment.
- 5.3 The performance of the Services may require Agency to make use of ODM's technology, such as, but not limited to, the OfficerTRAK® software, the use of which requires the acknowledgment and agreement to the terms and conditions thereof. Agency acknowledges and agrees that failure to comply with the terms of use thereof constitutes a breach of Agency's obligations hereunder.
- 5.4 During the Term, ODM shall have the right, but not the obligation, to publicly announce (e.g., on ODM's website and other promotional materials) that Agency is a customer of ODM and a user of the Services. This right includes the use of the agency insignia (badge/patch). Following the Term, ODM may reference Agency as a past customer.

6. Warranties; Disclaimer; Indemnification

- 6.1 ODM represents and warrants that all Services shall be performed: (i) in a professional, workmanlike, and timely manner; (ii) in accordance with generally accepted standards for the industry; (iii) in compliance with all Agency policies and procedures related to off-duty or secondary employment provided in writing to ODM ("**Agency Policies**") and all laws, rules, and regulations applicable to the Services and/or ODM in its performance and delivery of the Services ("**Applicable Laws**"). Should those Agency Policies or Applicable Laws change after the Effective Date, ODM may be entitled to an equitable adjustment to this Agreement, including an immediate increase in the administrative fee it charges to Customers.
- 6.2 Except as expressly set forth in Section 6.1, ODM hereby disclaims all other representations and warranties, whether express or implied.
- 6.3 Indemnification by ODM. Subject to Section 6.5, ODM shall defend Agency from any claims, demands, suits, or proceedings made or brought by a third party ("Claims") against Agency and indemnify and hold Agency harmless from and against actual losses, damages, civil penalties, costs, reasonable outside legal fees, and expenses finally awarded in a non-appealable judgment in connection with, or agreed via settlement of, such Claims (collectively, "Losses") to the extent such Claims arise directly out of or result directly from: (i) any material breach by ODM of Section 4 of this Agreement that results in the misappropriation, loss, or compromise of Agency Confidential Information; (ii) the gross negligence, intentional misconduct, or fraud of ODM in the performance of this Agreement; or (iii) Agency's access to, or usage of, OfficerTRAK® in accordance with this Agreement directly infringing, violating, or misappropriating a copyright, patent, trade secret, or other intellectual property right of a third party (an "IP Claim").
- 6.4 Limited Remedies. If the use of OfficerTRAK® is enjoined based on an IP Claim or ODM determines at its discretion that such use may be enjoined, ODM may, at its sole discretion and expense, (i) procure for Agency the right to continue using OfficerTRAK®; (ii) replace OfficerTRAK® with a non-infringing platform with substantially the same functionality; or (iii) modify OfficerTRAK® so that it becomes non-infringing, but has substantially the same functionality. This Section 6.4 together with the indemnity provided under Section 6.3, states Agency's sole and exclusive remedy, and ODM's sole and exclusive liability, regarding any IP Claim.

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- 6.5 **Limitations.** ODM will not be liable for any Losses and will have no obligations under Section 6.3 to the extent the Losses or the Claim arise from (i) Agency's acts or omissions; (ii) ODM's compliance with Agency's directions, specifications, instructions, or procedures; or (iii) an IP Claim arising from (a) derivatives or other modifications of OfficerTRAK® made other than by ODM, if such Claim would not have arisen but for the derivatives or modifications; or (b) Agency's combination of OfficerTRAK® with any software or other product not provided by ODM, if such Claim would not have arisen but for the combination.
- 6.6 **Indemnification Procedure.** In the event of any Claim for which indemnification is available, Agency shall give prompt written notice of any such Claim to ODM. ODM shall have the right to control and direct the investigation, defense, and settlement of each such Claim. Agency shall reasonably cooperate with ODM (at ODM's sole cost and expense) in connection with the foregoing. Agency may participate in the defense of the Claim with counsel of its own choosing, at its own cost and expense, on a strictly monitoring basis. ODM shall not enter into any settlement or resolution of any Claim that would constitute an admission of guilt or liability on the part of Agency, without Agency's express prior written consent (such consent not to be unreasonably withheld, conditioned, or delayed).

7. Insurance

ODM, at its own cost and expense, will maintain the following minimum insurance coverages throughout the Term of this Agreement with an insurance carrier which is at least rated "A-" or "VII" by A.M. Best (or equivalent, if not rated by A.M. Best):

General Liability	\$1,000,000 each occurrence/\$5,000,000 aggregate
Employer's Liability	\$1,000,000 each occurrence
Workers Compensation	State Statutory
Automobile Liability	\$1,000,000 (excludes collision insurance)
Cyber	\$2,000,000 each occurrence

A combination of primary and excess/umbrella liability policies will be acceptable to meet the limits specifically required hereunder. All certificates of insurance shall name Agency as an additional insured with respect to general liability coverage and shall require that Agency be provided with at least thirty (30) days advance written notice of cancellation. General Liability insurance shall cover claims for bodily injury, death, personal injury, and property damage occurring during the performance of the Services. ODM shall provide certificates of insurance to Agency prior to the Effective Date and thereafter upon the renewal of all policies to be maintained hereunder.

8. General Provisions

- 8.1 **Notices.** Legal notices under this Agreement (other than routine operational communications) shall be in writing. Notices may be served by certified mail, postage paid with return receipt requested; by private courier, prepaid; by facsimile, or other telecommunication devices capable of transmitting or creating a written record; or personally. Mailed notices shall be deemed delivered three (3) days after mailing, properly addressed. Couriered notices shall be deemed delivered on the date that the courier represents that delivery will occur. Telecommunicated notices shall be deemed delivered when receipt is either confirmed by confirming transmission equipment or acknowledged by the addressee or its office. Personal delivery shall be effective when accomplished. Unless a Party changes its address by giving notice to the other Party as provided herein, notices shall be delivered to the Parties as follows:

If to ODM, to: 1906 Ave D, #200, Katy, Texas 77493; and If to the Agency, to

Attn: Assistant Chief Brian Aligood, Woodstock Police Department, 12453 Highway 92, Woodstock, Georgia 30188

