



City Council - Regular Session of the City Council  
City of Woodstock, GA  
The Chambers at City Center - 8534 Main Street  
770 592-6000 (Main) 770 592-6002 (City Clerk) 770 926-1375 (Fax)  
<http://www.woodstockga.gov> \*Hearing Assistance Available Upon Request

**\*Viewing Instructions Available in Section 1.1 of the Agenda Packet**

## AGENDA

Monday, June 12, 2023

### City Council - Regular Session of the City Council 7:00 PM

#### ITEM 1. MEETING CALLED TO ORDER

7:00 PM Meeting called to order on June 12, 2023, at The Chambers at City Center, 8534 Main Street, Woodstock, GA. To view the Livestream please visit [www.woodstockga.gov/meetings](http://www.woodstockga.gov/meetings).

#### ITEM 2. RECOGNITION OF GUESTS AND VISITORS

1. **Proclamation - City's First Annual Cybersecurity Awareness Month - June 2023** (Michael Caldwell)  
Please see the attached Proclamation

#### ITEM 3. APPOINTMENTS/OATH OF OFFICE

1. **Promotion and Swearing In of Fire Department Personnel** (Shane Dobson)  
Promotion of Nick Jones from Firefighter II/EMTA to Sergeant and Swearing In of Firefighter Lauren Sawyer.

#### ITEM 4. ANNOUNCEMENTS

1. **Announcements** (Colin Ake)  
Woodstock's July 4th Spectacular takes place on Tuesday, July 4th. The parade begins at 10 AM followed by a festival in the Park at City Center from 11 AM to 3 PM. Fireworks take place in the area of GA-92 and I-575 after dusk. Register to have a float in the parade on the Special Events page at [woodstockparksandrec.com](http://woodstockparksandrec.com).

On Thursday, June 15th, join Woodstock Police Department at Circle of Friends Cafe in the Circuit on the Chattahoochee Tech campus for Coffee with a Cop from 8:30 to 10 AM.

#### ITEM 5. PRESENTATIONS AND DISCUSSION ITEMS

1. **Employee Recognition - Years of Service** (Michael Caldwell)  
5 Years of Service: Sylvia Breitbart, David Cronan, Patrick Johnson, Maddy Brown  
10 Years of Service: Yvonne Letzin, Rob Hogan  
15 Years of Service: Jeff Moon  
20 Years of Service: Heather Gaddis  
25 Years of Service: Duane Helton

**ITEM 6. PUBLIC COMMENT**

**ITEM 7. CONSENT AGENDA**

1. **Approve the write off of 42 Personal Property Tax bills from Property Tax Years 2021 and 2022 due to the inability to collect.** (Ron Shelby)  
Department recommends Approval
2. **Approve Reclassification of HR Generalist (Position Control # 154503) to Senior HR Generalist** (Mindy Nobis)  
Request approval to reclassify current HR Generalist role (154503) to Senior HR Generalist. Position is currently vacant. Reclassify to better align job with duties within department and current market rate. Would move from a non-exempt to exempt position. No additional financial impact to current budget.
3. **Approve New Alcohol License - NCB1988, Inc., dba New China Buffet** (Tracy Albers)  
  
Zhenhui Feng has applied to the City of Woodstock on behalf of NCB1988 Inc., dba New China Buffet for on-premise consumption and Sunday sale of malt beverages at a restaurant located at 10029 Hwy 92, Suite 138 within the city limits of Woodstock. NCB1988 Inc., dba New China Buffet is solely owned by Zhenhui Feng. The registered agent will be Zhenhui Feng.
4. **Approve New Alcohol License -- Ridgewalk Package, LLC dba Ridgewalk Bottle Shop** (Tracy Albers)  
Mitesh Patel has applied to the City of Woodstock on behalf of Ridgewalk Package, LLC dba Ridgewalk Bottle Shop for the package sales of distilled spirits, wine, and malt beverages at a package store located at 311 Ridgewalk Pkwy. within the city limits of Woodstock. Ridgewalk Package, LLC dba Ridgewalk Bottle Shop is solely owned by Mitesh Patel. The registered agent will be Mitesh Patel.
5. **Approve Neese Road Improvements- Southern Segment- Executed Agreement for Parcel 16 Ford Neese Rd** (Jamie Palmer)  
This is the signed agreement for parcel 16 of the Neese Road Improvements-Southern Segment project.
6. **Approve City Center Public Infrastructure : Winter Construction Change Order 3**  
Approval of attached change order and for \$144,665 from Winter Construction to release the order for brick material for the parking deck. This expense would have been made in Phase 2 but needs to be made sooner to secure the product. Approve items as presented.  
  
(Brian Stockton)
7. **Approve Utility Billing AR Write Off 2023** (Rob Hogan)  
Request Council approval to write off 120 accounts totaling \$24,993.79 that have been through a collection process and are now deemed uncollectible. This is an annual process to continue to operate at very low outstanding receivables in Water/Sewer Utility Billing. Staff recommends approval of this write off of 120 accounts.
8. **Approve EOM Work Authorization for Sewer Manhole Rehab Project.** (Rob Hogan)  
Request Council approval of EOM Work Authorization for the Sewer Manhole Rehab Project on time and materials charge for work as requested by Woodstock Water.
9. **Approve Closing for Parcel 6 of the Rope Mill Stormwater Project.** (Jamie Palmer)  
Approve closing for Right of way deed, Temporary Construction Easement and temporary Driveway Easement on Rope Mill Rd.

10. **Approve Surplus & Dispose - Various IT Equipment, Laptops, & Cell Phones**  
Requesting Council's approval to surplus and dispose of various IT desktop monitors, smart phones, and miscellaneous IT equipment that are no longer used and have reached end of useful life. List of items is included for ease of reference. The equipment will be disposed via E-recycle, GovDeals online auction or other appropriate method. Recommend Council approve and authorize surplus and disposal of the various equipment as presented.

(Katy Leggett)

11. **Adoption of 2022 Capital Improvements Element (CIE) and Short-Term Work Program (STWP) Update**

(Tracy Albers)

On May 8, 2023, the Woodstock City Council approved a resolution transmitting the 2022 CIE/STWP to ARC and DCA for review. On May 22, 2023, the ARC contacted City staff informing them that the report had been approved by ARC and DCA, and is now ready for adoption. Adoption of the CIE/STWP update would extend the City of Woodstock's Qualified Local Government (QLG) status before the June 30, 2023 deadline.

12. **GDOT LMIG Application for Fiscal Year 2019**  
Request the Mayor's signature for this Grant LMIG Application for fiscal year 2019 due to GDOT not able to find our submitted signed copy.

## **ITEM 8. PETITIONS AND COMMUNICATIONS**

1. **Public Hearing & Vote - 2nd Reading/Adoption - FY 2024 Annual Operating Budget & Ordinance** (Crystal Welch)  
To present the 2nd reading/public hearing of the fiscal year 2024 Annual Operating Budget for Council consideration and adoption. The Ordinance is to provide for the adoption of a budget, its execution and effect for the fiscal year beginning July 1, 2023 and ending June 30, 2024. Ordinance attached.

## **ITEM 9. NEW BUSINESS**

1. **Discuss Establishing Franchise Fee for Hotwire Infrastructure Group LLC** (Jeff Moon)  
Attached is a cable/video franchise application for Hotwire Infrastructure Group LLC. Also attached are supporting documents along with an email from the City Attorney.
2. **Approve 1st reading of Amendment to Personnel Policy to Chapter 70 Article V, Sec 70-177 of the Code of Ordinances for the City of Woodstock, GA.** (Jeff Moon)  
Staff proposes an amendment that adds a stipulation that if the employee voluntarily leaves employment within 6 months from the date of an approved PTO cash out, the amount of the cash out will be deducted from their end of employment PTO payout. The Ordinance has been reviewed by the City Attorney.
3. **Designate a Voting Delegate for the Annual Business Meeting at the GMA Annual Convention.** (Jeff Moon)  
Discuss Designation of a voting delegate for the Annual Business Meeting at GMA Annual Conference to be held on Sunday, June 25 from 3:30 pm to 5:00 pm,

## **ITEM 10. OLD BUSINESS**

1. **Approve Resolution for Parks and Bond Referendum** (Jeff Moon)

Approve Resolution to be provided.

**ITEM 11. MINUTES APPROVAL**

1. **Approval of Minutes from May 8, 2023 Regular Council Meeting**
2. **Approve Minutes from May 15, 2023 City Council Work Session**
3. **Approval of Minutes from May 22, 2023 Regular City Council Meeting**

**ITEM 12. DEPARTMENTAL REPORTS**

1. **Woodstock Parks & Recreation Department April Monthly Report** (Brian Borden)
2. **Woodstock Investment Report - May 2023** (Ron Shelby)
3. **Community Development Hot Sheet 6.05.23** (Tracy Albers)

**ITEM 13. MAYOR AND COUNCIL COMMENTS**

**ITEM 14. CITY MANAGER AND STAFF COMMENTS**

**ITEM 15. EXECUTIVE SESSION - Personnel, Litigation, Real Estate**

**ITEM 16. FINAL ADJOURNMENT**



## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Cassandra Henry, Administration

**ITEM TYPE:** Proclamation

**AGENDA SECTION:** RECOGNITION OF GUESTS AND VISITORS

**SUBJECT:** **Proclamation - City's First Annual Cybersecurity Awareness Month - June 2023**

**SUGGESTED ACTION:** Please see the attached Proclamation

**ATTACHMENTS:**

[PRO - Cybersecurity Awareness Month.doc](#)



**A PROCLAMATION BY THE MAYOR AND COUNCIL  
OF THE CITY OF WOODSTOCK, GEORGIA**

## City's First Annual Cybersecurity Awareness Month

**WHEREAS**, the City of Woodstock recognizes the growing importance of cybersecurity in the digital age, and understands the need for increased awareness and education among its citizens and employees; and

**WHEREAS**, safeguarding our digital infrastructure, personal information, and sensitive data is crucial to protecting the integrity, privacy and security of individuals, businesses, and government entities within our community; and

**WHEREAS**, the City of Woodstock acknowledges the significance of proactive measures in combating cyber threats, including identity theft, online fraud, data breaches, and other malicious activities that can disrupt our daily lives and jeopardize our economic stability; and

**WHEREAS**, by designating an annual Cybersecurity Awareness Month, the City of Woodstock aims to promote a safer digital environment, foster a culture of cyber resilience, and empower our residents with knowledge and tools to stay secure online; and

**NOW, THEREFORE, I**, Michael Caldwell, Mayor of the City of Woodstock, Georgia, do hereby proclaim the Month of June 2023 as the City's first annual Cybersecurity Awareness Month. I encourage all residents, businesses, and institutions to actively engage in this important initiative by spreading awareness, sharing resources, and promoting responsible online behavior throughout the month.

Let us work together to strengthen our digital defenses, build a resilient community, and ensure a safer online experience for all.

Proclaimed this 12th day of June 2023.

\_\_\_\_\_  
Michael Caldwell, Mayor

Attest \_\_\_\_\_  
Elle Taylor, City Clerk

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Faye Doss

**ITEM TYPE:** Oath of Office

**AGENDA SECTION:** APPOINTMENTS/OATH OF OFFICE

**SUBJECT:** **Promotion and Swearing In of Fire Department Personnel**

**SUGGESTED ACTION:** Promotion of Nick Jones from Firefighter II/EMTA to Sergeant and Swearing In of Firefighter Lauren Sawyer.

**ATTACHMENTS:**

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Stacy Brown, Administration

**ITEM TYPE:** Announcements

**AGENDA SECTION:** ANNOUNCEMENTS

**SUBJECT:** **Announcements**

**SUGGESTED ACTION:** Woodstock's July 4th Spectacular takes place on Tuesday, July 4th. The parade begins at 10 AM followed by a festival in the Park at City Center from 11 AM to 3 PM. Fireworks take place in the area of GA-92 and I-575 after dusk. Register to have a float in the parade on the Special Events page at [woodstockparksandrec.com](http://woodstockparksandrec.com).

On Thursday, June 15th, join Woodstock Police Department at Circle of Friends Cafe in the Circuit on the Chattahoochee Tech campus for Coffee with a Cop from 8:30 to 10 AM.

**ATTACHMENTS:**

# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Mindy Nobis, Human Resources

**ITEM TYPE:** Presentation and Discussion Items

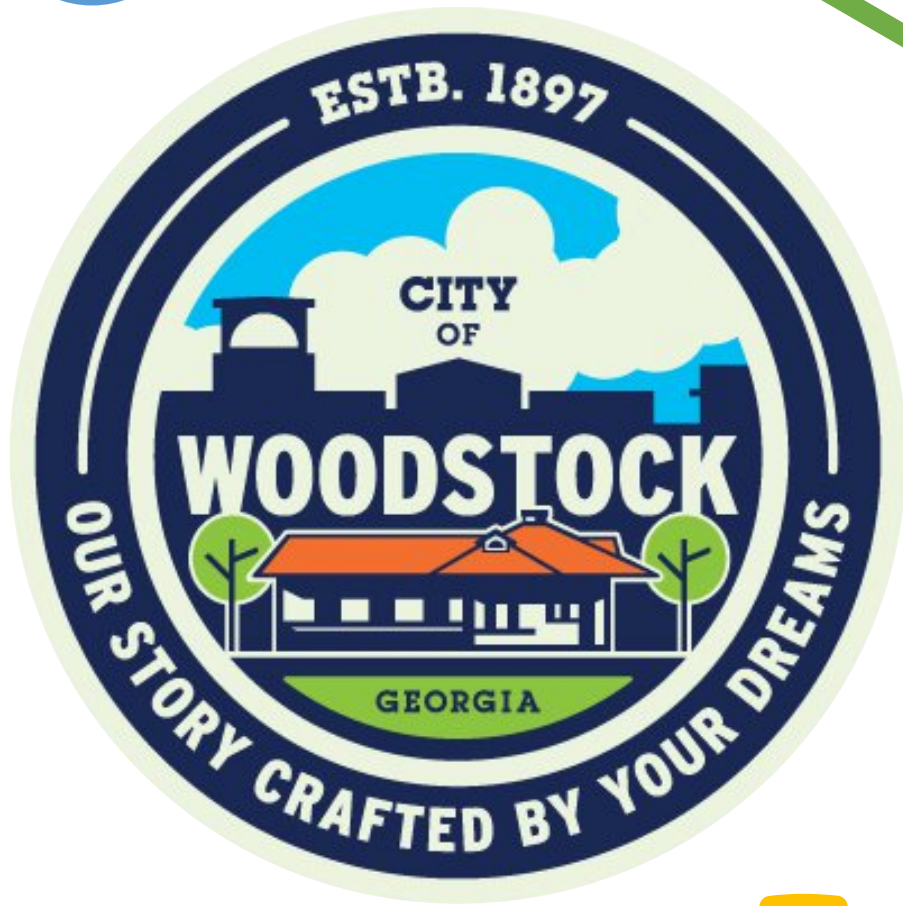
**AGENDA SECTION:** PRESENTATIONS AND DISCUSSION ITEMS

**SUBJECT:** **Employee Recognition - Years of Service**

**SUGGESTED ACTION:** 5 Years of Service: Sylvia Breitbart, David Cronan, Patrick Johnson, Maddy Brown  
10 Years of Service: Yvonne Letzin, Rob Hogan  
15 Years of Service: Jeff Moon  
20 Years of Service: Heather Gaddis  
25 Years of Service: Duane Helton

## ATTACHMENTS:

[Years of Service Awards Virtual Presentation June 2023.pptx](#)



# City of Woodstock Years of Service Awards

Employee Recognition  
June 2023

# 5 Years

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Sylvia Breitbart

Economic Development  
Department



# 5 Years

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David Cronan

Public Works Department





# 5 Years

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Patrick Johnson

Fire Department



# 5 Years

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Maddy Brown

Police Department



# 10 Years

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Yvonne Letzin

Police Department





# 10 Years

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Rob Hogan

Administration/Public Works  
Department

(Receiving Award In Person)



# 15 Years

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Jeff Moon

City Manager

(Receiving Award In Person)





# 20 Years

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Heather Gaddis

Parks & Recreation Department

(Receiving Award In Person)



# 25 Years

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Duane Helton

Building Department

(Receiving Award In Person)



## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Ron Shelby, Finance Department

**ITEM TYPE:** Budget Approval/Amendment

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** **Approve the write off of 42 Personal Property Tax bills from Property Tax Years 2021 and 2022 due to the inability to collect.**

**SUGGESTED ACTION:** Department recommends Approval

**ATTACHMENTS:**

[Personal Property Write Off PTXY 2022 and 2021.pdf](#)



## Write Off List TY 2021 &amp; 2022 - Property Tax

PARCEL	TAXPAYER	TAX	NOTES
68898	SUPER TAN & NAIL SALON	\$ 90.55	BUSINESS SOLD 2016, NEW OWNER UNRESPONSIVE
99336	INTEGRATED HEALTH CARE	\$ 25.20	MOVED OUT OF DISTRICT IN 2020
99541	SCOTT JOHNSON PHOTOGRAPHY (TY 2021 BILL)	\$ 30.24	CLOSED IN 2021
99727	MICHAEL F PRATT MD PC	\$ 79.98	CLOSED IN 2021
112921	TISSUE REGENERATION TECHNOLOGIES LL	\$ 251.85	CLOSED IN 2020
133765	WOODSTOCK TREATMENT CENTER LLC	\$ 28.91	MOVED OUT OF DISTRICT IN 2021
135072	JMLI RESTAURANT HOLDINGS LLC/CRAVE	\$ 38.61	BUSINESS SOLD 2022, OWNER UNRESPONSIVE
135920	JCLT GOLD RUSH INC	\$ 36.44	CLOSED IN 2021
138560	ONEPOINT TECHNOLOGIES INC	\$ 272.21	CLOSED IN 2023, OWNER UNRESPONSIVE
139134	INNOVATIVE CONCEPTS GROUP ATLANTA/SMOOTHIE KING	\$ 68.45	BUSINESS SOLD 2022, OWNER UNRESPONSIVE
139890	PHILUTION LLC/AVA NAILS (TY 2021 BILL)	\$ 86.13	CLOSED/SOLD IN 2021, OWNER UNRESPONSIVE
139890	PHILUTION LLC/AVA NAILS (TY 2022 BILL)	\$ 81.98	CLOSED/SOLD IN 2021, OWNER UNRESPONSIVE
140838	WARLICK & CRAIG PC	\$ 56.93	CLOSED IN 2022, OWNER UNRESPONSIVE
141604	BLUSH NAIL BAR	\$ 49.02	CLOSED IN 2022, OWNER UNRESPONSIVE
141615	BOOK WAREHOUSE OF ATL GA LLC	\$ 36.73	CLOSED IN 2022, OWNER UNRESPONSIVE
143368	WIRELESS ADVOCATES LLC	\$ 63.32	MOVED OUT OF DISTRICT IN 2022, OWNER UNRESPONSIVE
143517	LAW OFFICE OF JENNY C SMITH LLC	\$ 37.80	MOVED OUT OF DISTRICT IN 2022, OWNER UNRESPONSIVE
143521	ATLANTA HOLLYWOOD ACTING SCHOOLS	\$ 40.31	MOVED OUT OF DISTRICT IN 2022, OWNER UNRESPONSIVE
143532	FREEDOM MEDICAL CONSULTANTS INC	\$ 73.29	CLOSED IN 2022, OWNER UNRESPONSIVE
143565	TOPDOG COMMUNICATION SERVICES LLC/CPR REPAIR	\$ 103.52	CLOSED IN 2023, OWNER UNRESPONSIVE
143576	NBDP UNLIMITED LLC	\$ 79.18	CLOSED IN 2020
145912	UNITED SOUTH SOLUTIONS LLC (TY 2021 BILL)	\$ 34.15	CLOSED IN 2021
145912	UNITED SOUTH SOLUTIONS LLC (TY 2022 BILL)	\$ 32.51	CLOSED IN 2021
145919	KELL'S FURNITURE REFINISHING (TY 2021 BILL)	\$ 93.32	CLOSED IN 2020
145919	KELL'S FURNITURE REFINISHING (TY 2022 BILL)	\$ 88.82	CLOSED IN 2020
145924	SOUTHEAST ENERGY AND LIGHTING LLC	\$ 134.53	CLOSED IN 2022, OWNER UNRESPONSIVE
145933	FOLIA GROUP LLC	\$ 77.04	MOVED OUT OF DISTRICT IN 2021
145936	STATIC MEDIA LLC	\$ 146.47	CLOSED IN 2022, OWNER UNRESPONSIVE
145954	POOL CRAFT COMPANY INC.	\$ 107.48	CLOSED IN 2022, OWNER UNRESPONSIVE
145982	NIGHT CRAWLER TECHNOLOGIES LLC	\$ 105.01	CLOSED IN 2021
145983	GEORGIA FURNITURE LIQUIDATORS LLC	\$ 70.87	CLOSED IN 2021
146077	DAN BARRETT (TY 2021 BILL)	\$ 722.66	TAX PAYER CLAIMS EQUIPMENT WAS NEVER IN CITY LIMITS, HAS BECOME UNRESPONSIVE
146077	DAN BARRETT (TY 2022 BILL)	\$ 970.05	TAX PAYER CLAIMS EQUIPMENT WAS NEVER IN CITY LIMITS, HAS BECOME UNRESPONSIVE
146215	ADINAH HOME CARE AGENCY LLC	\$ 26.84	CLOSED IN 2021
146730	SENTINEL EXTERIORS LLC	\$ 390.47	MOVED OUT OF DISTRICT IN 2022, OWNER UNRESPONSIVE
146733	CLEAN CAR CARE LLC	\$ 70.33	CLOSED IN 2021
146751	VANN ALYSSA/BARK ALLEY	\$ 1,845.65	CLOSED IN 2022, OWNER UNRESPONSIVE
146763	4M CARS LLC	\$ 70.33	CLOSED IN 2022, OWNER UNRESPONSIVE
146789	MESMEREYES MEDIA LLC	\$ 31.33	MOVED OUT OF DISTRICT IN 2022, OWNER UNRESPONSIVE
146790	FINANCIAL CHOICE SOLUTIONS LLC	\$ 20.43	CLOSED IN 2022, OWNER UNRESPONSIVE
146799	ATARA KOUTURE LLC	\$ 194.90	CLOSED IN 2021
146806	SWI HOSPITALITY GROUP LLC	\$ 245.65	CLOSED IN 2022, OWNER UNRESPONSIVE
Total Property Tax Write Off		\$ 7,109.49	

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

SUPER TAN & NAIL SALON  
DBA: LAMIER NAIL BAR  
9550 MAIN ST SUITE 140  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
68898	12/20/2022	96.97

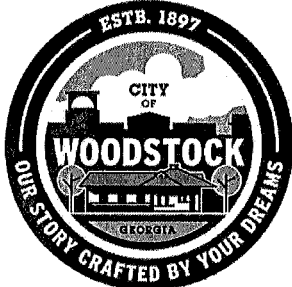
Property Location: 9550 MAIN ST

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

Interest will accrue at a rate of 0.52083% starting December 21st and on the 21st of every month after until paid. A 5% penalty will be added 120 days after the due date, and will continue to be added every 120 days the bill remains delinquent.

\*\*Pay online at [www.woodstockga.gov](http://www.woodstockga.gov)\*\* There is a 2.8% (\$1.95 minimum) Merchant Convenience Fee for Visa, MasterCard & Discover. We do not accept American Express. These Merchant Convenience Fees are not retained by the City of Woodstock.

Please note that the merchant convenience fee will increase to 2.97% (\$1.95 minimum charge) effective March 26th 2023.



Tax Payer: SUPER TAN & NAIL SALON  
Map Code: 68898 PERS  
Description: MEFF/INVENT/  
Location: 9550 MAIN ST  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$39,762.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	39,762	15,905	0	15,905	5.6930	90.55	90.55
Interest/Penalty							6.42
Payments/Credits							-0.00
<b>TOTALS</b>							96.97

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>96.97</b>

SUPER TAN & NAIL SALON  
DBA: LAMIER NAIL BAR  
9550 MAIN ST SUITE 140  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

INTEGRATED HEALTH CARE  
C/O KRISTA WILLIAMS  
143 NOCATEE TRL  
WOODSTOCK GA 30188-3611



Parcel Number	Due Date	*Total Due*
99336	12/20/2022	26.98

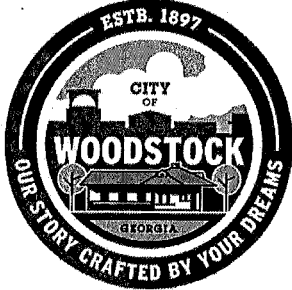
Property Location: 3353 TRICKUM RD

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: INTEGRATED HEALTH CARE  
Map Code: 99336 PERS  
Description: MEFF/  
Location: 3353 TRICKUM RD  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$11,066.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	11,066	4,426	0	4,426	5.6930	25.20	25.20
Interest/Penalty							1.78
Payments/Credits							-0.00
<b>TOTALS</b>							26.98

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>26.98</b>

INTEGRATED HEALTH CARE  
C/O KRISTA WILLIAMS  
143 NOCATEE TRL  
WOODSTOCK GA 30188-3611

# 2021 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

SCOTT JOHNSON PHOTOGRAPHY  
709 IVORY TRAIL  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
99541	12/20/2021	34.20

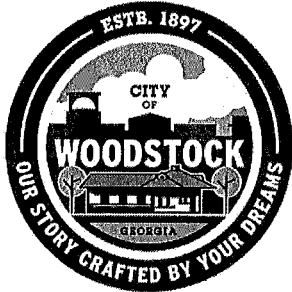
Property Location: 709 IVORY TRL

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: SCOTT JOHNSON PHOTOGRAPHY  
Map Code: 99541 PERS  
Description: MEFF/INVENT/  
Location: 709 IVORY TRL  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$0	\$0	0.00	\$12,640.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	12,640	5,056	0	5,056	5.9810	30.24	30.24
Interest/Penalty							3.96
Payments/Credits							-0.00
<b>TOTALS</b>							34.20

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	
<b>TOTAL DUE</b>	<b>34.20</b>

SCOTT JOHNSON PHOTOGRAPHY  
709 IVORY TRAIL  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

MICHAEL F PRATT MD PC  
1018 BRADDOCK CIR  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
99727	12/20/2022	85.65

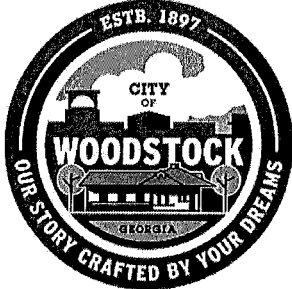
Property Location: 281 HERITAGE WALK

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: MICHAEL F PRATT MD PC  
Map Code: 99727 PERS  
Description: MEFF/INVENT/  
Location: 281 HERITAGE WALK  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$35,121.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	35,121	14,048	0	14,048	5.6930	79.98	79.98
Interest/Penalty							5.67
Payments/Credits							-0.00
<b>TOTALS</b>							85.65

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>85.65</b>

MICHAEL F PRATT MD PC  
1018 BRADDOCK CIR  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

TISSUE REGENERATION TECHNOLOGIES LL  
195 CHASTAIN MEADOWS COURT, SUITE 109  
KENNESAW GA 30144



Parcel Number	Due Date	*Total Due*
112921	12/20/2022	269.69

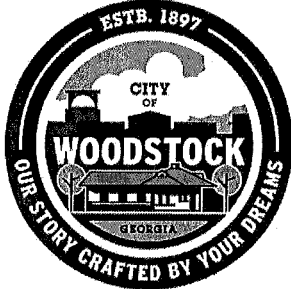
Property Location: 251 HERITAGE WALK

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

Interest will accrue at a rate of 0.52083% starting December 21st and on the 21st of every month after until paid. A 5% penalty will be added 120 days after the due date, and will continue to be added every 120 days the bill remains delinquent.

\*\*Pay online at [www.woodstockga.gov](http://www.woodstockga.gov)\*\* There is a 2.8% (\$1.95 minimum) Merchant Convenience Fee for Visa, MasterCard & Discover. We do not accept American Express. These Merchant Convenience Fees are not retained by the City of Woodstock.

Please note that the merchant convenience fee will increase to 2.97% (\$1.95 minimum charge) effective March 26th 2023.



Tax Payer: TISSUE REGENERATION TECHN  
Map Code: 112921 PERS  
Description: MEFF/INVENT/  
Location: 251 HERITAGE WALK  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$110,596.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	110,596	44,238	0	44,238	5.6930	251.85	251.85
Interest/Penalty							17.84
Payments/Credits							-0.00
<b>TOTALS</b>							269.69

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>269.69</b>

TISSUE REGENERATION TECHNOLOGIES LL  
195 CHASTAIN MEADOWS COURT, SUITE 109  
KENNESAW GA 30144

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

WOODSTOCK TREATMENT CENTER LLC  
270 HERITAGE WALK  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
133765	12/20/2022	30.96

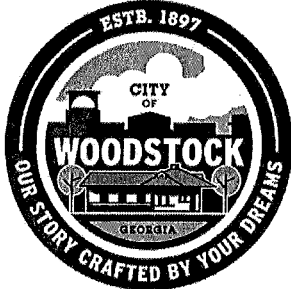
Property Location: 270 HERITAGE WALK

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: WOODSTOCK TREATMENT CEN  
Map Code: 133765 PERS  
Description: MEFF/INVENT/  
Location: 270 HERITAGE WALK  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$12,697.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	12,697	5,079	0	5,079	5.6930	28.91	28.91
Interest/Penalty							2.05
Payments/Credits							-0.00
<b>TOTALS</b>							30.96

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>30.96</b>

WOODSTOCK TREATMENT CENTER LLC  
270 HERITAGE WALK  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

JMLI RESTAURANT HOLDINGS LLC  
C/O MAURICE LOGAN  
204 COLONY CENTER DRIVE  
WOODSTOCK GA 30188

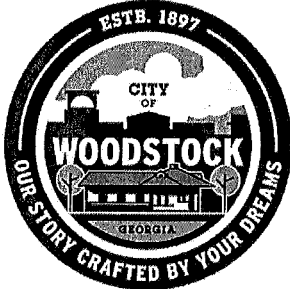


Parcel Number	Due Date	*Total Due*
135072	12/20/2022	41.34

Property Location: 12195 HWY 92

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.  
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Tax Payer: JMLI RESTAURANT HOLDINGS L  
Map Code: 135072 PERS  
Description: MEFF/  
Location: 12195 HWY 92  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$16,956.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	16,956	6,782	0	6,782	5.6930	38.61	38.61
Interest/Penalty							2.73
Payments/Credits							-0.00
<b>TOTALS</b>							41.34

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>41.34</b>

JMLI RESTAURANT HOLDINGS LLC  
C/O MAURICE LOGAN  
204 COLONY CENTER DRIVE  
WOODSTOCK GA 30188



# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

JCLT GOLD RUSH INC  
C/O JORGE CASTILLO  
432 PEAKS RIDGE  
ACWORTH GA 30102



Parcel Number	Due Date	*Total Due*
135920	12/20/2022	39.02

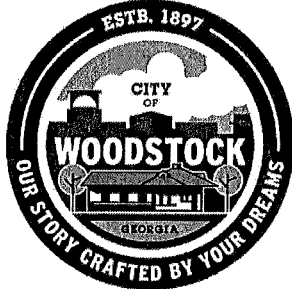
Property Location: 9550 MAIN ST

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: JCLT GOLD RUSH INC  
Map Code: 135920 PERS  
Description: MEFF/INVENT/  
Location: 9550 MAIN ST  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$16,000.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	16,000	6,400	0	6,400	5.6930	36.44	36.44
Interest/Penalty							2.58
Payments/Credits							-0.00
<b>TOTALS</b>							39.02

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>39.02</b>

JCLT GOLD RUSH INC  
C/O JORGE CASTILLO  
432 PEAKS RIDGE  
ACWORTH GA 30102

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

ONEPOINT TECHNOLOGIES INC  
750 GATEWAY DR  
LOGAN UT 84321



Parcel Number	Due Date	*Total Due*
138560	12/20/2022	291.49

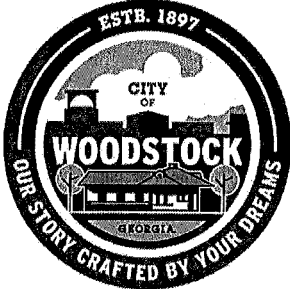
Property Location: 3380 TRICKUM RD

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: ONEPOINT TECHNOLOGIES INC  
Map Code: 138560 PERS  
Description: MEFF/  
Location: 3380 TRICKUM RD  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$119,537.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	119,537	47,815	0	47,815	5.6930	272.21	272.21
Interest/Penalty							19.28
Payments/Credits							-0.00
<b>TOTALS</b>							291.49

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>291.49</b>

ONEPOINT TECHNOLOGIES INC  
750 GATEWAY DR  
LOGAN UT 84321

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

INNOVATIVE CONCEPTS GROUP ATLANTA  
PO BOX 414  
TUCKER GA 30085



Parcel Number	Due Date	*Total Due*
139134	12/20/2022	73.30

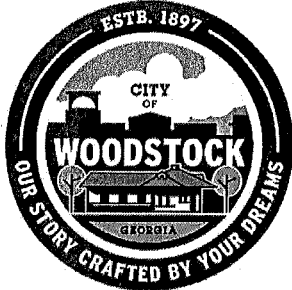
Property Location: 9040 HWY 92

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: INNOVATIVE CONCEPTS GROUP  
Map Code: 139134 PERS  
Description: MEFF/INVENT/  
Location: 9040 HWY 92  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$30,059.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	30,059	12,023	0	12,023	5.6930	68.45	68.45
Interest/Penalty							4.85
Payments/Credits							-0.00
<b>TOTALS</b>							73.30

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>73.30</b>

INNOVATIVE CONCEPTS GROUP ATLANTA  
PO BOX 414  
TUCKER GA 30085

# 2021 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

PHILUTION LLC  
DBA AVA NAILS  
9040 HWY 92 SUITE 110  
WOODSTOCK GA 30189



Parcel Number	Due Date	*Total Due*
139890	12/20/2021	97.43

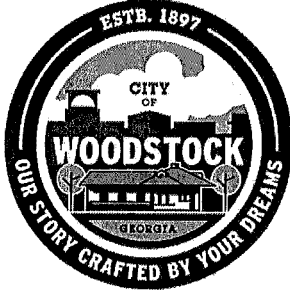
Property Location: 9040 HWY 92

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: PHILUTION LLC  
Map Code: 139890 PERS  
Description: MEFF/  
Location: 9040 HWY 92  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$0	\$0	0.00	\$36,000.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	36,000	14,400	0	14,400	5.9810	86.13	86.13
Interest/Penalty							11.30
Payments/Credits							-0.00
<b>TOTALS</b>							97.43

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	
<b>TOTAL DUE</b>	<b>97.43</b>

PHILUTION LLC  
DBA AVA NAILS  
9040 HWY 92 SUITE 110  
WOODSTOCK GA 30189

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

PHILUTION LLC  
DBA AVA NAILS  
9040 HWY 92, SUITE 110  
WOODSTOCK GA 30189



Parcel Number	Due Date	*Total Due*
139890	12/20/2022	87.79

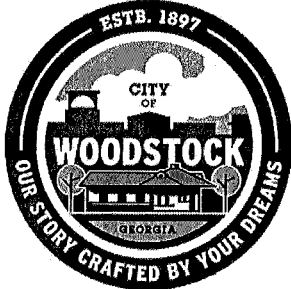
Property Location: 9040 HWY 92

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: PHILUTION LLC  
Map Code: 139890 PERS  
Description: MEFF/  
Location: 9040 HWY 92  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$36,000.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	36,000	14,400	0	14,400	5.6930	81.98	81.98
Interest/Penalty							5.81
Payments/Credits							-0.00
<b>TOTALS</b>							87.79

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	
<b>TOTAL DUE</b>	<b>87.79</b>

PHILUTION LLC  
DBA AVA NAILS  
9040 HWY 92, SUITE 110  
WOODSTOCK GA 30189

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

WARLICK & CRAIG PC  
103 BOWLES DR  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
140838	12/20/2022	60.97

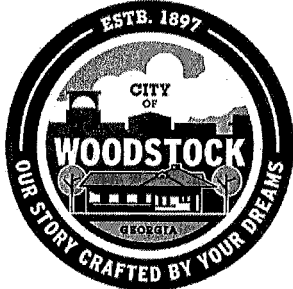
Property Location: 251 HERITAGE WALK

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: WARLICK & CRAIG PC  
Map Code: 140838 PERS  
Description: MEFF/  
Location: 251 HERITAGE WALK  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$25,000.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	25,000	10,000	0	10,000	5.6930	56.93	56.93
Interest/Penalty							4.04
Payments/Credits							-0.00
<b>TOTALS</b>							60.97

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>60.97</b>

WARLICK & CRAIG PC  
103 BOWLES DR  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

BLUSH NAIL BAR  
418 ACORN DR  
ACWORTH GA 30102



Parcel Number	Due Date	*Total Due*
141604	12/20/2022	52.49

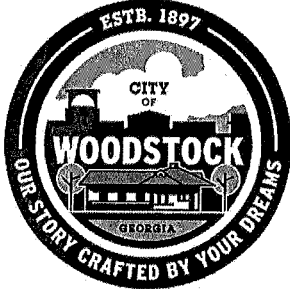
Property Location: 9539 HWY 92

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: BLUSH NAIL BAR  
Map Code: 141604 PERS  
Description: MEFF/INVENT/  
Location: 9539 HWY 92  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$21,525.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	21,525	8,610	0	8,610	5.6930	49.02	49.02
Interest/Penalty							3.47
Payments/Credits							-0.00
<b>TOTALS</b>							52.49

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>52.49</b>

BLUSH NAIL BAR  
418 ACORN DR  
ACWORTH GA 30102

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

BOOK WAREHOUSE OF ATL GA LLC  
10267 KINGSTON PIKE  
KNOXVILLE TN 37922

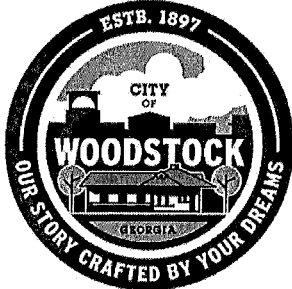


Parcel Number	Due Date	*Total Due*
141615	12/20/2022	39.34

Property Location: 915 RIDGEWALK PKWY

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\*\*Pay online at [www.woodstockga.gov](http://www.woodstockga.gov)\*\* There is a 2.8% (\$1.95 minimum) Merchant Convenience Fee for Visa, MasterCard & Discover. We do not accept American Express. These Merchant Convenience Fees are not retained by the City of Woodstock.

Please note that the merchant convenience fee will increase to 2.97% (\$1.95 minimum charge) effective March 26th 2023.



Tax Payer: BOOK WAREHOUSE OF ATL GA I  
Map Code: 141615 PERS  
Description: MEFF/INVENT/  
Location: 915 RIDGEWALK PKWY  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$16,130.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	16,130	6,452	0	6,452	5.6930	36.73	36.73
Interest/Penalty							2.61
Payments/Credits							-0.00
<b>TOTALS</b>							39.34

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>39.34</b>

BOOK WAREHOUSE OF ATL GA LLC  
10267 KINGSTON PIKE  
KNOXVILLE TN 37922



# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

WIRELESS ADVOCATES LLC  
400 FAIRVIEW AVE N  
STE 1000  
SEATTLE WA 98109



Parcel Number	Due Date	*Total Due*
143368	12/20/2022	67.81

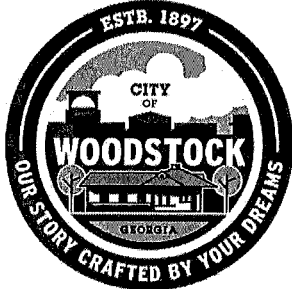
Property Location: 113 LINCOLN ST

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Tax Payer: WIRELESS ADVOCATES LLC  
Map Code: 143368 PERS  
Description: MEFF/  
Location: 113 LINCOLN ST  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$27,804.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	27,804	11,122	0	11,122	5.6930	63.32	63.32
Interest/Penalty							4.49
Payments/Credits							-0.00
<b>TOTALS</b>							67.81

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>67.81</b>

WIRELESS ADVOCATES LLC  
400 FAIRVIEW AVE N  
STE 1000  
SEATTLE WA 98109

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

LAW OFFICE OF JENNY C SMITH LLC  
106 PILGRIM VILLAGE DRIVE, SUITE 200  
CUMMING GA 30040



Parcel Number	Due Date	*Total Due*
143517	12/20/2022	40.48

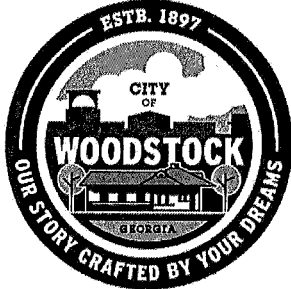
Property Location: 503 HICKORY RIDGE TRCE

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: LAW OFFICE OF JENNY C SMITH  
Map Code: 143517 PERS  
Description: MEFF/  
Location: 503 HICKORY RIDGE TRCE  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$16,600.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	16,600	6,640	0	6,640	5.6930	37.80	37.80
Interest/Penalty							2.68
Payments/Credits							-0.00
<b>TOTALS</b>							40.48

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>40.48</b>

LAW OFFICE OF JENNY C SMITH LLC  
106 PILGRIM VILLAGE DRIVE, SUITE 200  
CUMMING GA 30040

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

ATLANTA HOLLYWOOD ACTING SCHOOLS  
10010 GA-92  
STE 150  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
143521	12/20/2022	43.17

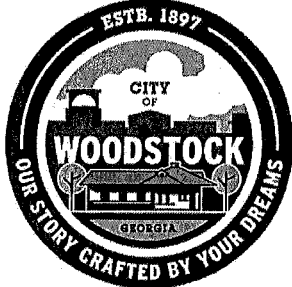
Property Location: 10010 HWY 92

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: ATLANTA HOLLYWOOD ACTING  
Map Code: 143521 PERS  
Description: MEFF/  
Location: 10010 HWY 92  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$17,700.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	17,700	7,080	0	7,080	5.6930	40.31	40.31
Interest/Penalty							2.86
Payments/Credits							-0.00
<b>TOTALS</b>							43.17

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>43.17</b>

ATLANTA HOLLYWOOD ACTING SCHOOLS  
10010 GA-92  
STE 150  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

FREEDOM MEDICAL CONSULTANTS INC  
225 CREEKSTONE RIDGE  
SUITE 23  
WOODSTOCK GA 30118



Parcel Number	Due Date	*Total Due*
143532	12/20/2022	78.48

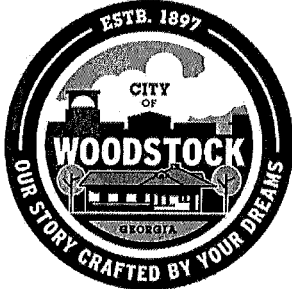
Property Location: 225 CREEKSTONE RDG

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Tax Payer: FREEDOM MEDICAL CONSULTAI  
Map Code: 143532 PERS  
Description: MEFF/  
Location: 225 CREEKSTONE RDG  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$32,185.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	32,185	12,874	0	12,874	5.6930	73.29	73.29
Interest/Penalty							5.19
Payments/Credits							-0.00
<b>TOTALS</b>							78.48

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>78.48</b>

FREEDOM MEDICAL CONSULTANTS INC  
225 CREEKSTONE RIDGE  
SUITE 23  
WOODSTOCK GA 30118

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

TOPDOG COMMUNICATION SERVICES LLC  
C/O CHRIS WOODWARD  
226 SUNDANCE DR  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
143565	12/20/2022	110.86

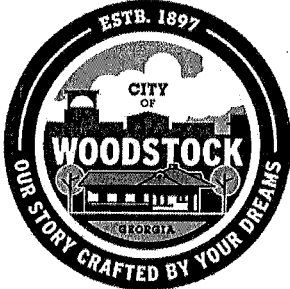
Property Location: 12050 HWY 92

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: TOPDOG COMMUNICATION SER  
Map Code: 143565 PERS  
Description: MEFF/  
Location: 12050 HWY 92  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$45,460.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	45,460	18,184	0	18,184	5.6930	103.52	103.52
Interest/Penalty							7.34
Payments/Credits							-0.00
<b>TOTALS</b>							110.86

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>110.86</b>

TOPDOG COMMUNICATION SERVICES LLC  
C/O CHRIS WOODWARD  
226 SUNDANCE DR  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

NBDP UNLIMITED LLC  
DBA: FIT BODY BOOT CAMP  
168 BRADSHAW PARK DR  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
143576	12/20/2022	84.79

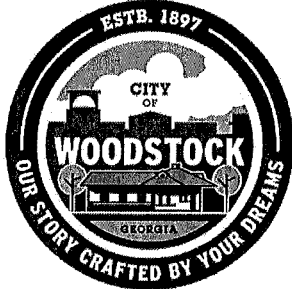
Property Location: 12924 HWY 92

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: NBDP UNLIMITED LLC  
Map Code: 143576 PERS  
Description: MEFF/  
Location: 12924 HWY 92  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$34,770.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	34,770	13,908	0	13,908	5.6930	79.18	79.18
Interest/Penalty							5.61
Payments/Credits							-0.00
<b>TOTALS</b>							84.79

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>84.79</b>

NBDP UNLIMITED LLC  
DBA: FIT BODY BOOT CAMP  
168 BRADSHAW PARK DR  
WOODSTOCK GA 30188

# 2021 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

UNITED SOUTH SOLUTIONS LLC  
C/O SERGIO VILLEGAS  
914 FLORAL BANK POINT  
WOODSTOCK GA 30188

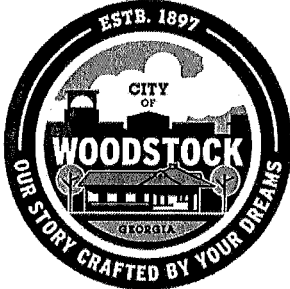


Parcel Number	Due Date	*Total Due*
145912	12/20/2021	38.64

Property Location: 9465 MAIN ST

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Tax Payer: UNITED SOUTH SOLUTIONS LLC  
Map Code: 145912 PERS  
Description: MEFF/  
Location: 9465 MAIN ST  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$0	\$0	0.00	\$14,275.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	14,275	5,710	0	5,710	5.9810	34.15	34.15
Interest/Penalty							4.49
Payments/Credits							-0.00
<b>TOTALS</b>							38.64

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	
<b>TOTAL DUE</b>	<b>38.64</b>

UNITED SOUTH SOLUTIONS LLC  
C/O SERGIO VILLEGAS  
914 FLORAL BANK POINT  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

UNITED SOUTH SOLUTIONS LLC  
DBA: SERVICIOS UNIDOS  
C/O SERGIO VILLEGAS  
195 BRINSON CIR  
CANTON GA 30114



Parcel Number	Due Date	*Total Due*
145912	12/20/2022	34.82

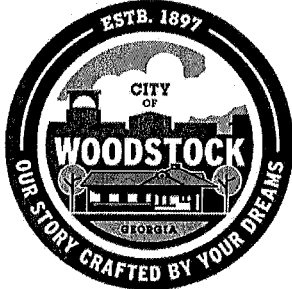
Property Location: 9465 MAIN ST

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Tax Payer: UNITED SOUTH SOLUTIONS LLC  
Map Code: 145912 PERS  
Description: MEFF/  
Location: 9465 MAIN ST  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$14,275.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	14,275	5,710	0	5,710	5.6930	32.51	32.51
Interest/Penalty							2.31
Payments/Credits							-0.00
<b>TOTALS</b>							34.82

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	
<b>TOTAL DUE</b>	<b>34.82</b>

UNITED SOUTH SOLUTIONS LLC  
DBA: SERVICIOS UNIDOS  
C/O SERGIO VILLEGAS  
195 BRINSON CIR  
CANTON GA 30114



# 2021 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

KELL'S FURNITURE REFINISHING  
509 HICKORY RIDGE TRL STE: 170  
WOOSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
145919	12/20/2021	105.56

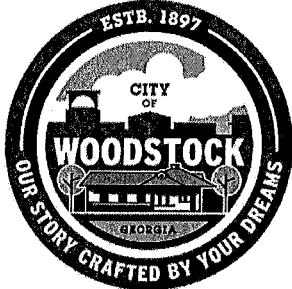
Property Location: 509 HICKORY RIDGE TRL

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Tax Payer: KELL'S FURNITURE REFINISHING  
Map Code: 145919 PERS  
Description: MEFF/  
Location: 509 HICKORY RIDGE TRL  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$0	\$0	0.00	\$39,005.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	39,005	15,602	0	15,602	5.9810	93.32	93.32
Interest/Penalty							12.24
Payments/Credits							-0.00
<b>TOTALS</b>							105.56

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	
<b>TOTAL DUE</b>	<b>105.56</b>

KELL'S FURNITURE REFINISHING  
509 HICKORY RIDGE TRL STE: 170  
WOOSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

KELL'S FURNITURE REFINISHING  
600 SYCAMORE LN, UNIT 207  
WOOSTOCK GA 30188

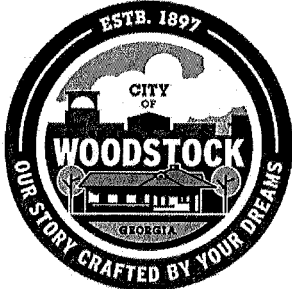


Parcel Number	Due Date	*Total Due*
145919	12/20/2022	95.11

Property Location: 509 HICKORY RIDGE TRL

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Tax Payer: KELL'S FURNITURE REFINISHING  
Map Code: 145919 PERS  
Description: MEFF/  
Location: 509 HICKORY RIDGE TRL  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$39,005.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	39,005	15,602	0	15,602	5.6930	88.82	88.82
Interest/Penalty							6.29
Payments/Credits							-0.00
<b>TOTALS</b>							95.11

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	
<b>TOTAL DUE</b>	<b>95.11</b>

KELL'S FURNITURE REFINISHING  
600 SYCAMORE LN, UNIT 207  
WOOSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

SOUTHEAST ENERGY AND LIGHTING LLC  
C/O COREY D MILLER  
3103 FORREST WALK  
ROSWELL GA 30075



Parcel Number	Due Date	*Total Due*
145924	12/20/2022	144.06

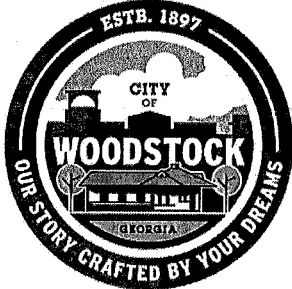
Property Location: 195 STOCKWOOD DR

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

Interest will accrue at a rate of 0.52083% starting December 21st and on the 21st of every month after until paid. A 5% penalty will be added 120 days after the due date, and will continue to be added every 120 days the bill remains delinquent.

\*\*Pay online at [www.woodstockga.gov](http://www.woodstockga.gov)\*\* There is a 2.8% (\$1.95 minimum) Merchant Convenience Fee for Visa, MasterCard & Discover. We do not accept American Express. These Merchant Convenience Fees are not retained by the City of Woodstock.

Please note that the merchant convenience fee will increase to 2.97% (\$1.95 minimum charge) effective March 26th 2023.



Tax Payer: SOUTHEAST ENERGY AND LIGH  
Map Code: 145924 PERS  
Description: MEFF/  
Location: 195 STOCKWOOD DR  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$59,075.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	59,075	23,630	0	23,630	5.6930	134.53	134.53
Interest/Penalty							9.53
Payments/Credits							-0.00
<b>TOTALS</b>							144.06

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>144.06</b>

SOUTHEAST ENERGY AND LIGHTING LLC  
C/O COREY D MILLER  
3103 FORREST WALK  
ROSWELL GA 30075

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

FOLIA GROUP LLC  
131 WEST MARIETTA STREET  
CANTON GA 30114



Parcel Number	Due Date	*Total Due*
145933	12/20/2022	82.49

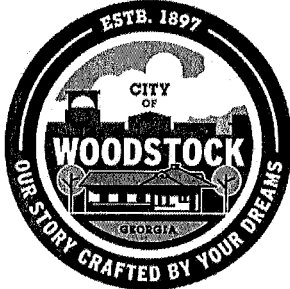
Property Location: 8099 MAIN ST

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: FOLIA GROUP LLC  
Map Code: 145933 PERS  
Description: MEFF/  
Location: 8099 MAIN ST  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$33,830.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	33,830	13,532	0	13,532	5.6930	77.04	77.04
Interest/Penalty							5.45
Payments/Credits							-0.00
<b>TOTALS</b>							82.49

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>82.49</b>

FOLIA GROUP LLC  
131 WEST MARIETTA STREET  
CANTON GA 30114

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

STATIC MEDIA LLC  
509 HICKORY RIDGE TRL  
STE: 160  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
145936	12/20/2022	156.84

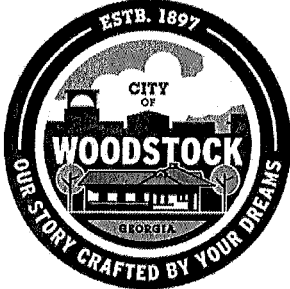
Property Location: 509 HICKORY RIDGE TRL

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: STATIC MEDIA LLC  
Map Code: 145936 PERS  
Description: MEFF/  
Location: 509 HICKORY RIDGE TRL  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$64,320.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	64,320	25,728	0	25,728	5.6930	146.47	146.47
Interest/Penalty							10.37
Payments/Credits							-0.00
<b>TOTALS</b>							156.84

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>156.84</b>

NO PAYMENT HISTORY FOR THIS TAX YEAR

STATIC MEDIA LLC  
509 HICKORY RIDGE TRL  
STE: 160  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

POOL CRAFT COMPANY INC  
C/O JIMMY CERNA  
100 CAMEL RIDGE RD  
CANTON GA 30114

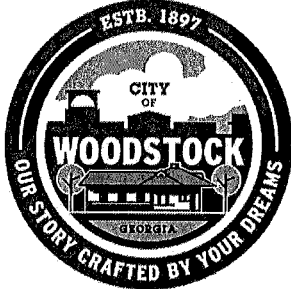


Parcel Number	Due Date	*Total Due*
145954	12/20/2022	115.09

Property Location: 101 EMMA LN

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.  
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Tax Payer: POOL CRAFT COMPANY INC  
Map Code: 145954 PERS  
Description: MEFF/  
Location: 101 EMMA LN  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$47,198.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	47,198	18,879	0	18,879	5.6930	107.48	107.48
Interest/Penalty							7.61
Payments/Credits							-0.00
<b>TOTALS</b>							115.09

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>115.09</b>

POOL CRAFT COMPANY INC  
C/O JIMMY CERNA  
100 CAMEL RIDGE RD  
CANTON GA 30114

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

NIGHT CRAWLER TECHNOLOGIES LLC  
220 HERITAGE WALK  
STE 100  
WOODSTOCK GA 30188

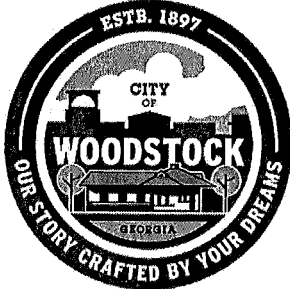


Parcel Number	Due Date	*Total Due*
145982	12/20/2022	112.45

Property Location: 220 HERITAGE WALK

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.  
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Tax Payer: NIGHT CRAWLER TECHNOLOGIE  
Map Code: 145982 PERS  
Description: MEFF/  
Location: 220 HERITAGE WALK  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$46,115.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	46,115	18,446	0	18,446	5.6930	105.01	105.01
Interest/Penalty							7.44
Payments/Credits							-0.00
<b>TOTALS</b>							112.45

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>112.45</b>

NIGHT CRAWLER TECHNOLOGIES LLC  
220 HERITAGE WALK  
STE 100  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

GEORGIA FURNITURE LIQUIDATORS LLC  
9525 MAIN ST  
SUITE: 110  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
145983	12/20/2022	75.89

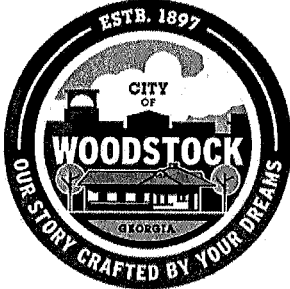
Property Location: 9525 MAIN ST

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: GEORGIA FURNITURE LIQUIDAT  
Map Code: 145983 PERS  
Description: MEFF/  
Location: 9525 MAIN ST  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$31,120.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	31,120	12,448	0	12,448	5.6930	70.87	70.87
Interest/Penalty							5.02
Payments/Credits							-0.00
<b>TOTALS</b>							75.89

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>75.89</b>

GEORGIA FURNITURE LIQUIDATORS LLC  
9525 MAIN ST  
SUITE: 110  
WOODSTOCK GA 30188



# 2021 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

DAN BARRETT  
9 HOOD PARK CT  
JASPER GA 30143



Parcel Number	Due Date	*Total Due*
146077	12/20/2021	817.48

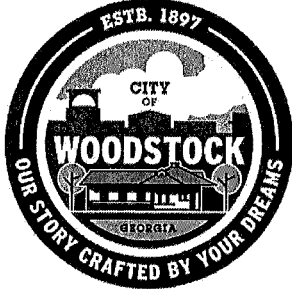
Property Location: 215 ARNOLD MILL RD

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: DAN BARRETT  
Map Code: 146077 PERS  
Description: MEFF/  
Location: 215 ARNOLD MILL RD  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$0	\$0	0.00	\$302,064.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	302,064	120,826	0	120,826	5.9810	722.66	722.66
Interest/Penalty							94.82
Payments/Credits							-0.00
<b>TOTALS</b>							817.48

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	
<b>TOTAL DUE</b>	<b>817.48</b>

DAN BARRETT  
9 HOOD PARK CT  
JASPER GA 30143

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

DAN BARRETT  
9 HOOD PARK CT  
JASPER GA 30143-8512



Parcel Number	Due Date	*Total Due*
146077	12/20/2022	1,038.76

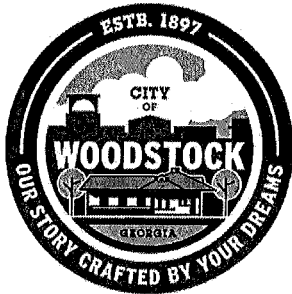
Property Location: 215 ARNOLD MILL RD

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Tax Payer: DAN BARRETT  
Map Code: 146077 PERS  
Description: MEFF/  
Location: 215 ARNOLD MILL RD  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$425,986.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	425,986	170,394	0	170,394	5.6930	970.05	970.05
Interest/Penalty							68.71
Payments/Credits							-0.00
<b>TOTALS</b>							1,038.76

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	
<b>TOTAL DUE</b>	<b>1,038.76</b>

DAN BARRETT  
9 HOOD PARK CT  
JASPER GA 30143-8512

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

ADINAH HOME CARE AGENCY LLC  
225 CREEKSTONE RIDGE  
STE: 26  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
146215	12/20/2022	28.74

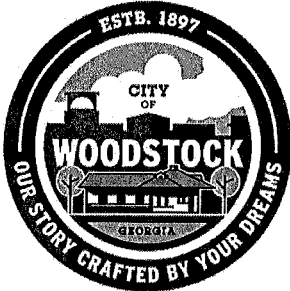
Property Location: 225 CREEKSTONE RIDG

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

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Tax Payer: ADINAH HOME CARE AGENCY LI  
Map Code: 146215 PERS  
Description: MEFF/  
Location: 225 CREEKSTONE RIDG  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$11,785.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	11,785	4,714	0	4,714	5.6930	26.84	26.84
Interest/Penalty							1.90
Payments/Credits							-0.00
<b>TOTALS</b>							28.74

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>28.74</b>

ADINAH HOME CARE AGENCY LLC  
225 CREEKSTONE RIDGE  
STE: 26  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

SENTINEL EXTERIORS LLC  
3620 KENNESAW N INDUSTRIAL PKWY, STE C  
KENNESAW GA 30144



Parcel Number	Due Date	*Total Due*
146730	12/20/2022	418.12

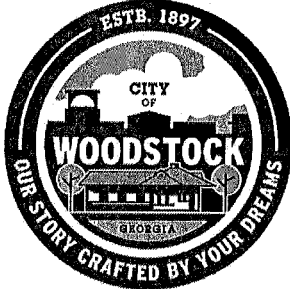
Property Location: 9898 HWY 92

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Tax Payer: SENTINEL EXTERIORS LLC  
Map Code: 146730 PERS  
Description: MEFF/  
Location: 9898 HWY 92  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$171,470.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	171,470	68,588	0	68,588	5.6930	390.47	390.47
Interest/Penalty							27.65
Payments/Credits							-0.00
<b>TOTALS</b>							418.12

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>418.12</b>

SENTINEL EXTERIORS LLC  
3620 KENNESAW N INDUSTRIAL PKWY, STE C  
KENNESAW GA 30144

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

CLEAN CAR CARE LLC  
118 LAWSON AVE  
JASPER GA 30143



Parcel Number	Due Date	*Total Due*
146733	12/20/2022	75.32

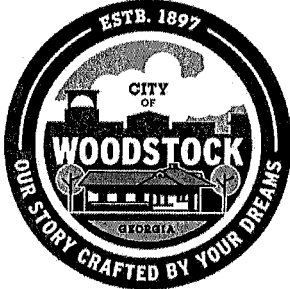
Property Location: 9805 MAIN ST

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Tax Payer: CLEAN CAR CARE LLC  
Map Code: 146733 PERS  
Description: MEFF/  
Location: 9805 MAIN ST  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$30,886.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	30,886	12,354	0	12,354	5.6930	70.33	70.33
Interest/Penalty							4.99
Payments/Credits							-0.00
<b>TOTALS</b>							75.32

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>75.32</b>

CLEAN CAR CARE LLC  
118 LAWSON AVE  
JASPER GA 30143

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

VANN ALYSSA  
BARK ALLEY LLC  
130 FAIRWAY OVERLOOK  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
146751	12/20/2022	1,976.38

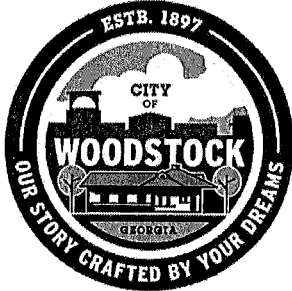
Property Location: 201 WHEELER ST

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

Interest will accrue at a rate of 0.52083% starting December 21st and on the 21st of every month after until paid. A 5% penalty will be added 120 days after the due date, and will continue to be added every 120 days the bill remains delinquent.

\*\*Pay online at [www.woodstockga.gov](http://www.woodstockga.gov)\*\* There is a 2.8% (\$1.95 minimum) Merchant Convenience Fee for Visa, MasterCard & Discover. We do not accept American Express. These Merchant Convenience Fees are not retained by the City of Woodstock.

Please note that the merchant convenience fee will increase to 2.97% (\$1.95 minimum charge) effective March 26th 2023.



Tax Payer: VANN ALYSSA  
Map Code: 146751 PERS  
Description: MEFF/  
Location: 201 WHEELER ST  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$810,492.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	810,492	324,197	0	324,197	5.6930	1,845.65	1,845.65
Interest/Penalty							130.73
Payments/Credits							-0.00
<b>TOTALS</b>							1,976.38

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>1,976.38</b>

VANN ALYSSA  
BARK ALLEY LLC  
130 FAIRWAY OVERLOOK  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

4M CARS LLC  
C/O MOHAMMAD SHEKARI  
1003 WEATHERSTONE PKWY STE 340 ROOM  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
146763	12/20/2022	75.32

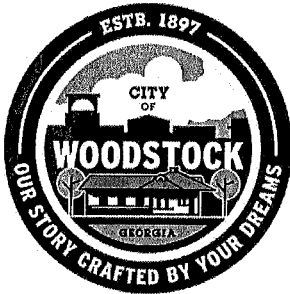
Property Location: 1003 WEATHERSTONE PKWY

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

Interest will accrue at a rate of 0.52083% starting December 21st and on the 21st of every month after until paid. A 5% penalty will be added 120 days after the due date, and will continue to be added every 120 days the bill remains delinquent.

\*\*Pay online at [www.woodstockga.gov](http://www.woodstockga.gov)\*\* There is a 2.8% (\$1.95 minimum) Merchant Convenience Fee for Visa, MasterCard & Discover. We do not accept American Express. These Merchant Convenience Fees are not retained by the City of Woodstock.

Please note that the merchant convenience fee will increase to 2.97% (\$1.95 minimum charge) effective March 26th 2023.



Tax Payer: 4M CARS LLC  
Map Code: 146763 PERS  
Description: MEFF/  
Location: 1003 WEATHERSTONE PKWY  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$30,885.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	30,885	12,354	0	12,354	5.6930	70.33	70.33
Interest/Penalty							4.99
Payments/Credits							-0.00
<b>TOTALS</b>							75.32

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>75.32</b>

4M CARS LLC  
C/O MOHAMMAD SHEKARI  
1003 WEATHERSTONE PKWY STE 340 ROOM  
WOODSTOCK GA 30188

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

MESMEREYES MEDIA LLC  
115 MILL ST STE: B  
WOODSTOCK GA 30188



Parcel Number	Due Date	*Total Due*
146789	12/20/2022	33.55

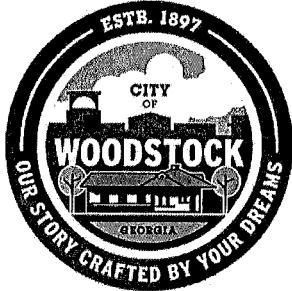
Property Location: 115 MILL ST

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

Interest will accrue at a rate of 0.52083% starting December 21st and on the 21st of every month after until paid. A 5% penalty will be added 120 days after the due date, and will continue to be added every 120 days the bill remains delinquent.

\*\*Pay online at [www.woodstockga.gov](http://www.woodstockga.gov)\*\* There is a 2.8% (\$1.95 minimum) Merchant Convenience Fee for Visa, MasterCard & Discover. We do not accept American Express. These Merchant Convenience Fees are not retained by the City of Woodstock.

Please note that the merchant convenience fee will increase to 2.97% (\$1.95 minimum charge) effective March 26th 2023.



Tax Payer: MESMEREYES MEDIA LLC  
Map Code: 146789 PERS  
Description: MEFF/  
Location: 115 MILL ST  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$13,759.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	13,759	5,504	0	5,504	5.6930	31.33	31.33
Interest/Penalty							2.22
Payments/Credits							-0.00
<b>TOTALS</b>							33.55

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>33.55</b>

MESMEREYES MEDIA LLC  
115 MILL ST STE: B  
WOODSTOCK GA 30188



# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

FINANCIAL CHOICE SOLUTIONS LLC  
C/O CAREY GAY  
112 CEDAR VALLEY DR  
CANTON GA 30115



Parcel Number	Due Date	*Total Due*
146790	12/20/2022	21.88

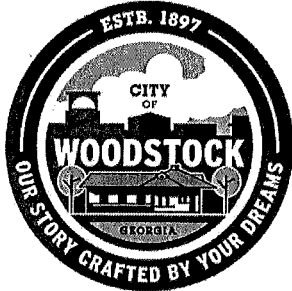
Property Location: 225 RIVER PARK NORTH DR

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

Interest will accrue at a rate of 0.52083% starting December 21st and on the 21st of every month after until paid. A 5% penalty will be added 120 days after the due date, and will continue to be added every 120 days the bill remains delinquent.

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Please note that the merchant convenience fee will increase to 2.97% (\$1.95 minimum charge) effective March 26th 2023.



Tax Payer: FINANCIAL CHOICE SOLUTIONS  
Map Code: 146790 PERS  
Description: MEFF/  
Location: 225 RIVER PARK NORTH DR  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$8,969.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	8,969	3,588	0	3,588	5.6930	20.43	20.43
Interest/Penalty							1.45
Payments/Credits							-0.00
<b>TOTALS</b>							21.88

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>21.88</b>

FINANCIAL CHOICE SOLUTIONS LLC  
C/O CAREY GAY  
112 CEDAR VALLEY DR  
CANTON GA 30115

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

ATARAH KOUTURE LLC  
C/O JASMIN WELLS  
12 RIVERTON RD  
FAIRBURN GA 30213



Parcel Number	Due Date	*Total Due*
146799	12/20/2022	208.71

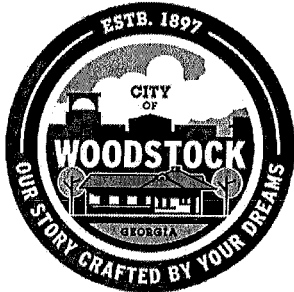
Property Location: 9465 MAIN ST STE 320

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

Interest will accrue at a rate of 0.52083% starting December 21st and on the 21st of every month after until paid. A 5% penalty will be added 120 days after the due date, and will continue to be added every 120 days the bill remains delinquent.

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Please note that the merchant convenience fee will increase to 2.97% (\$1.95 minimum charge) effective March 26th 2023.



Tax Payer: ATARAH KOUTURE LLC  
Map Code: 146799 PERS  
Description: MEFF/  
Location: 9465 MAIN ST STE 320  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$85,588.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	85,588	34,235	0	34,235	5.6930	194.90	194.90
Interest/Penalty							13.81
Payments/Credits							-0.00
<b>TOTALS</b>							208.71

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>208.71</b>

ATARAH KOUTURE LLC  
C/O JASMIN WELLS  
12 RIVERTON RD  
FAIRBURN GA 30213

# 2022 Property Tax Statement

CITY OF WOODSTOCK, GEORGIA  
12453 HWY 92  
WOODSTOCK, GA 30188

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF WOODSTOCK, GEORGIA

SWI HOSPITALITY GROUP LLC  
DBA: MAIN AND MILL PUBLIC HOUSE  
1745 HICKORY WOODS PASS  
MARIETTA GA 30066



Parcel Number	Due Date	*Total Due*
146806	12/20/2022	263.05

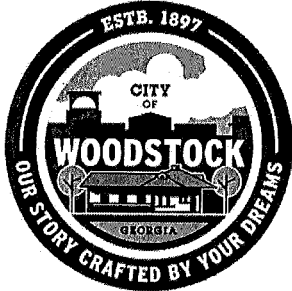
Property Location: 8634 MAIN ST

If you have sold this property, please email a copy of your settlement statement to [finance@woodstockga.gov](mailto:finance@woodstockga.gov). If you have an escrow, forward the tax bill to your mortgage company as soon as possible.

Interest will accrue at a rate of 0.52083% starting December 21st and on the 21st of every month after until paid. A 5% penalty will be added 120 days after the due date, and will continue to be added every 120 days the bill remains delinquent.

\*\*Pay online at [www.woodstockga.gov](http://www.woodstockga.gov)\*\* There is a 2.8% (\$1.95 minimum) Merchant Convenience Fee for Visa, MasterCard & Discover. We do not accept American Express. These Merchant Convenience Fees are not retained by the City of Woodstock.

Please note that the merchant convenience fee will increase to 2.97% (\$1.95 minimum charge) effective March 26th 2023.



Tax Payer: SWI HOSPITALITY GROUP LLC  
Map Code: 146806 PERS  
Description: MEFF/  
Location: 8634 MAIN ST  
Exemption:  
District: 007

This bill may be paid online at [www.woodstockga.gov](http://www.woodstockga.gov)

Land Value	Building Value	Acres	Fair Market Value
\$	\$	0.00	\$107,873.00

Entity	FMV	40% FMV	Exemptions	Taxable Value	MillageRate	Gross Amount	Net Amount
CITY TAX	107,873	43,149	0	43,149	5.6930	245.65	245.65
Interest/Penalty							17.40
Payments/Credits							-0.00
<b>TOTALS</b>							263.05

NO PAYMENT HISTORY FOR THIS TAX YEAR

Previous Balance	0.00
<b>TOTAL DUE</b>	<b>263.05</b>

SWI HOSPITALITY GROUP LLC  
DBA: MAIN AND MILL PUBLIC HOUSE  
1745 HICKORY WOODS PASS  
MARIETTA GA 30066

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Mindy Nobis, Human Resources

**ITEM TYPE:** Personnel

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** **Approve Reclassification of HR Generalist (Position Control # 154503) to Senior HR Generalist**

**SUGGESTED ACTION:** Request approval to reclassify current HR Generalist role (154503) to Senior HR Generalist. Position is currently vacant. Reclassify to better align job with duties within department and current market rate. Would move from a non-exempt to exempt position. No additional financial impact to current budget.

**ATTACHMENTS:**

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Delana Price, Community Development

**ITEM TYPE:** License Approval

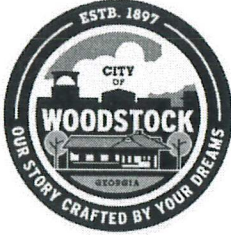
**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** **Approve New Alcohol License - NCB1988, Inc., dba New China Buffet**

**SUGGESTED ACTION:** Zhenhui Feng has applied to the City of Woodstock on behalf of NCB1988 Inc., dba New China Buffet for on-premise consumption and Sunday sale of malt beverages at a restaurant located at 10029 Hwy 92, Suite 138 within the city limits of Woodstock. NCB1988 Inc., dba New China Buffet is solely owned by Zhenhui Feng. The registered agent will be Zhenhui Feng.

**ATTACHMENTS:**

[NCB1988 INS Docs.pdf](#)  
[NCB1988 INC Survey.pdf](#)



Development Services Division  
12453 Highway 92, Woodstock, GA 30188  
Office: (770) 592-6054  
[businesslicense@woodstockga.gov](mailto:businesslicense@woodstockga.gov)

## ALCOHOL LICENSE APPLICATION (For office use only)

Business Name: NCB1988 Inc dba New China Buffet

Street Location: 10029 Hwy 92 Ste 138 30188

**OFFICE USE ONLY:** Date Received 4/13/23 Payment \$ 700.00

Method of Payment Received: check Fingerprint appointment: 4/18/23 9am  
# 6002

Note: Office recommendation: Any office recommending denial shall attach written justification and any documents necessary to support the recommendation then forward to the next office for review.

[Signature]  
Development Srv Rep Signature  
Comment \_\_\_\_\_

4/18/2023 ☒ Requirements met ☐ Recommend denial  
Date

[Signature]  
Community Development Signature  
Comment \_\_\_\_\_

5/9/2023 ☒ Requirements met ☐ Recommend denial  
Date

[Signature]  
Records Clerk Signature  
Comment \_\_\_\_\_

05/11/2023 ☒ Requirements met ☐ Recommend denial  
Date

[Signature]  
Police Signature  
Comment \_\_\_\_\_

5/12/23 ☒ Requirements met ☐ Recommend denial  
Date

☒ AD E-MAILED TO CHEROKEE TRIBUNE, DATE: 5/18/2023 TO RUN ON THE FOLLOWING  
DATES: 6/1/23 and 6/8/23

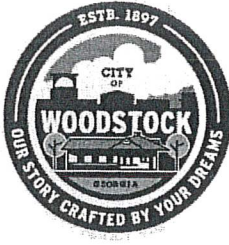
☒ COMPLETED SIGNS; NOTIFIED APPLICANT OF HEARING AND TO PLACE SIGNS AT LOCATION.

☐ VERIFIED PUBLIC NOTICE SIGN IS PROPERLY POSTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

☒ COMPLETE AGENDA REQUEST AND FORWARD WITH APPLICATION TO LICENSE ADMINISTRATOR.

☐ CITY COUNCIL ACTION: ☐ APPROVED ☐ DENIED DATE: 6/12/23

Action  
Item  
#



Development Services Division  
12453 Highway 92, Woodstock, GA 30188  
Office: (770) 592-6054  
[businesslicense@woodstockga.gov](mailto:businesslicense@woodstockga.gov)

## ALCOHOL LICENSE APPLICATION

☒ New Application & Ad Fee, \$700

**DISTILLED SPIRITS \$5,000/yr**

**Plus monthly excise tax**

- ☐ Restaurant  
☐ Bar/Lounge  
☐ Private Club  
☐ Package Store  
☐ Live Entertainment  
☐ Manufacturing

**MALT BEVERAGE \$1,000/yr**

- ☒ Restaurant  
☐ Bar/Lounge  
☐ Private Club  
☐ Package Store  
☐ Live Entertainment  
☐ Convenience Store  
☐ Grocery/Super Store  
☐ Manufacturing

**WINE \$1,000/yr**

- ☐ Restaurant  
☐ Bar/Lounge  
☐ Private Club  
☐ Package Store  
☐ Live Entertainment  
☐ Convenience Store  
☐ Grocery/Super Store  
☐ Manufacturing

☒ Sunday Sales (Consumption only), \$500

☐ Ancillary Tasting, no fee Circle all that apply: MALT BEVERAGE WINE DISTILLED SPIRITS\*  
\*for manufacturing only

☐ Ancillary Package, \$1,000 ea. Circle all that apply: MALT BEVERAGE WINE

☐ Brown-Bagging, \$100 Circle all that apply: MALT BEVERAGE WINE DISTILLED SPIRITS

☐ Special Event Facility License – separate application with applicable fees required

☐ Change of Registered Agent, \$100

**BUSINESS INFORMATION** -If Business Owner is Different from Applicant – Fingerprint and Consent Form required for each

☐ Sole Proprietorship ☐ Partnership ☐ Corporation ☐ LLC

Full Name of Business:

NCB1988 Inc

D/B/A:

New China Buffet

Street Address of Business:

10029 Hwy 92 Woodstock GA 30188

Location Phone Number:

770-916-9238

Name of Business Owner:

Zhenhui Feng

Mailing Address:

10029 Hwy 92 Woodstock GA 30188

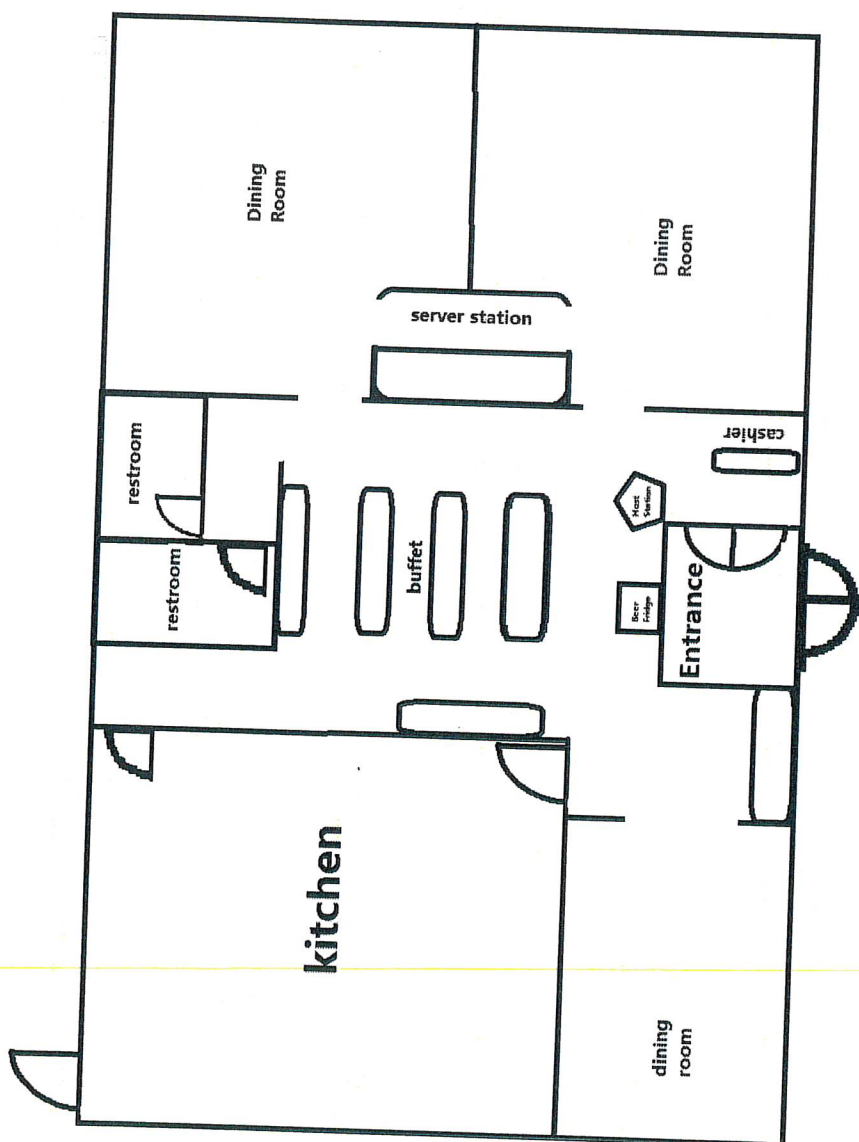
FEDERAL TAX ID#:

92-2775396

GA SALES & USE TAX #: 308-837233

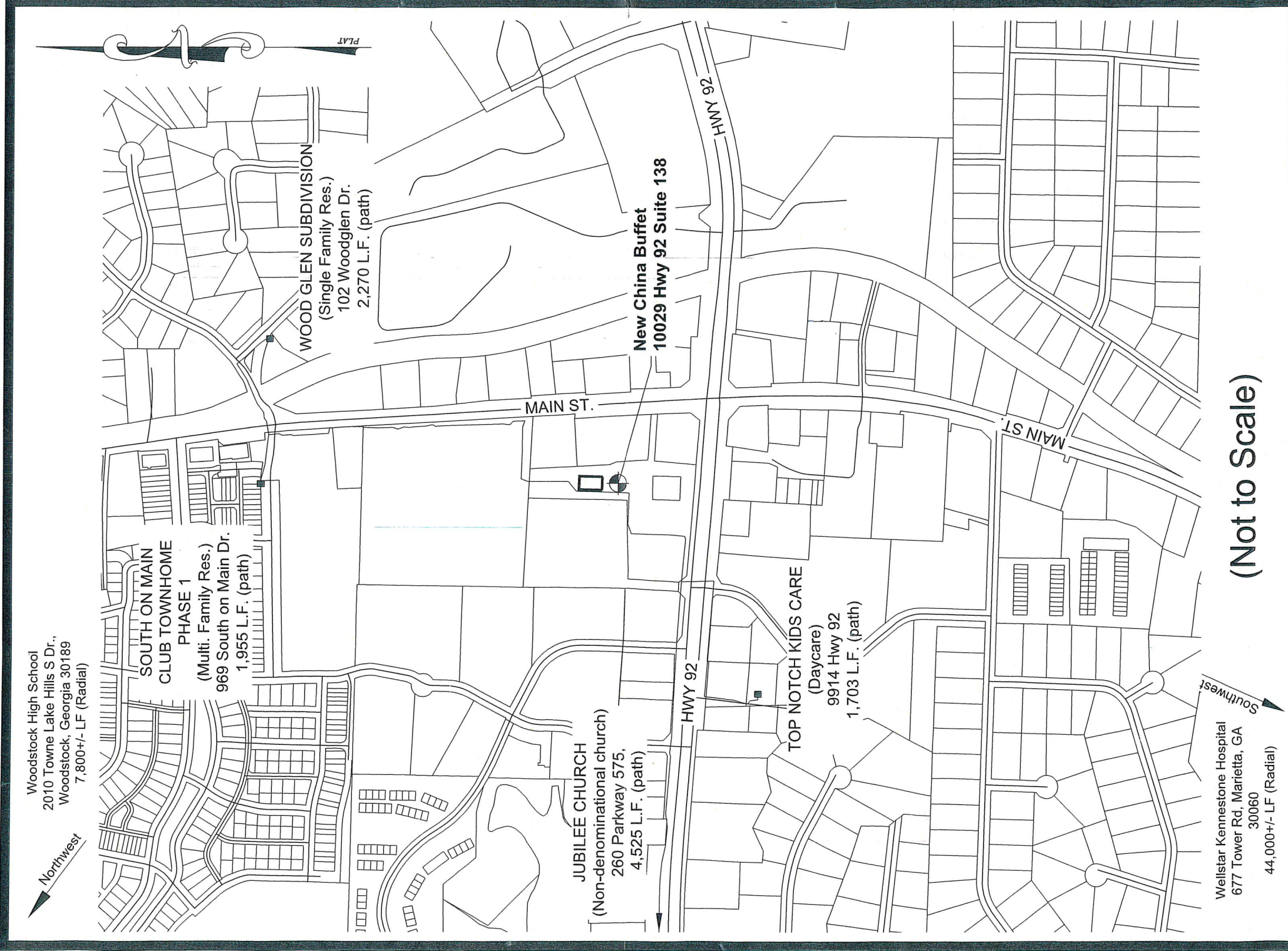
Owner Phone Number


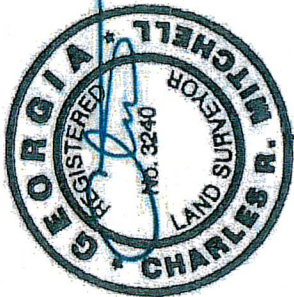
Fax Number:



NCB1988 INC  
 10029 HWY 92, STE 138  
 WOODSTOCK, GA 30188





<b>PREPARED FOR</b>  <b>New China Buffet</b>	 <b>MITCHELL SURVEYING &amp; CONSULTING, LLC</b> Surveying • Construction Layout • Consulting 3201 South Cherokee Lane • Suite 310 Woodstock, GA 30188 Tel. 770-924-2955 Fax: 770-485-9073 Email: cmitchell@msc-survey.com	 <b>3/23/2023</b>
<b>SURVEY TYPE:</b> Alcohol License Survey		
<b>DATE OF FIELD SURVEY:</b> N/A		
<b>MAP ISSUE DATE:</b> 3/23/2023		
<b>JOB No.</b> 23018.00		

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Delana Price, Community Development

**ITEM TYPE:** License Approval

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** **Approve New Alcohol License -- Ridgewalk Package, LLC dba  
Ridgewalk Bottle Shop**

**SUGGESTED ACTION:** Mitesh Patel has applied to the City of Woodstock on behalf of Ridgewalk Package, LLC dba Ridgewalk Bottle Shop for the package sales of distilled spirits, wine, and malt beverages at a package store located at 311 Ridgewalk Pkwy. within the city limits of Woodstock. Ridgewalk Package, LLC dba Ridgewalk Bottle Shop is solely owned by Mitesh Patel. The registered agent will be Mitesh Patel.