- 8.2 **Assignment and Delegation.** Neither Party may assign or otherwise transfer any of its rights or obligations under this Agreement without the prior, written consent of the other Party. Any assignment or other transfer in violation of this Section will be null and void. Subject to the foregoing, this Agreement will be binding upon and inure to the benefit of the Parties hereto and their permitted successors and assigns.
- 8.3 **Governing Law/Jurisdiction.** This Agreement, and any and all disputes directly or indirectly arising out of or relating to this Agreement, shall be governed by and construed in accordance with the laws of the State of Texas, without reference to the choice of law rules thereof. Each of the Parties hereby irrevocably consents and submits to the exclusive jurisdiction of the state and federal courts located in the State of Texas for any such disputes, and hereby irrevocably waives any objections to the laying of venue in such courts.
- 8.4 **Attorneys' Fees and Court Costs.** If any suit or action arising out of or related to this Agreement is brought by any Party, the prevailing Party shall be entitled to apply to the courts for the recovery of any direct and reasonable costs and fees (including, without limitation, direct and reasonable attorney fees, the fees and costs of experts and consultants) incurred by such Party in such suit or action, including, without limitation, any post-trial or appellate proceeding.

- 8.5 Limitation of Liability. EXCEPT IN CONNECTION WITH A PARTY'S GROSS NEGLIGENCE, WILLFUL MISCONDUCT, OR FRAUD: (I) NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY (NOR TO ANY PERSON CLAIMING RIGHTS DERIVED FROM SUCH OTHER PARTY'S RIGHTS) FOR CONSEQUENTIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND (INCLUDING, WITHOUT LIMITATION, LOST REVENUES OR PROFITS, LOSS OF USE, OR LOSS OF GOODWILL OR REPUTATION) WITH RESPECT TO ANY CLAIMS BASED ON CONTRACT, TORT, OR OTHERWISE (INCLUDING NEGLIGENCE AND STRICT LIABILITY) ARISING OUT OF THIS AGREEMENT, REGARDLESS OF WHETHER THE PARTY LIABLE OR ALLEGEDLY LIABLE WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF; AND (II) EACH PARTY'S MAXIMUM LIABILITY ARISING OUT OF OR RELATING TO THIS AGREEMENT, REGARDLESS OF THE CAUSE OF ACTION (WHETHER IN CONTRACT, TORT, BREACH OF WARRANTY, OR OTHERWISE), WILL NOT EXCEED THE AGGREGATE AMOUNT OF THE ADMINISTRATIVE FEES PAID TO ODM BY CUSTOMERS UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD PRECEDING THE DATE ON WHICH THE CLAIM ARISES..
- 8.6 Entire Agreement. This Agreement, including Exhibit A, constitutes the final, complete, and exclusive statement of the agreement between the Parties with respect to the subject matter hereof and cannot be altered, amended, or modified except in writing signed by an authorized representative of each Party. If there is any conflict between the terms set forth in body of this Agreement and Exhibit A, the terms in the body of this Agreement shall control.
- 8.7 Headings. The section headings in this Agreement are included for convenience only; they do not give full notice of the terms of any portion of this Agreement and are not relevant to the interpretation of any provision of this Agreement.
- 8.8 Survival. The following provisions shall survive expiration or termination of the Agreement: Sections 3, 4, 5.1, 5.2, 5.4, 6.2, and 8.
- 8.9 Counterparts. This Agreement may be executed in one or more counterparts, each of which is deemed an original, but all of which together shall constitute one and the same instrument. Further, each Party agrees to accept signature pages via fax, PDF, DocuSign, and similar electronic means as originals.
- 8.10 Severability. In the event that any provision contained in this Agreement is held to be unenforceable by a court of competent jurisdiction, the validity, legality, or enforceability of the remainder of this Agreement shall in no way be affected or impaired thereby.
- 8.11 Employment Contracts. Any responsibility and/or liability with regard to any employment contract between Agency and any Officer assigned to a Customer worksite shall be the exclusive responsibility and/or liability of Agency, and ODM shall not be a party to any such agreement. ODM will have neither responsibility nor liability in connection with, or arising out of, any such employment contract except to prepare checks and to pay any such Officer who is a party to such a contract, in conformity with the information provided by Agency. With respect to any employment contract between Agency and any Officer assigned to a Customer worksite, Agency shall be acting solely on its own volition and responsibility with regard to all aspects of any such contract, including, but not limited to, its negotiation, compliance, implementation, renewal, enforcement, and termination.
- 8.12 Authority. This Agreement shall be valid and enforceable only upon signature by an authorized person with authority to execute this Agreement on behalf of each Party. The individual signing this Agreement on behalf of a Party represents, warrants, and guarantees that he or she has full authority to do so. Each Party represents that it has the power and actual authority to enter into this Agreement and to be bound by the conditions and terms contained herein.
- 8.13 Waiver. No delay or omission by a Party in exercising any right or remedy under this Agreement shall operate to impair such right or remedy or be construed as a waiver thereof.
- 8.14 Force Majeure. Neither Party shall be liable to the other Party in any manner whatsoever if it is unable to perform any of its obligations under this Agreement due to any cause beyond its reasonable control, including, but not limited to, acts of God, war, national emergency, riots, civil commotion, terrorism, fire, explosion, flood, epidemic, acts of Government, highway authorities, telecommunications network operators, hosting providers, or interruption of, or inability in obtaining, supplies or services from third parties.

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

Off Duty Management, Inc:

By: _____

Printed Name: Sherry Rowley

Title: Chief Executive Officer

Date: _____

Woodstock, Georgia Police Department

By: _____

Printed Name: _____

Title: _____

Date: _____

EXHIBIT A
STATEMENT OF WORK

Scope of Services

ODM will manage all external Customer requests for the off-duty Officers outside employment services as of ODM's publication of the first Assignment. ODM will manage the following for Agency in connection with the Assignments:

- Officer Payroll
- Scheduling
- Invoicing/collections

Policies/Procedures

- ODM will comply with all applicable Agency Policies.
- ODM will coordinate with Agency should there be any questions regarding a Customer or Assignment.
- Agency will modify its existing Agency Policies to incorporate ODM management and administration.

Payroll/Rates and Fees

- Officers interested in working for ODM will be required to sign up as 1099 contractors for ODM.
- Officers will be paid weekly for any Assignments completed through ODM for the prior week.