**ATTACHMENTS:**

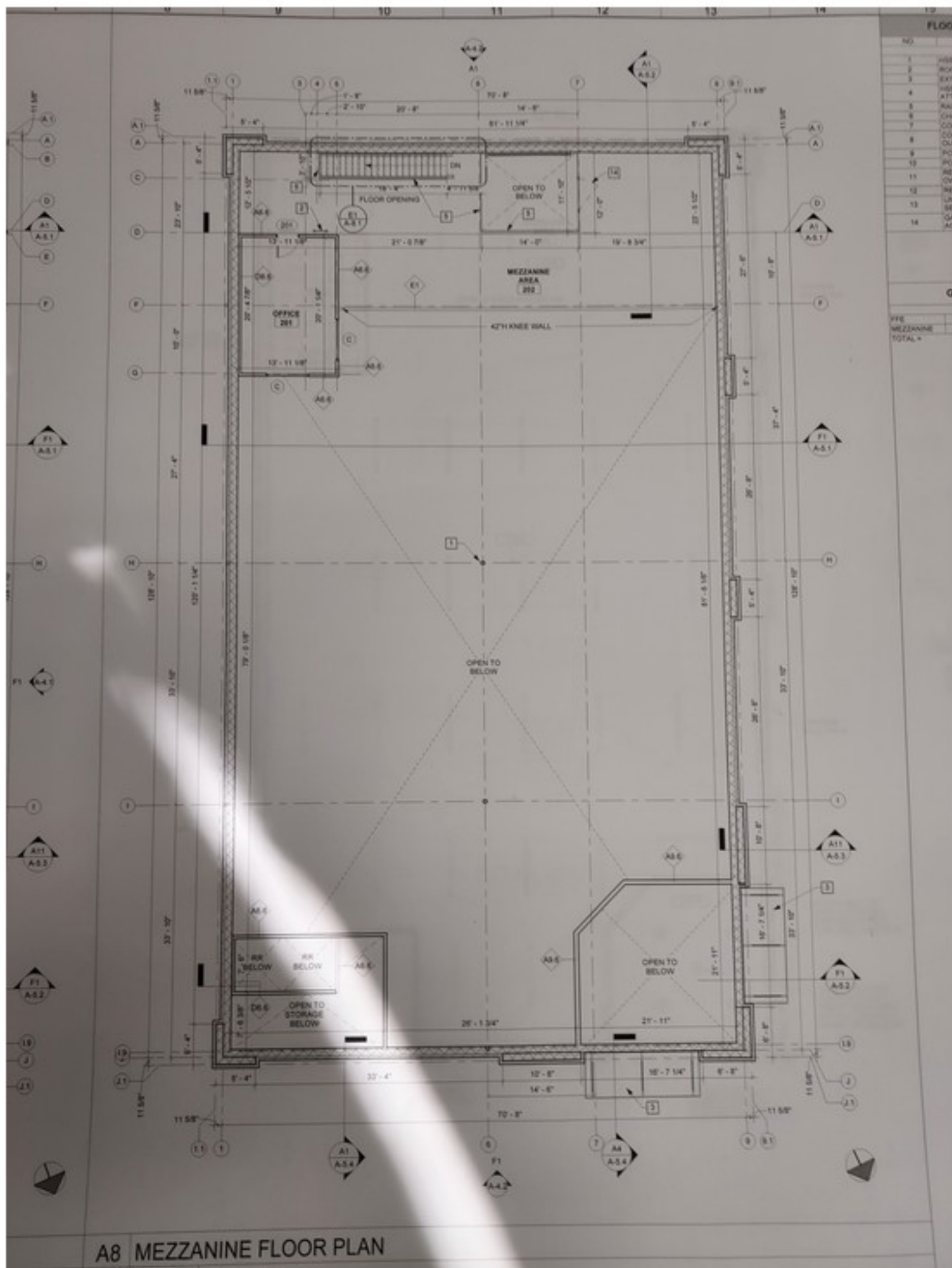
[Ridgewalk Bottle Shop - Rendering 1.jpg](#)

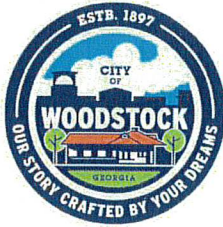
[Ridgewalk Bottle Shop - Rendering 2.jpg](#)

[RIDGEWALK BOTTLE SHOP DOCS.pdf](#)









Development Services Division  
12453 Highway 92, Woodstock, GA 30188  
Office: (770) 592-6054  
[businesslicense@woodstockga.gov](mailto:businesslicense@woodstockga.gov)

## ALCOHOL LICENSE APPLICATION (For office use only)

Business Name: Ridgewalk Package LLC dba Ridgewalk Bottle Shop  
Street Location: 311 Ridgewalk Pkwy 30188  
**OFFICE USE ONLY:** Date Received 4/13/23 Payment \$ 700.<sup>00</sup>  
Method of Payment Received: check # 64569

Note: Office recommendation: Any office recommending denial shall attach written justification and any documents necessary to support the recommendation then forward to the next office for review.

[Signature] 4/20/2023 ☒ Requirements met ☐ Recommend denial  
Development Srv Rep Signature Date

Comment Fingerprint appointment: 4/20/23 9:30am

[Signature] 5/10/23 ☒ Requirements met ☐ Recommend denial  
Community Development Signature Date

Comment

[Signature] 05/11/2023 ☒ Requirements met ☐ Recommend denial  
Records Clerk Signature Date

Comment

[Signature] 5/12/23 ☒ Requirements met ☐ Recommend denial  
Police Signature Date

Comment

☒ AD E-MAILED TO CHEROKEE TRIBUNE, DATE: 5/18/2023 TO RUN ON THE FOLLOWING  
DATES: 6/1/23 and 6/8/23

☒ COMPLETED SIGNS; NOTIFIED APPLICANT OF HEARING AND TO PLACE SIGNS AT LOCATION.

☐ VERIFIED PUBLIC NOTICE SIGN IS PROPERLY POSTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

☐ COMPLETE AGENDA REQUEST AND FORWARD WITH APPLICATION TO LICENSE ADMINISTRATOR.

☐ CITY COUNCIL ACTION: ☐ APPROVED ☐ DENIED DATE: 6/12/23

Action Item  
#:

TIMES JOURNAL, INC.  
P.O. BOX 1633  
ROME GA 30162-1633  
(770) 795-3050

ORDER CONFIRMATION

Salesperson: KELLY HICKS

Printed at 05/22/23 17:09 by khick-tj

Acct #: 110584

Ad #: 346078

Status: New WHOLD

CITY OF WOODSTOCK/COMM. DEV.  
12453 HIGHWAY 92  
WOODSTOCK GA 30188

Start: 06/01/2023 Stop: 06/08/2023  
Times Ord: 2 Times Run: \*\*\*  
LEG 1.00 X 2.56 Words: 200  
Total LEG 2.56  
Class: 8010 ALCOHOLIC BEVERAGES  
Rate: LEGL Cost: 40.00  
Ad Descrpt: TCT-3183 RIDGEWALK BOTTLE  
Descr Cont: TCT-3183 GPN-2 CITY OF WO  
Given by: DELANA PRICE  
P.O. #: RIDGEWALK BOTTLE SHO  
Created: khick 05/22/23 17:03  
Last Changed: khick 05/22/23 17:08

Contact:

Phone: (770) 592-6003

Fax#:

Email: AP@WOODSTOCKGA.GOV

Agency:

PUB ZONE EDT TP RUN DATES

TCT A 95 S 06/01,08

AUTHORIZATION

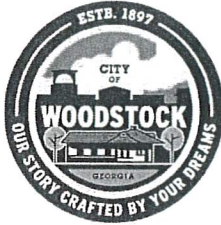
Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Name (print or type)

Name (signature)

TCT-3183  
GPN-2  
CITY OF WOODSTOCK  
NOTICE OF ALCOHOL LICENSING  
City of Woodstock application for the  
package sales of distilled spirits, wine,  
and malt beverages at a package  
store.  
Public notice is hereby given that  
Mitesh Patel has applied to the City of  
Woodstock on behalf of Ridgewalk  
Package, LLC dba Ridgewalk Bottle  
Shop for the package sales of distilled  
spirits, wine, and malt beverages at a  
package store located at 311 Ridgewalk  
Pkwy. within the city limits of Wood-  
stock. Ridgewalk Package, LLC dba  
Ridgewalk Bottle Shop is solely owned  
by Mitesh Patel. The registered agent  
will be Mitesh Patel.  
The Woodstock Mayor and Council will  
consider said license Monday, June 12,  
2023, at 7:00PM at Chambers at City  
Center located at 8534 Main St., Wood-  
stock, GA.  
Any objections to the issuance of said  
license must be in writing and received  
by the license administrator at 12453  
Hwy 92, Woodstock, GA, 30188 on or  
before the date and time of considera-  
tion by the City Council.  
6:18-2023





Development Services Division  
12453 Highway 92, Woodstock, GA 30188  
Office: (770) 592-6054  
[businesslicense@woodstockga.gov](mailto:businesslicense@woodstockga.gov)

**DISTILLED SPIRITS \$5000/yr**  
**Plus monthly excise tax**

- ☐ Restaurant  
☐ Bar/Lounge  
☐ Private Club  
☒ Package Store  
☐ Live Entertainment  
☐ Manufacturing

**MALT BEVERAGE \$1000/yr**

- ☐ Restaurant  
☐ Bar/Lounge  
☐ Private Club  
☒ Package Store  
☐ Live Entertainment  
☐ Convenience Store  
☐ Grocery/Super Store  
☐ Manufacturing

**WINE \$1000/yr**

- ☐ Restaurant  
☐ Bar/Lounge  
☐ Private Club  
☒ Package Store  
☐ Live Entertainment  
☐ Convenience Store  
☐ Grocery/Super Store  
☐ Manufacturing

- ☒ New Application & Ad Fee \$700 ☐ Revision \$100 ☐ Brown Bagging \$100  
(Change of registered agent)  
☐ Sunday Sales (Consumption) \$500 ☐ Ancillary Tasting \$100

**BUSINESS INFORMATION**

*If Business Owner is Different from Applicant – Fingerprint and Consent Form required for each*

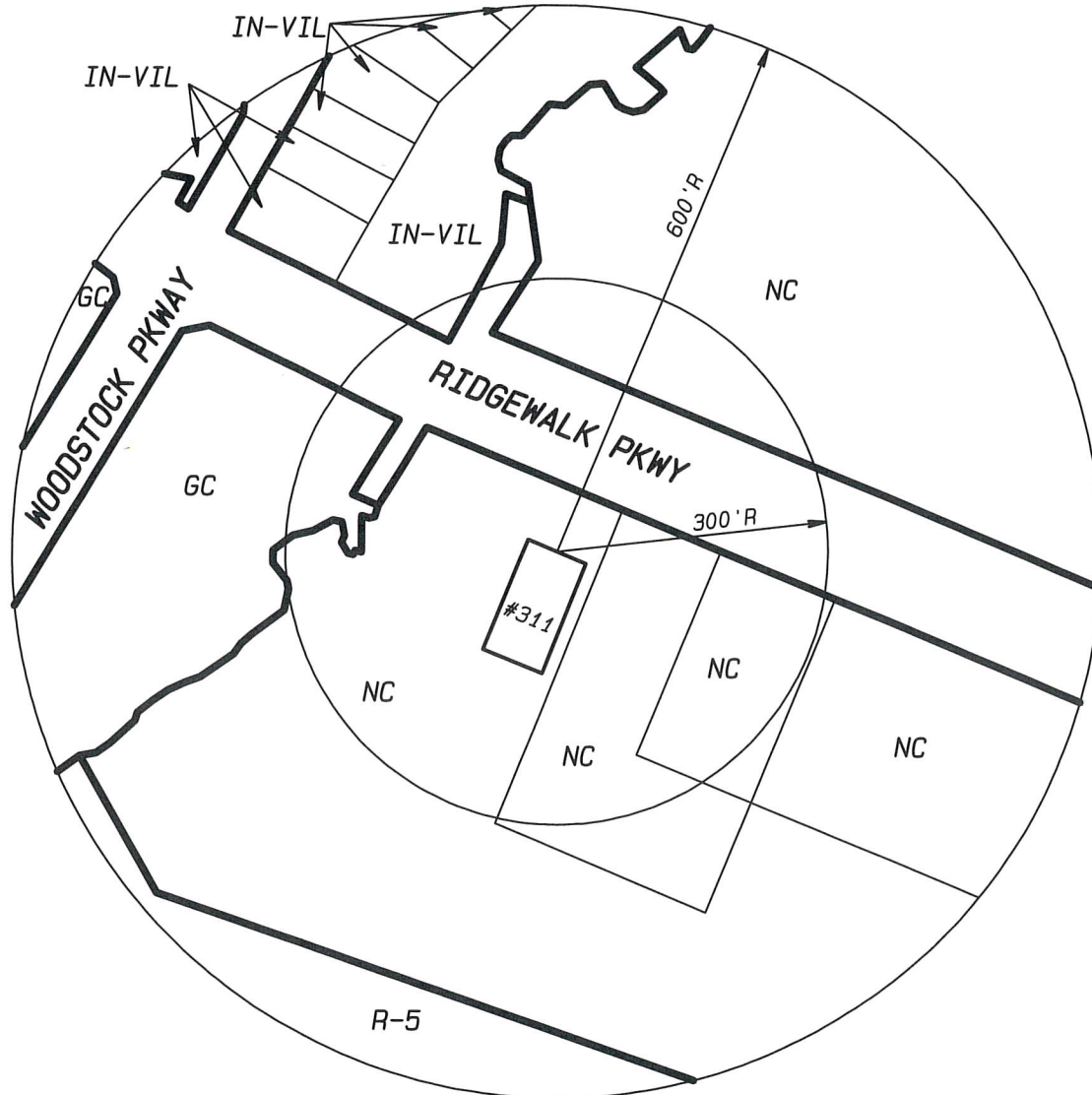
- ☐ Sole Proprietorship ☐ Partnership ☐ Corporation ☒ LLC

Full Name of Business: Ridgewalk Package, LLC  
D/B/A: Ridgewalk Bottle Shop  
Street Address of Business: 311 Ridgewalk Pkwy.  
Location Phone Number: 678-592-2509  
Name of Business Owner: Mitesh Patel  
Mailing Address: [REDACTED]  
FEDERAL TAX ID#: 92-1210866 GA SALES & USE TAX #: 20282696612  
Owner Phone Number: [REDACTED] Fax Number: \_\_\_\_\_

**PROPERTY INFORMATION**

- ☒ Renting/Leasing ☐ Owner **If renting or leasing – attach copy of agreement.**

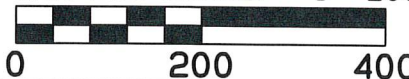
Name of Current Property Owner: MK Woodstock Holding, LLC  
(Owner/applicant provide a copy of the lease agreement)  
Tax Map/Parcel Number: 15N17001BB Current Zoning: GC  
Previous Owner/Occupant: Unoccupied/undeveloped  
If On-Premise Consumption – give dining/service area square footage: N/A



**ALCOHOL DISTANCE NOTES:**

NEAREST CHURCH: 1750'± TO WOODSTOCK CITY CHURCH-150 RIDGEWALK PKWY.  
 NEAREST SCHOOL: 6200'± TO WOODSTOCK ELEMENTARY SCHOOL-230 ROPE MILL ROAD  
 NEAREST DAYCARE: 11,222'± TO WOODSTOCK KINDERCARE- 6233 HOLLY SPRINGS PKWY.  
 NEAREST HOSPITAL: 5'500'± TO KENNESAW SATELLITE/TOWNLAKE-970 WOODSTOCK PKWY  
 NEAREST NURSING HOME: 3800'± TO CAMELLIA PLACE-MEMORY CARE AND ASSISTED LIVING-294 ROPEMILL ROAD  
 NEAREST RESIDENTIAL HOME: 725'± TO 100 MERIDIAN DRIVE.  
 NEAREST LIQUOR STORE: 14,700'± TO BULLOCKS WINE & SPIRITS-1050 BUCKHEAD CROSSING.

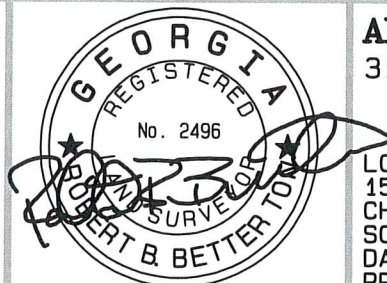
GRAPHIC SCALE: 1"=200'



**BETTERTON  
SURVEYING & DESIGN, INC.**

LAND SURVEYING,  
 LAND PLANNING,  
 SUBDIVISION & COMMERCIAL  
 SITE DESIGN

950 WEST SANDTOWN ROAD  
 MARIETTA, GEORGIA 30064  
 (678) 483-0242



**ALCOHOL DISTANCE SURVEY  
 311 RIDGEWALK PARKWAY**

LOCATED IN: LAND LOTS 852 & 877  
 15TH DISTRICT, 2ND SECTION,  
 CHEROKEE COUNTY, GEORGIA  
 SCALE: 1" =200 FT.  
 DATE: JULY 24, 2022  
 PREPARED FOR:  
**MITESH PATEL**

22193



## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Jamie Palmer, Public Works

**ITEM TYPE:** Contracts, Agreements, Leases

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** **Approve Neese Road Improvements- Southern Segment- Executed Agreement for Parcel 16 Ford Neese Rd**

**SUGGESTED ACTION:** This is the signed agreement for parcel 16 of the Neese Road Improvements-Southern Segment project.

**ATTACHMENTS:**  
[Executed Option; Parcel 16.pdf](#)

## AGREEMENT TO PURCHASE RIGHT-OF-WAY AND/OR EASEMENT(S)

Project: Neese Road Improvements  
Parcel No.: 16

GEORGIA, CHEROKEE COUNTY

For and in consideration of the sum of One Dollar (\$1.00), receipt whereof being acknowledged, the undersigned grants to the City of Woodstock, Georgia, an option to acquire the following described real estate:

Right-of-way and/or easement rights upon that tract or parcel of land located in Land Lot 1100 of the 15<sup>th</sup> District, 2<sup>nd</sup> Section of Cherokee County, Georgia, and being more particularly described on Exhibits "A" & "B" attached hereto and made a part hereof by reference.

For the sum of \$ 115,245.00 the undersigned agrees to execute and deliver to the City of Woodstock, Georgia, easement rights upon the land owned by the undersigned as reflected below and on the attached Exhibits "A" & "B".

The following conditions are imposed upon the grant of this option:

- 1) This option shall extend for 90 days from this date.
- 2) The consideration recited is full payment for the rights conveyed.  
2,088.78 square feet of Required Right-of-Way  
9,372.21 square feet of Required Temporary Construction Easement  
1 Required Temporary Driveway Easements
- 3) All Temporary Easements will terminate upon completion and acceptance of the same by the City.
- 4) Special Provisions, if any, are listed on Exhibit "C".

{For multiple sellers only}

Proceeds shall be allocated among the sellers as follows:

		<u>1.</u>	<u>2.</u>	<u>3.</u>
1. _____	\$ _____	( )	( )	( )
2. _____	\$ _____	( )	( )	( )
3. _____	\$ _____	( )	( )	( )

Print Name of Payee (s) and show allocated share of each

Initials of all Sellers

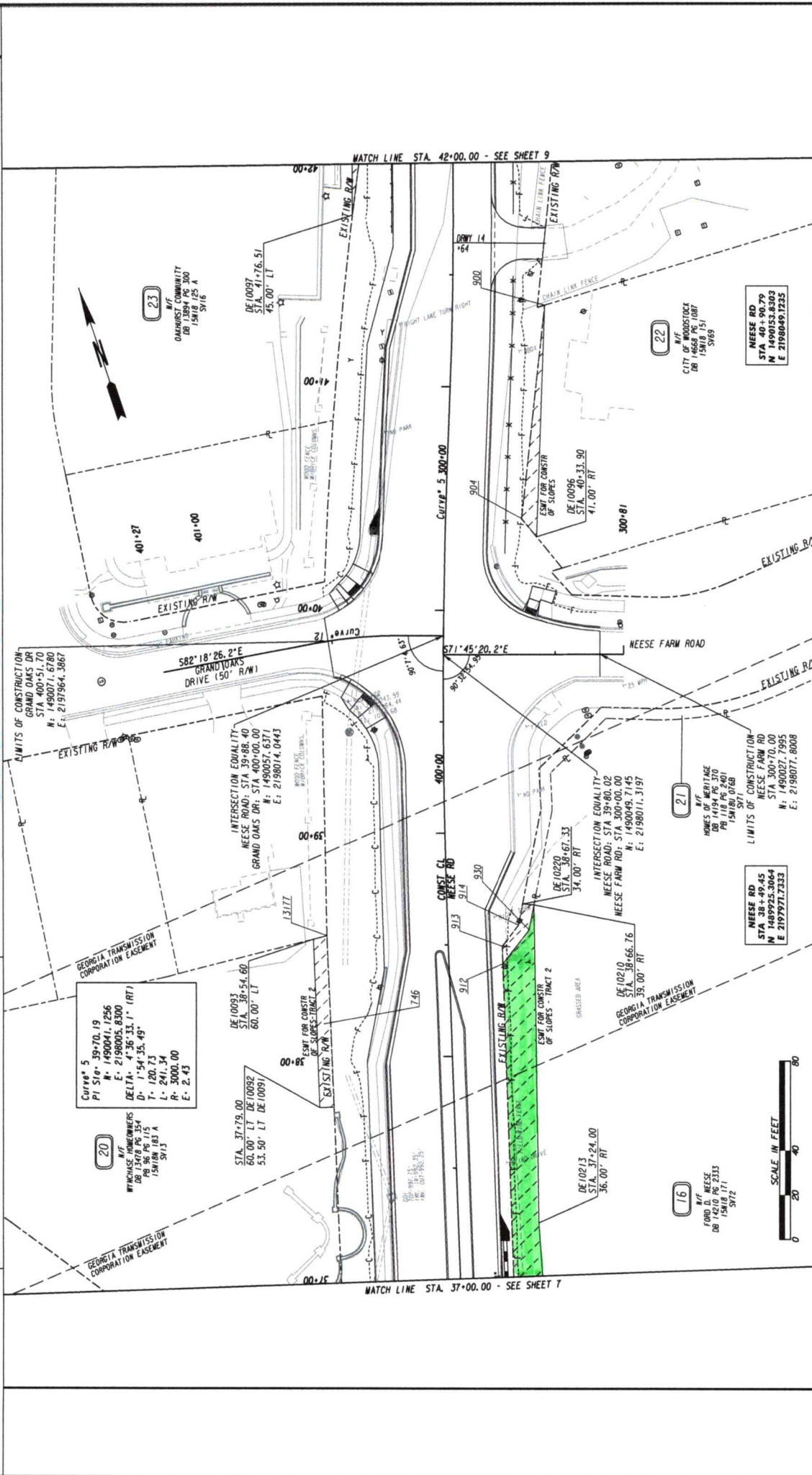
Signed, sealed and delivered  
this 24 day of May, 2023  
in the presence of:

Ford D. Neese (Seal)  
Ford D. Neese

Ford D. Neese  
Witness







PROPERTY AND EXISTING R/W LINE	BEGIN LIMIT OF ACCESS.....BLA	DATE	REVISIONS	DATE	REVISIONS	DEPARTMENT OF PUBLIC WORKS CITY OF WOODSTOCK
REQUIRED R/W LINE	END LIMIT OF ACCESS.....ELA	2/9/23	PAR 16 - REMOVED REQD R/W	2/9/23	PAR 16 - REMOVED REQD R/W	<b>RIGHT OF WAY MAP</b>  PROJECT NO. 0059889 COUNTY: CHEROKEE LAND LOT: WD - 1100 SEC. 36 T29N R15E DISTRICT: 15 GAO DATE: 3/23/21 SH 8 OF 15 EXAMINING NO.: <div style="border: 1px solid black; padding: 5px; display: inline-block;">60-0008</div>
CONSTRUCTION LIMITS	LIMIT OF ACCESS.....	2/9/23	PAR 16 - MODIFIED TEST - TRACT 2	2/9/23	PAR 16 - REMOVED REQD R/W	
EASEMENT FOR CONSTR	REQ'D R/W & LIMIT OF ACCESS	2/9/23	PAR 21 - MODIFIED TEST	2/9/23	PAR 21 - MODIFIED TEST	
8' MAINTENANCE OF SLOPES		2/9/23	PAR 16 - UPDATED DB & PG	2/9/23	PAR 16 - UPDATED DB & PG	
EASEMENT FOR CONSTR OF DRAVES		2/9/23	PAR 22 - UPDATED DB & PG	2/9/23	PAR 22 - UPDATED DB & PG	

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## Ford Neese property Stipulations for Neese Road Improvement project

### Schedule C

#### Regarding driveway

1. After construction there shall be a Construction/Commercial type entrance at the Neese driveway, with a turnout to be thirty-five feet (35') wide at the point it connects to the roadbed.
2. The slope of the driveway will be a constant slope from the edge of pavement of Neese Road and tie into the existing driveway with clean sawcut joints.
3. Pavement repair section shall be rated for heavy equipment and traffic and replaced with asphalt paving.
4. Replace paved turnout to existing gate leading to upper pasture area on the South side of driveway.
5. The final 25 feet of driveway before entering the road shall have a decreased slope such that a vehicle will rest relatively level before entering Neese Rd.
6. Grade area North of driveway to accommodate two parked cars. The area is used for parking and turning around without entering the road.
7. The metal farm gate on the fence running on the south side of the driveway shall be left attached to it's current fence post (telephone pole) which shall remain standing where it is during project. The gate shall be opened back against the fence away from the work area
8. The current drain pipe under the driveway shall be jet-cleaned at the beginning of the project to ensure as much appropriate water drainage as possible during construction. It shall be cleaned during the construction period if debris from the construction clog it.
9. Upon completion of the road improvement project, the existing drain pipe under the current driveway shall be jet-cleaned to remove any construction debris.
10. If current drain pipe is damaged in construction of new driveway, it will be replaced and installed by the city.
11. The current driveway is not to be used as an entry/exit point for large trucks or machinery.
12. No construction equipment to be left in line-of-sight for exiting Neese driveway during non-working hours.



## General Stipulations

1. There shall be continuous access to enter/exit the property during construction.
2. Add notes to the plans that state, "There shall be no access blockages of greater than 15 minutes."
3. There shall be a drainage ditch created on the Neese property below the road berm on the North end of the property. Starting at the southmost road drainage pipe and continuing to the driveway pipe to help with water drainage.
4. Mailboxes (2) shall be assessable during construction period.
5. Mailboxes (2) shall be replaced and reset by the City at end of construction project in an agreed upon position approximately one foot behind the ROW.
6. All tree and fence removal shall be the responsibility of the City. No trees shall be left in the line parallel to the road.
7. The temporary easement is to be left, after completion of construction, in maintainable condition, including--- graded, smoothed and reseeded with a 4:1 slope. The temporary easement will be reseeded with Fescue seed.
8. A contact number will be provided for future issues that may arise with the condition of the land in the temporary easement area after the project has been completed. Such as large holes, ridges in the soil (rutting), seed that did not sprout, severe soil erosion from water draining off the road onto the property. Communicate warranty period for final approval.
9. The fence replacement shall allow for a combination of Hog wire and barbed wire fence construction to replace the existing condition. It will be installed with a combination of wooden and metal posts for agricultural applications.
10. Right-of-way markers (concrete posts) shall be installed at both the North and South ends of the Neese property. ROW markers shall be installed once paving is complete in front of the Neese property.
11. There will be surveying stakes put back up for the ROW boundary from the North end to the South end of property
12. A copy of the Contract documents shall be made available to Mr. Neese.
13. Mr. Neese will be notified during the construction period of any significant changes in the plan for the project that would directly impact his property.



## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Brian Stockton, Economic Development

**ITEM TYPE:** Budget Approval/Amendment

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** **Approve City Center Public Infrastructure : Winter Construction Change Order 3**

Approval of attached change order and for \$144,665 from Winter Construction to release the order for brick material for the parking deck. This expense would have been made in Phase 2 but needs to be made sooner to secure the product. Approve items as presented.

**SUGGESTED ACTION:**

**ATTACHMENTS:**

[20230525 Change Order 03.pdf](#)

# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*

Woodstock City Center Project  
Chambers Street  
Woodstock, GA 30188

**CONTRACT INFORMATION:**

Contract For: Woodstock City Center  
Project  
Date: 11/29/2022

**CHANGE ORDER INFORMATION:**

Change Order Number: 3  
Date: 05/24/2023

**OWNER:** *(Name and address)*

City of Woodstock, Ga  
12453 Highway 92  
Woodstock, GA 30188

**ARCHITECT:** *(Name and address)*

Place Maker Design  
280 Interstate North Circle SE  
Suite 510  
Atlanta, GA 30339

**CONTRACTOR:** *(Name and address)*

The Winter Construction Company  
5616 Peachtree Road, Suite 100  
Chamblee, GA 30341

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

<u>IOC #</u>	<u>Description</u>	<u>Approved Price</u>
9	LDP Permit Set, dated 05/02/23	\$ 0.00
11	Brick Material Early Release Package	\$ 144,665.00
Total Change Order Amount:		\$ 144,665.00

The original Guaranteed Maximum Cost was	\$ 3,196,717.00
The net change by previously authorized Change Orders	\$ 498,757.00
The Guaranteed Maximum Cost prior to this Change Order was	\$ 3,695,474.00
The Guaranteed Maximum Cost will be increased by this Change Order in the amount of	\$ 144,665.00
The new Guaranteed Maximum Cost including this Change Order will be	\$ 3,840,139.00

There will be no change to the Contract Time

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Place Maker Design

**ARCHITECT** *(Firm Name)*

The Winter Construction Company

**CONTRACTOR** *(Firm Name)*

*Sarah McCracken*

City of Woodstock, Ga

**OWNER** *(Firm Name)*

**SIGNATURE**

**SIGNATURE**

Sarah McCracken, Project Executive

**SIGNATURE**

**PRINTED NAME AND TITLE**

**PRINTED NAME AND TITLE**

5/25/2023

**DATE**

**DATE**

**PRINTED NAME AND TITLE**

**DATE**

**The Winter Construction Company**

5616 Peachtree Road, Suite 100  
 Chamblee, GA 30341  
 Phone: 404-588-3300  
 Fax: 404-223-1146

**PROPOSAL****for Item of Change #9****Woodstock City Center Project****Project No: 23-017**

**To:** Jeff Moon  
 City of Woodstock, Ga  
 12453 Highway 92  
 Woodstock, GA 30188

**Submit Date:** 05/24/2023**Item of Change Date:** 05/15/2023**Project Location:** Woodstock, GA**Submit Amount:** \$ 0.00

In accordance with the above-referenced Item of Change, we propose to perform the following:

Costs associated with issuance of the Chambers Street Extension LDP Revisions dated 03/24/23 & the LDP Permit Set Revisions dated 05/02/2023. Please refer to the following attachment reflecting changes to the contract documents:  
 Exhibit A - Drawing Log dated 05/02/2023

1. In order to incorporate this change, we estimate that we will require additional time for completion and have based our proposal upon receiving 0 calendar days extension.
2. This Proposal is firm for acceptance within 15 days.
3. This Proposal is based solely on the usual cost elements such as labor, material, and normal mark-ups and does not include any amount for additional changes in the sequence of work, delays, disruptions, rescheduling, extended overhead, acceleration and/or impact costs, and the right is expressly reserved to make claim for any and all of these and related items of cost prior to any final settlement of this contract.
4. Since an itemized quotation is being submitted for your review, we reserve the right to add to this quotation items that may have been inadvertently missed.

**By:**


Barrett Allen

**Title:**

Project Manager

**Approved By:**

Place Maker Design

**By:**

Tim Vaccaro

**Title:****Date:****Approved By:**

City of Woodstock, Ga

**By:**

Jeff Moon

**Title:****Date:****Distribution:**

# Recapitulation Worksheet (Owner) for Item of Change #9



May 23, 2023

Project: 23017 - Woodstock City Center Project

Location: Woodstock, GA

Architect: Place Maker Design

Summary By: Barrett Allen

Description: LDP Permit Set, dated 05/02/23

## Work by Subcontractor:

Subcontractor	Amount Req by Sub	Comments
CHEROKEE GRADING	0	

	%	\$
Subcontractor Subtotal:		0
Change Order Fee:	4.75	0
G.C. Bond:	.95	0
GL Insurance:	1.07	0
SDI:	2	0
Subcontractor Total:		0

## Work by TWCC:

Work Description	Quantity	Units	Unit Price	Cost

	%	\$
TWCC Subtotal:		0
:		
TWCC Total:		0

Grand Total:	0
--------------	---

# Drawing Log

**Project:** (23-017) Woodstock City Center Project  
**Project Owner:** City of Woodstock, Ga  
**Architect:** Place Maker Design  
**Printed On:** May 19, 2023



## Appendix A

Phase	Type	Sheet #	Drawing Title	Latest Revision	Rev. Date	Stamp Date	Alt Sort
Phase 1 - Chambers St. Ex	Civil	C1.0	Cover Sheet	LDP Permit Set IFC	05/02/2023	09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C2.0	Topographic Survey	LDP Revision 1	02/17/2023	02/23/2023	
Phase 1 - Chambers St. Ex	Civil	C3.0	Demolition Phase - I	LDP Revision 1	02/17/2023	09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C3.1	Demolition Phase - II	LDP Revision 2	03/24/2023	09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C4.0	Overall Site Layout Plan	LDP Revision 1	02/17/2023	09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C4.1	Site Layout Plan	LDP Revision 1	02/17/2023	09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C5.0	Site Utility Plan	LDP Permit Set IFC	05/02/2023	09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C6.0	Site Grading & Drainage Plan	LDP Revision 2	03/24/2023	09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C6.1	Storm & Sanitary Profiles	LDP Permit Set IFC	05/02/2023	09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C6.2	Underground Detention Pond Details	LDP Revision 1	02/17/2023	09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C7.0	Erosion, Sedimentation, and Pollution Control Plan - Part I			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C7.1	Erosion, Sedimentation, and Pollution Control Plan - Part II			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C7.2	Site Erosion Control - Phase IA			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C7.3	Site Erosion Control - Phase IB			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C7.4	Site Erosion Control - Phase 2	LDP Revision 1	02/17/2023	09/21/2022	
Phase 1 - Chambers St. Ex	Civil	C7.5	Site Erosion Control - Phase 3	LDP Revision 1	02/17/2023	09/21/2022	
Phase 1 - Chambers St. Ex	Civil	D1.0	Construction Details			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	D1.1	Construction Details II			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	D2.0	Drainage Details			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	D2.1	Drainage Details II			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	D3.0	Sewer Details			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	D3.1	Sewer Details II			09/21/2022	
Phase 1 - Chambers St. Ex	Plumbing	D4.0	Water Details			09/21/2022	
Phase 1 - Chambers St. Ex	Plumbing	D4.1	Water Details II			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	D5.0	Erosion Control Details			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	D5.1	Erosion Control Details II			09/21/2022	
Phase 1 - Chambers St. Ex	Civil	D5.2	Erosion Control Details III			09/21/2022	

**The Winter Construction Company**

5616 Peachtree Road, Suite 100  
 Chamblee, GA 30341  
 Phone: 404-588-3300  
 Fax: 404-223-1146

**PROPOSAL****for Item of Change #11**
**Woodstock City Center Project**  
**Project No: 23-017**

**To:** Jeff Moon  
 City of Woodstock, Ga  
 12453 Highway 92  
 Woodstock, GA 30188

**Submit Date:** 05/24/2023**Item of Change Date:** 05/17/2023**Project Location:** Woodstock, GA**Submit Amount:** \$ 144,665.00

In accordance with the above-referenced Item of Change, we propose to perform the following:

Costs associated with procurement release of brick material for the Woodstock City Center parking deck. Brick material to be 'Summitville Custom Blend', as selected by architect and approved by City of Woodstock representatives in the 5/10/23 OAC meeting.

1. In order to incorporate this change, we estimate that we will require additional time for completion and have based our proposal upon receiving 0 calendar days extension.
2. This Proposal is firm for acceptance within 15 days.
3. This Proposal is based solely on the usual cost elements such as labor, material, and normal mark-ups and does not include any amount for additional changes in the sequence of work, delays, disruptions, rescheduling, extended overhead, acceleration and/or impact costs, and the right is expressly reserved to make claim for any and all of these and related items of cost prior to any final settlement of this contract.
4. Since an itemized quotation is being submitted for your review, we reserve the right to add to this quotation items that may have been inadvertently missed.