Pay Rates

Type	Hourly Rate	Notes
Regular	\$61.00	
Traffic	\$70.00	
Supervisor	\$61.00 \$70.00 – Traffic Supv.	1 per every 6 officers
Holiday*	\$61.00 \$70.00 – Holiday Traffic	
Emergency**	\$61.00 \$70.00 – Emerg. Traffic	

* The holiday rate will apply to the following days: New Year's Eve., New Year's Day, Easter, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving Day, Christmas Eve, Christmas Day

Agency Vehicle Fees

- Agency vehicle fee is \$ 5.00 per hour.
- Agency vehicle fees will be sent to the city finance department weekly via ACH.
- Agency is responsible for carrying collision insurance on any Agency vehicles used in connection with an Assignment.

Customer Fees

- Officer hourly pay rate plus 11.3 % ODM administrative fee per hour.
- Agency vehicle hourly fee plus 11.3 % ODM administrative fee per hour.

Scheduling

Assignment Selection

- Assignments will be pushed out to Officers via OfficerTRAK® to their mobile devices once received and approved by Agency.
- Officers will select and work shifts on a first-come/first-served basis. Officers are limited to 3 jobs within the first 24 hours of jobs being posted

Minimum and Maximum per Shift Work

- Two (2) hours minimum per Assignment.
- No Maximum extra-duty hours are designated

Minimum Job Notification

- Forty-eight (48) hours prior to shift start required for Assignments.
- If a request is received fewer than forty-eight (48) hours prior to Assignment, the emergency pay rate goes into effect.

Agency Assignment

- Requests submitted through Agency's website will default to that Agency in OfficerTRAK®, regardless of location.
- The following agencies will serve as backups for Agency, and Agency must have an agreement with such agencies relating to the same:
 - No Back-Up Agencies

Insurance Coverages

- ODM will provide insurance coverage as set forth in the Agreement.

OfficerTRAK® Software

- Officers working for Customer will be required to use the OfficerTRAK® mobile app.
- Agency will be provided access to OfficerTRAK® to view Assignments requested through Agency.
- ODM will provide Agency access to OfficerTRAK® software to create and manage Internal Assignments only (limited to Agency and city Assignments). Assignments and ODM will be viewed by Officers in the same app. ODM will maintain Officer information for both databases.
- Agency will create a web page with a link to OfficerTRAK® for Customers to request service online.

OfficerTRAK® Training

ODM will provide the following training to Agency and Officers:

Online

- Administrators – training guides and virtual training
- Officers – training guides and practice jobs

OR

Onsite

- Administrators – training guides and onsite training
- Officers – training guides, practice jobs, and onsite training

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Cameron Dunn, Community Development

ITEM TYPE: Presentation and Discussion Items

AGENDA SECTION: NEW BUSINESS

SUBJECT: **Proposed Tree Ordinance Updates**

SUGGESTED ACTION: Request for consideration for Council to provide staff with guidance on a proposed Zone Text Amendment to update provisions of Chapter IX of the Land Development Ordinance.

ATTACHMENTS:

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Cameron Dunn, Community Development

ITEM TYPE: Presentation and Discussion Items

AGENDA SECTION: NEW BUSINESS

SUBJECT: **Updates on CUP#087-25: 8104 Main Street**

SUGGESTED ACTION: Staff is providing updates on the status of Case CUP#087-25, tabled by City Council in June 2025. The Applicant wishes to consider rezoning the subject property as part of their Public Hearing Application package.

ATTACHMENTS:

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Robyn Adams, City Clerk

ITEM TYPE: Minutes

AGENDA SECTION: MINUTES APPROVAL

SUBJECT: **Consideration of Approval to Adopt Work Session Minutes - August 18, 2025**

SUGGESTED ACTION:

ATTACHMENTS:

[Work Session Meeting Minutes 8.18.25 Final.pdf](#)



City Council – Work Session
The Chambers at City Center
8534 Main Street
(Main) 770 592-6000 (Fax) 770 926-1375
<http://www.woodstockga.gov>

~MINUTES~

Monday, August 18, 2025

City Council Work Session ~ 7:00 PM

Attendees: Mayor Michael Caldwell, Mayor Pro Tem Brian Wolfe, Council Member Warren Johnson, Council Member Colin Ake, Council Member Tracy Collins, City Manager Jeff Moon, Deputy City Manager Coty Thigpen, City Clerk Robyn Adams, Fire Chief Shane Dobson, Deputy Fire Chief Jimmy Eley, Fire Battalion Chief Shane Tetterton, Assistant Fire Marshal Gregory McAllister, Assistant Police Chief Brian Aligood, Captain Ron Sinfelt, Chief Information Officer Katy Leggett, IT System Administrator Chris Trubey, IT Engineer I Justin Iglesias, GIS Manager Greg Docekal, GIS Analyst II Valentina Fehr, Parks and Recreation Director Brian Borden, Chief Financial Officer Ron Shelby, Deputy Community Development Director Duane Helton, Senior Planner Niwana Ray, Planner Cameron Dunn, Planner Hannah Menard, Capital Improvement Plan Administrator Chris Luly, Communications and Marketing Manager Stacy Brown.

Attendees: Council Member David Potts, Council Member Rob Usher

ITEM 1) MEETING CALLED TO ORDER

- Council Member Colin Ake led the group in The Pledge of Allegiance and City Manager Jeff Moon led the group in prayer.

ITEM 2) ANNOUNCEMENTS AND INFORMATIONAL ITEMS

2.1) Announcements (Administration)

Mayor Pro Tem Brian Wolfe made the following announcements:

- On August 28th, the Creative Woodstock Walking Tour will delve into the creative artsy side of Woodstock! The tour will explore public art currently on display throughout downtown, plans for more public art, and the thriving creative economy in Downtown Woodstock with a visit to Made Mercantile to hear the behind-the-scenes story of this home to local makers. Get tickets at visitwoodstockga.com or the Woodstock Visitors Center.

2.2) Tree Ordinance Update (Community Development)

- Planner Cameron Dunn presented the update. He stated staff has been working on some educational initiatives, providing public notice on the website and reaching out to tree contractors noticing them of permit requirements. Mr. Dunn stated the City was also awarded a grant from the Georgia Forestry Commission which will assist in performing a tree audit and other related initiatives.

ITEM 3) PRESENTATIONS AND DISCUSSION ITEMS

3.1) Proposed Drone Delivery Operations at Walmart (IT)

- City staff are requesting feedback and direction regarding potential policy considerations for a proposed drone delivery operation at the Walmart located at 12182 Highway 92. Chief Information Officer Katy Leggett introduced the item and the group from Wing. Catherine Long introduced her team – Tariq Rashid, Zenobia Haynes, and Rachel Sutherland from Atwell, the Walmart Engineering Consultant Firm. Ms. Long spoke to the group about the Wing/Walmart partnership and delivering products to customers via drone with a new level of speed, reliability, sustainability, and cost-effectiveness. She stated they currently offer this service at many locations in Texas, and they are excited to expand into Georgia. She provided videos and photos of the service and all the details on how the drone service works. Ms. Long went over details to include convenience, efficiency, safety, and security. Council Member Warren Johnson confirmed there were no privacy issues. Mr. Rashid stated they take privacy very seriously and assured the group they take great measures to ensure privacy. Council Member Colin Ake asked about failed orders. Mr. Rashid stated they have very few that fail due to a delivery issue. Mayor Caldwell asked how we would be able to make Woodstock the first city in Georgia to offer this through Walmart. Ms. Long went over their process and timeline. Planner Hannah Menard spoke about research she performed regarding regulations from other cities that currently use this service. Ms. Long and her team brought the actual drone to show to the group as well. She closed in thanking the group for their team and stated she would work with City staff on next steps for permit application submittals.

3.2) Noise Ordinance Modification Discussion (Community Development)

- City staff are requesting feedback and direction regarding proposed modifications to the City's Noise Ordinance (Chapter 30, Article 2). Redlined changes are provided as an attachment. Planner Hannah Menard presented the item. She outlined the proposed changes staff made based off Council's feedback from a previous meeting discussion. Council Member Colin Ake stated the enforcement of this will be tricky and we will have to perform trials to determine what works best and what the correct numbers should be. He stated he would be willing to try the scale that staff came up with; however, we may have to make changes along the way. City Manager Jeff Moon stated he would recommend, once adopted, we have a period where warnings are provided rather than citation. He stated he likes using right-of-way rather than property line from an enforcement standpoint as it is easier to identify. He stated this will certainly have to be refined as we proceed. Mayor Caldwell summarized the discussion and also added the complainant item would need to be removed. Council instructed staff to move forward with bringing forth the ordinance.

3.3) 2025 Tax Digest and Millage Rate Discussion (Finance)

- Chief Financial Officer Ron Shelby presented the item and shared a presentation. Mr. Shelby stated the current year (2025) M&O millage rate: 5.223 mills, new construction growth: 6.69%, above the budgeted 2.5%, net new construction growth: 5.03%, about double budget estimates, rollback rate for FY 26: 5.093 mills, which would still generate \$731,000 more than budgeted, example alternative: 5.065 mills, a 0.55% reduction, yielding \$657,000 additional revenue. He also stated Impact at rollback (5.093 mills): \$375,000 non-homesteaded home, \$764 \$500,000 homesteaded home: \$1,018. Parks Bond (approved 2023, bonds issued 2024): FY 25 debt service: \$970,000; FY 26: \$1,206,000, Debt service millage rises from 0.454 to 0.54 mills, Impact: \$375,000 home: \$81; \$500,000 home: \$108. Combined FY 26 millage: At rollback: 5.633 mills, At 5.065 M&O: 5.605 mills, a slight reduction from FY 25's 5.677 mills. Mayor Caldwell emphasized that rollback plus the proposed reduction would bring the millage to the lowest level in 30 years and represent a true tax decrease, not just a rollback. Council Member Colin Ake, and Mayor Pro Tem Brian Wolfe expressed support for the reduction. Wolfe noted the approach provides cushion for uncertainties while still reducing taxes. Mr. Shelby mentioned possible digest appeals that could affect revenues. Mayor Caldwell highlighted: Historic investments in parks, infrastructure, and public safety, the city's improved credit rating, growth in business revenues (doubled over the past five years, and fiscal stewardship enabling tax reductions while maintaining service investments. Council and Mayor noted that Woodstock appears to be the only jurisdiction in Cherokee County considering not only a rollback but an actual tax decrease. Council signaled consensus to support reducing the M&O millage to 5.065, resulting in a total millage of 5.605, the lowest in decades, while still maintaining financial capacity for city services and commitments.

3.4) Park Bond Project Update (Parks and Recreation)

- Parks and Recreation Director Brian Borden presented the item. Mr. Borden provided the following updates in his presentation to Council: Little River Park: Grading has begun on the linear trail, with concrete pouring expected soon and parking lot milling at Woodlands starting this week, Little River Park Trail Connector: Planned as an in-house Public Works project with completion targeted for May 2026, Rubes Creek Trail: Falcon Design Consultants engaged; preliminary plans include a pedestrian bridge to Springfield Park, with right-of-way already secured, Buckhead Trail Crossing: Bids were rejected; project under review for value engineering and alternate routes due to topography and crossing challenges, Neese Road to Arnold Mill Connector: Planning underway with Falcon Design to link Neese Road, Arnold Mill, and downtown; timing tied to Arnold Mill road improvements, Springfield Park Extension: Project phased to address wetlands; first phase will connect to Springfield Park with future work extending toward Station 92, and Noonday Creek Trail Extension (non-bond): Completion now projected for April 2026 due to erosion and permitting delays. Council Member Colin Ake highlighted the importance of prioritizing the Neese Road–Arnold Mill connector, and City Manager Jeff Moon confirmed design will align with road projects and that the long-term trail loop goal remains.

3.5) Mission Square Plan Changes Discussion (Finance)

- Chief Financial Officer Ron Shelby presented the item. Mr. Shelby went over the revisions to the plan and provided a presentation to the group.

3.6) Presentation - Emergency Response to Electric Vehicle Fires (Fire)

- Fire Battalion Chief Shane Tetterton and Assistant Fire Marshal Gregory McAllister presented the item. They provided a presentation on vehicle fire overview. They included statistics on electric vehicle fires vs. regular gas vehicles. They provided difficulties with vehicle fires along with solutions to include engineering and training along with improvements they have made to include how they handle vehicle fires in parking garages. Council Member Colin Ake asked of the 13 fires in 2024, how many were EV vs internal combustion. Battalion Chief Tetterton stated only 1 was EV and the car did not burn because of the batteries. The battery fell out intact. Mayor Caldwell stated Council Member Usher had been asking for this presentation and unfortunately was unable to attend this evening but thanked the Fire team for a very informative presentation.