**By:**

**Title:** Project Manager

Barrett Allen

**Approved By:** Place Maker Design**By:**

Tim Vaccaro

**Title:****Date:****Approved By:** City of Woodstock, Ga**By:**

Jeff Moon

**Title:****Date:****Distribution:**

## Recapitulation Worksheet (Owner) for Item of Change #11



May 23, 2023

Project: 23017 - Woodstock City Center Project

Location: Woodstock, GA

Architect: Place Maker Design

Summary By: Barrett Allen

Description: Brick Material Early Release Package

### Work by Subcontractor:

Subcontractor	Amount Req by Sub	Comments
METROMONT LLC	133,000	

	%	\$
Subcontractor Subtotal:		133,000
Change Order Fee:	4.75	6,318
G.C. Bond:	.95	1,264
GL Insurance:	1.07	1,423
SDI:	2	2,660
Subcontractor Total:		144,665

### Work by TWCC:

Work Description	Quantity	Units	Unit Price	Cost

	%	\$
TWCC Subtotal:		0
:		
TWCC Total:		0

Grand Total: 144,665



**City of Woodstock PD**  
Woodstock, GA

Proposal For  
**Winter Construction Company**

Attn: Andrew Tait  
191 Peachtree Street  
Atlanta, GA 30303  
Phone: 404-588-3300  
Email: atait@winter-construction.com

Date: May 18, 2023  
Architect:  
Engineer: William J. Peltier & Associates  
Estimate #: 22-0580

Thank you for the opportunity to provide this proposal for the City of Woodstock PD. We look forward to working with you on this project.

This proposal includes and is made subject to the General Terms and Conditions attached hereto and incorporated herein by reference. This proposal supersedes any and all prior bids, estimates, quotations and proposals, written or oral, submitted by Metromont, all of which shall be void and of no force and effect. No other contract documents applicable to the project shall be binding upon Metromont until received and approved in writing.

## **PRODUCT LIST:**

*Approximate quantities are listed below:*

PRODUCT	QUANTITY	UOM
Column: CLA 24x33	225	LF
Column: CLA 48X16 EXT. SB	361	LF
Column: CLA 48X24 EXT. B/SB	186	LF
Column: CLA 72X24 EXT. B/SB	684	LF
Edge Beam Landings: STF 8"	1,542	SF
Ell Girder: LGA 18X36	812	LF
Factory Top DT: FTA 12X30 FACTOP	123,004	SF
Factory Top DT: FTA 12X30 FACTOP 3 HR	32,125	SF
Fascia: FCA 8X80 EXT.	215	LF
Fascia: FCA 8X80 FF	338	LF
Fascia: FCA 9X80	351	LF
Field Top DT: DTA 11X28 FLDTOP	12,342	SF
Flat Slab: FSA 8"	1,231	SF
Metrowall Horizontal: MWH 8"	13,354	SF



Shearwall: SWA 12"	7,834	SF
Spandrel: SPA 8X80 EXT.	514	LF
Spandrel: SPA 8X80 FF	103	LF
Spandrel: SPA 9X80	487	LF
Stairs: STA RISERS	36	EA
Tee Girder: TGA 36X36	348	LF
Wall Panel Solid: MUA 8" WPA	32	SF
Wall Panel Solid: WPA 12.00" INT. -V	695	SF
Wall Panel Solid: WPA 24.00" CORN.	298	SF
Wall Panel Solid: WPA 8" 3HR-H	1,696	SF
Wall Panel Solid: WPA 8" 3HR-V	6,362	SF
Wall Panel Solid: WPA 8" EXT-H	489	SF
Wall Panel Solid: WPA 8" EXT-V	221	SF
Wall Panel Solid: WPA 8" INT. -V	2,363	SF
Wall Panel Solid: WPA 8" INT-H	7,856	SF

## **PRICE:**

Base Bid For Brick Release

\$133,000.00

## **NOTES:**

This proposal is for the brick material only.

We have factory topped double tees, normal weight concrete on all parking levels. We have field topped double tees on the speed ramps.

We have all pourstrips on elevated levels included both ends. We have all topping required over speed ramps included.

We have all caulking included using urethane caulk - precast to precast joints only

We have all cable rail along the ramp included. We have all cable rail along the perimeter over ell girders included. There is one place on the east elevation where the beam may need to change to a full height spandrel because the load from cable rail on a short run may be too much to handle - TBD after engineering design starts.

We do not cast in drain bodies but will coordinate a drainage plan and provide a blockout.

Note, 3 column sizes shown and included.

3' tall beams will be gray concrete, form finish and need exterior cable rail. These will bear on a corbel.

The solar panels system has been omitted.

Planter weights have just been provided. No changes in our standard sizes has been made to accomodate. We will need to run some numbers on this.

No projections included. Everything is priced flat.

We have an brick per approved samples included in our base pricing.

Full height spandrels show a wood formliner - we have now included this cost in the base bid.

For now, we have assumed no soil load transfer into the parking deck. We have received soil loads from the EOR. This is

assumed to be backfilled prior to precast erection and double tees do not brace the CIP walls. Please note, we have all double tees on parking levels priced as factory topped currently. Once we analyze the soil loads on the garage we may need to switch to field topped but this is in progress and I don't know the outcome yet. I'm very hopeful we will not have to do this.

Our model has grid lines which will need to be coordinated before foundation loads can be run and plans can start being drawn.

Cost escalations are not included. If the cost of labor and materials necessary for performance of this Subcontract increases after the date of Subcontractor's written proposal, bid or Subcontract date, the Subcontract Sum, or price shall be equitably adjusted to reflect such increases for costs incurred on or after the date on which written notice is provided by Subcontractor to Contractor. Subcontractor shall provide appropriate documentation substantiating such adjustment.

**DOCUMENTS:**

**Drawings:**

4/26/23 Plans

**Specifications:**

PCI MNL 116; Metromont Standards

**Addenda:** None

**Documents:**

RFP; 3d model (sales tool only) - updated to match latest plans.

**Exceptions:**

1. As noted.

**SCOPE OF WORK:**

A. Administration	
1. P & P Bond	Excluded
2. Bid Bond	Excluded
3. OCIP	Excluded
4. CCIP	Excluded
5. Minority Participation	Excluded
6. LEED	Excluded
7. BIM Model	Excluded

8. Extended Warranty	Excluded
9. Liquidated Damages	Excluded
10. Professional Liability Insurance / Errors & Omissions Insurance For precast design only.	Included (Explain In Detail)
11. Local Sales Taxes	Included
12. Owner Direct Purchase Program	Excluded

## B. Design Criteria

1. Building Construction Type Type 1B construction.	Qualified As (Explain In Detail)
2. Deck Classification	Open
3. Non-Standard Engineering Requirements	Excluded
4. Designed For Future Expansion	Excluded
5. Seismic Soil Site Class	Site Class D
6. High Seismic Connections	Excluded
7. Wind Speed (MPH)	Per Code
8. Live Loads	Per Code
9. Dead Loads	Per Code
10. Progressive Collapse Design	Excluded
11. Blast Design	Excluded
12. Engineering Services Provided	Specialty For Precast Structure
13. Lateral System Type	Shear Walls
14. Retaining Walls / Basement Walls	Excluded

15. Minimum Clear Height	Per Code
16. Retention Pond Covers Or Other Grade Floor Level Precast	No
17. Fire Resistance Rating	One and Above (Explain in Detail)

## C. General Products

1. PCI Manual Code	MNL-116
2. Exterior Concrete	Both Structural Gray & Architectural Mix
3. Mock-up Size	Standard 4' x 4'

This is not a full size mock-up and should be reviewed by all at our plant prior to shipping to the jobsite.

4. Corrosion Inhibitor	Excluded
5. Double Tee Flange Type	Both Field & Factory Topped
6. Flange Mesh Finish	Black
7. Typical Mesh Finish	Black
8. Rebar Reinforcing Finish	Black
9. Foundation Hardware Finish	Black
10. Typical Hardware Finish	Galvanized
We have black hardware below grade.	
11. Flange To Flange Connector	MC Connector
MC connector will be zinc plated.	
12. Flange To Flange Connector Finish	Galvanized
13. Double Tee Standard Stem Blockouts	Included

2 per tee stem included. These to be located 1'-9" from each end.

14. Chamfers	Excluded
15. Dovetails	Excluded
16. Unistruts	Excluded
17. Depth Of Typical Reveal (If Required)	1/2"
18. Handrail Embeds	Excluded
19. Stair Nosing By Metromont	Yes
These are cast integral with the risers.	
20. Exterior Finish Types	Formliner Flat Brick Moderate Sandblast  Liner is a wood liner that is 1" deep so will require 9" thick spandrels.
21. Brick Shape	Modular
Summitville Blend - 60% #510 Olde Charleston and 40% #595 Olde Tavern Blend	
22. Trowel Finish	Excluded
23. Cast In Material For Other Trades - Please Specify	Not included.
24. Ornamental Precast (Sills, Copings, Etc.)	Excluded

## D. Delivery

1. Drop Lot	Excluded
We plan to use the footprint of the site to stage trailers. We did not include a separate drop lot in our pricing.	
2. Shuttle Truck	Excluded
3. Police Escorts	Excluded
4. Flagman Into Jobsite	Excluded
See add alternate.	

5. Tirewash	Excluded
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6. Minority Haul	Excluded
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## **E. Installation**

1. Erection	By Metromont
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2. Number Of Crane Mobilizations	1.00
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Standard size crane is included.

3. Erection Restrictions	We plan to set the crane on the inside of the deck footprint and do not have any far reaches included in our crane size.
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4. Foundation Connection Field Coating	Excluded
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5. Miscellaneous Installation Requirements	Excluded
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## **F. Field Services**

1. Caulking	Urethane
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2. Expansion Joint Material	Excluded
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3. Barrier Cable	Included
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4. Barrier System At Ramp	Cable Rail
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5. Barrier System At Perimeter	Cable Rail
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6. On-Site Concrete By Metromont	Field Topping
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7. Field Topping (Material & Labor)	By Metromont
On speed ramps	

8. Pour Strips (Material & Labor)	By Metromont
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9. Other Applied Horizontal Coatings	Excluded
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10. Miscellaneous Jobsite Logistics	Excluded
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**Metromont-Hiram Sales - Hiram**

By:

Angela San Martin  
Sales & Business Development  
Metromont-Hiram Sales - Hiram  
200 Metromont Road  
Hiram, GA 30141  
Phone: 404-840-8589  
Email: asanmartin@metromont.com

BUYER, PLEASE INDICATE ACCEPTANCE BY SIGNING BELOW AND RETURN TO  
METROMONT, LLC FOR ACCEPTANCE

(ACCEPTED AS A CONTRACT)

\_\_\_\_\_  
BUYER  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Angela San Martin  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



## **GENERAL TERMS AND CONDITIONS:**

### **A. ADMINISTRATIVE**

1. All bids and quotations are subject to the terms, provisions, and limitations of scope per Metromont, LLC (METROMONT) Standard Proposal/Contract. All contractual terms are subject to final approval in writing by an officer of METROMONT.
2. If a standard "Boiler Plate" agreement is in place with the Buyer, then the terms of said agreement shall supersede conflicts in this proposal, only if approved in writing by METROMONT.
3. Buyer shall furnish a certificate of the Owner's Builder's Risk Insurance Policy showing METROMONT as additional insured, deductible amounts of all categories, and any exclusions before METROMONT commences any site operations. If Contractor is unable to supply adequate coverage, METROMONT will have the right to obtain Builders Risk Insurance and be reimbursed for the amount by the Owner. METROMONT shall not be responsible for any deductible amounts.
4. The qualifications listed herein shall be part of the contract. The price will be subject to adjustment if any provision in this proposal is modified in the Contract Documents without METROMONT's written consent.
5. This proposal is based on Metromont's standard insurance coverage, which excludes:
  - a. Professional Liability of Architects, Engineers, Surveyors, etc.

If it shall be desired, METROMONT will attempt to secure such coverage from its insurer and, if available, charge any additional premium(s) to the job.

6. All sales are subject to final credit approval.
7. Please remit contract to: Area Sales Manager METROMONT, LLC P.O. Box 2486  
Greenville, SC 29602-2486

8. METROMONT shall not be responsible for any damages, delays, or additional costs attributable to or resulting from labor disputes, strikes, lock-outs, inclement weather, flood, high winds, earthquake, fire or other natural disasters, acts of God, or other causes beyond METROMONT's control.
9. METROMONT shall have the right to receive from the Contractor information relating to the Owner's financial ability to pay for the work, including:
  - a. all constituent documents for the legal entity which owns the Project,
  - b. recent financial statement, including balance sheet,
  - c. source of financing including name, address, and contact information for mortgage lender,
  - d. copy of any surety bonds.
10. Contractor shall provide an accurate legal description of the Project prior to commencement of the Work, and shall provide Subcontractor with copies of any special forms or notices required to preserve lien rights under state laws applicable to the Project.
11. If certified payrolls for OCIP, CCIP or any other like item are required, there will be an addition cost of 1/2 % of final contract amount.

### **B. PAYMENT**

1. All bids, quotations, estimates, and contract prices are subject to increase and all delivery and erection schedules are subject to extension without notice based on price increases and raw material shortages or supply beyond the control of METROMONT.
2. One hundred percent (100%) of the manufactured value of METROMONT's products will be billed monthly as such products are manufactured and stored in METROMONT's yard awaiting shipment to the job site. Such value is payable in full by the 25th of the month following such billing. No retainage shall be withheld on stored materials. Retainage withheld on delivery and erection of our products shall be released and paid within 60 days following erection completion. All retainage is due 30 days after all work covered by this subcontract has been completed. If retainage is not released at such time, the 1.5% per month service charge will be added until retainage is paid in full. FOB contracts are not subject to retainage. If METROMONT provides a P&P Bond, we will require that 0% retainage be withheld on all monthly pay applications and payments.
3. In any event, contractor will not hold retainage greater % than is held on them. At 50% completion, retainage will be reduced by 50%.

4. In the event the collection of any unpaid balance is delegated to a legal representative, Buyer shall pay reasonable attorney's fees and all costs of collection. If at any time the financial responsibility of the Buyer is impaired or unsatisfactory to METROMONT, without prejudice to other remedies, METROMONT shall have the right to cancel orders, discontinue shipments, and/or require other satisfactory security to guarantee that invoices will be paid promptly. METROMONT's remedies are cumulative. Progress payments or final payments due and unpaid under this Agreement shall bear interest from the date payment is due at the rate provided in the Contract Documents or, in the absence thereof, at the legal rate prevailing at the location of the Project.

5. If the Owner or its designated agent does not issue a Certificate for Final Payment or if the Contractor does not receive such payment for any cause which is not the fault of METROMONT, the Contractor shall promptly inform METROMONT in writing. The Contractor shall also diligently pursue, with the assistance of METROMONT, the prompt release by the Owner of the final payment due for METROMONT's Work. At METROMONT's request and joint expense, to the extent agreed upon in writing, the Contractor shall institute all reasonable legal remedies to pursue full payment of METROMONT's application for final payment including interest thereon.

6. Price does not include any allowance for liquidated damages, and METROMONT shall not be responsible for liquidated damage claims. Under no circumstances shall METROMONT be responsible for unearned contractor bonuses, lost early completion incentives, or consequential damages.

7. All state, local and federal "Prompt Payment Acts" shall be part of this agreement and in force.

8. All payments for goods and services provided hereunder shall be due as billed and shall not be contingent upon payment to the Buyer from any third party. The Buyer's liability hereunder shall not be delayed or excused on the grounds that it has not received payment from any third party. METROMONT specifically rejects "pay when paid" terms or other payment conditions which are not directly related to METROMONT'S performance hereunder.

9. Metromont Corporation will not accept ANY pay when paid clause.

#### **C. ENGINEERING/DESIGN**

1. Price includes product design by a Professional Engineer but excludes the services of an Engineer of Record. Product design, calculations, and erection drawings will be submitted for review and approval by the Buyer and the Designer of Record. Production will not commence without these approvals. Erection/shop drawings will be prepared in accordance with dimensions provided by the Designer(s) and the Buyer. Products to be fabricated in accordance with erection drawings as approved by the Designers and the Buyer. METROMONT will not be responsible for notifying other Contractors or Subcontractors for changes in its scope of work which appear on approved drawings. All product designs are based on METROMONT's Engineering Department recommendations, which will be submitted to the Designers for their approval.

2. Field measuring for establishing shop drawing dimensions is not included.

3. Products bearing UL labels are excluded.

4. METROMONT's design responsibility shall be strictly limited to products and materials manufactured and erected by METROMONT, and METROMONT shall not be responsible for any work performed by any other Contractor or Subcontractor on the Project, including the coordination, supervision, or approval work performed by others.

5. METROMONT provides structural design of precast concrete components in accordance with design criteria specified by the project owner and its design team. Structural designs will conform to design criteria and meet applicable building codes. METROMONT makes no representation or warranty that design criteria specified by the Owner's design team will be fit or suitable for the Owner's intended use or purpose.

6. METROMONT does not offer design services or accept responsibility for any necessary signage, speed limits, safety measures, weight restrictions or other limitation on the use and occupancy of the completed structure. The failure to install and maintain proper signage with posted limitations upon vehicle weight and speed within parking structures will void all legal and contractual warranty obligations.

#### **D. MANUFACTURING**

1. METROMONT will use its own certified testing laboratory. METROMONT will not be responsible for charges incurred for additional testing if the owner elects to use the service of an independent testing laboratory.

2. Only openings greater than 10" x 10" (minimum of 100 square inches, and no one dimension less than 8") as shown on the structural drawings will be cast into the precast concrete. All other openings are to be field cut by others. Written approval for field cuts must be obtained in advance by METROMONT.

3. All formed openings are to be considered as rough openings.

#### **E. SITE WORK**

1. Protection of precast concrete panels after erection is not included.
2. Cleaning of shipping/erecting soiling is included; a general clean down is excluded.

#### **F. DELIVERY / ACCESS / ERECTION**

1. Unless otherwise set forth in this Proposal, buyer shall be responsible for traffic control, off-duty policemen or traffic personnel, power lines, underground utilities municipal charges, curb repair, and special cleaning of streets, roads, access lanes, and project site caused by crane and equipment use. Price is based on truck delivery to the point of use in truckload quantities. Buyer agrees to provide stabilized roadways or approaches to points of delivery located on other than paved streets and to provide access to the structure. Such access shall include ample space in which to manipulate crane booms and an area consisting of reasonably level ground.
2. Offset lines and elevations to be furnished by the Buyer on each floor and each side of the building, minimum.
3. Buyer shall provide all temporary services and utilities necessary for the performance of work at the Project site including potable water, ice, sanitary facilities, off-street parking for METROMONT's personnel and Subcontractors, electricity, lighting, and cleanup crew. Dumpsters or trash containers are to be furnished by Buyer.
4. METROMONT reserves the right to stop deliveries and/or erection if its requirements for access are not met, in which case an additional charge for subsequent remobilization will be imposed. Under no conditions will METROMONT pull or push its equipment onto, around, or about the jobsite or permit others to do so.
5. METROMONT excludes participation in or contribution to any composite cleanup crew as may be required for the Project. However, METROMONT will remove and dispose of any and all trash, dunnage, packaging, or other materials created by its forces, not incorporated into the completed scope of our work on a continuing basis. This service will cease upon the completion of our operations and will not include any services of this nature required by or on the behalf of others. Dumpsters are to be provided by the General Contractor.
6. Price assumes that the supporting structure will be in place to allow a continuous and orderly erecting sequence.
7. Foundations are to be built by others. METROMONT will inspect the finished work for apparent defects but will not be responsible for any faulty or defective work performed by others. Any corrective work shall be performed by others prior to METROMONT'S erection crew arriving on the job site.
8. METROMONT reserves the right to limit or delay daily shipments under this quotation due to unexpected or unavoidable shortages in the supply of raw materials. Under no circumstances shall METROMONT be liable for consequential damages, delay damages, liquidated damages, or other claims due to the inability to deliver because of shortages or unavailability of raw materials.
9. Buyer shall notify METROMONT of any special safety rules or requirements which exceed OSHA standards and shall reimburse METROMONT for additional costs incurred in compliance with any such requirements. METROMONT will follow OSHA subpart M procedures only.
10. Demolition or modification of existing structure is not included.
11. Grouting/filling blockouts or a recessed connection at precast connections is not included.
12. Adequate access and suitable ground conditions for our trucks and erection equipment to operate under their own power around the perimeter of the structure, free of all obstructions, including overhead power lines, no less than 50 feet wide.
13. Quoted price does not include additional expense for certified payrolls or labor rates for site work mandated by the David-Bacon Act or similar laws affecting wage rates.

#### **G. SCHEDULE**

1. If Buyer does not adhere to schedule, the Price is subject to renegotiation to allow for any increases in METROMONT's costs. No allowance for overtime or days lost to weather is included. The schedule is dependent on a maximum two-week approval period for shop/erection drawing approval (layout and sections as well as any required calculations). An approval process of one-week (or less) may be required to meet aggressive schedules.
2. Production will not commence until approval of shop/erection drawings has been received by METROMONT. The price will be adjusted for late approvals to incorporate any additional costs incurred by the METROMONT. The schedule

does not include submittal or approval time for individual production drawings.

3. FOB proposals: Buyer shall provide METROMONT with a detailed shipping/erection sequence prior to the start of production. Subsequent changes in sequence may result in extra charges and delays in scheduling. Delivery will be in full truckload lots only with two hours of free waiting/unloading time allowed. Buyer to pay METROMONT at the rate of \$50.00 per hour or fraction thereof for excess waiting/unloading time.

4. If the Work is suspended or terminated for the convenience of the Owner or the Contractor prior to completion, then:

- a. The Contractor shall pay the Subcontractor promptly, in accordance with the schedule of values previously submitted by the Subcontractor as the basis of its pay applications, for all work completed through the date of termination, plus a reasonable sum for demobilization and other costs which the Subcontractor may incur due to early termination.
- b. All construction warranties, product warranties, and guarantees relating to the Work shall be void and of no force and effect. Subcontractor shall be released and discharged from all claims whatsoever relating to the Work.
- c. Contractor shall indemnify and hold harmless Subcontractor for all claims, demands, actions and causes of action, and all damages, losses, and expenses (including attorney's fees) incurred by Subcontractor which are not directly attributable to the performance of its obligations under the Contract Documents.

5. Additional Contract Documents are to be received within 30 days of award or prior to production, whichever comes first. Failure to comply with this requirement will result in backcharge of lost production time, engineering, and demobilization fees.

## H. WARRANTY

1. All work shall be warranted against defects in material and workmanship for a period of one year from date of substantial completion of our scope of work or occupancy, whichever occurs first.

2. THE EXPRESS WARRANTIES CONTAINED HEREIN ARE MADE IN LIEU OF ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARISING BY OPERATION OF LAW.

3. ANNUAL INSPECTIONS MAY BE REQUIRED BY APPLICABLE BUILDING CODES. Building codes, the Precast/Prestressed Concrete Institute, and the National Parking Association strongly recommend annual inspections of structural components, including parking garages, by qualified structural engineers. METROMONT does not provide engineering services or inspections after substantial completion of its work.

## I. DISPUTES

1. In the event of a dispute over the quality or performance of the work before, during or after completion of the Project, METROMONT and its consulting engineers and attorneys shall have the right to inspect the building and any allegedly defective condition and conduct all necessary testing, including load tests, as may be reasonably necessary to repair the affected conditions and assess liability or fault, without prejudice to its legal rights under this Agreement or otherwise.

2. Any controversy or claim arising out of or relating to this proposal or any resulting contract or the breach thereof shall be settled by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Any such arbitration shall be final and binding on all parties and will be utilized in any claim or controversy that arises under this Agreement. The Agreement to arbitrate shall be governed by the Federal Arbitration Act, 9 U.S.C. Section 21 et seq., which shall not be superseded or supplemented by any other arbitration act, statute, or regulation. Arbitration proceedings shall be conducted at the office of the American Arbitration Association nearest the project site, unless the parties agree otherwise. Statutes of limitation and repose under the law of the state in which the project is located shall be given full force and effect in any such proceeding. Notwithstanding AAA rules to the contrary, if the arbitration is a multi-party proceeding, METROMONT shall not be required to pay arbitration fees which are disproportionate to the amount in dispute relating to its work.

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Rob Hogan, Public Works

**ITEM TYPE:** Budget Approval/Amendment

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** **Approve Utility Billing AR Write Off 2023**

**SUGGESTED ACTION:** Request Council approval to write off 120 accounts totaling \$24,993.79 that have been through a collection process and are now deemed uncollectible. This is an annual process to continue to operate at very low outstanding receivables in Water/Sewer Utility Billing. Staff recommends approval of this write off of 120 accounts.

**ATTACHMENTS:**

[UB Writeoffs 06122023.pdf](#)

485	JEAN FRANKLIN	114 RUSK APT 5 ST	\$	194.89	2 To Be Written	1/8/2019
551	JESS HAMMOND	501 FRIAR TUCK RD	\$	1.30	2 To Be Written	7/5/2022
656	JOAN D PHILYAW	104 PARKS CIR	\$	312.73	3 To Be Written	8/30/2018
1200	CAROL ADAMS	208 SABRINA CT	\$	(3.00)	5 To Be Written	8/18/2017
1461	ANDREW C HYMAN IV	1208 COUSINS RD	\$	76.48	7 To Be Written	7/24/2019
1547	MELVIN RENFROE	1129 COUSINS RD	\$	525.78	7 To Be Written	1/2/2019
1869	KIMBERLY J HARRISON	621 RADFORD CIR	\$	202.66	9 To Be Written	1/13/2020
1986	MELISSA MUNSTERMAN	1323 YORKSHIRE LN	\$	1.42	10 To Be Written	10/25/2022
2205	FOLKS INC (BANKRUPTCY)	180 PKWY 575 STE 100	\$	1,549.52	11 To Be Written	3/24/2020
2606	PATRICIA E TERRY	107 REMINGTON CT	\$	161.68	12 To Be Written	7/22/2021
2965	CARLOS MENDEZ JR	1209 ASTASTULA WAY	\$	75.66	13 To Be Written	6/5/2020
3599	SCOTT W SMITH	268 WEATHERSTONE POINTE DR	\$	1.51	14 To Be Written	12/19/2023
4101	MIA BERRY	712 BEDFORD CT	\$	104.71	16 To Be Written	12/7/2018
4269	AIDA FAZZARI	400 WINDSONG WAY	\$	115.36	17 To Be Written	11/21/2019
4605	PRISCILLA S PAQUIN	604 KEENELAND TER	\$	238.99	18 To Be Written	3/1/2020
6482	JEAN FRANKLIN	114 RUSK APT 6 ST	\$	365.20	2 To Be Written	11/30/2018
7000	RITA MIRCHIN	308 ACUBA VW	\$	20.73	28 To Be Written	12/5/2020
7017	ELEANOR W MAJURE	334 ACUBA VW	\$	98.81	28 To Be Written	8/1/2021
7908	LEOCARDIA MAZWIWANZA	124 LOVE LN	\$	444.77	30 To Be Written	10/10/2018
8204	ALLIE S BENTON	641 DAHOMA TRL	\$	114.10	13 To Be Written	7/2/2020
9942	PRYIA RICE	212 REGENT SQ	\$	191.02	30 To Be Written	8/9/2019
10163	JODI WILLIAMS	1109 COUSINS RD	\$	641.39	7 To Be Written	6/27/2012
10723	ALICIA M AND KENNETH ADAMSON II	206 ARNOLD MILL RD B	\$	30.85	4 To Be Written	1/6/2023
11031	TY WILLIAMS	246 WEATHERSTONE POINTE DR	\$	9.90	14 To Be Written	11/2/2022
11163	KYLE CROFT	603 IVEY CT C	\$	127.59	7 To Be Written	6/5/2019
11224	ESTHER JOHNSON	140 CREEKWOOD DR	\$	342.05	34 To Be Written	10/5/2020
13383	AMANDA OGLETREE	206 ARNOLD MILL RD	\$	128.60	4 To Be Written	8/16/2022
13673	TONY CANNADY	710 IVORY TRL	\$	427.91	9 To Be Written	7/30/2019
14359	JUSTIN E STEWART	182 WALLNUT HALL CIR	\$	598.85	18 To Be Written	3/4/2019
15171	JUANITA SCHADL	706 VERNEER CT	\$	130.31	13 To Be Written	7/8/2019
15832	DAVID EDWARDS	301 WAUCHULA WAY	\$	231.14	13 To Be Written	11/19/2018
16507	JULIUS RICHMOND JIGGETTS IV	220 GOSHEN LN	\$	163.52	36 To Be Written	12/23/2019
16894	LYDIA GACHANJAH	126 WOODBERRY CT	\$	650.15	36 To Be Written	7/17/2019
16919	JOSHUA ROOKS	111 FINSBURY LN	\$	138.76	22 To Be Written	1/5/2019
16979	RHONDA & MICHAEL BROOKS	145 BENTLEY PKWY E	\$	147.34	7 To Be Written	1/28/2019
17067	GEORGE APPIAH	521 QUINN DR	\$	98.23	21 To Be Written	9/30/2019
42824	JORDAN WILSON	534 DRIFTON WAY	\$	77.05	13 To Be Written	6/25/2020
43116	HARRY L DAVIS & EILEEN DEGUZMAN	309 TUGGLE CT	\$	32.57	21 To Be Written	9/13/2022
43336	EBONI JACKSON	503 BLOSSOM WAY	\$	75.36	19 To Be Written	3/4/2019
43676	SAUNDRA PINCKNEY	305 WINCHESTER WAY	\$	221.18	12 To Be Written	4/15/2019
43700	2 BROTHERS AUTOMOTIVE	9887 HWY 92	\$	4,746.69	11 To Be Written	9/22/2021
43782	CHRISTINA YOUNG	115 DRIFTWOOD LN	\$	238.61	5 To Be Written	5/14/2019
43893	STEPHEN STANLEY	118 FRANKLIN RD	\$	114.93	6 To Be Written	6/15/2020
44137	STACEY HUYNH	531 ASHLAND PKWY	\$	427.26	18 To Be Written	10/9/2018
44425	ANDREW TORNATORE	206 WEATHERSTONE POINTE DR	\$	13.71	14 To Be Written	11/2/2022
44470	MORGAN WIGGS	1108 COUSINS RD	\$	155.86	7 To Be Written	8/26/2019
44604	BRITTNY & ROBERT SANCHEZ	283 REGENT SQ	\$	232.35	30 To Be Written	11/5/2019
44749	KIMBERLY DIXON	413 TOWNE VALLEY DR	\$	128.76	15 To Be Written	7/2/2019
44766	BRETT DEEVER	1205 ASTASTULA WAY	\$	86.31	13 To Be Written	5/8/2020
44794	VICTOR BROWN	112 FRANKLIN RD	\$	345.85	6 To Be Written	2/1/2019
44952	TREASURE BURDETTE	268 REGENT SQ	\$	893.95	30 To Be Written	1/24/2023
44960	YANIV RUBINA	232 ASHLAND DR	\$	75.07	18 To Be Written	11/22/2019
45073	RODNEY CHAMBERS	217 GOSHEN LN	\$	158.23	36 To Be Written	7/31/2019
45223	TOWNE AND COUNTRY PROPERTIES LLC	202 TOWNE RIDGE DR	\$	(2.75)	15 To Be Written	9/8/2017
45224	LION'S HOTELS & RESTAURANTS LLC	423 CITRONELLE DR	\$	23.52	13 To Be Written	1/18/2023
45315	NANCY MCLAUGHLIN	1419 ANONA PL	\$	(0.20)	13 To Be Written	7/2/2018
45441	PATRICK LOSACK	319 WINDSONG WAY	\$	87.13	17 To Be Written	10/22/2021
45519	J.J. WILSON	210 TWISTED TIMBER CT	\$	85.98	24 To Be Written	12/13/2018
45556	ZURISADAI AVILA CHAVEZ	134 BENTLEY PKWY B	\$	323.17	7 To Be Written	3/5/2019
45606	CASSIE KEELER	168 BENTLEY PKWY	\$	100.00	7 To Be Written	6/17/2019
45707	JORDAN KOZA	137 WOODBERRY CT	\$	359.43	36 To Be Written	11/2/2018
45734	TYLER HILTON & MARISSA MCCLOUD	1120 COUSINS RD	\$	615.27	7 To Be Written	4/30/2019
45883	FLORIDALMA & MARIO FLORES	135 WOODBERRY CT	\$	416.63	36 To Be Written	4/17/2019
46021	AMY NORDINE	209 ASHLAND DR	\$	31.17	18 To Be Written	7/14/2022
46023	DEBRAH BARNES	213 ARNOLD MILL RD	\$	246.80	4 To Be Written	4/1/2019
46170	RUSSELL THERIOT	1153 DUNEDIN TRL	\$	345.71	13 To Be Written	7/19/2021
46203	SWEETGUM PROPERTIES LLC	214 GOSHEN LN	\$	140.83	36 To Be Written	7/16/2018
46335	HOLLEY LEONARD & JACK GODFREY	1082 DUNEDIN TRL	\$	444.06	13 To Be Written	10/11/2019
46379	MIGUEL CIRILO	118 BENTLEY PKWY	\$	120.20	7 To Be Written	10/22/2018
46475	DOUGLAS BROOKS	865 SOCIETY CT	\$	373.51	19 To Be Written	2/18/2019
46532	FAITHE ADKINS	104 WOODBERRY CT	\$	302.43	36 To Be Written	9/4/2019
46546	STEPHEN GRALTON	115 RUSK APT 10 ST	\$	100.78	2 To Be Written	9/10/2019
46551	NIS DAILY & CAT ADJ LLC	665 MOLLY STE 140 LN	\$	126.53	35 To Be Written	11/1/2019
46631	UNKNOWN	12453 HIGHWAY 92	\$	(300.00)	98 To Be Written	9/24/2018
46769	JIMMIE CARLILE	118 BENTLEY PKWY	\$	324.49	7 To Be Written	3/1/2019
46959	FIRST AMERICAN REALTY	431 VILLAGE VW	\$	180.61	27 To Be Written	3/28/2019
46985	CLACKUM AGENCY, LLC	12926 HWY 92 STE 400	\$	307.09	31 To Be Written	8/1/2019
47040	NANCY DISCIULLO	215 DAWSON DR	\$	7.11	33 To Be Written	5/13/2022
47053	LEGACY BUILDERS GRP	105 LONDONDERRY CT IRR	\$	984.94	10 To Be Written	7/1/2020
47071	JENNIFER GORDON	116 WOODBERRY CT	\$	108.62	36 To Be Written	11/6/2019
47324	MATT ADKINS	829 SOCIETY CT	\$	364.86	19 To Be Written	8/30/2019
47515	JACOB DIEHL	281 MANLEY CT	\$	142.31	16 To Be Written	12/6/2019
48008	CHARLES WATERS	1319 YORKSHIRE LN	\$	262.89	10 To Be Written	12/20/2019
48653	ISMAIL CEYLAN	262 REGENT SQ	\$	131.61	30 To Be Written	5/18/2020
48711	HARRY ANGEVINE	101 GLEN CT	\$	299.66	1 To Be Written	12/1/2020
48835	DANIEL & GENEVIEVE FIORITO	240 WEATHERSTONE POINTE DR	\$	75.94	14 To Be Written	10/6/2020
48919	LUKE KEHOE	510 BLOSSOM WAY	\$	46.46	19 To Be Written	5/25/2022

49416 TRENT LEON	132 WOODBERRY CT	\$	60.55	36 To Be Written	12/2/2021
49441 MELVIN MILLS	120 WHITFIELD WAY	\$	243.43	21 To Be Written	4/1/2021
49508 ERICA SCHIFANO	519 ELKHORN PL	\$	26.69	18 To Be Written	4/12/2022
50216 SVETLANA ZHIGAYLO	131 NEESE FARM DR	\$	11.19	40 To Be Written	9/7/2022
50616 ALLISON YEOMANS	1356 YORKSHIRE LN	\$	10.52	10 To Be Written	5/31/2022
50643 ELIZABETH SMITH	230 LOWER PHEASANT LN	\$	36.76	10 To Be Written	6/1/2022
51156 MITSUHRIO NAKAMURA	128 CAMDEN PARK DR	\$	25.82	33 To Be Written	10/4/2022
51368 LILLIAN DAVIS	145 BENTLEY PKWY C	\$	23.28	7 To Be Written	7/25/2022
51443 BRYAN LONG	912 SWEETWATER GRV	\$	23.28	19 To Be Written	8/10/2022
51564 LISA MILLER	908 SWEETWATER GRV	\$	35.37	19 To Be Written	8/10/2022
51667 JASMINE HARRIS	500 HAMPTON XING	\$	30.63	19 To Be Written	7/15/2022
51824 HEATH BERTRAM	114 WOODGLEN DR	\$	4.49	1 To Be Written	11/2/2022
51851 ANDREW HOLLEY	117 KYLE ST	\$	24.13	2 To Be Written	1/5/2022
51931 KIM JOHNSON	112 REAGAN ST	\$	17.84	19 To Be Written	1/31/2023
51982 SHILPA JAIS- STEWART	135 LEXINGTON PARKE DR	\$	35.37	20 To Be Written	7/6/2022
52044 CHRISTAL BEMONT	238 DAWSON DR	\$	24.97	33 To Be Written	6/23/2022
52296 PASQUALINA ARIGONI	304 NOTTINGHAM DR	\$	14.75	2 To Be Written	6/2/2022
52371 SYDNEY BENNETT	771 WOODSTOCK GROVE DR	\$	32.57	16 To Be Written	8/30/2022
52424 CAMILA DE ROSA LOPES	1079 DUNEDIN TRL	\$	24.13	13 To Be Written	7/29/2022
52481 CHRISTINE REINMILLER	823 SOCIETY CT	\$	22.43	19 To Be Written	8/30/2022
52519 MARIE PARSONS	384 WATSON AVE	\$	39.56	35 To Be Written	5/26/2022
52525 RENE PEPIN	120 LYNDEE LN	\$	20.73	2 To Be Written	5/13/2022
52526 MARK STEWART	114 BARNESDALE TER	\$	29.77	1 To Be Written	7/11/2022
52539 BRIANA FINLEY	380 WATSON AVE	\$	12.99	35 To Be Written	8/22/2022
52567 ROKSAREH HASSANZDEHMAHEI	112 BATTEN BOARD WAY	\$	23.28	24 To Be Written	6/21/2022
52678 NAREN MIDIDADDI	203 PRAIRIE LN	\$	42.36	24 To Be Written	6/7/2022
52865 DESERT ROSE VENTURES	221 MCAFFEE ST	\$	36.76	23 To Be Written	9/15/2022
52874 HUDSON PIERCE	204 SESSION ST	\$	20.73	4 To Be Written	1/5/2023
53285 DENISE RAINWATER	124 PEARL ST	\$	25.82	2 To Be Written	11/16/2022
53347 RAKESH KOTLA	415 LINCOLN ST	\$	22.43	3 To Be Written	11/21/2022
53516 RAJESH CHOUHAN	501 HAMPTON XING	\$	45.64	19 To Be Written	1/24/2023
53540 JOSEPH BARTHOL	127 PARKS CIR	\$	31.25	3 To Be Written	1/24/2023
53605 CHRISTIN MCCOY	703 BEDFORD CT	\$	52.83	16 To Be Written	3/28/2023
		\$	24,993.79		

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Rob Hogan, Public Works

**ITEM TYPE:** Contracts, Agreements, Leases

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** **Approve EOM Work Authorization for Sewer Manhole Rehab Project.**

**SUGGESTED ACTION:** Request Council approval of EOM Work Authorization for the Sewer Manhole Rehab Project on time and materials charge for work as requested by Woodstock Water.

**ATTACHMENTS:**

[31 WO\\_Task Order 5-Visual and Camera Inspection of SS Infrastructure- May 2023.pdf](#)



# Task Order 5

## Visual and Camera Inspection with Assessment of Gravity Sanitary Sewer Infrastructure



This task order is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2023, by and between the **City of Woodstock**, an incorporated municipality existing under the Laws of the State of Georgia and situate, lying, and being within Cherokee County (hereinafter “Owner”), whose address for any formal notice is 12453 Hwy 92, Woodstock, GA 30188, and **EOM Operations**, a limited liability company existing under the Laws of the State of Georgia and domiciled in Bryan County, Georgia, (hereinafter “EOM”), whose address for any formal notice is 480 Edsel Drive, Ste. 100, Richmond Hill, GA 31324. The services described herein shall be performed in accordance with and shall be subject to the terms and conditions of the Service Agreement for Operations, Maintenance and Management Services executed by and between the City of Woodstock, Georgia and EOM Operations on 13<sup>th</sup> day of September 2021.

### 1. Scope of Services

- 1.1 The scope of services shall consist of a visual camera inspection with assessment of the Owner’s gravity sanitary sewer infrastructure. This investigation will consist of an in-depth evaluation of yet to be determined portions of the Owner’s gravity sewer system. A detailed report will be provided to the Owner.
- 1.2 EOM will conduct a preliminary assessment plan based on recommendations from public works leadership. Data will be entered into a CMMS software program as a work order specific to each phase of work determined by that plan. Implementation of the CMMS program will be performed as part of the main scope of services outlined in the Service Agreement for Operations, Maintenance and Management Services.
- 1.3 EOM will conduct as assessment of the designated area, and a detailed report will be provided to the Owner.

### 2. Compensation

- 2.1 The visual and camera inspection with assessment of the Owner’s gravity sanitary sewer infrastructure will be performed on a time and material basis at the rates listed below and invoiced per scheduled inspection task.

- 2.1 Time and material rates:

2.1.1	Non-Emergency Crew	\$260.00/ HR
2.1.2	Supervision & Administration	\$512.00/ Day
2.1.3	Mobilization	\$534.00/ Day
2.1.4	Work Truck Rate (Non-Camera)	\$240.00/ Day
2.1.5	Camera Truck Rate	\$2,100.00/ Day

### 3. Authority

- 3.1 Both parties represent and warrant to the other party that the execution, delivery, and performance of this Task Order has been duly authorized by the responsible parties thereof. Both parties warrant that all required approvals have been obtained and the executing party below has such authority to bind the party.

Both parties indicate their approval of this Agreement by their signatures below.

**EOM OPERATIONS,  
a division of EOM PUBLIC WORKS, LLC**

**CITY OF WOODSTOCK GEORGIA**

Authorized Signature:

Authorized Signature:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Elle Taylor, Public Works

**ITEM TYPE:** Contracts, Agreements, Leases

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** **Approve Closing for Parcel 6 of the Rope Mill Stormwater Project.**

**SUGGESTED ACTION:** Approve closing for Right of way deed, Temporary Construction Easement and temporary Driveway Easement on Rope Mill Rd.

**ATTACHMENTS:**

[Parcel 6.Rope Mill Stormwater.Signed.pdf](#)

[Parcel 5.Rope Mill Stormwater.Closing Package.pdf](#)

**MOORE INGRAM JOHNSON & STEELE, LLP  
ATTORNEYS AT LAW  
EMERSON OVERLOOK - 326 ROSWELL STREET  
MARIETTA, GEORGIA 30060  
(770) 429-1499**

**SALE CLOSING STATEMENT**

Closing Date: June 6, 2023

Seller: Ariel Schneider

Purchaser: City of Woodstock, Georgia

MIJS File No.: 23R163.6

Property: **Right of Way Deed (covering 759.61 square feet) and Temporary Construction Easement (covering 1,489.63 square feet) and Temporary Driveway Easement on Rope Mill Road, Woodstock, Cherokee County, Georgia (Parcel 6-Rope Mill Stormwater)**

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PURCHASE PRICE:	\$3,650.00
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ADJUSTMENTS TO PURCHASE PRICE:	\$ -0-
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BALANCE OF PURCHASE PRICE:	\$3,650.00
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DISBURSEMENTS FOR SELLER:	\$ -0-
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BALANCE TO SELLER:	\$3,650.00
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DISBURSEMENTS FOR PURCHASER:

1) Balance of Purchase Price:	\$3,650.00
2) Title Exam Fees to Emerson Title	\$ POC
3) Attorney Fees to MIJS	\$ 450.00
4) Recording/Misc. Expenses to MIJS	\$ 29.75
TOTAL	\$4,129.75

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CASH TO CLOSE:

FROM SELLER:	\$ -0-
FROM PURCHASER:	\$4,129.75

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**CONTRACT:**

Those terms and conditions as contained in that certain Agreement to Purchase Right-of-Way and/or Easement(s) for the subject property between Seller and Purchaser which are designated to survive the closing and delivery of the Right of Way Deed, shall so survive.

**REAL ESTATE AGENTS/COMMISSION:**

Seller and Purchaser each warrant to the other that no real estate broker or agent is entitled to a commission as a result of this transaction. Seller and Purchaser each hereby indemnify and agree to hold harmless the other from any claim by any real estate agent or broker for any commission as a result of this transaction, which claim is caused or produced by such party.

**PROPERTY TAXES:**

There shall not be any proration of property taxes between the parties to this transaction.

**DOCUMENT ERROR/OMISSION**

Purchaser and Seller agree that should any inadvertent errors or omissions later be discovered in any documents executed at settlement, they shall promptly execute such corrective documents and remit such sums as may be required to adjust or correct such errors or omissions.

**SELLER ACKNOWLEDGEMENT OF PROCEEDS**

Seller hereby acknowledges receipt and payment in full of the proceeds due from the within settlement.

**DISBURSEMENTS APPROVED AND AUTHORIZED**

I/We have examined the above closing statement and find it correct; disbursements as above indicated are hereby authorized and directed.

**COUNTERPARTS**

This Sale Closing Statement may be signed in two or more counterparts, each of which will be deemed to be an original agreement, but all of which will constitute one and the same document. A counterpart signed by a party and transmitted to another party electronically will have the same effect as the delivery of the original counterpart.

"SELLER"

\_\_\_\_\_  
ARIEL SCHNEIDER

"PURCHASER"

CITY OF WOODSTOCK, GEORGIA

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

MOORE, INGRAM, JOHNSON & STEELE, LLP

By: \_\_\_\_\_

Lesley M. Rowe

Closing Attorney

**MOORE INGRAM JOHNSON & STEELE, LLP  
ATTORNEYS AT LAW  
EMERSON OVERLOOK - 326 ROSWELL STREET  
MARIETTA, GEORGIA 30060  
(770) 429-1499**

**SALE CLOSING STATEMENT**

Closing Date: June 6, 2023

Seller: Ariel Schneider

Purchaser: City of Woodstock, Georgia

MIJS File No.: 23R163.6

Property: Right of Way Deed (covering 759.61 square feet) and Temporary Construction Easement (covering 1,489.63 square feet) and Temporary Driveway Easement on Rope Mill Road, Woodstock, Cherokee County, Georgia (Parcel 6-Rope Mill Stormwater)

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PURCHASE PRICE:	\$3,650.00
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ADJUSTMENTS TO PURCHASE PRICE:	\$ -0-
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BALANCE OF PURCHASE PRICE:	\$3,650.00
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DISBURSEMENTS FOR SELLER:	\$ -0-
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BALANCE TO SELLER:	\$3,650.00
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DISBURSEMENTS FOR PURCHASER:

1) Balance of Purchase Price:	\$3,650.00
2) Title Exam Fees to Emerson Title	\$ POC
3) Attorney Fees to MIJS	\$ 450.00
4) Recording/Misc. Expenses to MIJS	<u>\$ 29.75</u>
TOTAL	\$4,129.75

---

CASH TO CLOSE:

FROM SELLER:	\$ -0-
FROM PURCHASER:	\$4,129.75

---

**CONTRACT:**

Those terms and conditions as contained in that certain Agreement to Purchase Right-of-Way and/or Easement(s) for the subject property between Seller and Purchaser which are designated to survive the closing and delivery of the Right of Way Deed, shall so survive.

**REAL ESTATE AGENTS/COMMISSION:**

Seller and Purchaser each warrant to the other that no real estate broker or agent is entitled to a commission as a result of this transaction. Seller and Purchaser each hereby indemnify and agree to hold harmless the other from any claim by any real estate agent or broker for any commission as a result of this transaction, which claim is caused or produced by such party.

**PROPERTY TAXES:**

There shall not be any proration of property taxes between the parties to this transaction.

**DOCUMENT ERROR/OMISSION**

Purchaser and Seller agree that should any inadvertent errors or omissions later be discovered in any documents executed at settlement, they shall promptly execute such corrective documents and remit such sums as may be required to adjust or correct such errors or omissions.

**SELLER ACKNOWLEDGEMENT OF PROCEEDS**

Seller hereby acknowledges receipt and payment in full of the proceeds due from the within settlement.

**DISBURSEMENTS APPROVED AND AUTHORIZED**

I/We have examined the above closing statement and find it correct; disbursements as above indicated are hereby authorized and directed.

**COUNTERPARTS**

This Sale Closing Statement may be signed in two or more counterparts, each of which will be deemed to be an original agreement, but all of which will constitute one and the same document. A counterpart signed by a party and transmitted to another party electronically will have the same effect as the delivery of the original counterpart.

"SELLER"



ARIEL SCHNEIDER

"PURCHASER"

CITY OF WOODSTOCK, GEORGIA

By:

Name:

Title:

*Jeffrey Moon City Manager*  
*Jeffrey Moon*  
*City Manager*

MOORE, INGRAM, JOHNSON & STEELE, LLP

By:

Lesley M. Rowe  
Closing Attorney

STATE OF GEORGIA  
COUNTY OF COBB

**OWNER'S AFFIDAVIT,  
GEORGIA WITHHOLDING TAX AFFIDAVIT  
AND CERTIFICATE AND AFFIDAVIT OF NON-FOREIGN STATUS  
WHERE OWNER IS SELLER OR BORROWER AND  
STATE OF GEORGIA RESIDENT/NOT A FOREIGN PERSON**

Personally appeared before the undersigned officer, duly authorized to administer oaths, **ARIEL SCHNEIDER** (hereinafter referred to as "Affiant"), who, being first duly sworn, deposes and says that Affiant is the "Owner", and that Owner is the owner in fee simple of certain real property located in Cherokee County, Georgia, (said real property being more particularly described in Exhibit "A" attached hereto and by reference made a part hereof). Affiant further deposes and says that, EXCEPT AS MAY BE EXPRESSLY SET FORTH TO THE CONTRARY ON Exhibit "B" attached hereto and by reference made a part hereof;

Owner is in open and notorious possession of said property and has the lawful right to convey the same; and

There have been no improvements or repairs made to said property within the last ninety-five (95) days; and

There are no liens or claims for past due ad valorem taxes or sanitary taxes, or assessments of any kind against said property. All charges for water and sewer service provided to said property which are currently due have been paid. There are no outstanding unpaid bills for sewage charges, garbage pickup services, street lights, or for the installation of utilities serving said property; and

No party other than Owner claims or has a right to claim any interest in said property, and there is no lien, encumbrance, easement, or other title objection affecting the title to said property; and

There is no claim, pending suit, tax lien, judgment or execution against Owner in any jurisdiction whatsoever that in any way presently affects the title to said property or constitutes a claim, lien or encumbrance thereon or a cloud on the title thereto; and

There is no pending or proposed petition or ordinance for, or proceeding relating to, any condemnation, paving, or assessment for any street improvements or other improvements affecting said property; and

That all compensation due or to become due arising out of any listing agreement or any other agreement for the management, sale, or lease of or otherwise conveying any interest in the real estate has been paid or has been waived in writing by the potential lien claimant entitled to such compensation. This statement is given in accordance with O.C.G.A. Section 44-14-605 in order to dissolve any lien rights which exist pursuant to O.C.G.A. Section 44-14-600, et seq. (Commercial Real Estate Broker Lien Act).

Owner has no knowledge of any use by preceding owners of the property, has not used, nor has permitted any use of the property for any purposes which would have contributed to the contamination of the property by hazardous materials as defined in the Comprehensive Environmental Response Compensation and Liability Act, as amended - CERCLA) and or other hazardous or toxic materials, wastes and substances which are defined, determined or identified as such in the Environmental Laws, whether now existing or hereafter enacted or promulgated, or any judicial or administrative interpretation of such Environmental Laws.

Owner is a State of Georgia resident and not a foreign person. If Owner is an entity other than a person it is a domestic U. S. entity.



Affiant is authorized to make this affidavit; and

This affidavit is given for the purpose of inducing **CITY OF WOODSTOCK, GEORGIA** to purchase said property and to induce **MOORE INGRAM JOHNSON & STEELE, LLP** to certify title to said property. Under penalty of perjury, I swear that the above information is, to the best of my knowledge and belief, true, correct and complete.

  
\_\_\_\_\_(Seal)  
**ARIEL SCHNEIDER, Affiant**

Sworn to and subscribed before me,  
this 6th day of June, 2023.

  
NOTARY PUBLIC



### **EXHIBIT "A"**

#### **Legal Description of ROW to be obtained Parcel 6, Required Right of Way**

All that tract or parcel of land lying and being in Land Lot 926, 15<sup>th</sup> District, 2<sup>nd</sup> Section, Cherokee County, Georgia and being more particularly described as follows:

Point of beginning at a property corner (with Georgia West Zone State Plane coordinates of North: 1496951.64, East: 2187012.72) on the western right of way of Rope Mill Road, at station 15+38.23, 16.06 feet left of construction centerline of Rope Mill Road; running thence N 88°02'41.6" W a distance of 8.77 feet thence N 23°04'25.8" W a distance of 20.72 feet thence northwesterly 77.78 feet along the arc of a curve (said curve having a radius of 874.00 feet and a chord distance of 77.75 feet on a bearing of N 20°31'27.7" W) thence S 88°02'41.6" E a distance of 6.22 feet thence S 22°24'41.6" E a distance of 99.48 feet back to the point of beginning.

Containing 759.61 square feet or 0.017 acres more or less as shown on Right-of-Way Plans of Rope Mill Road Stormwater Improvements by Calco Engineering, dated 4-26-2022.

#### **Legal Description of Temporary Construction Easement Parcel 6, Temporary Construction Easement**

All that tract or parcel of land lying and being in Land Lot 926, 15<sup>th</sup> District, 2<sup>nd</sup> Section, Cherokee County, Georgia and being more particularly described as follows:

Point of beginning (with Georgia West Zone State Plane coordinates of North: 1496951.94, East: 2187003.96) on the southern property line of 285 Rope Mill Road, at station 15+41.94, 24.00 feet left of construction centerline of Rope Mill Road; running thence N 88°02'41.6" W a distance of 17.66 feet thence N 20°42'24.4" W a distance of 98.20 feet thence S 88°02'41.6" E a distance of 17.00 feet thence southeasterly 77.78 feet along the arc of a curve (said curve having a radius of 874.00 feet and a chord distance of 77.75 feet on a bearing of S 20°31'27.7" E) thence S 23°04'25.8" E a distance of 20.72 feet back to the point of beginning.

Containing 1489.63 square feet or 0.034 acres more or less as shown on Right-of-Way Plans of Rope Mill Road Stormwater Improvements by Calco Engineering, dated 4-26-2022.

#### **Legal Description of Driveway Easement Parcel 6, Driveway Easement**

All that tract or parcel of land lying and being in Land Lot 926, 15<sup>th</sup> District, 2<sup>nd</sup> Section, Cherokee County, Georgia and being more particularly described as follows:

Point of beginning (with Georgia West Zone State Plane coordinates of North: 1497016.16, East: 2186962.26), at station 16+15.00, 38.87 feet left of construction centerline of Rope Mill Road; running thence S 70°27'16.9" W a distance of 11.12 feet thence N 18°27'38.1" W a distance of 34.08 feet thence S 88°02'41.6" E a distance of 10.60 feet thence S 20°42'24.4" E a distance of 30.19 feet back to the point of beginning.

Containing 337.21 square feet or 0.008 acres more or less as shown on Right-of-Way Plans of Rope Mill Road Stormwater Improvements by Calco Engineering, dated 4-26-2022.

### **EXHIBIT "B"**

1. Taxes for the year 2023 and all subsequent years not yet due and payable and any and all taxes and assessments which may become due and payable for the current or previous years, due to, but not limited to, reassessments, rebillings, or errors by tax officials or their agents.
2. Deed to Secure Debt and Security Agreement from Ariel Schneider to Robert Schneider dated November 20, 2020, filed for record on April 5, 2021, and recorded in Deed Book 14627, page 625, Records of Cherokee County, Georgia.

f

RETURN TO:  
MOORE INGRAM JOHNSON & STEELE, LLP  
Emerson Overlook  
326 Roswell Street  
Marietta, Georgia 30060  
23R163.6

[Space Above This Line For Recording Data]

**RIGHT OF WAY D E E D**

**STATE OF GEORGIA**

**COUNTY OF CHEROKEE**

THIS INDENTURE, made the 6th day of June, in the year Two Thousand Twenty-Three,  
between

**ARIEL SCHNEIDER**

as party or parties of the first part, hereinafter called Grantor, and

**CITY OF WOODSTOCK, GEORGIA**

as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) AND OTHER VALUABLE CONSIDERATION, in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey, and confirm unto the said Grantee,

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING IN LAND LOT 926 OF THE 15TH DISTRICT, 2ND SECTION, CHEROKEE COUNTY, GEORGIA, AND BEING MORE PARTICULARLY DESCRIBED ON EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE TOGETHER WITH A TEMPORARY

CONSTRUCTION EASEMENT AS MORE PARTICULARLY DESCRIBED ON EXHIBIT "A" (THE "EASEMENT AREA") TO ALLOW GRANTEE, ITS AGENTS, CONTRACTORS, SUCCESSORS AND ASSIGNS TO ACCESS THE EASEMENT AREA AND TO CONSTRUCT ROAD IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO CURBING AND GUTTERS, WITHIN THE PROPERTY DEEDED HEREBY, AND TO CONSTRUCT AND INSTALL SLOPES AND DRAINAGE TO ACCOMODATE SAID ROAD AND ANY DRIVEWAY ACCESS ADJACENT TO SAID ROAD AND TO BE USED AS A STAGING AREA FOR THE FOREGOING.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the Grantee forever in FEE SIMPLE.

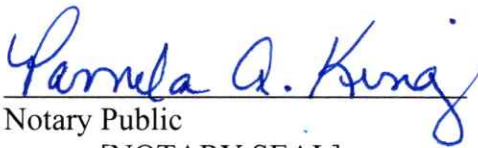
AND THE SAID Grantor will warrant and forever defend the right and title to the above-described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year above written.

Signed, sealed and delivered in  
the presence of:

  
\_\_\_\_\_  
Unofficial Witness

  
\_\_\_\_\_  
**ARIEL SCHNEIDER** (Seal)

  
\_\_\_\_\_  
Notary Public  
[NOTARY SEAL]

My Commission Expires: \_\_\_\_\_



**EXHIBIT "A"**

Legal Description of ROW to be obtained  
Parcel 6, Required Right of Way

All that tract or parcel of land lying and being in Land Lot 926, 15<sup>th</sup> District, 2<sup>nd</sup> Section, Cherokee County, Georgia and being more particularly described as follows:

Point of beginning at a property corner (with Georgia West Zone State Plane coordinates of North: 1496951.64, East: 2187012.72) on the western right of way of Rope Mill Road, at station 15+38.23, 16.06 feet left of construction centerline of Rope Mill Road; running thence N 88°02'41.6" W a distance of 8.77 feet thence N 23°04'25.8" W a distance of 20.72 feet thence northwesterly 77.78 feet along the arc of a curve (said curve having a radius of 874.00 feet and a chord distance of 77.75 feet on a bearing of N 20°31'27.7" W) thence S 88°02'41.6" E a distance of 6.22 feet thence S 22°24'41.6" E a distance of 99.48 feet back to the point of beginning.

Containing 759.61 square feet or 0.017 acres more or less as shown on Right-of-Way Plans of Rope Mill Road Stormwater Improvements by Calco Engineering, dated 4-26-2022.

**EXHIBIT "A"**

**Page 2, Legal Description of Temporary Construction Easement  
Parcel 6**

All that tract or parcel of land lying and being in Land Lot 926, 15<sup>th</sup> District, 2<sup>nd</sup> Section, Cherokee County, Georgia and being more particularly described as follows:

Point of beginning (with Georgia West Zone State Plane coordinates of North: 1496951.94, East: 2187003.96) on the southern property line of 285 Rope Mill Road, at station 15+41.94, 24.00 feet left of construction centerline of Rope Mill Road; running thence N 88°02'41.6" W a distance of 17.66 feet thence N 20°42'24.4" W a distance of 98.20 feet thence S 88°02'41.6" E a distance of 17.00 feet thence southeasterly 77.78 feet along the arc of a curve (said curve having a radius of 874.00 feet and a chord distance of 77.75 feet on a bearing of S 20°31'27.7" E) thence S 23°04'25.8" E a distance of 20.72 feet back to the point of beginning.

Containing 1489.63 square feet or 0.034 acres more or less as shown on Right-of-Way Plans of Rope Mill Road Stormwater Improvements by Calco Engineering, dated 4-26-2022.

**EXHIBIT "A"**

**Page 3, Legal Description of Driveway Easement  
Parcel 6**

All that tract or parcel of land lying and being in Land Lot 926, 15<sup>th</sup> District, 2<sup>nd</sup> Section, Cherokee County, Georgia and being more particularly described as follows:

Point of beginning (with Georgia West Zone State Plane coordinates of North: 1497016.16, East: 2186962.26), at station 16+15.00, 38.87 feet left of construction centerline of Rope Mill Road; running thence S 70°27'16.9" W a distance of 11.12 feet thence N 18°27'38.1" W a distance of 34.08 feet thence S 88°02'41.6" E a distance of 10.60 feet thence S 20°42'24.4" E a distance of 30.19 feet back to the point of beginning.

Containing 337.21 square feet or 0.008 acres more or less as shown on Right-of-Way Plans of Rope Mill Road Stormwater Improvements by Calco Engineering, dated 4-26-2022.



**EXHIBIT "A"**

**Page 4, Survey showing ROW and Temporary Construction Easement  
and Driveway Easement- Parcel 6**

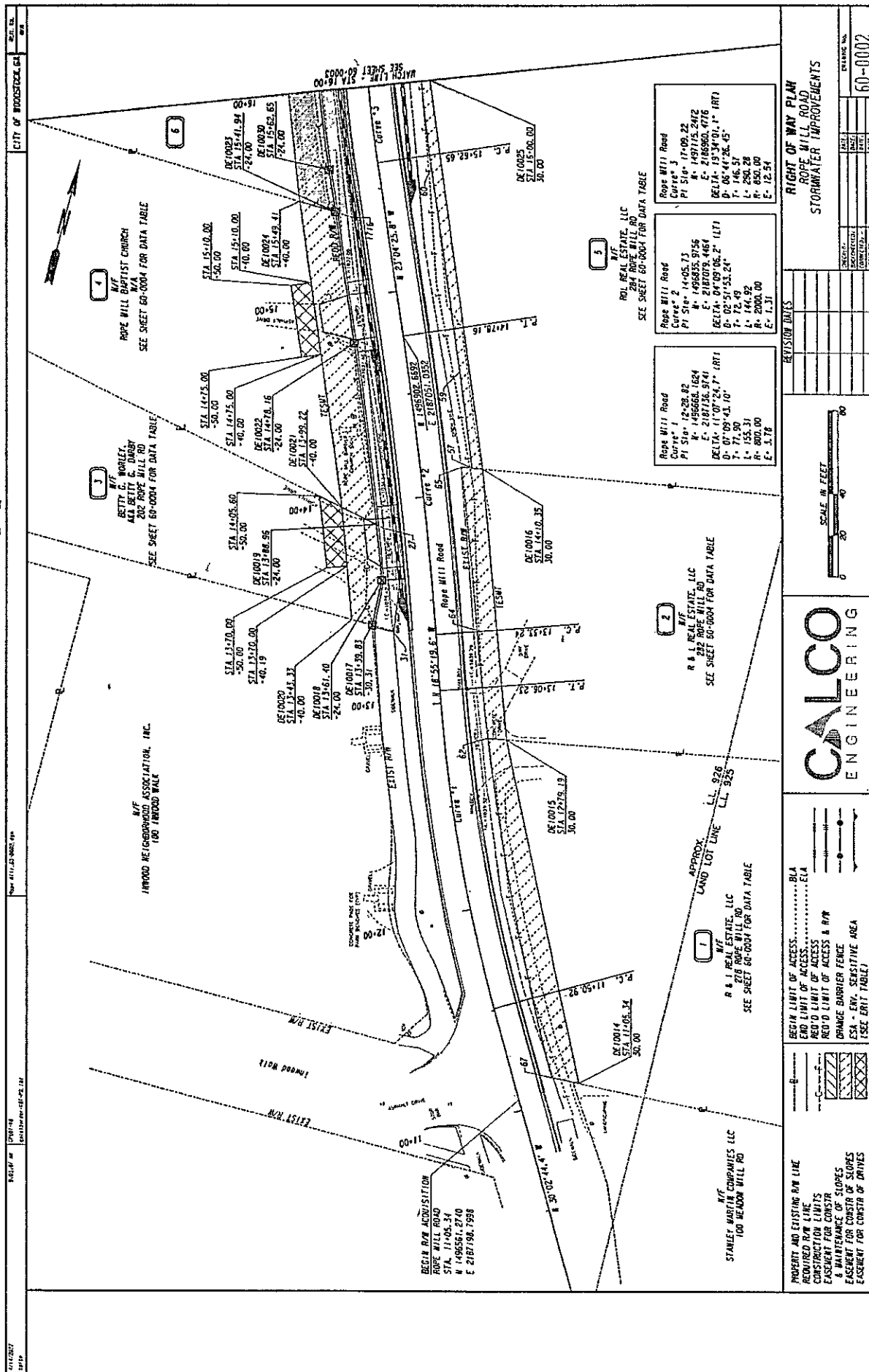
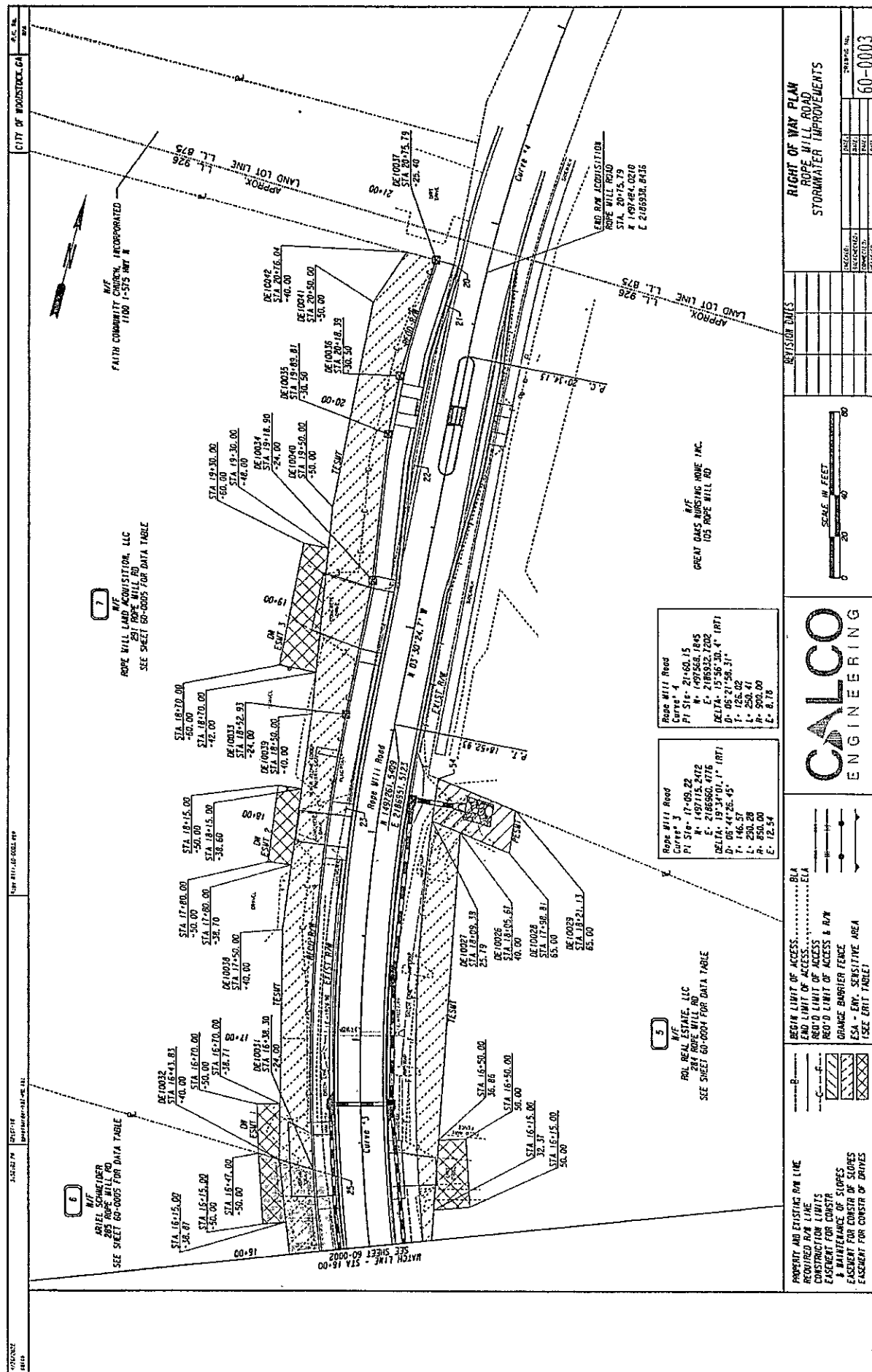


EXHIBIT A  
Z OF Z



[illegible]

## 2023 - 1099-S REPORTING FORM - TRANSFEROR'S COPY

FILER'S NAME, STREET ADDRESS, CITY, STATE AND ZIP CODE

1. DATE OF CLOSING  
06/06/2023

**2023**

MOORE INGRAM JOHNSON & STEELE, LLP  
EMERSON OVERLOOK  
326 ROSWELL STREET  
MARIETTA, GEORGIA 30060

2. GROSS PROCEEDS  
\$3,650.00

FILER'S FEDERAL IDENTIFICATION NUMBER  
58-2153374

TRANSFEROR'S TAX IDENTIFICATION NUMBER  
067-01-9897

TRANSFEROR'S NAME, ADDRESS, CITY, STATE AND ZIP CODE

Ariel Schneider

3. ADDRESS OR LEGAL DESCRIPTION

Right of Way Area; Temporary Construction  
Easement; Driveway Easement on Rope Mill  
Road

285 Rope Mill Road  
Woodstock, Georgia 30188

ACCOUNT NUMBER

23R163.6

4. TRANSFEROR RECEIVED OR WILL RECEIVE PROPERTY OR SERVICES  
AS PART OF THE CONSIDERATION (IF CHECKED)

5. BUYER'S PART OF REAL ESTATE TAX  
\$ \_\_\_\_\_

Form 1099-S

(Keep for your Records)

YOU ARE REQUIRED BY LAW TO PROVIDE MOORE INGRAM JOHNSON & STEELE, LLP WITH YOUR CORRECT TAXPAYER IDENTIFICATION NUMBER. IF YOU DO NOT PROVIDE MOORE INGRAM JOHNSON & STEELE, LLP WITH YOUR CORRECT TAXPAYER IDENTIFICATION NUMBER, YOU MAY BE SUBJECT TO CIVIL OR CRIMINAL PENALTIES IMPOSED BY LAW.

THIS IS IMPORTANT TAX INFORMATION AND IT IS BEING FURNISHED TO THE INTERNAL REVENUE SERVICE. IF YOU ARE REQUIRED TO FILE A RETURN, A NEGLIGENCE PENALTY OR OTHER SANCTION WILL BE IMPOSED ON YOU IF THIS INCOME IS TAXABLE AND THE IRS DETERMINES THAT IT HAS NOT BEEN REPORTED.

UNDER PENALTIES OF PERJURY, I CERTIFY THAT THE NUMBER SHOWN ON THIS STATEMENT IS MY CORRECT TAXPAYER IDENTIFICATION NUMBER.

TRANSFEROR:

  
\_\_\_\_\_  
ARIEL SCHNEIDER

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Martyn Detz, Information Technology

**ITEM TYPE:** Surplus Request

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** **Approve Surplus & Dispose - Various IT Equipment, Laptops, & Cell Phones**

Requesting Council's approval to surplus and dispose of various IT desktop monitors, smart phones, and miscellaneous IT equipment that are no longer used and have reached end of useful life. List of items is included for ease of reference. The equipment will be disposed via E-recycle, GovDeals online auction or other appropriate method. Recommend Council approve and authorize surplus and disposal of the various equipment as presented.

**SUGGESTED ACTION:**

**ATTACHMENTS:**

[IT Surplus 06.12.23.pdf](#)

Asset Tag#	Item Description	Manufacturer	Model	Serial Number	Surplus Reason
none	2 x Cisco Telepresence System: Camera, Monitor, Mounts, and Hubs	Cisco	TTC8-06	CTS-PHD-2.5x	End of life. Ready for tech recycle.
none	iPad (1st generation)	Apple	A1219	Unknown	End of life. Ready for tech recycle.
none	Lenovo Idea Pad S205s	Lenovo	209022U	WB05393370	End of life. Ready for tech recycle.
none	Sony Mavica Smart Zoom 3.2MP Digital Camera	Sony	MVC-CD350	406919	End of life. Ready for tech recycle.
none	HP Scanjet TMA	HP	C9911A	CN2B7131C6	End of life. Ready for tech recycle.
2641850	Panasonic Tough Book	Panasonic	CF-53	2CTSA75485	End of life. Ready for tech recycle.
none	iPhone SE 2020 64GB	Apple	MHG63LL/A	DX3GM150PLJP	End of life. Ready for tech recycle.
none	iPhone SE 2020 64GB	Apple	MHG63LL/A	DX3GM06HPLJP	End of life. Ready for tech recycle.
2642250	iPhone SE 2020 64GB	Apple	MHG63LL/A	FFNZ2DVSJC6C	End of life. Ready for tech recycle.
none	iPhone 7 BLACK 32GB	Apple	MNAC2LL/A	DX3X2143HG6W	End of life. Ready for tech recycle.
none	Cisco Integrated Services Router	Cisco	857	FHK133775TX	End of life. Ready for tech recycle.
none	Cisco Integrated Services Router	Cisco	837	AMB083409VR	End of life. Ready for tech recycle.
none	Cisco Integrated Services Router	Cisco	837	FHK0915214L	End of life. Ready for tech recycle.
none	Cisco RV54000 4-port Gigabit Security Router	Cisco	RV54000	SER133001GW	End of life. Ready for tech recycle.
none	Juniper NETScreen NS-5XT-101 UNLIMITED VPN FireWELL	Juniper	NS-5XT-101	0052112004003409	End of life. Ready for tech recycle.
none	Juniper NETScreen NS-5XT-101 UNLIMITED VPN FireWELL	Juniper	NS-5XT-101	0052112004000906	End of life. Ready for tech recycle.
none	Juniper NETScreen NS-5XT-101 UNLIMITED VPN FireWELL	Juniper	NS-5XT-101	0052112004003696	End of life. Ready for tech recycle.
none	Axis Document Server	Axis	70U	00408C88969A	End of life. Ready for tech recycle.
none	SonicWall Firewall	SonicWall	APL-10-01F	00401019A5B4	End of life. Ready for tech recycle.
none	SonicWall Firewall	SonicWall	APL-11-029	0006B107BA18	End of life. Ready for tech recycle.
none	SunGuard SunFire Server	SunGuard	X4450	602-4509-01	End of life. Ready for tech recycle.
none	HP Lefthand P4500 Server	HP	HSTNS-5117	Unknown	End of life. Ready for tech recycle.
none	Cisco Security Multiuse Services Platform	Cisco	Unknown	C82600846J20113	End of life. Ready for tech recycle.
none	HP Lefthand P4300 Server	HP	HSTNS-5117	Unknown	End of life. Ready for tech recycle.
none	Cisco Wireless LAN Controllers	Cisco	4402 12 AP	F0C1302F00T	End of life. Ready for tech recycle.
none	Cisco Secure Access Control System Firewall	Cisco	SR1530	F0C1302F017	End of life. Ready for tech recycle.
none	Cisco Secure Access Control System Firewall	Cisco	SR1530	QH71170426	End of life. Ready for tech recycle.
none	Juniper Services Gateway	Juniper	SRX100	AT2510AF0050	End of life. Ready for tech recycle.
none	Juniper Services Gateway	Juniper	SRX100	AT2510AF0453	End of life. Ready for tech recycle.
none	Netgear Cable/DSL ProSAFE VPN Firewall	Netgear	FVS318	1BU3917K011F7	End of life. Ready for tech recycle.
none	Netgear Cable/DSL ProSAFE VPN Firewall	Netgear	FVS318	1BU3987D00C3B	End of life. Ready for tech recycle.
none	Netgear Cable/DSL ProSAFE VPN Firewall	Netgear	FVS318	1BU392710086F	End of life. Ready for tech recycle.
none	Netgear Cable/DSL ProSAFE VPN Firewall	Netgear	FVS318	1BU3867P00F08	End of life. Ready for tech recycle.
none	Juniper Networks Secure Access Base System VPN Appliance	Juniper	SA2500	239102008000188	End of life. Ready for tech recycle.
none	3xLOGIC V250 Series Network Video Recorders	3xLogic	V250	17040531140	End of life. Ready for tech recycle.
none	APC Smart-UPS SC 450VA 120V	APC	SC450	5S1825T67407	Damaged. End of life. Ready for tech recycle.

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Tracy Albers, Community Development

**ITEM TYPE:** Resolution

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** **Adoption of 2022 Capital Improvements Element (CIE) and Short-Term Work Program (STWP) Update**

**SUGGESTED ACTION:** On May 8, 2023, the Woodstock City Council approved a resolution transmitting the 2022 CIE/STWP to ARC and DCA for review. On May 22, 2023, the ARC contacted City staff informing them that the report had been approved by ARC and DCA, and is now ready for adoption. Adoption of the CIE/STWP update would extend the City of Woodstock's Qualified Local Government (QLG) status before the June 30, 2023 deadline.

### ATTACHMENTS:

[EXHIBIT TO ATTACHMENT - 2022 CIE & STWP FINAL.pdf](#)

[RES # 272-2023 Capital Improvements Element \(CIE\) and Short-Term Work Program STWP\).pdf](#)



## CITY OF WOODSTOCK, GA

Annual Impact Fee Financial Report  
Capital Improvements Project Update Short-Term  
Work Program Update Report of Accomplishments

FY 2022/2023



## Annual Impact Fee Financial Report – FY 2022

	Parks & Rec	Admin	Total
Service Area	City	City	
Impact Fee Fund Balance July 1, 2021 (Audited)	\$(591,574)	\$(20,157)	\$(611,731)
Impact Fees Collected July 1, 2020 - June 30, 2022	\$857,835	\$0	\$857,835
<i>Subtotal: Fee Accounts</i>	\$266,261	\$(20,157)	\$246,104
Accrued Interest	\$0	\$559	\$559
(Impact Fee Refunds)	\$0	\$0	\$0
(Expenditures)	\$497,274	\$0	\$497,274
Impact Fee Fund Balance June 30, 2022 (Audited)	\$(231,013)	(\$19,598)	\$(250,611)
Impact Fees Encumbered *	\$308,954		\$308,954

\*The Impact Fee Account owes the General Fund \$308,954 due to a loan to Impact Fees.

## Capital Improvements Project Update 2022-2026

<b>Public Facility:</b>	<b>Parks and Recreation</b>							
<b>Service Area:</b>	<b>City-wide</b>							
<b>Project Description</b>	<b>Project Start Date</b>	<b>Project End Date</b>	<b>Project Estimated Cost</b>	<b>% of Funding from Impact Fees</b>	<b>Other Funding Sources</b>	<b>Impact Fee Expenditures for FY 2022</b>	<b>Impact Fees Encumbered</b>	<b>Status/ Notes</b>
Georgia Northeastern Trail Lease Payments	09/15/2022	Lease Term ends 09/2025 with indefinite renewal	\$2,550 annually	100%	N/A	\$ -	\$ -	On Going
Johnston Park Property	01/16/2019	06/2025	\$ 2,000,000.00	40%	SPLOST V	\$ -	\$ -	In Progress
Little River Park (formerly <u>Trickum Rd</u> Park) - Land Purchase	10/30/2017	06/2024	\$ 1,500,000.00	20%	SPLOST V	\$ -	\$ -	In Progress
Rubes Creek Trail Future Expansion - Land Purchase (227 Woodglen Property)	09/29/2020	TBD*	TBD*	100%	TBD*	\$ -	\$ -	In Progress
Dupree Park Future Expansion - Land Purchase (503 Neese Rd Property)	10/19/2020	TBD*	TBD*	100%	TBD*	\$ 5,000.00	\$ -	In Progress
Dupree Park Future Expansion - Land Purchase (505 Neese Rd Property)	10/25/2019	TBD*	TBD*	100%	TBD*	\$ -	\$ -	In Progress

Dupree Park Future Expansion - Land Purchase (273 Park Ave Property)	07/28/2022	TBD*	TBD*	100%	TBD*	\$ 425,353.79	\$ -	In Progress
Fowler Property – Future Trailhead - Land Purchase	10/21/2019	TBD*	TBD*	100%	TBD*	\$ -	\$ -	In Progress
Elm Street Cultural Arts Village Greenspace (Reeves House)	09/12/2016	06/2021	\$ 300,000.00	100%	Private	\$ -	\$ -	Completed
Noonday Creek Trail Extension - Trail Land Purchase	01/03/2019	06/2020	\$ 100,000.00	100%	Grant	\$ -	\$ -	Completed
Bank service charges (wire fees) associated with Property Purchases	n/a	n/a	\$ 30.00	100%	N/A	\$ -		Completed
Debt Service payment transferred to Debt Service Fund	n/a	n/a	\$ 20,000.00	100%	N/A	\$ -	\$ -	Completed
Administrative fee transferred to General Fund	n/a	03/2033	\$63,758.64 annually	100%	N/A	\$ 63,758.64	\$ -	Completed
<b>Total of Costs, Expenditures and Impact Fees Encumbered</b>			\$3,920,030.00			\$ 494,112.43	\$ -	

\*Property became available and was purchased and “land banked” for future recreation purposes. These projects will be scoped once current projects are near completion.