ITEM 4) DEPARTMENTAL REPORTS

4.1) Fire Department Monthly Report (July 2025) (Fire)

4.2) Police Monthly Report (July 2025) (Police)

4.3) Community Development Hot Sheet (August 2025) (Community Development)

4.4) Parks & Recreation Monthly Report (July 2025) (Parks and Recreation)

ITEM 5) EXECUTIVE SESSION – PERSONNEL, LITIGATION, REAL ESTATE

Mayor Michael Caldwell stated Council Member Ake asked earlier in the meeting during the tax conversation if any other cities were considering lowering it and stated Canton is planning to lower but Woodstock will have a lower rate. Mayor Pro Tem Brian Wolfe stated when we built the parking deck, code did not require sprinkler systems; however, we added them in anyway and now they are required by code. City Manager Jeff Moon stated he does need to request an Executive Session; however, since this is not a voting meeting, they will not be asking Council to take action after the session.

- *Council Member Colin Ake made a motion to retreat into Executive Session.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (4-0), Council Member David Potts Absent, Council Member Rob Usher Absent.*

ITEM 6) FINAL ADJOURNMENT

- *Council Member Colin Ake made a motion to return from Executive Session and to Adjourn.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (4-0), Council Member David Potts Absent, Council Member Rob Usher Absent.*

Michael Caldwell, Mayor

Robyn Adams, City Clerk

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Hannah Menard, Community Development

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: Community Development Hot Sheet (August 2025)

SUGGESTED ACTION:

ATTACHMENTS:
[2025 CD Hot Sheet 8_25.pdf](#)



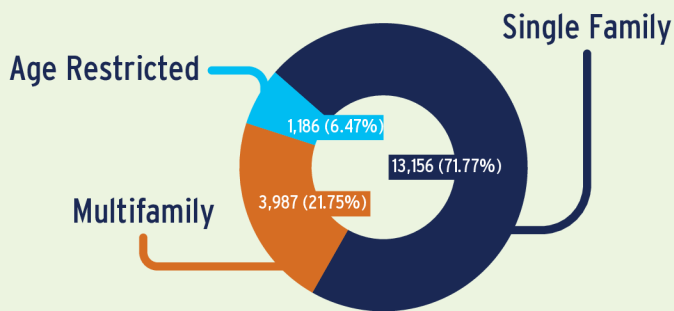
COMMUNITY DEVELOPMENT HOTSHEET

UPDATED THROUGH 8 / 25

OVERVIEW

Public Hearing Cases in Progress: **12**
Business Licenses Issued: **12**
Development Projects Under Review: **6**

HOUSING DATA



LOOKING AHEAD

Next Council Meeting: **September 8**
Next Planning Commission Meeting: **September 4**
Next Public Hearing Application Deadline: **September 5**