## Short Term Work Plan Update 2022-2026 / Report of Accomplishments

Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Natural and Historic Resources										
Dedicate a fund to the yearly purchase and acquisition of greenspace	X	X	X	X	x	Unknown	City Impact Fees	City		
Economic Development										
Develop incentives and project attributes to assist development of new commercial space	X	X	X	X	X	Staff Time	City	City/DDA	COED (Cherokee Office of Econ Dev)	
Continued implementation of wayfinding signage package	X	X	X	X	X	\$240,000	DDA/City/CVB/SPLOST	City		Two new DT monument signs are currently in fabrication, with a tentative installation date of June 2023. Concept design is underway for a monument sign near the Serenade Gateway at Main Street.  Note: added SPLOST as funding source.
Expansion of business incubation/maker space Made Mercantile called Made Assembly		X	X			\$50,000	DDA	DDA		Negotiating building out of future space for Made Assembly.
Community Facilities and Services										

Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Execute City Center Plan	X	X	X	X	X	TBD	City/Private Developer	City/DDA/Private Dev.	City/DDA/Private Dev.	Phase I of Public Infrastructure Work – Chambers Street Extension underway (started in April 2023).
Video screen and artificial turf for Woodstock Arts Event Green		X				\$250,000	DDA/CVB/Woodstock Arts	Woodstock Arts	Woodstock Arts/DDA/CVB	Video screen installed. In lieu of turf, green was sodded. TBD if artificial turf will be installed.
Sidewalk maintenance and replacement fund	X	X	X	X	X	\$50,000 annually	General Fund/SPLOST	City		
Acquire property for and build new fire station	X	X	X			\$1,250,000	SPLOST	City		Emergency Services Long Range Master Plan completed in December 2022. New Fire Chief evaluating completed plan. Parcel anticipated for new fire station has not yet been dedicated to City (dedication time-sensitive based on construction of Ridgewalk Park Apartment project).
Housing										
County Housing Study	X					\$25,000 total, \$5,000 contributed by Woodstock	ARC, City, County, Participating Cities	Planning	Cherokee County, Canton, Holly Springs, Ball Ground, Waleska	County study completed. City Housing Study completed in May 2022.

Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Follow recommendations from 2022 Housing Study	X	X	X	X	X	Staff Time	City	City		Preparing to revise Accessory Dwelling Unit (ADU) regulations in FY23/24 and prepare pre-approved ADU plans.
Create a repository of housing resources, and programs for the public, including housing data information for transparency		X								In process. Tentative completion date: June 2023.
Land Use										
Review Development Codes to ensure consistency with Comprehensive Plan and the Future Development Map	X	X	X	X	X	Staff Time	City	Planning		In FY22/23, staff has developed a working list of changes to the Land Development Ordinance that may be executed to eliminate redundancies, confusion, and/or contradiction. These changes would also make the code easier to understand and administer. In FY23/24, staff will begin preparation of Ordinances that, if adopted, will implement these changes.

Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Review Plan yearly during the budget/STWP update in terms of actual population, map amendments, and actual development. Compile info annually regarding demographic changes, approved developments, and completed construction, to streamline 5- and 10-year updates	X	X	X	X	X	Staff Time	City	Planning		A five-year update to the Comprehensive Plan is due on 10/31/23. Work underway. Will include a new map anticipating land use for properties in City/County Growth Boundary Area. Note: adjustment to project description made as part of previous CIE/STWP.
Continue to update annually the 5-Year Capital Improvements Plan and STWP	X	X	X	X	X	Staff Time	City	Planning		Existing, ongoing.
Revise State Route 92 Corridor standards and regulations		X	X	X	X	Staff Time	City/Grant	Planning	ARC	Staff has requested LCI funds from ARC for preparation of SR 92 Development Standards and Regulations. Application pending.



Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Conduct annual review of FDM, rezoning and capital projects for plan & map adjustments	X	X	X	X	X	Staff Time	City	Planning		Note: Eliminated as part of prior CIE/STWP due to redundancy.
Send a summary of all minor amendments annually to the ARC	X	X	X	X	X	Staff Time	City	Planning	ARC	New planning staff to develop process for submittal of all minor amendments.
Develop and codify citywide Design Streetscape Guidelines to include gateway features, streetscapes, street furniture, lighting, and other public amenities.	X	X	X			Staff Time	City	Planning	Public Works, Economic Development	Plan to perform a gap analysis and decide whether we want to require streetscapes in areas outside of DT.
Develop a public art program and masterplan	X	X	X	X		Staff Time	City	Economic Development	Planning	Consultant selected for preparation of Art in Public Places (APP) Plan/Program. Community engagement is underway.

Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Design and adopt a new utility location cross section for specific areas of the city in coordination with utility providers	X	X				Staff Time	City	Planning Public Works	Public Works, Utility Providers	Note: Responsible party changed as part of prior CIE/STWP.
RFP for an on-call architect & landscape architect for review assistance		X	X							In process, tentative release July 2023.
Implementation of 2021 LCI Plan		X	X	X	X					LCI implementation project "Connect the Creeks" is underway. Seeking funding for preparation of updated development standards for SR 92 corridor within LCI. Application is pending.
Wall mural pilot program	X	X								Wall Mural Ordinance adopted in March 2023. This Ordinance may preempt the need for a pilot program.
Technical Assistance from Georgia Forestry Commission for Tree Codes Audit and Urban Canopy Mapping Tool		X	X			Staff Time	N/A	Planning	Georgia Forestry Commission	City was awarded Technical Assistance to be provided by GFC. Included as part of Cohort 3 beginning in August FY23/24.
Parks & Recreation										

Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Construct identified multi-use trails and finalize R/W purchases	X	X	X	X	X	Est. \$29.4M	City, Cherokee Co.	City	Greenprints Alliance, Cherokee Co.	Working toward potential trails bond, for November 2023 ballot.
Connect the Creeks project as recommended by the 2021 LCI		X	X	X						LCI implementation project "Connect the Creeks" is underway.
Four Playgrounds at Trailheads, locations TBD	X	X	X	X	X	\$200,000	98.5% Impact Fees, Gen. Fund, Grant	City		Preparing for a new playground at Springfield Park in FY23/24. Seeking grant funds through GA DNR to assist.
Six (6) Pavilions/Shelters at Trailheads, locations TBD	X	X	X	X	X	\$300,000	98.5% Impact Fees, Gen. Fund	City		Four installed to date. Two pending funds (Springfield, Woofstock).
Complete design study of Little River Park	X					\$96,720	City	City	Greenburg Farrow	Completed – now working on Phase I Construction Documents. Anticipated completion in 12/23.
Little River Park Infrastructure Facilities and Trailhead		X	X	X		<del>\$500,000</del> \$20 mil for entire park	City	City	Greenprints Alliance	
Little River Park Trails			X	X	X	\$7.5 mil	Impact Fees, Gen. Fund	City	Greenprints Alliance	

Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Complete engineering & design for Noonday Creek Trail connection to Cobb County's trail system	X					Incl. with construction costs	TIP	City	Cherokee & Cobb Co.	Completed. Construction to begin in FY23/24.
Construct Noonday Creek Trail connection		X	X			\$2,800,000	TIP	City	Cherokee & Cobb Co.	Construction planned to begin in FY23/24.
Construct amphitheater concession and restroom facility				X	X	\$750,000	City	Parks & Rec		
Rubes Creek Trail Extension to Springfield then connect to Serenade Trail				X	X	\$8,000,000	Unknown	Parks & Rec		Master plan completed in April 2023. Seeking project funding.
Dupree Park Expansion – Parking, maintenance building, potential new facilities.				X	X	Phase 1 \$350,000	SPLOST	Parks & Rec		City-owned houses adjacent to the park were demolished in April 2023.
Public Relations & Communication										
Establish an Intranet to increase internal communication	X	X	X			Staff Time	City	HR		

Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Utilize social media platforms to educate residents and increase engagement	X	X	X	X	X	Staff Time	City	Economic Development	CVB	Note: Added CVB as Partner & Support for this Item
Create new methods to communicate information	X	X	X	X	X	Staff Time	City	Economic Development	CVB	Note: Added CVB as Partner & Support for this Item
Provide a presence at all major city-sponsored events	X	X	X	X	X	Staff Time	City	City	DDA/CVB	
Sustainability										
Green Roof on Visitor's Center or Living Wall Demonstration Project	X	X	X	X	X	Unknown	Grant/DDA	DDA		Shipping container restroom facilities in DT partially improved with cool roof.
Implement recommendations from the 2020 Sustainability Plan Implementation	X	X	X	X	X	Unknown	City, high potential for grant funding	City – Internal Sustainability Committee	Various depending on the project	
Recycling program in the Downtown District	X	X	X	X	X	Unknown	DDA/ARC Grant	DDA		Cardboard recycling facility provided as part of new DT shared dumpster installed in March 2023.

Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Ensure proper management of recycling for trails	X	X	X	X	X	Unknown	City	City	DDA	
Recycling Waste Diversion Program		X	X			\$35,000	City/Grant	City		NEW program that will allow for City to execute a Hazardous Waste recycling program in Fall FY23/24.
Transportation										
Woodstock Hub Transformation Project	X	X	X			\$4,000,000	SPLOST/Toll Authority Loan	City	GDOT	Will finish by end of FY22/23. A new traffic pattern (from one-way to two-way) on Mill Street took effect in May 2023.
Implement pilot projects and recommendations from the 2020 Smart Woodstock Citywide Strategy & Corridor Study	X	X	X	X	X		City, LCI	City	ARC, Georgia Tech, DDA	Installed one illuminated crosswalk in DT near Main Street & Towne Lake Parkway. Three additional locations under consideration.
Downtown Grid (new roads, extensions, and connections identified in LCI Plans)	X	X	X	X	X	Unknown	SPLOST	City	Developers	
Neese Rd. long-term improvement	X	X	X	X		\$9,000,000	SPLOST	City	Cherokee Co., GDOT	Part I (of III) will be completed in June 2023. Phase II out to bid in July 2023.
Streetscapes III (TLP to RMR)	X					\$300,000	TAD	City		Completed

Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Streetscapes IV (Main B/t Fowler & Dupree)	X	X				Unknown	TAD	City		Partially complete.
Streetscapes V-VIII		X	X	X	X	Unknown	TAD/DDA	City		Streetscapes V will be complete in June 2023. VI in 2024.  Added DDA as a funding source for this item.
Update & continue implementation of transportation main plan	X	X	X	X	X	Unknown	City	City	Cherokee & Cobb Co., Holly Springs	2023 Edition of Citywide Transportation Plan (CTP) adopted by City Council in March 2023.
Rope Mill Rd long-term improvement	X	X	X			\$2,000,000	TAD	City		Seventy-five percent is complete and open. ROW complete for remaining 25%.
Update Woodstock LCI, including thorough evaluation of impacts from transportation improvements in previous LCIs.	X	X				Unknown	City	Planning	ARC	DT/SR92 LCI Update adopted by City Council in January 2022. The first major implementation project "Connect the Creeks" is underway.
Water & Sewage										
Provide sewer services to areas that have severe septic problems	X	X	X	X	X	Unknown	Unknown	Water & Sewer		

Project Description	2022	2023	2024	2025	2026	Estimated Total Cost	Funding Source	Responsible Party	Partners & Support	Accomplishments/Updates
Investigate different options for providing sewer services to future residents and developments	X	X	X	X	X	Unknown	Unknown	Water & Sewer		Example: added conditions to proposed development projects to require the contribution of sewer infrastructure that would allow for adjacent properties to connect to City facility.
Water wells project	X	X	X	X	X	Unknown	City	Public Works		





## **RESOLUTION NO.**

### **Adoption of the 2022 Capital Improvements Element (CIE) and Short-Term Work Program (STWP)**

**WHEREAS**, the Mayor and Council of the City of Woodstock, Georgia completed a update to the Capital Improvements Element and Short-Term Work Program; and

**WHEREAS**, these documents were prepared according to the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, and the required public hearing was held on May 8, 2023; and

**WHEREAS**, these documents were approved by the Mayor and Council of the City of Woodstock for transmittal to the Atlanta Regional Commission on May 8, 2023; and

**WHEREAS**, on May 22, 2023, the City of Woodstock was notified by the Georgia Department of Community Affairs that these documents were reviewed by the Atlanta Regional Commission and the Georgia Department of Community Affairs and are found to be in conformity with the minimum standards and procedures for local comprehensive planning; and

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the City of Woodstock, Georgia do hereby adopt the final Annual Update of the Capital Improvements Element and Short-Term Work Program, covering a five year period of 2022-2026, attached hereto as Exhibit "A."

**RESOLVED**, this 12<sup>th</sup> day of June, 2023

---

**Michael Caldwell, Mayor**

**Attest:** 

---

**Elle Taylor, City Clerk**

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE & IMPROVEMENT  
GRANT (LMIG) APPLICATION FOR FISCAL YEAR 2019  
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

**LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION**

I, \_\_\_\_\_ (Name), the \_\_\_\_\_ (Title), on behalf of \_\_\_\_\_ (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

84866

E-Verify Number

\_\_\_\_\_  
(Signature)

Sworn to and subscribed before me,

\_\_\_\_\_  
(Print)

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Mayor / Commission Chairperson

In the presence of:

\_\_\_\_\_  
(Date)

NOTARY PUBLIC

**LOCAL GOVERNMENT SEAL:**

\_\_\_\_\_  
My Commission Expires:

**NOTARY PUBLIC SEAL:**

# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Crystal Welch, Finance Department

**ITEM TYPE:** Ordinance 1st or 2nd Reading

**AGENDA SECTION:** PETITIONS AND COMMUNICATIONS

**SUBJECT:** **Public Hearing & Vote - 2nd Reading/Adoption - FY 2024 Annual Operating Budget & Ordinance**

**SUGGESTED ACTION:** To present the 2nd reading/public hearing of the fiscal year 2024 Annual Operating Budget for Council consideration and adoption. The Ordinance is to provide for the adoption of a budget, its execution and effect for the fiscal year beginning July 1, 2023 and ending June 30, 2024. Ordinance attached.

### ATTACHMENTS:

[FY 2024 Budget - 2nd Reading - Public Hearing 06.12.2023.pdf](#)

[ORDINANCE\\_-\\_Annual\\_Operating\\_Budget\\_FY\\_2024.pdf](#)



Budget Committee:

Jeff Moon  
Coty Thigpen  
Rob Hogan  
Ron Shelby  
Crystal L. Welch

# FY 2024 PROPOSED BUDGET

## 2<sup>ND</sup> READING/PUBLIC HEARING

06/12/2023

# FY 2024 Budget Fund Status

## ■ General Fund

- *Balanced*
- *Property Tax*
  - Estimated 6% new construction digest growth
  - Full Rollback Millage Rate
  - 99.5% collection rate

## ■ Water/Sewer Fund

- *Balanced*
- *Water rate increase (4%)*

## ■ Storm Water Fund

- *Balanced*
- *Storm water rate increase (4%)*

## ■ All Other Funds

- *Balanced*

# Changes Suggested Since Initial Distribution to Mayor/Council

- Reduced property & casualty insurance renewal amount
  - *\$463,790 Total*
- Reduced workers compensation insurance cost allocations
  - *Final quote lower*
- Moved Police bodyworn/in-car camera systems to SPLOST V
- Re-evaluated and adjusted revenue as necessary

# Budget Committee Suggestions/Assumptions

- 3% Cost of Living Adjustments (COLA)
- Merit Program (effective Apr – June)
- Health Insurance Fund allocation increased over FY 2023
  - *Using Health Insurance Fund Reserves to offset \$800,000*
- GMEBS (Pension) contribution decrease 7% (-\$83,227)
  - *Decrease due to GMEBS actuarial recommendation*
- Property & Casualty Insurance increase 17% over FY 2023
- Reduced General Fund transfer to Debt Services \$449,320
  - *Annex Building Payment (Use of Excess SPLOST V)*
  - *Final payment*

# Budget Committee Suggestions/Assumptions (continued)

- ARPA project – WWTP Membrane Project
- Travel and Training funding restored
  - *Out-of-town retreat included*
- Sequoyah Regional Library System (SRLS) contribution \$10,000
- County Economic Development contribution \$20,000
- Some use of reserves in General Fund
- Some use of reserves for capital projects in Water/Sewer fund



# Budget Committee Suggestions/Assumptions (continued)

## ■ Personnel:

- New Personnel – 2 part-time positions
- Reclassified Positions – 2 positions
- Reorganization of Public Works & Community Development
  - Reporting structure changes only
- Current Personnel Adjustments
- Unfunded Positions – 1 position
- Eliminated Position – none

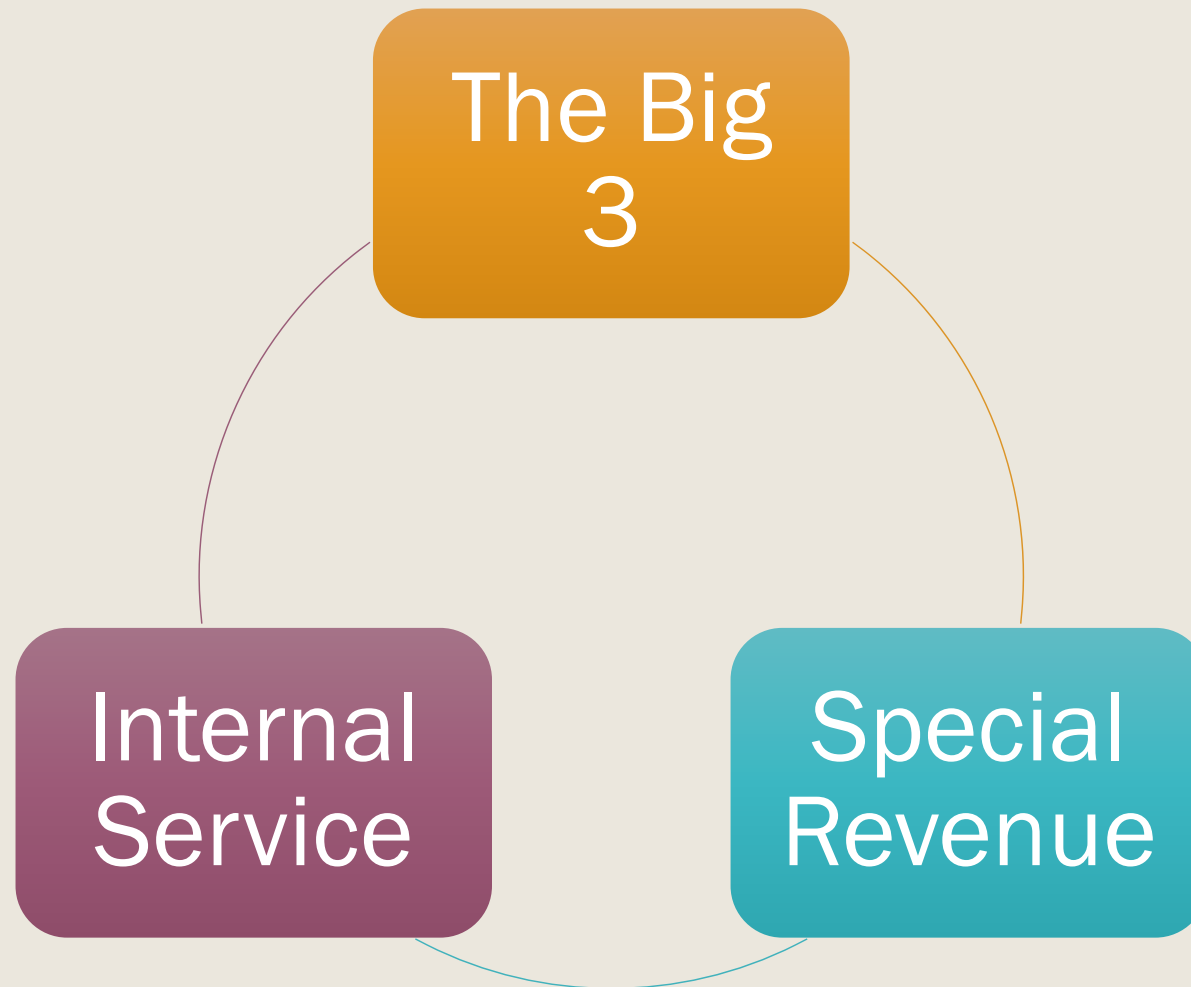
## ■ Some dept salaries include budgeted vacancies:

- Police 95% budgeted (\$222,937 savings)
- Fire 97% budgeted (\$105,043 savings)

# Major Budget Ordinance Provisions

- Contribution to Sequoyah Regional Library System (SRLS) \$10,000
- Contribution to County Economic Development \$20,000
- Travel for training restored
  - Out-of-town retreat included
- Encourage the use of comp time rather than overtime
- CFO & City Manager authorized to re-allocate funds for projects that cross years unexpectedly from fund balance to respective accounts with minor budget amendment
- City Manager authorized to approve use of operating contingency funds with minor budget amendment
- Personnel adjustment requests are to be handled during the annual budget process (exceptions: those due to legal issues, inability to fill positions or Council initiated)
- City Manager authorized to approve starting pay higher than entry-level for Police and Fire.

# Fund Categories



## The Big 3

- 101 – General Fund
- 505 – Water/Sewer Fund
- 507 – Storm Water Fund

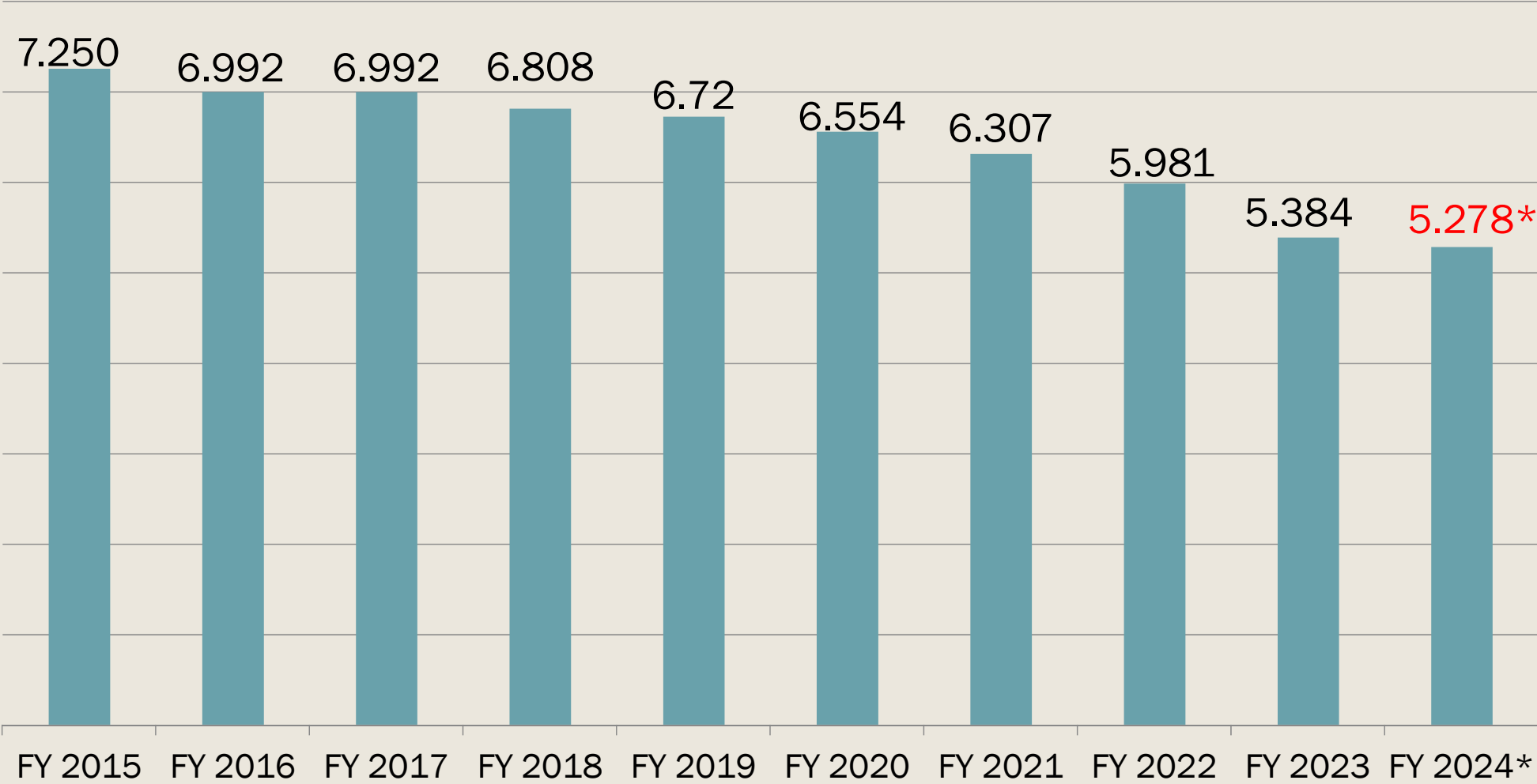
## Special Revenue

- 201 – TAD
- 207 – Tree Preservation
- 210 – Confiscated Assets
- 213 – Opioid Settlements
- 230 – ARPA Grant Fund
- 250 – Multiple Grant Fund
- 280 – Excise Tax
- 301 – Parking Deck/Redev
- 311 – Capital Equipment Fund (CEF)
- 315 – Impact Fees
- 320 – Green Prints
- 350 – Capital Project Fund
- 435 – SPLOST V
- 742 – Hotel/Motel Fund

## Internal Service

- 400 – Debt Service Fund
- 601 – Health Insurance
- 602 – Workers' Comp
- 603 – Dental Fund

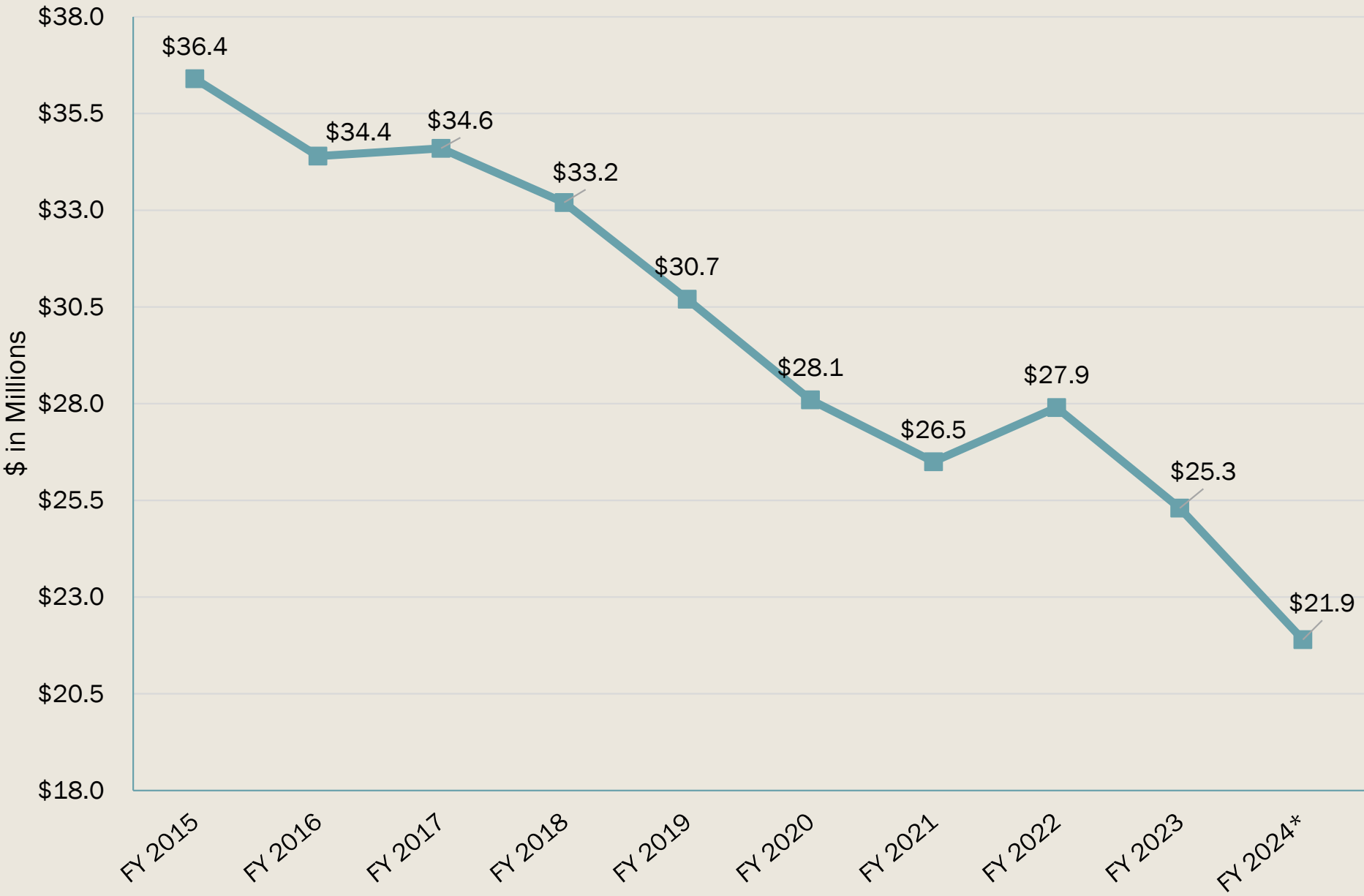
# Millage Rate History



\*Estimated full rollback millage rate for budgeting purposes. Actual rollback millage rate calculation cannot be made until certified digest is received.

# Debt Balance History

(\$ in Millions)



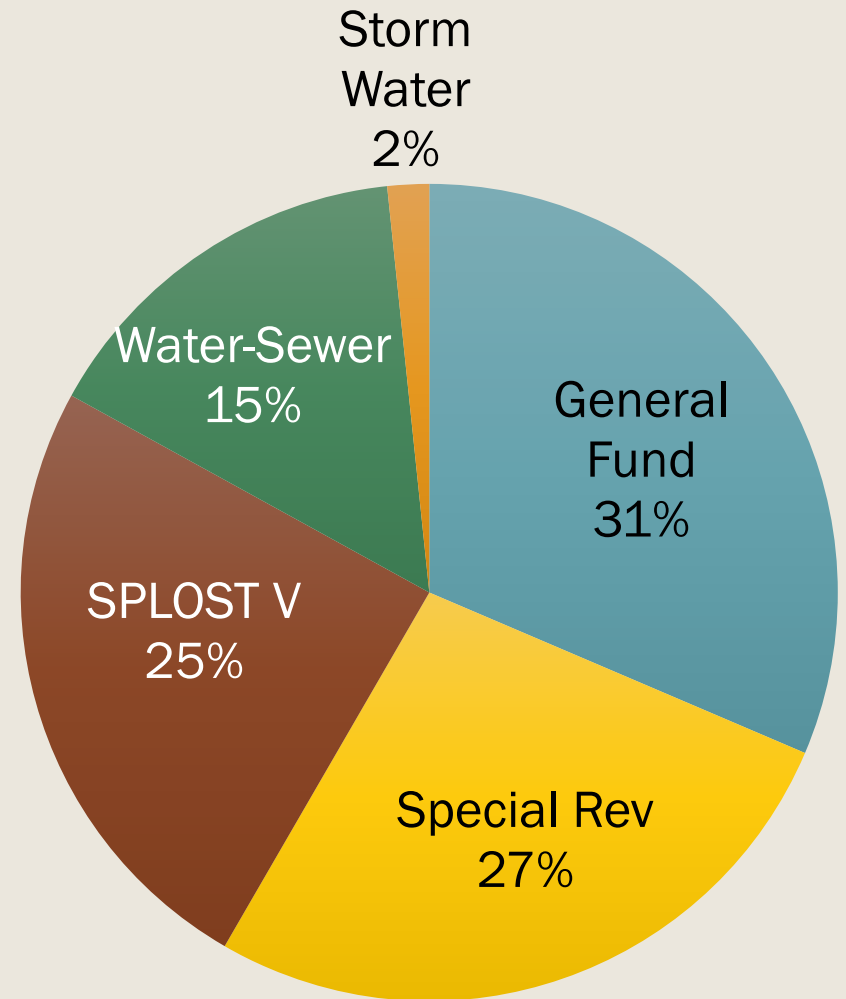
\*Includes GTIB line(s) of credit

# General Fund Unassigned Fund Balance History

Fiscal Year End	Unassigned Fund Balance*	Percentage (Target 25%)
FYE 2022	\$ 9,997,824	47.8%
FYE 2021	\$ 7,006,326	35.5%
FYE 2020	\$ 5,933,891	30.4%
FYE 2019	\$ 6,268,509	33.9%
FYE 2018	\$ 6,042,101	32.0%
FYE 2017	\$ 5,466,373	33.6%
FYE 2016	\$ 4,675,003	32.6%
FYE 2015	\$ 2,922,687	20.2%
FYE 2014	\$ 1,714,993	11.0%
FYE 2013	\$ 601,361	4.6%
*Audited Unassigned Fund Balance as of 06/30 FYE		

# FY 2024 Budget Overview

General Fund	\$ 29,298,284
Water-Sewer	\$ 14,307,764
Storm Water	\$ 1,535,994
SPLOST V	\$ 22,988,087
Special Rev	<u>\$ 25,102,712</u>
Proposed FY24	<u>\$ 93,232,841*</u>
Amended FY23	\$ 87,608,521



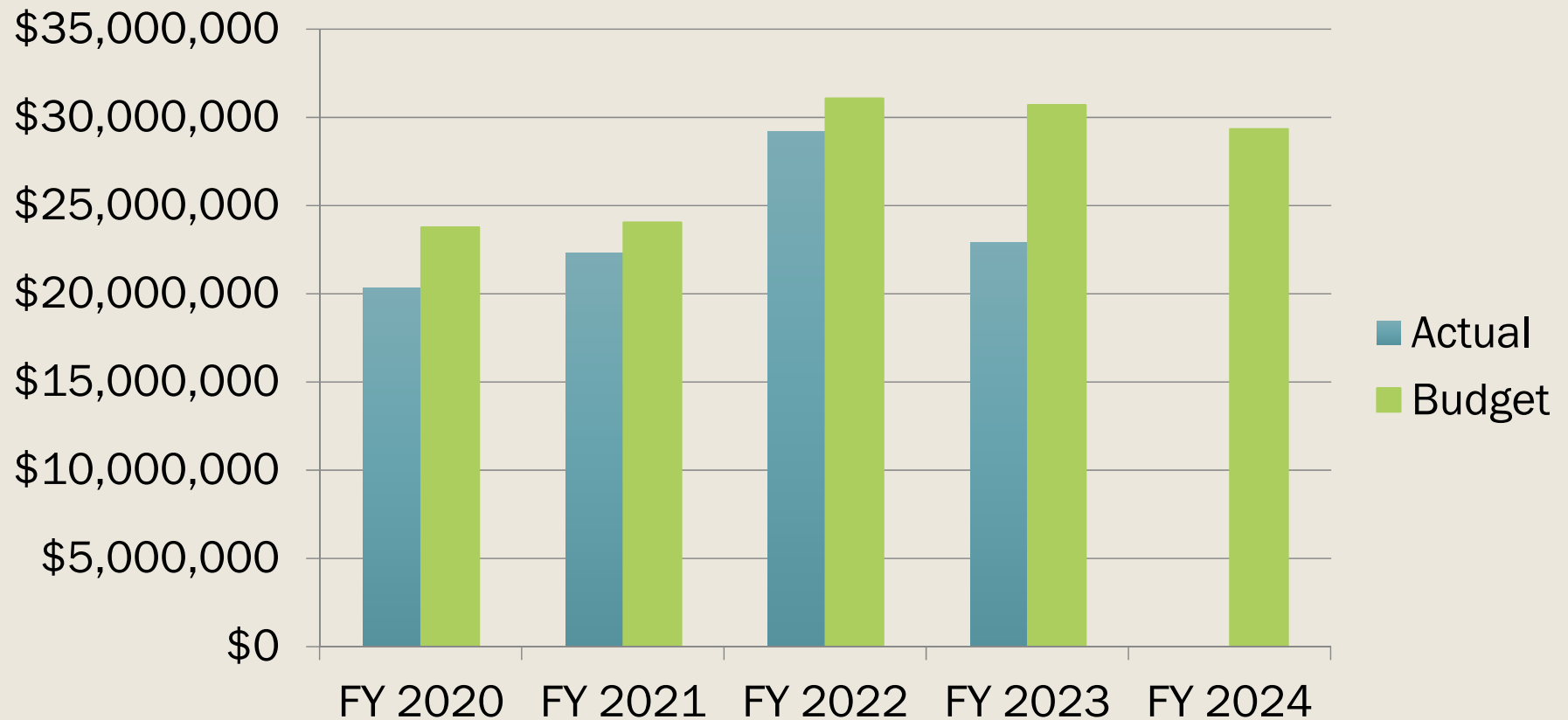
FY 2024 Budget By Fund

\*Internal Service Funds netted out of total budget.