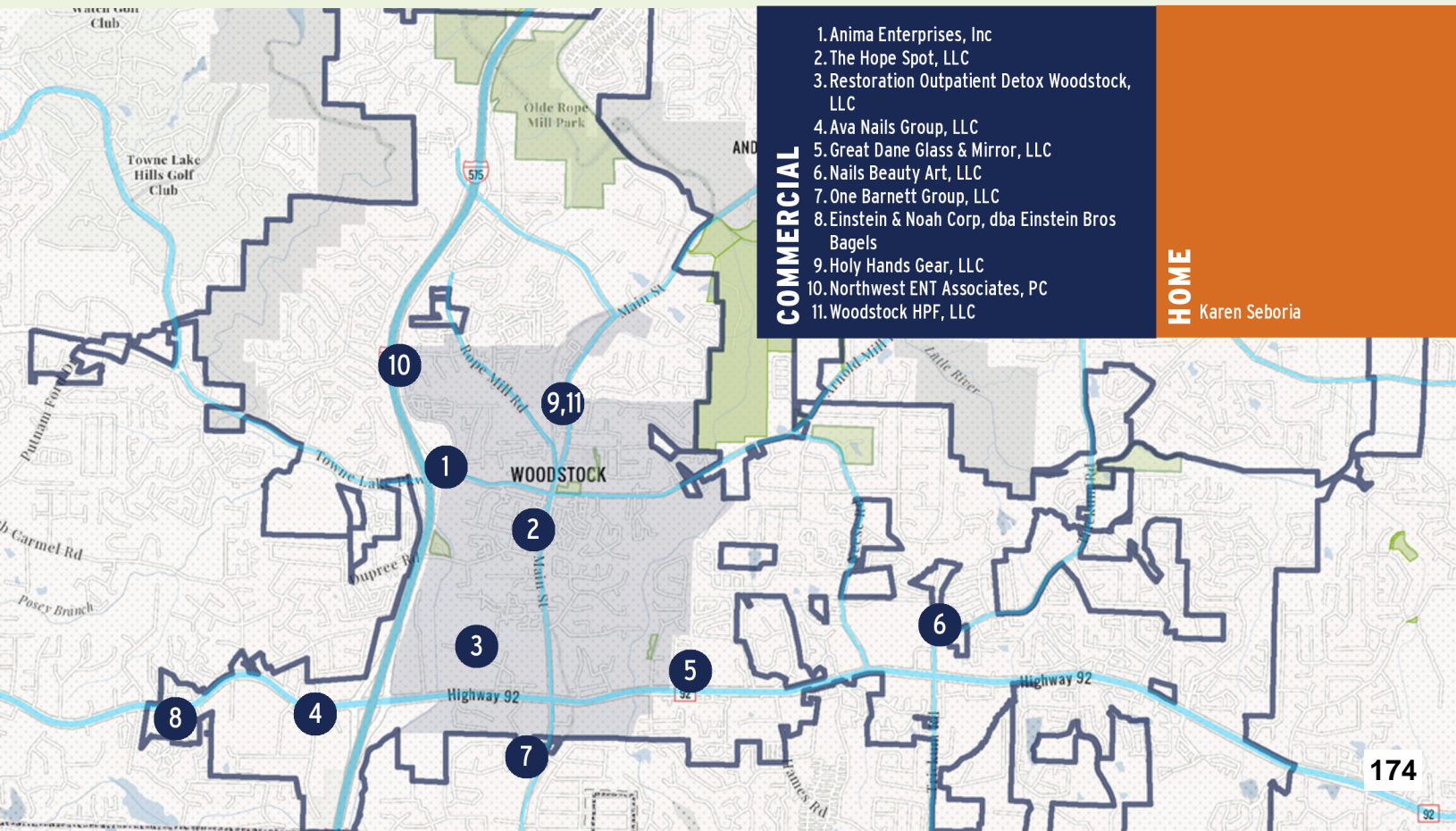
CONSTRUCTION HEALTH INDICATOR

	SFR BUILDING PERMITS	SFR COS	%
CY 2024	289	347	83%
2025 YTD	173	102	168%

If the number of permits issued gets too far ahead of COs issued, it could mean that sales are waning; conversely, if COs get too far ahead of permits and unit inventory is declining, it could mean the builders are preparing for a demand slowdown.

*COs updated monthly

BUSINESS LICENSES ISSUED



PUBLIC HEARING CASES

AT BAT

Z#165-25 604 Lovejoy Ln Condition Amendment

Parks Huff, on behalf of Cherokee Growth, LLC, has applied for Condition Amendment to modify a condition of approval requiring the paving of the parking lot with solar reflective asphalt. The parcel is zoned GC (General Commercial) with Parkway Overlay.

Planning Commission: July 10

City Council: August 25

Project Planner: Cameron Dunn

A#127-25 Putnam Ford Dr

Parks Huff, on behalf of Park Place Developers, LLC, has submitted an application for Annexation, Rezoning, and concurrent Variances for four properties on Putnam Ford Dr. The Applicant proposes to annex three parcels, and rezone all four parcels to R-4 (Modern Medium Density Residential) to develop a 34-unit single-family detached subdivision.

Planning Commission: August 7

City Council: August 25

Project Planner: Hannah Menard

A#129-25 Little River

The City of Woodstock is requesting to Annex and Rezone two parcels located generally to the north of Little River. Both parcels would be rezoned to City of Woodstock OS (Open Space). The parcels will be used for Little River Park.

Planning Commission: August 7

City Council: August 25

Project Planner: Niwana Ray

V#215-25 109 Rope Mill Rd

Rodney Strickland has submitted an application for one Variance for 109 Rope Mill Rd. The Applicant proposes to build an addition to the existing single-family home beyond the 30% maximum allowed per LDO 7.723. The parcel is zoned DT-CBD (Downtown Central Business District) with H0 (Historic Overlay).

Planning Commission: August 7

City Council: August 25

Project Planner: Natalie Faustine

ON DECK

A#128-25 268 & 270 Arnold Mill Rd

Parks Huff, on behalf of Park Place Developers, LLC, has submitted an application for Annexation, Rezoning, and concurrent Variances for two properties on Arnold Mill Rd. The Applicant proposes to annex and rezone two parcels to R-3C (Medium Density Residential - Townhouses) to develop an 84-unit single-family attached subdivision.

Planning Commission: September 4

City Council: September 15

Project Planner: Cameron Dunn

PUBLIC HEARING CASES

ON DECK

Z#166-25 Dupree Rd

The City of Woodstock is requesting to Rezone four parcels located generally to the north of Dupree Rd from DT-LR and DT-MRA to DT-OS (Downtown Open Space). The area will be used for open space.

Planning Commission: September 4

City Council: September 15

Project Planner: Niwana Ray

CUP#089-25 11956 Highway 92

Jeff Miller, on behalf of Miller Commercial Properties, LLC, has requested a Conditional Use Permit to operate a "Retail - Outdoor" use for a Tractor Supply Co. store at 11956 Hwy 92. A concurrent Variance for a reduction in parking is requested. The parcel is currently zoned GC (General Commercial) with Parkway Overlay.

Planning Commission: September 4

City Council: September 15

Project Planner: Hannah Menard

IN THE HOLE

CUP#090-25 7654 & 7664 Main St

Parks Huff, on behalf of Rally Yard, LLC, has requested a Conditional Use Permit to operate a pickleball court and dog park with concurrent variances. The site is currently zoned DT-RO (Downtown Residential Office).

Planning Commission: October 2

City Council: October 27

Project Planner: Hannah Menard

ON THE BENCH

V#214-25 119 & 123 Rusk St

Parks Huff, on behalf of Steve Findlay, has submitted an application for Variances for two properties on Rusk St. The Applicant proposes to eliminate the requirement for ROW dedication and parallel parking at 119 and 123 Rusk St. The Applicant is currently building two single-family residential houses. The parcels are zoned DT-MRA (Downtown Medium Density Residential)

Planning Commission: August 7

City Council: TBD

Project Planner: Cameron Dunn

CUP#085-24 7950 Main St

Eric Richards, on behalf of Adair Park Holding Company, has applied for a Conditional Use Permit and concurrent Variances to develop 9 single family detached homes at 7950 Main St. The proposed development would additionally include nine detached garage units, three accessory dwelling units, and two rooftop amenities. The Applicant has proposed to extend Short St through the subject parcel with this project.

PUBLIC HEARING CASES

ON THE BENCH

CUP#086-24 216 & 218 Rope Mill Rd (Adair Park West)

Eric Richards, on behalf of Adair Park West, has applied for a Conditional Use Permit and concurrent Variances to develop 30 single family attached homes (townhomes) at 216 & 218 Rope Mill Rd. The Applicant requests variances to allow a density increase to 9.38 u/ac and to allow units to face open space. The Applicant has proposed to use the City owned parcel (218 Rope Mill Rd) for a new roadway across the railroad to connect Rope Mill Rd to Main St through the Adair Park street network.

CUP#087-24 8104 Main St (Adair Park - Johnson)

Eric Richards, on behalf of Adair Park, has applied for a Conditional Use Permit and concurrent Variances to develop 22 single family attached homes (townhomes), a multi-family residential building with 56 units, and ground floor retail, including a grocery store. The Applicant requests variances to allow increased density, to allow units to face open space, and to pipe the stream. Access to the parcel will be achieved via the Main St roundabout and through the existing Adair Park street network.

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Katy Leggett, Information Technology

ITEM TYPE: Departmental Reports


AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: Information Technology Monthly Report (August 2025)

SUGGESTED ACTION:

ATTACHMENTS:
[IT Monthly Report 2025_08.pdf](#)

Completed Projects

 <p>YTD Drone Flights</p> <p>38</p>	<ul style="list-style-type: none"> Noonday Creek Trail Little River Park Community Garden South on Main - back of subdivision and condos 	<p>2025 Scarecrow Invasion</p> <p>Published the new 2025 Scarecrow Invasion Viewer, now available on the Data Hub.</p>
<p>WWTP Sewer Pipe Project</p> <p>Utilizing the new GNSS system, Collected locations/elevations of manholes pipe expansion project.</p>	<p>Sewer Pipe Elevations</p> <p>Successfully collected pipe depths in Park at Camden as a proof of concept to calculate pipe slopes</p>	<p>Sidewalk Data Update</p> <p>QC'd the network of sidewalk GIS data, to accurate calculate how many miles are city-maintained.</p>
<p>GridSmart System Expansion</p> <p>Expanding the new network equipment associated with the GridSmart cameras. Phase 2 of 2.</p>		

In Progress Projects

<p>Windows 11 Transition OVERDUE - ETA SEP 20</p> <p>All machines will be migrated to Windows 11 before support ends on October 14.</p>	<p>Fire Station 28/34 Tech DUE OCT 1</p> <p>Network infrastructure configuration for new Fire Stations 28 and 34.</p>	<p>New IT Policies (SLCGP Grant) DUE DEC 31</p> <p>State & Local Cybersecurity Grant Program funding, to be used for new Woodstock IT policy creation.</p>
<p>Tech Solution Catalog DUE DEC 31</p> <p>Comprehensive catalog of all tech solutions utilized by every department.</p>	<p>2025 Hydrant Inspections DUE DEC 31</p> <p>Annual GIS project for updating the Hydrant database with inspection results and flow testing updates.</p>	<p>Fire Station Backup Internet DUE JAN 30</p> <p>Adding in redundant internet connection for FS10 and FS14, to increase resiliency and overall connectivity.</p>

Help Desk Activity

	On-boarding	Off-boarding	New Tickets	Closed Tickets
<i>last month</i>	6 ↑1	4 ↓1	229 ↑51	212 ↑44
<i>YTD</i>	46	37	1455	1391

<p>AUGUST 2025 Help Desk MVP</p> <p>JUSTIN IGLESIAS</p>

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Ron Shelby, Finance Department

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: City of Woodstock Investment Report (August 2025)

SUGGESTED ACTION:

ATTACHMENTS:
[Investment_Report_08312025.pdf](#)



Investment Report to Mayor and Council

August 1, 2025- August 31, 2025

OVERVIEW

This financial report reflects the City's Investment balances for the 2026 fiscal year through [August 31, 2025](#).

During the past year, the City of Woodstock has held its excess funds in short term, liquid instruments such as bank money market accounts and Georgia Fund 1, as the bond market hasn't been paying rates high enough to motivate investing further out on the yield curve and tying up funds.

On August 12, 2025, inflation for the 12-month period ended June was reported at 2.7%, even with the 2.7% reported for the period ended June. The Federal Reserve continues to hold the Fed Funds rate flat, after cutting .25% in December 2024. On August 1, the BLS reported job growth of only 73,000, with unemployment steady at 4.2%. More concerning was that they revised the previous two month's Jobs reports downward by 258,000, resulting in nearly no jobs growth at all for those two months. As a result, most traders now believe that the Fed must lower interest rates in September at least a quarter percentage point, and maybe even a half percentage point. During the previous Fed board meeting, two Fed governors had already voted for a rate reduction but were in the minority.

On Friday, August 29th, the 30-day US Treasury Bill closed at 4.41%, down from the month previous (7/31) of 4.49%. The 10-year decreased from 4.37% (7/31) to 4.23% (8/29). The market is no longer in an inverted yield curve, an indicator of an economy possibly moving towards recession. The spread between the 90-Day and 10-year Treasuries has flattened to a 0bp (8/29) with both the 90 day and 10 year at 4.23%. The Market continues to watch for final Tariff decisions for many countries, as well as Fed Rate Decisions and the overall impact of recent administration policies on job growth and industrial production.

The 90 Day US Treasury decreased from 4.41% (7/31) to 4.23% (8/20). In comparison, Woodstock closed the month of August earning a variable rate of 4.33% annualized at Georgia Fund 1, down from the 4.35891% yield earned in July. In September 2024, Ameris bank renegotiated the City's MMKT rate going forward as a spread of .58% off of the Federal Funds rate, giving us a current rate of 3.924% versus the 4.50% rate earned in August 2024, before additional Fed Rate cuts occurred. Subsequently, in August, we continued to utilize that account type with \$41,079,159.80 in deposits due to its immediate liquidity profile, paired with investment restrictions on bond proceeds, while providing investment diversity from Georgia Fund 1. In FY26, Woodstock has earned a total of \$271,451.05 in Interest at Ameris. The Weighted Average Maturity (WAM) of the entire Woodstock Portfolio is currently less than 1 day.

As good stewards of public funds, Woodstock is prudently looking to maximize these earnings while keeping assets safe. It is not seeking to tie up funds for long periods of time due to nearby cash flow needs and market volatility. Woodstock continues investing operating cash in Georgia Fund 1, as the Pool can go further out on the yield curve and earn higher rates than the City can purchasing securities, and at higher rates than at Ameris, and yet it still accommodates our liquidity needs for significant near-term projects and other expenditures. Our cash

position is steadily decreasing as annual property taxes are done for the year, and construction project expenditures continue during warm weather months. As a result, interest earnings are decreasing while pressure is put on rates overall. New property tax billings will go out on October 20, 2025, with collections beginning after that.

GEORGIA FUND 1

Pursuant to OCGA 36-83-1 to 36-83-8; Georgia Fund 1 is able to offer to counties, municipalities, public colleges and universities, boards of education, special districts, state agencies, and other authorized entities as a conservative, efficient, and liquid investment alternative. The primary investment objectives of Georgia 1 Fund are safety of capital and liquidity. Georgia Fund 1 has a credit rating of AA+ by S&P Global.