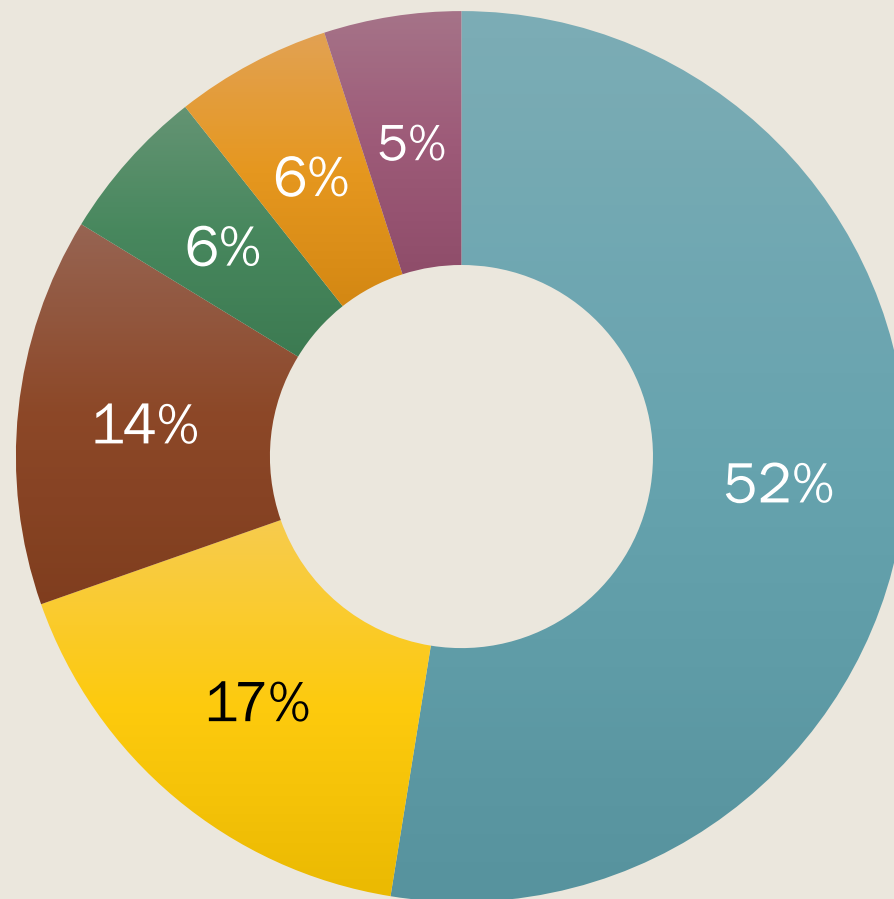
# General Fund – FY 2024

FY 2023 Amend.	\$30,665,292
FY 2024 Proposed	<u>\$29,298,284</u>
Decrease	(\$ 1,367,009)
% Decrease	(4%)



# General Fund Revenue

## \$ 29,298,284

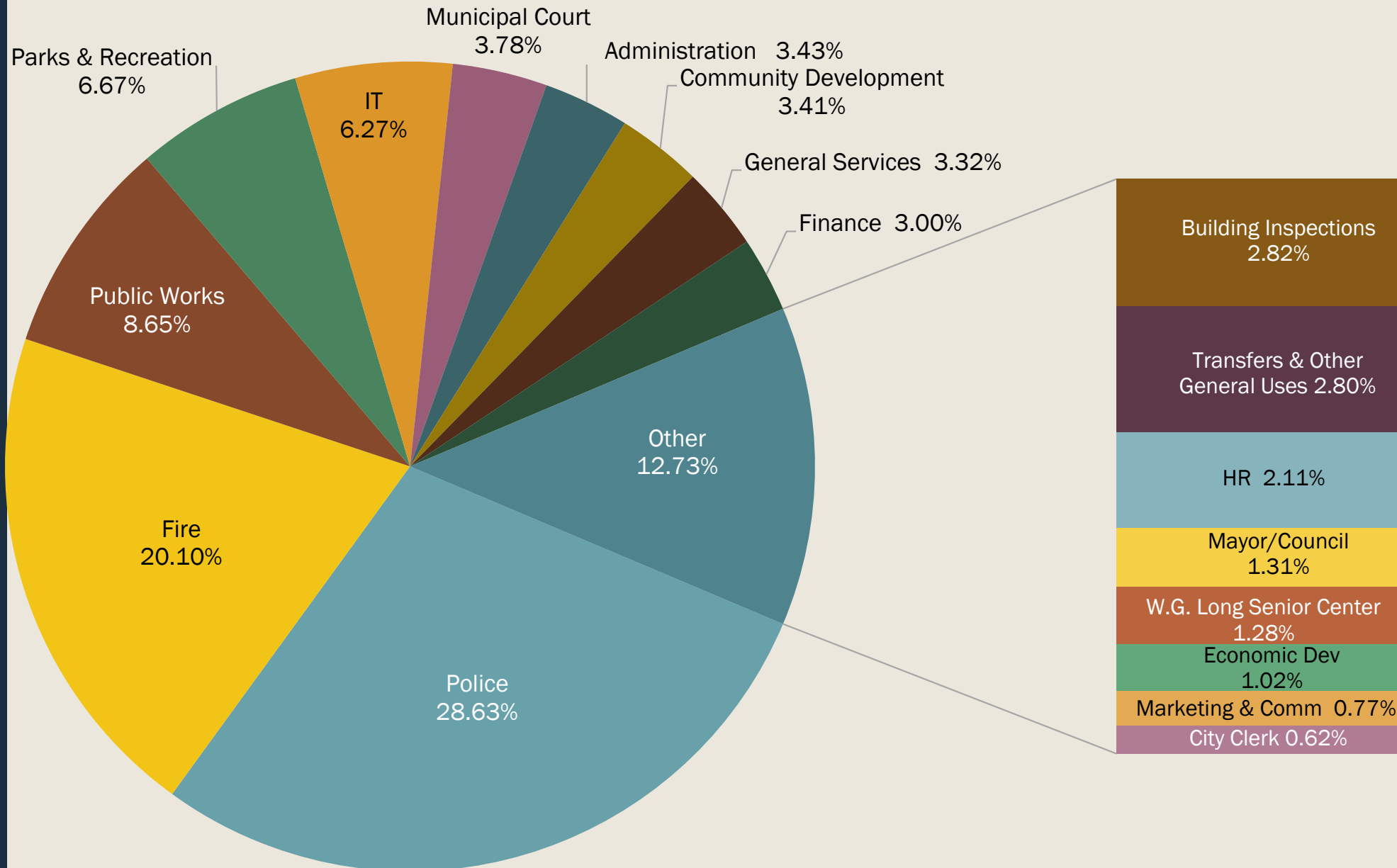


Operating

- Taxes
- Licenses
- Other
- Fines
- Gen. Govt.
- Building

# General Fund Expenditure

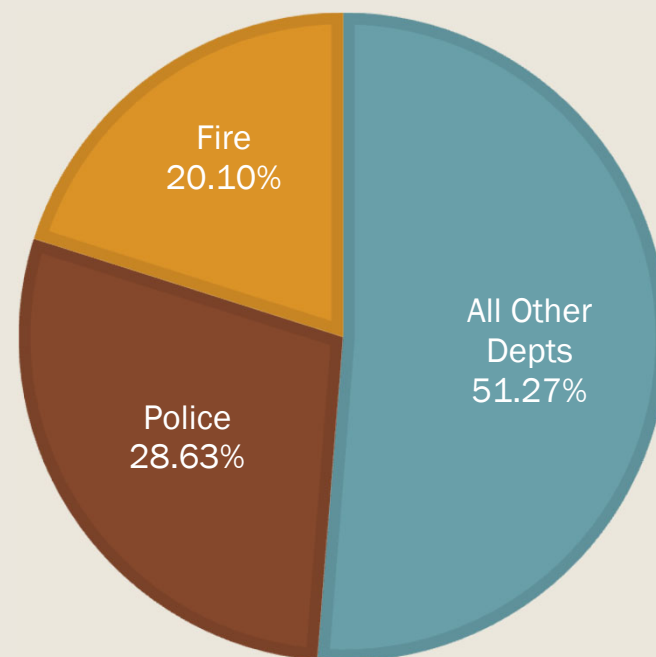
## \$ 29,298,284



# 101 GENERAL FUND PUBLIC SAFETY FUNDING OVERVIEW

Dept	FY 2023 Amended	FY 2024 Proposed*	Net Variance FY23 vs FY24
Police	\$7,594,950	\$8,387,802	\$792,852
Fire	\$5,451,517	\$5,889,600	\$438,083
Net Variance FY 23 vs FY 24		Funding Increase	\$1,230,935

% OF GENERAL FUND



# 101 GENERAL FUND OVERVIEW

FY 23 Amend.     \$ 30,665,292

FY 24 Proposed   \$ 29,298,284

Decrease           (\$ 1,367,008)

- Recurring Revenues are projected to be up 9%
- One-Time Revenues down
  - *ARPA reimbursement for lost revenue in FY 2023*
- Net Property Tax Revenue is estimated to be up 6% before appeals and after exemptions
- Millage rate – full rollback rate 5.278 mills
- Utilized a 99.5% Collection Rate
- Transfer for capital
- Some use of reserves

# 101

## GENERAL FUND OVERVIEW

(Continued)

- \$150,000 Council Contingency
- \$100,000 Benefit Contingency
- \$100,000 Operating Contingency
- Contribution to Sequoyah Regional Library System (SRLS)  
\$10,000
- Contribution to County Economic Development \$20,000
- Reduced General Fund transfer to Debt Service \$449,321
  - *SPLOST V transfer to Debt Service*

# 101

## GENERAL FUND PERSONNEL OVERVIEW

- Reclassifications
  - *Purchasing Coordinator to Financial Analyst – Purchasing*
  - *Police Lieutenant to Police Captain*
- Public Works/Community Development Reorganization
  - *Employee reporting structure only – no salary changes*
- New positions
  - *Building Inspector (Part-Time, Non-Exempt)*
  - *Development Services Representative (Part-Time, Non-Exempt)*
- New pooled funding group
  - *Senior Citizen Center Bus Driver Pooled Funding*

# 101

## GENERAL FUND

### PERSONNEL OVERVIEW

(continued)

- Unfunded positions
  - *Deputy Court Clerk I – (Full-Time, Non-Exempt) – Unfunded*
- Eliminated position
  - *None*
- Salary Adjustments – Current Personnel
  - *3% COLA city-wide (full year) \$397,157 (across all funds)*
  - *Merit program (Apr – Jun) \$119,360 (across all funds)*
  - *Fire Dept Incentive Pay Plan (Jan – Jun) \$114,486*
  - *Some salary adjustments for certification attainment*
  - *Compensation Market Adjustments \$100,000*



# 505 WATER/SEWER

## OVERVIEW

FY 23 Amend.     \$ 16,004,410

FY 24 Proposed   \$ 14,307,764

Decrease         (\$ 1,696,646)

- Water rate increase
  - 4% rate increase across all categories
  - Effective July 1, 2023
- WWTP EOM contracts
- Debt payoffs (2)
- Increased cost allocation to G/F
- Use of Tap Fees (Reserves) for projects

# 505

## WATER/SEWER FUND CAPITAL OVERVIEW

- Total Water/Sewer Fund Capital \$1,200,000
  - *WWTP Capital \$900,000*
    - Brookshire Gravity Sewer Upgrades Phase 2 \$200,000
    - Brookshire Pump Station Phase 2 \$400,000
    - Brookshire Pump Station Phase 3 \$300,000
  - *W/S Capital \$300,000*
    - Sewer manhole rehabilitation project \$100,000
    - Security monitoring for well sites \$25,000
    - Neese Rd/Nowlan Hall area water main \$175,000

# 505

## WATER/SEWER FUND PERSONNEL OVERVIEW

- No new personnel
  
- Salary Adjustments – Current Personnel
  - 3% COLA city-wide (full year) \$397,157 (across all funds)
  - Merit program (Apr – Jun) \$119,360 (across all funds)

# 507 STORM WATER

## OVERVIEW

FY 23 Amend.     \$ 1,633,488

FY 24 Proposed   \$ 1,535,994

Decrease             \$     (97,494)

- Storm water rate increase
  - 4% rate increase per ERU
  - Effective Fall 2023 Billing
- Decreased cost allocation to G/F
- No use of Reserves

# 507

## STORM WATER FUND CAPITAL OVERVIEW

- Total Storm Water Fund Capital \$152,311
  - *Undesignated storm water project(s)*

# 507

## STORM WATER FUND PERSONNEL OVERVIEW

- No new personnel
  
- Salary Adjustments – Current Personnel
  - 3% COLA city-wide (full year) \$397,157 (across all funds)
  - Merit program (Apr – Jun) \$119,360 (across all funds)

# SPECIAL REVENUE FUND – 435 SPLOST V

## OVERVIEW

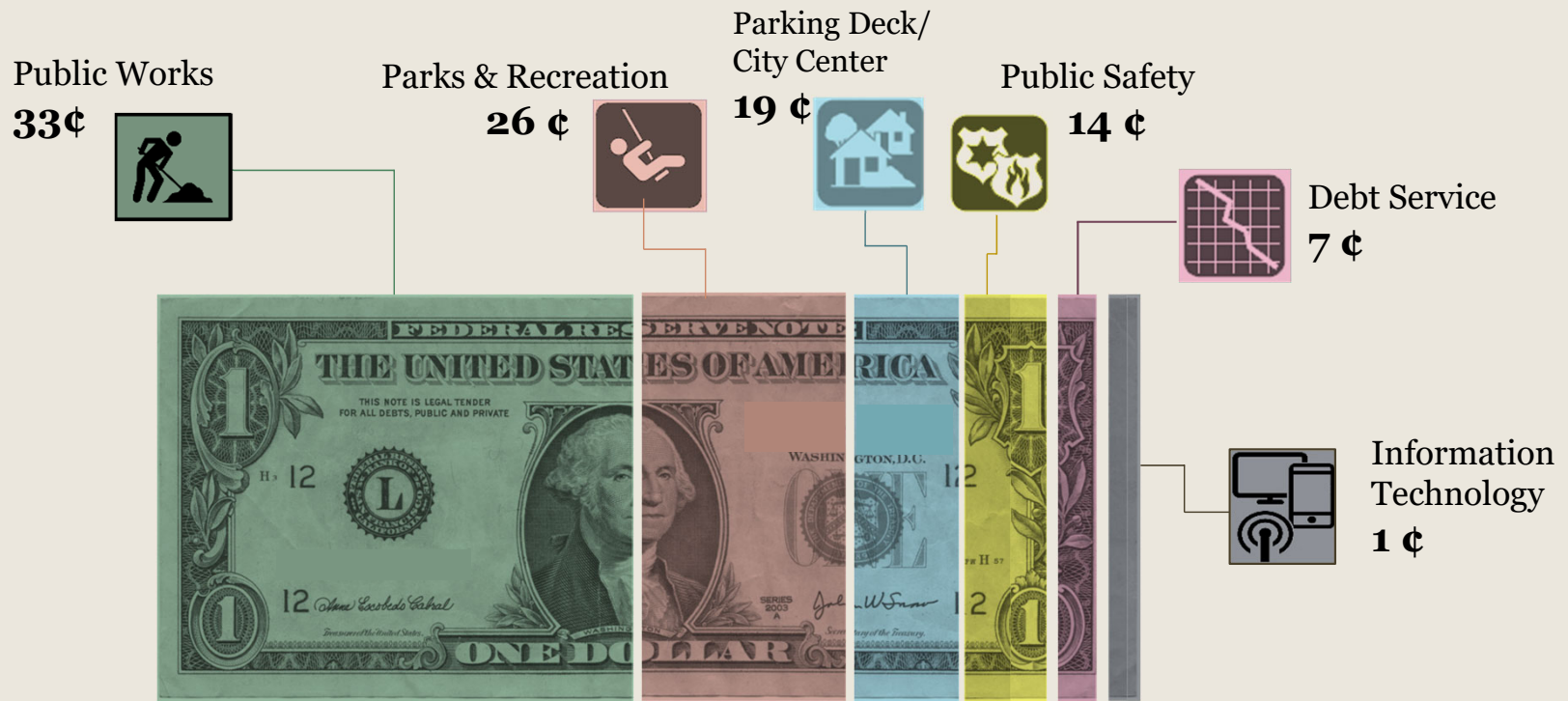
FY 23 Amend.     \$ 17,883,784

FY 24 Proposed   \$ 22,988,087

Increase             \$   5,104,303

- Excess SPLOST V revenue
- Transfer to Debt Service Fund
  - Debt Payments
- Transfer to Parking Deck/City Center Fund
  - Construction Services
- Large capital projects

# 435 SPLOST V OVERVIEW FY 2024 Only





# 435

## SPLOST V OVERVIEW

### (CONTINUED)

#### ■ Police

- *Qty 8 Patrol Vehicles \$585,311*
  - 6 Marked Chevy Tahoes (or equivalent)
  - 1 Marked K9 Chevy Tahoe (or equivalent)
  - 1 Unmarked Dodge Charger (or equivalent)
- *Motorola/Watchguard BWC/In-Car System \$243,549*

#### ■ Fire

- *16 sets of gear \$43,424*
- *New Rescue Truck \$80,000*
- *New Engine (ordered in FY 2021) \$618,422*
- *Equipment – New Engine \$182,000*
- *3<sup>rd</sup> Fire Station \$1,400,000*

# 435

## SPLOST V OVERVIEW

### (CONTINUED)

#### ■ Parks & Recreation

- *Maintenance Facility \$500,000*
  - \$150,000 transferred from Impact Fees
- *Wayfinding Sign Program \$150,000*

#### ■ Information Technology

- *Cisco nexus core switches \$73,000*
- *Data center internet switch replacement \$14,800*
- *Firewall replacement \$95,000*

# 435

## SPLOST V OVERVIEW

(CONTINUED)

- Public Works – Streets
  - *Road resurfacing project (LMIG) \$617,995*
  - *Market St Extension I \$131,000*
  - *Ridgewalk Pkwy/ I-575 DDI \$784,408*
    - Developer Contribution \$675,000 (received in FY 2023)
    - Survey, ROW, environmental phases
  - *Ridgewalk Pkwy/I-575 Bridgescape Design \$20,000*
  - *Neese Rd Southern Segment Construction \$3,663,000*
    - IGA - Cherokee County
      - *\$2M from County to City*
  - *Trickum Rd & Nocatee Intersection Design \$100,000*

# 435

## SPLOST V OVERVIEW

(CONTINUED)

- Public Works – Streets
  - *Neese Rd Northern Segment (GTIB 2) \$574,600*
    - PE & ROW
    - ROW GTIB reimbursable
  - *Ridgewalk Pkwy/ I-575 Short-Term/Quick Response \$130,000*
    - Design & Construction
  - *Towne Lake Pkwy/ I-575 Short-Term/Quick Response \$0*
    - Design – city portion (complete)
    - GDOT – 100% construction

# 435

## SPLOST V OVERVIEW

(CONTINUED)

### ■ Public Works – Streets

- *Noonday Creek Trail Extension \$5,338,000*
  - Construction (grant & city match)
- *Paden St Extension \$253,000*
  - Design, ROW & Mitigation
- *Ragsdale Rd and Persimmon Crosswalk \$150,000*
- *New Pedestrian Trail Connectivity \$80,000*
- *New Pedestrian Sidewalk Connectivity \$80,000*

## SPLOST V OVERVIEW

(CONTINUED)

- Public Works – Streets
  - *Qty 2 Replacement rear-discharge mowers \$30,000*
  - *Retroreflective barricades \$18,000*
  - *Traffic signal pre-emption \$50,000*
  
- Public Works – Sewer Mains
  - *Well Exploration \$100,000*
  - *Carbon Filtering \$200,000*
  - *Revere Groundwater Site \$450,000*
  
- Public Works – Storm Water
  - *Melanie Ln Roadway Drainage \$240,000*

# ALL OTHER SPECIAL REVENUE FUNDS

## OVERVIEW

FY 23 Amend.     \$ 21,421,546

FY 24 Proposed   \$ 25,102,712

Increase             \$   3,681,166

### ■ Major Items

- TAD
- ARPA Fund
- Multiple Grant Fund
- Parking Deck/  
Redevelopment Fund

\*Internal Service Funds netted out.

# 201 TAD Overview

- 209 Mill St storm water repair \$110,000
- Pinehill Dr Roadway Drainage \$90,000
- Streetscapes Brick for Inventory \$50,000
- Any current FY projects rolling over into FY 2024



# 230

## ARPA Fund Overview

- WWTP Membrane replacement project  
\$2,350,801

# 250

## Multiple Grant Fund Overview

- GEMA Police K-9 – 100% grant
  - *Not yet awarded*
- ARC Greenway Loop & Linear Park Feasibility Study (aka Connect the Creeks) \$200,000
- ARC LCI Highway 92 Development Standards \$220,000
  - *Not yet awarded*
- Hazardous Waste Recycling \$34,300
  - *Event to be held Nov 2023*

# 301

## Parking Deck/Redevelopment Fund Overview

- City Center/Parking Deck Project \$19,017,132
  - *Design & Engineering*
  - *Sitework*
  - *Construction*

# 311

## Capital Equipment Fund Overview

- Parks & Recreation
  - *2023 Ford F-350 Truck \$54,609*
    - Ordered Jan 2023 – Not yet delivered
- Building Inspections
  - *New Truck (Ford F-150 or equivalent) \$31,869*

# 315

## Impact Fee Fund

- Springfield Park Amenities \$150,000
- Parks & Recreation Maintenance Facility \$150,000
  - *Transfer to SPLOST V*

# 320

## Greenprints Fund

- Security Cameras in Parks \$94,000

# 350

## Capital Projects Fund Overview

- Public Works – Street
  - *Sidewalk Improvement Plan \$20,000*
  - *Trail Improvement Plan \$20,000*
- Economic Development
  - *Lighting Improvement Project \$23,000*
  - *Parking Technology Project \$70,000*

# City Projects in Coordination with DDA

## ■ Public Works – Street

- *Streetscapes VI (Main St to Mill St on TLP) \$400,000*
- *Towne Lake Pkwy Gateway at Roundabout \$130,000*
- *Lighted Street Signs on Ridgewalk Pkwy \$70,000*
  - Pilot Project
- *Public Art Program – City Contribution \$20,000*
  - Remaining portion of contribution



# Additional Items

## ■ Millage Rate

- *Budget based on full rollback rate*
- *Adopted by Council in August*

## ■ Digest timeline

- *Assessment notices May 15th (anticipated)*
- *Appeal period ends 45 days from assessment notice date*
- *Digest typically received in July*

# Millage Rate Examples

Full Rollback Rate*	5.278
House Value	Estimated Property Tax
\$100,000	\$ 211.12
\$200,000	\$ 422.24
\$300,000	\$ 633.36
\$400,000	\$ 844.48
\$500,000	\$ 1,055.60
**Residential Freeze Exemption remains intact	

\*Estimated full rollback millage rate for budgeting purposes. Actual rollback millage rate calculation cannot be made until certified digest is received.

# CITY OF WOODSTOCK

- Thank Staff, Department Directors & Budget Committee
- Appreciate Council's Input
- Questions?

ORDINANCE #150-2023 TO PROVIDE FOR THE ADOPTION OF A BUDGET, ITS EXECUTION AND EFFECT FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA:

**Section I.** There is hereby adopted for the fiscal year July 1, 2023, through June 30, 2024, a balanced city-wide budget for the City of Woodstock, Georgia of \$93,232,841 based on the budget estimates as prepared by management.

**Section II. General Fund.** There is hereby established a General Fund for the City of Woodstock with an appropriation of \$29,298,284 for the general operation and legal obligations in FY 2023 - 2024.

General Fund revenues for the fiscal year are estimated as follows:

General Property Taxes	\$ 15,395,400
Selective Sales & Use Taxes	2,130,000
Business Taxes	5,003,000
Fines & Forfeitures	1,650,000
Regulatory Fees	1,459,000
Indirect Cost Allocation	1,624,889
All Other Revenue Classes	<u>2,035,995</u>
Total Estimated Revenue	\$ 29,298,284

**Section III.** There is appropriated for the General Fund, general operation, and payment of certain legal obligations of the City of Woodstock for the fiscal year totaling \$29,298,284 or as much as may be deemed necessary by management, not to exceed this amount without further City Council approval:

Mayor & Council	\$382,435	Fire	5,889,600
Administration	1,005,486	Building & Grounds	1,137,325
Marketing & Communications	225,959	Streets –Public Works	1,398,401
City Clerk	182,479	W.G. Long Senior Center	374,030
Finance	879,969	Parks & Recreation	1,955,548
Technology	1,835,930	Building Inspections	826,068
Human Resources	619,437	Community Development	997,662
General Services	973,911	Economic Development	299,210
Court Services	1,107,368	Transfers & Other Uses	<u>819,735</u>
Police	8,387,731	Total Expenditures	\$ 29,298,284

**Section IV:** A copy of the budget supporting the appropriations set forth in Section III, shall be attested by the City Clerk and maintained as an official record in the office of the City's Chief Financial Officer and in the office of the City Clerk.

**Section V: Tax Allocation District Fund.** There is hereby established a Tax Allocation District (TAD) Fund for the City of Woodstock and with an appropriation to service tax allocation projects of \$1,456,500. Revenues for the Tax Allocation District Fund shall be exclusively from the ad valorem tax collection of the tax allocation district.

Revenues for the Tax Allocation District Fund are estimated from the following sources:

General Property Taxes	\$ 1,456,500
Use of Reserves	<u>0</u>
Total Estimated Revenues	\$ 1,456,500

The following disbursements are authorized for the fiscal year:

General Service	\$ 250,000
Transfer & Other Uses	<u>1,206,500</u>
Total Expenditures	\$ 1,456,500

**Section VI: Tree Preservation Fund.** There is hereby established a Tree Preservation Fund for the City of Woodstock and with an appropriation to service tree replacement projects of \$20,000. Revenues for the Tree Preservation Fund shall be provided from tree preservation contributions.

Revenues for the Tree Preservation Fund are estimated from the following sources:

Tree Preservation Contribution	\$ 10,000
Use of Reserves	<u>10,000</u>
Total Estimated Revenues	\$20,000

The following disbursements are authorized for the fiscal year:

Tree Preservation Expenditures	\$ 20,000
--------------------------------	-----------

**Section VII: Confiscated Assets Fund.** There is hereby established a Confiscated Asset Fund for the City of Woodstock and with an appropriation to service police projects of \$5,000. Revenues for the Confiscated Asset Fund shall be provided from police confiscation.

Revenues for the Confiscated Asset Fund are estimated from the following sources:

Confiscations	\$ 5,000
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The following disbursements are authorized for the fiscal year:

Miscellaneous Expenditures               \$    5,000

**Section VIII: Opioid Settlement Fund.** There is hereby established an Opioid Settlement Fund for the City of Woodstock and with an appropriation to service various national opioid settlement funded projects in the amount of \$10,000. Revenues for the Opioid Settlement Fund shall be provided from the state government(s) or their designated administrator.

Revenues for the Opioid Settlement Fund are estimated from the following sources:

Grant Revenues	\$           0
Use of Reserves	<u>10,000</u>
Total Estimated Revenues	\$    10,000

The following disbursements are authorized for the fiscal year:

Opioid Settlement Expenditures               \$    10,000

**Section IX: America Rescue Plan Act (ARPA) Grant Fund.** There is hereby established an American Rescue Plan Act (ARPA) Grant Fund for the City of Woodstock and with an appropriation to service various American Rescue Plan Act grant funded projects in the amount of \$2,350,801. Revenues for the American Rescue Plan Act Grant Fund shall be provided from the federal and/or state government(s).

Revenues for the American Rescue Plan Act Grant Fund are estimated from the following sources:

Grant Revenues	\$           0
Interest Income	15,000
Use of Reserves	<u>2,335,801</u>
Total Estimated Revenues	\$  2,350,801

The following disbursements are authorized for the fiscal year:

ARPA Expenditures                               \$  2,350,801

**Section X: Multiple Grant Fund.** There is hereby established a Multiple Grant Fund for the City of Woodstock and with an appropriation to service various grant funded projects in the amount of \$476,800. Revenues for the Multiple Grant Fund shall be provided from various funding sources.

Revenues for the Multiple Grant Fund are estimated from the following sources:

Grant Revenues	\$ 381,250
Transfers In	55,550
Use of Reserves	<u>40,000</u>
Total Multiple Grant Revenues	\$ 476,800

The following disbursements are authorized for the fiscal year:

Grant Expenditures	\$ 476,800
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**Section XI: Excise Tax Fund.** There is hereby established an Excise Tax Fund for the City of Woodstock and with an appropriation to service special events of \$274,500. Revenues for the Excise Tax Fund shall be provided from excise tax on vehicle rentals.

Revenues for the Excise Tax Fund are estimated from the following sources:

Excise Tax Rentals	\$ 210,000
Use of Reserves	<u>0</u>
Total Excise Tax Revenues	\$ 210,000

The following disbursements are authorized for the fiscal year:

Special Events	\$ 210,000
----------------	------------

**Section XII: Parking Deck/Redevelopment Project Fund.** There is hereby established Parking Deck/Development Project Fund for the City of Woodstock and with an appropriation for parking deck/redevelopment project improvements of \$19,017,133.

Revenues for the Parking Deck/Redevelopment Project Fund shall be from General Fund, loan proceeds, special revenue and/or non-special revenue funding sources:

Transfers In	\$ 4,422,000
Other Financing Sources	12,392,500
Use of Reserves	<u>2,202,633</u>
Total Estimated Revenues	\$ 19,017,133

The following disbursements are authorized for the fiscal year:

Economic Development - Capital Outlay	<u>\$ 19,017,133</u>
Total Expenditures	\$ 19,017,133

**Section XIII: Capital Equipment Fund.** There is hereby established a Capital Equipment Fund for the City of Woodstock and with an appropriation for capital equipment of \$86,478.

Revenues for the Capital Equipment Fund shall be from the General Fund, loan proceeds and/or non-special revenue funding sources.

Revenues for the Capital Equipment Fund shall be from fee assessed new development:

Transfers In	\$ 20,000
Use of Reserves	<u>66,478</u>
Total Estimated Revenues	\$ 86,478

The following disbursements are authorized for the fiscal year:

Parks & Recreation	\$ 54,609
Building Inspections	<u>31,869</u>
Total Expenditures	\$ 86,478

**Section XIV: Impact Fee Fund.** There is hereby established an Impact Fee Fund for the City of Woodstock and with an appropriation for park & recreation improvements of \$453,000.

Revenues for the Impact Fee Fund shall be from fee assessed new development:

Impact Fees	\$ 453,000
Use of Reserves	<u>0</u>
Total Impact Fee Revenues	\$ 453,000

The following disbursements are authorized for the fiscal year:

Parks – Capital Outlay	\$ 239,240
Management Fee Paid to General Fund	0
Transfers & Other Uses	<u>213,760</u>
Total Expenditures	\$ 453,000

**Section XV: Green Prints Project Fund.** There is hereby established a Green Prints Project Fund for the City of Woodstock and with an appropriation to service Green Prints projects in Woodstock of \$99,000. Revenues for the fund shall be provided from private contributions.

Revenues for the Green Prints Project Fund are estimated from the following sources:

Contributions & Donations	\$ 35,000
Use of Reserves	<u>64,000</u>
Total Green Prints Revenues	\$ 99,000

The following disbursements are authorized for the fiscal year:



Misc. Green Prints Projects                      \$    99,000

**Section XVI: Capital Project Fund.** There is hereby established a Capital Project Fund for the City of Woodstock and with an appropriation in capital project improvements of \$153,000. Various capital projects may also be developed in the fund for financing purposes with related debt service being recognized in the general fund. Revenues for the Capital Project Fund shall be from the General Fund, loan proceeds and/or non-special revenue funding sources.

Revenues for the Capital Project Fund are estimated from the following sources:

Transfers In	\$     40,000
Use of Reserves	<u>     113,000</u>
Total Estimated Revenues	\$    153,000

The following disbursements are authorized for the fiscal year:

Streets - Public Works	\$     40,000
Economic Development	93,000
Transfers & Other Uses	<u>     20,000</u>
Total Expenditures	\$    153,000

**Section XVII: Debt Service Fund.** There is hereby established a Debt Service Fund for the City of Woodstock and with an appropriation to service debt obligations of \$1,634,008.

Estimated revenues for Debt Service fund shall be from the following sources:

Transfers In:

General Fund	\$           0
TAD	0
SPLOST V	1,570,248
Impact Fees	63,760
Use of Reserves	<u>         0</u>
Total Revenues	\$   1,634,008

The following disbursements are authorized for the fiscal year:

Principal	1,433,107
Interest	<u>     200,901</u>
Total Expenditures	\$   1,634,008

**Section XVIII. SPLOST V.** There is hereby established a SPLOST V for the City of Woodstock with an appropriation of \$22,988,087.

Estimated revenues for the SPLOST V fund shall be from the following sources:

SPLOST V	\$ 13,584,000
Grants & Other Sources	6,817,645
Transfers In	150,000
Use of Reserves	<u>2,436,442</u>
Total Estimated Revenues	\$ 22,988,087

The following estimated disbursements are authorized at \$16,252,101 for the fiscal year:

Information Technology	\$ 182,800
Police	828,860
Fire	2,323,846
Streets - Public Works	6,682,333
Waste Water Treatment Plant	0
Sewer Mains & Collections	750,000
Storm Water	240,000
Parks & Recreation	500,000
Community Development	5,338,000
Economic Development	150,000
Transfers & Other Uses	<u>5,992,248</u>
Total Expenditures	\$ 22,988,087

**Section XIX. Water & Sewer Fund.** There is hereby established a Water & Sewer Fund for the City of Woodstock with an appropriation of \$14,303,389.

Revenues for the Water & Sewer Fund are estimated from the following sources:

Water and Sewer Sales	\$ 4,823,690
Sewer Charges	5,418,400
Tap Fees	1,674,400
Interest Income	125,000
Late Charges	144,000
Other Revenue	12,000
Use of Reserves	903,74
Transfers In	<u>1,206,500</u>
Total Estimated Revenue	\$ 14,307,764

The following estimated disbursements are authorized for the fiscal year:

Customer Acct. & Collections	\$ 312,915
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Depreciation & Capital	3,432,030
Information Technology	21,260
General Services	87,150
Waste Water Treatment Plant	4,517,750
Sewer Mains & Collections	1,429,753
Metering & Water Transmission	2,975,610
Transfer & Other Uses	73,144
Allocation to G/F	<u>1,458,152</u>
Total Expenditures	\$ 14,307,764

**Section XX. Storm Water Utility.** There is hereby established a Storm Water Utility Fund for the City of Woodstock with an appropriation of \$1,535,994.

Estimated revenues for the Storm Water Utility fund shall be from the following sources:

Storm Water Fees	\$ 1,502,396
Soil Erosion Permits	33,598
Use of Reserves	<u>0</u>
Total Revenues	\$ 1,535,994

The following estimated disbursement is authorized at \$1,535,994 for the fiscal year.

Stormwater Utility Expenditures	\$ 1,317,936
Information Technology	3,700
General Services	31,239
Transfers & Other Uses	16,382
Allocation to G/F	<u>166,737</u>
Total Expenditures	\$ 1,535,994

**Section XXI. Hotel/Motel Tax Fund.** There is hereby established a Hotel/Motel Tax Fund for the City of Woodstock with an appropriation of \$765,000.

Estimated revenues for the Hotel/Motel Tax Fund shall be from the following source:

Hotel/Motel Tax	\$ 765,000
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Estimated disbursements are authorized at \$429,318 DDA/ CVB Staff Salaries and benefits and expenditures; plus \$125,881 for DDA Contributions, and \$209,801 for CVB Contributions.

DDA/CVB	\$ 429,318
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DDA Contributions	125,881
CVB Contributions	<u>209,801</u>
Total Expenditures	\$ 765,000

**Section XXII. Additional Provisions.** There is hereby established intern pay structure definition and moratorium provisions related to the fiscal year July 1, 2023 through June 30, 2024 Budget.

- The intern pay structure shall be defined as follows:
  - \$10.00 per hour for high school student intern
  - \$12.00 per hour for college undergraduate student intern
  - \$15.00 per hour for graduate student intern
- The City Manager shall have the authority to approve, at his/her discretion, funding of temporary positions and/or overtime within a department using existing department salary when personnel are on extended military leave such as deployment. At no time shall this transfer of position funding be above and beyond the department's approved salary and wages budget.
- The City Manager shall have the authority to approve, at his/her discretion, the use of full-time police and/or firefighter position salaries to fund part-time positions and revert funded part-time positions back to full-time as needed. At no time shall this transfer of position funding be above and beyond the department's approved salary and wages budget.
- The City Manager shall have the authority to approve, at his/her discretion, an employment starting pay higher than entry-level for sworn Police and Fire personnel and shall further be authorized to approve related budget amendments, if needed.
- The City Manager shall have the authority to approve, at his/her discretion, the use of operating contingency funds budgeted in the Administration department budget toward other department operating needs and shall be further authorized to approve budget amendments for respective uses.
- The City Manager shall have the authority to approve, at his/her discretion, the use of benefit contingency funds budgeted in the Transfers and Other Uses department budget toward other benefit needs and with major budget amendment approval by Council.

- The City Manager shall have the authority to approve, at his/her discretion, the use of operating contingency funds budgeted in the Transfers & Other Uses department budget toward other Water/Sewer fund department operating needs and shall be further authorized to approve budget amendments for respective uses.
- The Chief Financial Officer (CFO) shall have the authority to make all necessary accounting adjustments to allocate, via budget amendment, remaining purchase/project funds into the new fiscal year and the City Manager shall have the authority to approve, at his/her discretion, respective budget amendments.
- Departments shall be restricted from moving vehicle operations funds via budget amendment to other operating line items.
- It shall be encouraged and recommended for departments to convert overtime earned to compensation time earned when applicable for FY 2024.
- Permanent, year-round part-time positions with a budgeted minimum of 1,456 annual work hours may be eligible to elect City health and dental insurance.
- Personnel adjustment requests shall only be considered for approval during the annual budget process. It shall be at City Council's discretion to approve mid fiscal year exceptions for adjustment requests due to legal issues, inability to fill positions or if Council initiated.

DONE, RATIFIED AND PASSED by the Mayor and Council of the City of Woodstock, Georgia at the special session assembled this 12<sup>th</sup> day of June 2023.

1st Reading May 22, 2023

Michael Caldwell, Mayor

2nd Reading June 12, 2023

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CITY OF WOODSTOCK, GEORGIA

ATTEST:

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Elicia Taylor, City Clerk

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Cassandra Henry, Administration

**ITEM TYPE:** Request Council Direction

**AGENDA SECTION:** NEW BUSINESS

**SUBJECT:** **Discuss Establishing Franchise Fee for Hotwire Infrastructure Group LLC**

**SUGGESTED ACTION:** Attached is a cable/video franchise application for Hotwire Infrastructure Group LLC. Also attached are supporting documents along with an email from the City Attorney.

**ATTACHMENTS:**

[GMA summary.pdf](#)

[47USC542.pdf](#)

[36-76-6.pdf](#)

[Hotwire Infrastructure Group LLC - State Cable Video Franchise Application.pdf](#)

[FW\\_ Hotwire Infrastructure Group LLC.pdf](#)

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# Executive Summary - HB 227: State Issued



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## Status

Signed by the Governor.

## Effective Date

July 1, 2007.

## Cable/Video Franchising

A cable or video provider, at its option, may utilize local rights of way to offer service through a franchise issued under one of three options:

- State issued franchise;
- Local franchise; or
- Operate under the identical terms of a current locally issued franchise

Any local renewal or new franchise issued after January 1, 2008 will remain as a local franchise until its natural expiration date.

## Application for State Issued Franchise

Forty five days prior to offering service an entity seeking a state issued franchise must pay a \$500 application fee to the Secretary of State's office and provide the following information:

- Statement declaring its compliance with all federal, state and local laws, including rights of way requirements that are generally applicable to all users of the rights of way and the Georgia Utility Facility Protection Act.
- A written description of the area to be served or a clear and legible map of its proposed service area.
- Location of principal place of business including the names of officers and payment and equipment return locations.
- Notice to local government requesting amount of franchise fee (up to 5%). If a providers opts for a state issued franchise, the local government must select the franchise fee percentage that it wants to receive, and must send that information to the holder of the state issued franchise and to the Secretary of State. If no percentage is provided to the holder of the state issued franchise and to the Secretary of State, franchise fees will not be collected and the local government will not receive franchise fees.

A state issued franchise is for a 10 year term and is subject to notice to the local government and the Secretary of State prior to a change of ownership. A local government may object to the issuance of a state franchise if the applicant has not been in the jurisdiction's rights of way as of January 1, 2008. The local government must object prior to the issuance of the state franchise by the Secretary of State.

## Franchise Fees

Holders of a state issued franchise are required to pay the local government a quarterly franchise fee based on a broad definition of gross revenue, which includes home shopping and advertising, up to the current 5% federal maximum. This fee is subject to local audit once annually. The audit, if challenged in court, must be brought within three years from when the disputed charges relate. A local government may change its fee once every two years, up to 5 percent.

## Local Control of Rights-of-Way

Holders of a state issues franchise are allowed to use local rights-of-way (ROW). Local governments may not charge providers any permit fees to reimburse the city for the cost of regulation, however, local governments are allowed to enforce their ROW ordinances as well as ensure that any damages to the ROW are repaired by the franchisee.

## Public, Education and Government (PEG) Access Channels

Holders of a state issued franchise must provide local governments that do not have PEG channels under the incumbent service provider's franchise agreement as of January 1, 2008 with PEG channels per the following guidelines:

Municipalities with populations greater than 50,000 may have up to three channels on the basic or analog tier based on certain usage requirements; municipalities with populations less than 50,000 may have up to two channels.

- 1st channel: 15 hours of non-duplicative original programming per month. Two or more governments may join together to meet the requirement in order to share a channel. If the requirement is met, this channel is available on the basic or analog tier.
- 2nd channel: In order to be eligible for the second PEG channel, the 1st channel must be substantially utilized with 12 hours of continuous programming per day during a quarter. This channel will be on the basic or analog tier.
- 3rd channel: 8 hours of non-duplicative programming. This channel is available only on the non-basic digital tier. A municipality with a population of less than 50,000 is not eligible for this channel.

#### PEG Requirements for Incumbent Cable Operators that Opt Into a State Issued Franchise

- Financial support continues as it existed under an unexpired local franchise as of January 1, 2007 until July 1, 2012.
- The current number of activated channels as of January 1, 2007 continue until July 1, 2012.
- The current number of public safety channels activated as of January 1, 2007 will continue until July 1, 2012.
- The holder of a state issued franchise not providing service before January 1, 2008 must provide comparable PEG funding based on the number of subscribers of the largest incumbent provider in the franchise area as of January 1, 2007

#### Customer Service Rules

Customer service rules and penalties for noncompliance are established by the Governor's Office of Consumer Affairs after a rule making which will be concluded by December 31, 2007. Customer service is initially handled at the local government level with any unresolved complaints transferred to the Office of Consumer Affairs by the local government. Once 50% of potential subscribers in an area covered by a statewide franchise are served by two or more providers, the local government may discontinue its customer service monitoring by resolution or ordinance.

#### Complimentary Service to Government Facilities

Each holder of a state issued franchise is required to provide one complimentary basic service connection to a government building within 125 feet of a point of connection and complimentary basic cable service to each public school and library. Holders of a state issued franchise may voluntarily provide additional connections and service at their option. Any complimentary service provided under a local franchise in effect as of January 1, 2007 remains until the natural expiration of that agreement.

#### Extension of Service

There are no requirements for the holder of a state issued franchise to build out its service to all potential subscribers in a jurisdiction. The local government may require the holder of a state issued franchise to provide an annual update of where service is offered and maintain a point of contact available during normal business hours.

#### Nondiscrimination Provisions

The holder of a state issued franchise cannot deny service to any group of residential customers based on the income of residents in the area in which the group resides. There is a procedure for any group claiming discrimination to resolve its claim through nonbinding mediation and the court system.

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KeyCite Yellow Flag - Negative Treatment  
Proposed Legislation

United States Code Annotated

Title 47. Telecommunications (Refs & Annos)

Chapter 5. Wire or Radio Communication (Refs & Annos)

Subchapter V-A. Cable Communications

Part III. Franchising and Regulation

47 U.S.C.A. § 542

§ 542. Franchise fees

Effective: February 8, 1996

Currentness

**(a) Payment under terms of franchise**

Subject to the limitation of subsection (b), any cable operator may be required under the terms of any franchise to pay a franchise fee.

**(b) Amount of fees per annum**

For any twelve-month period, the franchise fees paid by a cable operator with respect to any cable system shall not exceed 5 percent of such cable operator's gross revenues derived in such period from the operation of the cable system to provide cable services. For purposes of this section, the 12-month period shall be the 12-month period applicable under the franchise for accounting purposes. Nothing in this subsection shall prohibit a franchising authority and a cable operator from agreeing that franchise fees which lawfully could be collected for any such 12-month period shall be paid on a prepaid or deferred basis; except that the sum of the fees paid during the term of the franchise may not exceed the amount, including the time value of money, which would have lawfully been collected if such fees had been paid per annum.

**(c) Itemization of subscriber bills**

Each cable operator may identify, consistent with the regulations prescribed by the Commission pursuant to section 543 of this title, as a separate line item on each regular bill of each subscriber, each of the following:

- (1) The amount of the total bill assessed as a franchise fee and the identity of the franchising authority to which the fee is paid.

(2) The amount of the total bill assessed to satisfy any requirements imposed on the cable operator by the franchise agreement to support public, educational, or governmental channels or the use of such channels.