GF1 ACCOUNT BALANCES

As of **August 31, 2025**, Georgia Fund 1 paid **4.33%** annualized, which is down slightly from the 4.3589% paid the month previous. The City of Woodstock had on deposit at **Georgia Fund 1** the following amounts:

Fund	July 31, 2025 BALANCE	Net DEPOSIT/ (WITHDRAWAL)	August 2025 INTEREST	Aug % Yield**	Management Fee Withheld *	August 31 2025 BALANCE
GENERAL FUND	\$ 8,605,436.63	(\$1,400,000.00)	\$ 30,179.23	4.33390	(\$ 382.99)	\$ 7,235,615.86
WATER – SEWER	\$ 4,589,195.53	(\$500,000.00)	\$ 16,595.29	4.33442	(\$ 210.58)	\$ 4,089,195.53
TOTAL	\$ 13,194,632.16	(\$1,900,000.00)	\$ 46,774.52		(\$ 593.57)	\$ 11,324,811.39

*Management Fee Withheld by Georgia Fund 1 has been netted out of the full INTEREST distribution.

** Current Yield (Annualized)

MONEY MARKET BALANCES

As of **August 31, 2025**, the City of Woodstock had **Money Market** deposits at Ameris bank in the following amounts:

FUND	July 31, 2025 BALANCE	Net Deposit/ (Withdrawal)	August 2025 INTEREST	Aug % Yield	August 31, 2025 BALANCE
POOL-MMKT Ameris	\$ 7,043,125.93	(\$ 1,124,672.64)	\$ 20,678.34	3.924	\$ 5,939,131.63
2024 Parks Bond- MMKT Ameris	\$ 27,761,813.40	(\$ 700,000.00)	\$ 83,863.98	3.924	\$ 27,145,677.38
SPLOST V- MMKT Ameris	\$ 3,326,471.34	(\$ 0.00)	\$ 10,190.40	3.924	\$ 3,336,661.74
SPLOST VII- MMKT Ameris	\$ 4,343,653.93	\$ 300,000.00	\$ 14,035.12	3.924	\$ 4,657,689.05
TOTAL	\$ 42,475,064.60	(\$ 1,524,672.64)	\$128,767.84		\$ 41,079,159.80

CD ACCOUNT BALANCES

As of **August 31, 2025**, the City of Woodstock had no **CD** accounts:

FUND	July 31, 2025 BALANCE	June Interest Received	Annualized Yield (APY)	Total Received at Maturity	August 31, 2025 BALANCE
	\$ 0	\$ 0	0.00%	\$ 0	\$ 0
TOTAL	\$ 0	\$ 0		\$ 0	\$ 0

SECURITY ACCOUNT BALANCES

The City of Woodstock periodically invests in securities as allowed by the City of Woodstock Investment Policy. These securities are purchased with the intent to hold until maturity. As of **August 31, 2025**, the City of Woodstock held the following **US Treasury** and **Agency Securities** at Multi-Bank Securities, Piper Sandler and Raymond James:

Total Current Portfolio Holdings by Purchase Value (PV) as of **August 31, 2025:**

General Fund Total PV:	\$ 0.00
City Center Fund Total PV:	\$ 0.00
Grand Total (PV):	\$ 0.00
Weighted Average Yield To Maturity (YTM):	0.00%

Holdings/Purchase Transaction History:

Piper Sandler & Co.:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				\$ 0	\$ 0			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

***All Totals exclude any matured securities.

Multi-Bank Securities, Inc.:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				\$0	\$ 0			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

***All Totals exclude any matured securities.

Raymond James:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				\$0	\$ 0			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

***All Totals exclude any matured securities.

August 31, 2025 Market Pricing (All Firms, excluding matured securities):

Security	CUSIP	Maturity	Principal Purchase Price **	August 31, 2025, Market Price	TTL Market Gain/(Loss) *	August Interest /Coupons Received ***
TOTAL			\$0	\$0	\$0.00	\$ 0.00

* Market Gain or Loss is considered “unrealized” since the security is held until maturity. Market Value is expected to fluctuate on a daily basis. Securities purchased at a premium (e.g. Bonds and Notes) are expected to lose the premium principal value (Purchase Price minus PAR Value) by the time they reach maturity. This loss is compensated for through the receipt of a Coupon Amount, which exceeds the purchased Yield To Maturity (YTM). Securities purchased at a discount are expected to gain the discount over time and mature at PAR Value.

** Total Principal Purchase Price Excludes Matured Securities. Principal Purchase Price excludes Accrued Interest paid to seller.

*** Interest Coupon received includes the amount of Accrued Interest paid to Seller from the original purchase.

August Sale/Maturity Transactions (All Firms):

Sale or Maturity Date	Security	CUSIP	Principal Purchase Price	Principal Sale or Maturity (PAR) Proceeds	Principal Gain/(Loss) (Amortized Premium, Accrued Discount)	Total Interest Coupons Received (Notes)	Total Interest Received (Net of Accrued Int due seller)	Net Interest and Principal Gain/(Loss)
TOTAL				\$0.00			\$ 0	\$ 0

SUMMARY

Combined Investment Interest Earnings received across all accounts during Fiscal Year:

Month/Year	GA Fund 1	MMKT	CD	Securities *	Grand Total
July/2025	\$ 48,667.54	\$ 142,683.21	\$ 0	\$ 0	\$ 191,350.75
August/2025	\$ 46,774.52	\$ 128,767.84	\$	\$	\$ 175,542.36
September/2025	\$	\$	\$	\$	\$
October/2025	\$	\$	\$	\$	\$
November/2025	\$	\$	\$	\$	\$
December/2025	\$	\$	\$	\$	\$
January/2026	\$	\$	\$	\$	\$
February/2026	\$	\$	\$	\$	\$
March/2026	\$	\$	\$	\$	\$
April/2026	\$	\$	\$	\$	\$
May/2026	\$	\$	\$	\$	\$
June/2026	\$	\$	\$	\$	\$
Sub Total	\$ 95,442.06	\$ 271,451.05	\$ 0	\$ 0	\$ 366,893.11

*Security Interest Earnings are only recognized upon the actual receipt of a coupon, and/or maturity of an investment.

Respectfully submitted,

Ronald C Shelby, CFO