(3) The amount of any other fee, tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber.

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**(d) Court actions; reflection of costs in rate structures**

In any court action under subsection (c), the franchising authority shall demonstrate that the rate structure reflects all costs of the franchise fees.

**(e) Decreases passed through to subscribers**

Any cable operator shall pass through to subscribers the amount of any decrease in a franchise fee.

**(f) Itemization of franchise fee in bill**

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A cable operator may designate that portion of a subscriber's bill attributable to the franchise fee as a separate item on the bill.

**(g) "Franchise fee" defined**

For the purposes of this section--

(1) the term "franchise fee" includes any tax, fee, or assessment of any kind imposed by a franchising authority or other governmental entity on a cable operator or cable subscriber, or both, solely because of their status as such;

(2) the term "franchise fee" does not include--

(A) any tax, fee, or assessment of general applicability (including any such tax, fee, or assessment imposed on both utilities and cable operators or their services but not including a tax, fee, or assessment which is unduly discriminatory against cable operators or cable subscribers);

(B) in the case of any franchise in effect on October 30, 1984, payments which are required by the franchise to be made by the cable operator during the term of such franchise for, or in support of the use of, public, educational, or governmental access facilities;

(C) in the case of any franchise granted after October 30, 1984, capital costs which are required by the franchise to be incurred by the cable operator for public, educational, or governmental access facilities;

(D) requirements or charges incidental to the awarding or enforcing of the franchise, including payments for bonds, security funds, letters of credit, insurance, indemnification, penalties, or liquidated damages; or

(E) any fee imposed under Title 17.

**(h) Uncompensated services; taxes, fees and other assessments; limitation on fees**

(1) Nothing in this chapter shall be construed to limit any authority of a franchising authority to impose a tax, fee, or other assessment of any kind on any person (other than a cable operator) with respect to cable service or other communications service provided by such person over a cable system for which charges are assessed to subscribers but not received by the cable operator.

(2) For any 12-month period, the fees paid by such person with respect to any such cable service or other communications service shall not exceed 5 percent of such person's gross revenues derived in such period from the provision of such service over the cable system.

**(i) Regulatory authority of Federal agencies**

Any Federal agency may not regulate the amount of the franchise fees paid by a cable operator, or regulate the use of funds derived from such fees, except as provided in this section.

**CREDIT(S)**

(June 19, 1934, c. 652, Title VI, § 622, as added Pub.L. 98-549, § 2, Oct. 30, 1984, 98 Stat. 2787; amended Pub.L. 102-385, § 14, Oct. 5, 1992, 106 Stat. 1489; Pub.L. 104-104, Title III, § 303(b), Feb. 8, 1996, 110 Stat. 125.)

Notes of Decisions (22)

**§ 542. Franchise fees, 47 USCA § 542**

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47 U.S.C.A. § 542, 47 USCA § 542

Current through P.L. 118-3. Some statute sections may be more current, see credits for details.

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End of Document

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West's Code of Georgia Annotated

Title 36. Local Government (Refs &amp; Annos)

Provisions Applicable to Counties and Municipal Corporations

Chapter 76. Expedited Franchising of Cable and Video Services (Refs &amp; Annos)

Ga. Code Ann., § 36-76-6

## § 36-76-6. Franchise fees

Effective: April 17, 2012

Currentness

(a)(1) The holder of a state franchise, whether a cable service provider or a video service provider, shall pay to each affected local governing authority which complies with this Code section a franchise fee which shall not exceed the maximum percentage rate permitted in 47 U.S.C. Section 542(b) of such holder's gross revenues received from the provision of cable service or video service to subscribers located within such holder's service area.

(2) Each affected local governing authority or its authorized designee shall provide written notice to the Secretary of State and each applicant for or holder of a state franchise with a service area located within that affected local governing authority's jurisdiction of the franchise fee rate that applies to the applicant for or holder of such state franchise. The applicant for or holder of a state franchise shall start assessing the franchise fee within 15 days of receipt of written notice from the affected local governing authority or its authorized designee and shall not be required to pay such franchise fee until the expiration of 15 days after receipt of such written notice. Any incumbent service provider who obtains a state franchise under paragraph (1) of subsection (g) of Code Section 36-76-4 shall pay its existing franchise fee during the 15 day period after receipt of written notice of the new fee. The franchise fee rate shall be uniformly applicable to all cable service providers and video service providers that obtain a state franchise within the affected local governing authority. For purposes of this Code section, an authorized designee is an agent authorized by charter or other act of the affected local governing authority.

(3) Any affected local governing authority may change the franchise fee applicable to holders of a state franchise once every two years. The affected local governing authority or its authorized designee shall provide written notice to the Secretary of State and the applicants for or holders of a state franchise with a service area within that affected local governing authority's jurisdiction of the new franchise fee rate. The holder of a state franchise shall start assessing the new franchise fee within 45 days of receipt of written notice of the change from the affected local governing authority or its authorized designee. The franchise fee rate shall be uniformly applicable to all cable service providers and video service providers that obtain a state franchise within the affected local governing authority's jurisdiction.

(b) Such franchise fee shall be paid directly to each affected local governing authority within 30 days after the last day of each calendar quarter. Such payment shall be considered complete if accompanied by a statement showing, for the quarter covered by the payment:



(1) The aggregate amount of the state franchise holder's gross revenues, specifically identifying subscriber and advertising and home shopping services revenues under this chapter insofar as the franchise holder's existing billing systems include such capability, attributable to such municipality or unincorporated areas of the county; and

(2) The amount of the franchise fee payment due to such municipality or county.

In the event that franchise fees are not paid on or before the dates specified above, then the affected local governing authority shall provide written notice to the franchise holder giving the cable service provider or video service provider 15 days from the date of the franchise holder's receipt of such notice to cure any such nonpayment. In the event franchise fees are not remitted to the affected local government authority postmarked on or before the expiration of the 15 day cure period, then the holder of the state franchise shall pay interest thereon at a rate of 1 percent per month to the affected local governing authority. If the 15 day cure period expires on Saturday, Sunday, or a legal holiday, the due date shall be the next business day. Moreover, the franchise holder shall not be assessed interest on late payments if franchise payments were submitted in error to a neighboring local governing authority.

(c) Each affected local governing authority may, no more than once annually, audit the business records of the state franchise holder to the extent necessary to ensure payment in accordance with this Code section. For purposes of this subsection, an audit shall be defined as a comprehensive review of the records of the holder of a state franchise. Once any audited period of a state franchise holder has been the subject of a requested audit, such audited period of such state franchise holder shall not again be the subject of any audit. In the event of a dispute concerning the amount of the franchise fee due to an affected local governing authority under this Code section, an action may be brought in a court of competent jurisdiction by an affected local governing authority seeking to recover an additional amount alleged to be due or by a state franchise holder seeking a refund of an alleged overpayment; provided, however, that any such action shall be brought within three years following the end of the quarter to which the disputed amount relates. Such time period may be extended by written agreement between the state issued franchise holder and such affected local governing authority. Each party shall bear the party's own costs incurred in connection with any such examination or dispute. In the event that an affected local governing authority files an action to recover alleged underpayments of franchise fees and a court of competent jurisdiction determines the cable service provider or video service provider has underpaid franchise fees due for any 12 month period by 10 percent or more, the cable service provider or video service provider may be required to pay the affected local governing authority its reasonable costs associated with the audit along with any franchise fee underpayments; provided, however, late payments shall not apply.

(d) The statements made pursuant to subsection (b) of this Code section and any records or information furnished or disclosed by a cable service provider or video service provider to an affected local governing authority pursuant to subsection (c) of this Code section shall be exempt from public inspection under Article 4 of Chapter 18 of Title 50.

(e) No acceptance of any payment shall be construed as a release or as an accord and satisfaction of any claim an affected local governing authority may have for further or additional sums payable as a franchise fee.

(f) Any amounts overpaid by the holder of a state franchise shall be deducted from future franchise payments.

§ 36-76-6. Franchise fees, GA ST § 36-76-6

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(g) The holder of a state franchise may designate that portion of a subscriber's bill attributable to any franchise fee imposed pursuant to this Code section as a separate item on the bill and recover such amount from the subscriber; provided, however, that such separate listing shall be referred to as a "franchise" or a "franchise fee."

(h) No affected local governing authority shall levy any additional tax, license, fee, surcharge, or other assessment on a cable service provider or video service provider for or with respect to the use of any public right of way other than the franchise fee authorized by this Code section. Nor shall an affected local governing authority levy any other tax, license, fee, or assessment on a cable service provider or video service provider or its subscribers that is not generally imposed and applicable to a majority of all other businesses. The franchise fee authorized by this Code section shall be in lieu of any permit fee, encroachment fee, degradation fee, or other fee that could otherwise be assessed on a state issued franchise holder for the holder's occupation or work within the public right of way; provided, however, that nothing in this Code section shall restrict the right of any municipal or county governing authority to impose ad valorem taxes, sales taxes, or other taxes lawfully imposed on a majority of all other businesses within such municipality or county.

### Credits

Laws 2007, Act 368, § 1, eff. July 1, 2007; Laws 2012, Act 605, § 9, eff. April 17, 2012.

Ga. Code Ann., § 36-76-6, GA ST § 36-76-6

The statutes and Constitution are current through Act 3 of the 2023 Regular Session of the Georgia General Assembly. Some sections may be more current, see credits for details. The statutes are subject to changes by the Georgia Code Commission.

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May 17, 2023

**VIA EXPRESS MAIL**

**NOTICE TO COUNTIES AND MUNICIPALITIES REGARDING HOTWIRE  
INFRASTRUCTURE GROUP LLC APPLICATION FOR STATE CABLE/VIDEO  
FRANCHISE APPLICATION**

Please find enclosed a copy of an application filed by Hotwire Infrastructure Group LLC ("Hotwire") with the Georgia Corporations Division for a cable/video franchise under O.C.G.A. 36-76. You are receiving this copy pursuant to O.C.G.A 36-76-4(a). By providing you with a copy of this application, Hotwire acknowledges the right of your city or county to designate a franchise fee pursuant to O.C.G.A. 36-76-6.

If you have any questions, please direct them to me at the above email address or by telephone at 202-253-6838.

Best regards,

*/s/ Jeffrey Carlisle*

Jeffrey Carlisle  
Legal Counsel to Hotwire Infrastructure Group LLC



**APPLICATION FOR STATE FRANCHISE  
TO PROVIDE CABLE AND/OR VIDEO SERVICE**

\*Electronically Filed\*  
Secretary of State  
Filing Date: 5/16/2023 5:27:54 PM

**APPLICANT INFORMATION**

**APPLICANT NAME** Hotwire Infrastructure Group LLC  
**FRANCHISE NUMBER**

**APPLICANT ADDRESS**

**PRINCIPAL PLACE OF BUSINESS ADDRESS** 2100 West Cypress Creek Road, Fort Lauderdale, FL, 33309, USA  
**MAILING ADDRESS** 2100 West Cypress Creek Road, Fort Lauderdale, FL, 33309, USA

**PRINCIPAL EXECUTIVE OFFICER(S)**

NAME	TITLE	ADDRESS
Jonathan Bullock	Executive Vice President	2100 West Cypress Creek Road, Fort Lauderdale, FL, 33309, USA
Kristin Johnson	Chief Executive Officer	2100 West Cypress Creek Road, Fort Lauderdale, FL, 33309, USA

**SERVICE AREA**

Alpharetta, Fulton County -- Alpharetta City Council & Fulton County Board of Commissioners // Atlanta, DeKalb & Fulton Counties -- Atlanta City Council, DeKalb County Board of Commissioners & Fulton County Board of Commissioners // Buford, Gwinnett County -- Buford Board of Commissioners and Gwinnett County Board of Commissioners // Chamblee, DeKalb County -- Chamblee City Council & DeKalb County Board of Commissioners // Covington, DeKalb County -- Covington City Council & DeKalb County Board of Commissioners // Cumming, Forsyth County -- Cumming City Council & Forsyth County Board of Commissioners // Doraville, DeKalb County -- Doraville City Council & DeKalb County Board of Commissioners // Douglasville, Douglas County -- Douglasville City Council & Douglasville County Board of Commissioners // Gainesville, Hall County -- Gainesville City Council & Hall County Board of Commissioners // Port Wentworth, Chatham County -- Port Wentworth City Council & Chatham County Board of Commissioners // Richmond Hill, Bryan County -- Richmond Hill City Council & Bryan County Board of Commissioners // Smyrna, Cobb County -- Smyrna City Council & Cobb County Board of Commissioners // Sugar Hill, Gwinnett County -- Sugar Hill City Council & Gwinnett County Board of Commissioners // Tucker, DeKalb County -- Tucker City Council & DeKalb County Board of Commissioners // Woodstock, Cherokee County -- Woodstock City Council & Cherokee County Board of Commissioners

**STATEMENTS**

- a. Subscribers may make payment or return equipment in accordance with the subscriber agreement to the following locations of the applicant or its affiliates:

**ADDRESS**

PO Box 57330, Philadelphia, PA, 19111-7330, USA  
PO Box 736335, Dallas, TX, 75373-6335, USA

- b. The applicant certifies that the following affected counties and municipalities have been provided with a copy of this application pursuant to O.C.G.A. 36-76-4 (a), and with notice acknowledging its right to designate a franchise fee pursuant to O.C.G.A. 36-76-6.

Applicant certifies copy sent to all cities and counties listed under Service Area, above.

- c. This applicant:

Does not have wireline facilities located in the public right of way as of January 1, 2008.

- d. The applicant certifies that it is authorized to conduct business in the State of Georgia. [Applicants that did not have wireline facilities located in the public right of way as of January 1, 2008 must provide a Certificate of Existence or Certificate of Authority from the Corporations Division of the Georgia Secretary of State's Office with this application.]

See attached document.

- e. The applicant certifies that it has satisfactory financial and technical capability to provide cable and/or video service. A description of such capabilities is attached hereto as required by O.C.G.A. 36-76-4(c)(4). [This requirement does not apply to applicants with existing wireline services as of January 1, 2008.]
- f. The applicant agrees to comply will all applicable federal and state laws and regulations, including municipal and county ordinances and regulations regarding the placement and maintenance of facilities in the public right of way that are generally applicable to all users of the public right of way and specifically including O.C.G.A. Chapter 9 of Title 25, the 'Georgia Utility Facility Protection Act.'
- g. The applicant agrees to pay to each affected local governing authority a franchise fee established by such local governing authority which shall not exceed the maximum percentage rate permitted in 47 U.S.C. Section 542(b) of the applicant's gross revenues received from the provision of cable service or video service to subscribers located within the service area. Such franchise fee shall be paid directly to each affected local governing authority within 30 days after the last day of each calendar quarter.

**AUTHORIZER INFORMATION**

**AUTHORIZER SIGNATURE**

Jonathan Bullock

**AUTHORIZER TITLE**

Exec Vice President

# STATE OF GEORGIA

## Secretary of State

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

### CERTIFICATE OF EXISTENCE

I, **Brad Raffensperger**, the Secretary of State of the State of Georgia, do hereby certify under the seal of my office that

#### **Hotwire Infrastructure Group LLC**

a Foreign Limited Liability Company

was formed in the jurisdiction stated below or was authorized to transact business in Georgia on the below date. Said entity is in compliance with the applicable filing and annual registration provisions of Title 14 of the Official Code of Georgia Annotated and has not filed articles of dissolution, certificate of cancellation or any other similar document with the office of the Secretary of State.

This certificate relates only to the legal existence of the above-named entity as of the date issued. It does not certify whether or not a notice of intent to dissolve, an application for withdrawal, a statement of commencement of winding up or any other similar document has been filed or is pending with the Secretary of State.

This certificate is issued pursuant to Title 14 of the Official Code of Georgia Annotated and is prima-facie evidence that said entity is in existence or is authorized to transact business in this state.

Docket Number : 25176088  
Date Inc/Auth/Filed: 12/27/2021  
Jurisdiction : Delaware  
Print Date : 05/09/2023  
Form Number : 211



*Brad Raffensperger*

Brad Raffensperger  
Secretary of State

## **DESCRIPTION OF HOTWIRE FINANCIAL AND TECHNICAL CAPABILITIES**

Hotwire was founded in April 2001. Today, it provides cable, broadband and data service to over 200,000 customers across Florida, Georgia, Texas, Nevada, South Carolina, North Carolina, Pennsylvania and California. Hotwire delivers its services over fiber-to-the-premises networks, and was the first ISP to offer Gigabit Internet services to residential customers. Hotwire was named the Fastest ISP in the Southeast US by PCMag in both 2020 and the most recent survey in 2022.<sup>1</sup>

Hotwire holds state issued cable franchises in California, Florida, Nevada, North Carolina, South Carolina, Texas, and has held a state-wide franchise in Georgia since 2012.

Given Hotwire's track record of successful service provisions to thousands of customers across the country, Hotwire can certify that it has both the financial and technical capabilities to provide cable and/or video service in Georgia.

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<sup>1</sup> See <https://www.pcmag.com/news/the-fastest-isps-of-2022>

**From:** [Jeff Moon](#)  
**To:** [Cassandra Henry](#)  
**Subject:** FW: Hotwire Infrastructure Group LLC  
**Date:** Friday, May 26, 2023 11:42:41 AM  
**Attachments:** [GMA summary.pdf](#)  
[36-76-6.pdf](#)  
[47USC542.pdf](#)  
[Hotwire Infrastructure Group LLC - State Cable Video Franchise Application.pdf](#)

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For June 12<sup>th</sup> – New Business. Please include all four attachments and this email.

The Title should be: Discuss Establishing Franchise Fee for Hotwire Infrastructure Group LLC.

Thanks.

Jeff

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**From:** Eldon L. Basham <EBasham@mijs.com>  
**Sent:** Tuesday, May 23, 2023 1:38 PM  
**To:** Jeff Moon <jmoon@woodstockga.gov>  
**Cc:** Rob Hogan <rhogan@woodstockga.gov>; Ron Shelby <rshelby@woodstockga.gov>  
**Subject:** RE: Hotwire Infrastructure Group LLC

**[NOTICE: This message originated outside of the City of Woodstock mail system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]**

Jeff: The city has the right to designate a franchise fee of up to 5% of the company's gross revenues. Once the city designates that fee, then the city has to notify the company and the secretary of state of the amount of the fee they are to pay. I have highlighted the relevant sections of the statutes and included a summary from GMA for your information. Please let me know if you have further questions.

---

**Eldon L. Basham**

Partner

Moore Ingram Johnson & Steele, LLP



Tel: [770-429-1499](tel:770-429-1499)

Fax: [770-429-8631](tel:770-429-8631)

[EBasham@mijs.com](mailto:EBasham@mijs.com)

[Attorney Bio](#)

Emerson Overlook,  
326 Roswell Street,  
Suite 100  
Marietta Georgia 30060

[Mijs Profile](#)

[Practice Areas](#)

[Events](#)

[Locations](#)

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Elle Taylor, Administration

**ITEM TYPE:** Policy

**AGENDA SECTION:** NEW BUSINESS

**SUBJECT:** **Approve 1st reading of Amendment to Personnel Policy to Chapter 70 Article V, Sec 70-177 of the Code of Ordinances for the City of Woodstock, GA.**

**SUGGESTED ACTION:** Staff proposes an amendment that adds a stipulation that if the employee voluntarily leaves employment within 6 months from the date of an approved PTO cash out, the amount of the cash out will be deducted from their end of employment PTO payout. The Ordinance has been reviewed by the City Attorney.

### ATTACHMENTS:

[Amendment to Article V Sec.70-177\(p\) of Chapter 70 Redlined.docx](#)

[Amendment to Article V Sec.70-177\(p\) of Chapter 70 Clean.docx](#)

[ORD-\\_\\_258-2023\\_Amending\\_Chap\\_70\\_Article\\_V\\_Sec70-](#)

[177\\_p\\_\\_of\\_the\\_Personnel\\_Policy\\_1st\\_Reading\\_City\\_Attorney\\_Approved \(2\).doc](#)

**Sec. 70-177. - Personal leave.**

Sec. 70-177(p)

Cash out personal leave time. An employee may cash out personal leave with approval of the department director and the city manager and subject to departmental funds availability in the annual budget. Employees will only be allowed to cash out 40 hours in a 12-month period. Requests must be for reasons of financial hardship like medical expenses, loss of family income, or legal matters resulting from something that was unforeseen and not budgeted. **If the employee voluntarily separates service from the City within six months of the PTO cash out, the amount of the cash out shall be withheld from their PTO payout.**



**Sec. 70-177. - Personal leave.**

**Sec. 70-177(p)**

Cash out personal leave time. An employee may cash out personal leave with approval of the department director and the city manager and subject to departmental funds availability in the annual budget. Employees will only be allowed to cash out 40 hours in a 12-month period. Requests must be for reasons of financial hardship like medical expenses, loss of family income, or legal matters resulting from something that was unforeseen and not budgeted. If the employee voluntarily separates service from the City within six months of the PTO cash out, the amount of the cash out shall be withheld from their PTO payout.

**ORDINANCE NUMBER 258-2023**

**AN ORDINANCE AMENDING CHAPTER 70 Article V, Sec 70-177 (p) OF THE CODE OF ORDINANCES FOR THE CITY OF WOODSTOCK, GEORGIA**

**Whereas**, the City of Woodstock, Georgia (hereinafter sometimes referred to as the “City”) is a municipality duly formed and existing pursuant to Georgia law; and

**Whereas**, the 1983 Constitution of the State of Georgia provides for the self government of municipalities without the necessity of action by the General Assembly<sup>1</sup>; and

**Whereas**, the City of Woodstock, Georgia, has the legislative power to adopt clearly reasonable ordinances, resolutions or regulations relating to its property, affairs and local government for which no provision has been made by general laws, and which are not inconsistent with the Constitution or any charter provision applicable thereto<sup>2</sup>; and

**Whereas**, the governing body of the City has determined that it is in the best interest of the City and its citizens to adopt the following: and

**NOW THEREFORE BE IT RESOLVED**, THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA HEREBY ORDAINS:

That the Code of Ordinances, City of Woodstock, Georgia is hereby amended by:

Deleting Section 70-177(p) of Article V Chapter 70 in its entirety and inserting in lieu thereof, the following:

**Sec. 70-177. - Personal leave.**

Sec. 70-177(p)

Cash out personal leave time. An employee may cash out personal leave with approval of the department director and the city manager and subject to departmental funds availability in the annual budget. Employees will only be allowed to cash out 40 hours in a 12-month period. Requests must be for reasons of financial hardship like medical expenses, loss of family income, or legal matters resulting from something that was unforeseen and not budgeted. If the employee voluntarily separates service from the City within six months of the PTO cash out, the amount of the cash out shall be withheld from their PTO payout.

<sup>1</sup> Ga. Const., 1983, Article IX, Section II, Paragraph II provides in pertinent part as follows:

“The General Assembly may provide by law for the self government of municipalities and to that end is expressly given the authority to delegate its power so that matters pertaining to the municipalities may be dealt with without the necessity of action by the General Assembly. “

2 O.C.G.A. § 36-35-3 (a) provides as follows:

“(a) The governing authority of each municipal corporation shall have legislative power to adopt clearly reasonable ordinances, resolutions, or regulations relating to its property, affairs, and local government for which no provision has been made by general law and which are not inconsistent with the Constitution or any charter provision applicable thereto. Any such charter provision shall remain in force and effect until amended or repealed as provided in subsection (b) of this Code section. This Code section, however, shall not restrict the authority of the General Assembly, by general law, to define this home rule power further or to broaden, limit, or otherwise regulate the exercise thereof. The General Assembly shall not pass any local law to repeal, modify or supersede any action taken by a municipal governing authority under this Code section, except as authorized under Code Section 36-35-6.”

Effective Date. This Ordinance shall take effect immediately upon its adoption after its second reading.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA, THIS 19<sup>th</sup> DAY OF June, 2023.

1st Reading: 6/12/23

2nd Reading: 6/19/23

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MICHAEL CALDWELL, MAYOR

---

ELLE TAYLOR, CITY CLERK

Approved as to form:

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ELDON L. BASHAM, CITY ATTORNEY

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Elle Taylor, Administration

**ITEM TYPE:** Presentation and Discussion Items

**AGENDA SECTION:** NEW BUSINESS

**SUBJECT:** **Designate a Voting Delegate for the Annual Business Meeting at the GMA Annual Convention.**

**SUGGESTED ACTION:** Discuss Designation of a voting delegate for the Annual Business Meeting at GMA Annual Conference to be held on Sunday, June 25 from 3:30 pm to 5:00 pm,

**ATTACHMENTS:**

[GMA Voting Delegate Form.pdf](#)



**2023 Convention - GMA Voting Delegate Form**

Business Meeting & Installation of Officers and Board of Directors

2023 GMA Annual Convention

Sunday, June 25, 2023 - 3:30 PM

City\*(required)

Will a representative from your city be attending the 2023 Annual Business Meeting at the 2023 Annual Convention?

Yes No

Business Meeting & Installation of Officers and Board of Directors

2023 GMA Annual Convention

Sunday, June 25, 2023 - 3:30 PM

City of Woodstock, GA

Will a representative from your city be attending the 2023 Annual Business Meeting at the 2023 Annual Convention?

Yes No

Please list the representative from your city who will be acting as the voting delegate during the 2023 Annual Business Meeting.

**Voting Delegate**

First

Last

Title

Please fill out your name and contact information below so we can send you a confirmation of your submission.

**Person filling out the Form\*(required)**

First

Last

Title\*(required)

Email\*(required)

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Elle Taylor, Administration

**ITEM TYPE:** Resolution

**AGENDA SECTION:** OLD BUSINESS

**SUBJECT:** **Approve Resolution for Parks and Bond Referendum**

**SUGGESTED ACTION:** Approve Resolution to be provided.

**ATTACHMENTS:**

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Elle Taylor, Administration

**ITEM TYPE:** Minutes

**AGENDA SECTION:** MINUTES APPROVAL

**SUBJECT:** Approval of Minutes from May 8, 2023 Regular Council Meeting

**SUGGESTED ACTION:**

**ATTACHMENTS:**

[May 8, 2023 Regular City Council Minutes.pdf](#)





City Council  
City of Woodstock, GA  
The Chambers at City Center - 8534 Main Street  
770 592-6000 (Main) 770 592-6002 (City Clerk) 770 926-1375 (Fax)  
<http://www.woodstockga.gov>

~MINUTES~

Monday May 8, 2023

City Council - Regular Session  
7:00 PM

**ITEM 1) MEETING CALLED TO ORDER**

**1.1) ZOOM MEETING LINK**

**Attendance:**

**Council**

Mayor Pro Temp Ake (Chair)  
David Potts  
Warren Johnson  
Brian Wolfe

**Staff**

Jeff Moon, City Manager  
Coty Thigpen, Assistant City Manager  
Rob Hogan, Assistant City Manager  
Eldon Basham, City Attorney

**ITEM 2) APPOINTMENTS/OATH OF OFFICE**

- 2.1) Swearing in of Fire Chief Shane Dobson

**ITEM 3) RECOGNITION OF GUESTS AND VISITORS**

- 3.1) Proclamation - Woodstock Farm Fresh Market  
3.2) Proclamation - Respect the Law Week - May 8 through May 12, 2023  
3.3) Proclamation - Law Enforcement Memorial Day - May 15, 2023  
3.4) Proclamation - Kids to Parks Day - May 20, 2023

#### **ITEM 4) ANNOUNCEMENTS**

- 7.1 ) Approve 2nd Reading: A#117-23 Ragsdale Road at Highway 92 (Annexation item)**
- 7.1) Approve MAJBA JE 14730 - Additional Funding for Accounting Technician to Train new Hire Replacement**
- 7.2) Award Trickum Road at Nocatee Trail Intersection Improvements Concept Engineering to Calco Engineering**
- 7.3) Approve Rope Mill Road Multi-Use Trail Improvements - Parcel 7 Agreement**
- 7.4) Approve Neese Road Northern Improvements Parcel 47 Agreement.**
- 7.5) Approve Neese Road Northern Improvements Parcel 50 Agreement**
- 7.6) Approve Neese Road Southern Improvements Parcel 17 Agreement**
- 7.10) Approve Neese Road Southern Improvements Parcel 18 Agreement**
- 7.11) Adopt Parks & Recreation Department ADA Transition Plan**
- 7.12) Adopt Parks & Recreation ADM-02 Employment & Training Policy**
- 7.13) Adopt Parks & Recreation Department ADM-08 2021-2025 Strategic Plan**
- 7.14) Approve Purchase of Transport Van**
- 7.15) Approve Central Square Software License and Service Agreement**
- 7.16) Approve Pressure Monitoring System Expansion**
- 7.17) Approve MAJBA JE 14773 - Additional Funding for Drone Software & Laptop**
- 7.18) Approve MAJBA JE 14774 - Community Development Intern Funding**
- 7.19) Approve MAJBA JE 14776 for Buildings and Grounds Projects**
- 7.20) Reject All Submittals for RFB 2023 - 13 for Wellington Manor Service Line Replacement**
- 7.21) Approve TargetSolutions Learning, LLC Agreement**
- 7.22) Approve Agreement for Georgia Municipal Association, Inc.**
- 7.23) Approve Chattahoochee Tech Facility Rental User's Agreement**
- 
- ❖ CM Wolfe offered a motion to approve the Consent Agenda**
  - CM Potts seconded the motion**
  - Motion carried (4-0)**

#### **ITEM 8) PETITIONS AND COMMUNICATIONS**

##### **8.1)1. Public Hearing and Vote - Approve Transmittal of Annual Capital Improvements Element (CIE) and Short Term Work Plan Update FY 2022**

Tracy Albers, Director of Community Development presented

- Impact Fee Report
  - 2022 Accomplishments;
  - Phase 1 of City Center Project Underway.

- Emergency Services Long Range Master Plan Complete.
- City Housing Study- Complete.
- Citywide Transportation Plan Update.
- HUB Transportation Project Nearing Completion.
- Video Screen/new sod for Woodstock Arts Events Green.
- Update Items
  - Expansion of business incubation/maker space Made Merchantile called Made Assembly.
  - Wayfinding Signage.
  - Updated ADU Ordinance & Pre-Approved ADU Plans.
  - Comp Plan Update – Underway.
  - Noonday Creek Trail – FY23/24.
  - Dupree Park Expansion – City owned homes were demolished.
  - Hazardous Waste Recycling Program.
  - LCI Request for Funds – SR 92 Development Standards.

**Staff Recommendation:**

- Decouple accomplishments from updates in submitted report.
- Add “ Technical Assistance from GA Forestry Program – Tree Canopy Analysis and Tree Codes Audit for FY23/24..

There was no discussion from Council.

There was no Public Comment.

- ❖ **CM Potts offered a motion to approve with Staff recommendations.**
  - **CM Wolfe seconded the motion.**
  - **Motion carried (4-0)**

**ITEM 9) NEW BUSINESS**

**9.1) Approve MAJBA JE 14775 for Neese Road Northern Segment**

CM Johnson recused himself.

Jamie Palmer, Special Projects Manager, presented the work authorization for a redesign.

- ❖ **CM Potts offered a motion to approve.**
  - **CM Wolfe seconded the motion.**
  - **Motion carried (3-0-1) (Johnson)**

**ITEM 10) OLD BUSINESS**

**ITEM 11) MINUTES APPROVAL**

**11.1) Approval of April 24, 2023 Regular City Council Meeting Minutes**

- ❖ **CM Potts offered a motion to approve.**
  - **CM Johnson seconded the motion.**
  - **Motion carried (4-0)**

**ITEM 12) DEPARTMENTAL REPORTS**

**12.1) Community Development Hot Sheet 4.24.23**

**12.2) Fire Chief's Monthly April Report**

**ITEM 13) MAYOR AND COUNCIL COMMENTS**

**MTP Ake commented on the Chief Dobson and the upcoming concert.**

**ITEM 14) CITY MANAGER AND STAFF COMMENTS**

Jeff Moon, City Manager, requested permission for the Mayor to sign the Cherokee County 2024-2026 Cooperation Agreement Notification of Intent. Since 2010 Census and adding on with the County we have received several CDBG Grants. The City of Woodstock, GA has to opt in by signing the letter.

There was no opposition.

Mr. Moon stated there will be no Executive Session.

**ITEM 15) EXECUTIVE SESSION**

**ITEM 16) FINAL ADJOURNMENT**

- ❖ **CM Wolfe offered a motion to adjourn.**
  - **CM Potts seconded the motion**
  - **Motion carried (4-0)**

Respectfully Submitted,

Elle Taylor, City  
Clerk City of  
Woodstock, GA

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Elle Taylor, Administration

**ITEM TYPE:** Minutes

**AGENDA SECTION:** MINUTES APPROVAL

**SUBJECT:** Approve Minutes from May 15, 2023 City Council Work Session

**SUGGESTED ACTION:**

**ATTACHMENTS:**

[May 15, 2023 Work Session City Council Minutes DRAFT.pdf](#)



City Council  
City of Woodstock, GA  
The Chambers at City Center - 8534 Main Street  
770 592-6000 (Main) 770 592-6002 (City Clerk) 770 926-1375 (Fax)  
<http://www.woodstockga.gov>

~MINUTES~

Monday, May 15, 2023

City Council  
7:00 PM

**ITEM 1) MEETING CALL TO ORDER**

Attendee Name	Status
Michael Caldwell, Mayor	Present
Colin Ake, Mayor Pro Temp	Present
Warren Johnson, Council Member	Present
David Potts, Council Member	Present
Tracy Collins, Council Member	Present
Brian Wolfe, Council Member	Present
Rob Usher, Council Member	Present

**ALSO PRESENT:**

Jeff Moon, City Manager  
Coty Thigpen, Asst. City Manager  
Rob Hogan, Asst. City Manager

**ITEM 2) RECOGNITION OF GUESTS AND VISITORS**

**ITEM 3) APPOINTMENTS/OATH OF OFFICE**

**ITEM 4) ANNOUNCEMENTS**

**ITEM 5 PRESENTATIONS AND DISCUSSIONS**

**1) Project Update:( No Vote) City of Woodstock Comprehensive Plan Five-Year Update**

Tracy Albers, Director of Community Development presented.

- Due Date
- Overview
- Community Engagement
- Stakeholder Committee
- Affirming Community Goals
- Next Steps:
  - Series of Work Sessions with Staff and Gresham Smith

- Joint Preparation of Draft Document( Redline)
- Meetings with Council Members, DDA
- Work Session with Stakeholder Committee
- Early July- Welcome to Woodstock, tell us What Matters
- Mid/Late July- Joint Meeting with PC/CC to transmit for review
- Review by ARC/DCA
- Adopt by no later than October 31, 2023
- New Planners will be working on the Comp Plan

There were no questions from Council.

Mayor Caldwell thanked Director Albers.

## 2) **Presentation (No Vote) - Official Presentation of the FY 2024 Annual Operating Budget**

Crystal Welch, Deputy Chief Financial Officer, presented the proposed FY 2024 Annual Operating Budget.

The Public Hearing and First Reading will be considered at the Council Meeting on May 22, 2023.

## 3) **Discussion of Parks and Recreation Bond**

Jeff Moon, City Manager, presented.

- Proposed Priority Map from the Parks and Bond Study Committee
- Potential Parks and Facilities
- Estimated OPC Options
- Parks and Trails Bond Committee Project Update
- Parks Bond Wrapped Option: 1 Mil Bond Levy Production
- Parks Bond Wrapped Option: 1.5 Mil Bond Levy Production
- Effects on \$250,000 and \$500,000 home assuming no Homestead or other exemptions.
- Section 6.11 – Tax Levy of the City Code
- Seniors would be exempt from taxes to retire bonds for parks and recreation purposes
- Millage Rate charged to cover GO Bonds would be in addition to the Charter imposed 10 mill cap.
- Timeline for Referendum on November 7, 2023 Election
- Needs direction from Council on length of the bond issue and the amount of the millage in order to adopt a resolution in June 2023.
- Work on updating the project list.

There was discussion from Council on

- Priority for Council at Retreat
- Mayor met with each Council Member after Retreat to discuss this initiative
- Different options on Mil Rates for Bond
- Staff will need time for Engineering, Right of Way, Arbitrage Calculations.
- County used an “up to “ number, executed the Bond in “bite size chunks” to be able to pay the Arbitrage Calculations within 2 years.
- IRS would like us to “issue it, get it , spend it.”
- May be able to have a Program Manager for the Bond Issue.
- Cost of Bond Issuance breaking point.
- Decision on what Council will give to the voters to decide; need to put together an offering that is interesting and palatable to residents.

- Will further the money with matching grants.
- Generational assets.
- Without the Bond, projects may still be completed; it will just take much more time.
- The City of Woodstock, GA received \$5 million of \$90 million County bond.
- \$8 million is designated to Little River Park via SPLOST.
- Proceeds net out cost of issuance, interest.
- Resolution may include verbiage stating “ Up to \$XX million dollars based on the amount Council decides “
- Resolution must be approved by Council in June.
- Today’s #'s will change based on interest rates.
- Grants/Funding from Non-Profits.
- Phasing/Funding for Little River Park.
- We do not use variable bonds. We will know for the life of the Bond what it is going to pay.
- Recall Feature in case rates go down.
- Different ways to structure the Bond repayment.
- Timeline based on November 7, 2023 date.

The City Manager thanked all who have worked on this so far. The Mayor thanked Mr. Moon, Staff and Council.

## ITEM 6) DEPARTMENTAL REPORTS

- 1) Community Development Hot Sheet 5.8.23
- 2) WPD April 2023 Monthly Report

**Prior to Executive Session,** CM Usher commented on the implementation of the concert. There was discussion that we will add a Mayor and Council Comment Section on the Work Session Agenda.

The Mayor reminded Council that He and Staff have an Agenda Meeting the Monday prior to each Council Meeting. Council is welcome to submit items to the Mayor to add to the Agenda.

CM Usher commented on concern with Electric Cars and training with the Fire Department.

## ITEM 7) EXECUTIVE SESSION

- ❖ **MPT Colin Ake offered a motion to adjourn to executive session**
  - **Brian Wolfe seconded the motion.**
  - **Motion carried (6-0)**

<b>RESULT:</b>	<b>APPROVE [UNANIMOUS]</b>
<b>MOVER:</b>	Colin Ake
<b>SECONDER:</b>	Brian Wolfe
<b>AYES:</b>	Colin Ake, Warren Johnson, David Potts, Tracy Collins, Brian Wolfe, Rob Usher

- ❖ **CM Rob Usher offered a motion to reconvene from executive session**
  - **MPT Colin Ake seconded the motion.**
  - **Motion carried (5-0)**

<b>RESULT:</b>	<b>APPROVE [UNANIMOUS]</b>
<b>MOVER:</b>	Rob Usher
<b>SECONDER:</b>	Colin Ake
<b>AYES:</b>	Colin Ake, Warren Johnson, David Potts, Tracy Collins, Rob Usher
<b>ABSENT:</b>	Brian Wolfe

## ITEM 8) FINAL ADJOURNMENT



- ❖ **CM Tracy Collins offered a motion to adjourn.**
  - **Wolfe seconded the motion.**
  - **Motion carried (6-0)**

<b>RESULT:</b>	<b>APPROVE [UNANIMOUS]</b>
<b>MOVER:</b>	Tracy Collins
<b>SECONDER:</b>	Brian Wolfe
<b>AYES:</b>	Colin Ake, Warren Johnson, David Potts, Tracy Collins, Brian Wolfe, Rob Usher

Respectfully Submitted,

Elle Taylor  
City Clerk  
City of Woodstock, GA

DRAFT

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Elle Taylor, Administration

**ITEM TYPE:** Minutes

**AGENDA SECTION:** MINUTES APPROVAL

**SUBJECT:** Approval of Minutes from May 22, 2023 Regular City Council Meeting

**SUGGESTED ACTION:**

**ATTACHMENTS:**

[MAY 22 2023 City Council Minutes Final DRAFT.pdf](#)



City Council  
City of Woodstock, GA  
The Chambers at City Center - 8534 Main Street  
770 592-6000 (Main) 770 592-6002 (City Clerk) 770 926-1375 (Fax)  
<http://www.woodstockga.gov>

~MINUTES~  
Monday, May 22, 2023

City  
Council  
7:00 p.m.

**ITEM MEETING CALLED TO ORDER**

**Attendance:**

**Council**

Mayor Michael Caldwell  
Mayor Pro Temp Ake  
David Potts  
Warren Johnson  
Tracy Collins  
Brian Wolfe  
Rob Usher

**Staff**

Jeff Moon, City Manager  
Coty Thigpen, Assistant City Manager  
Rob Hogan, Assistant City Manager  
Eldon Basham, City Attorney

**ITEM 2) RECOGNITION OF GUESTS AND VISITORS**

2.1) Proclamation- International Tourette Syndrome Awareness Day

**ITEM 3) APPOINTMENTS/OATH OF OFFICE**

**ITEM 4) ANNOUNCEMENTS**

**ITEM 5) PRESENTATIONS AND DISCUSSION ITEMS**

5.1) Discussion of Parks & Recreation Bond Referendum

Jeff Moon, City Manager, presented a follow up to discussion on May 15, 2023.

- Provided a suggested list of projects as requested by Mayor Pro Temp Ake.
- The Resolution will need to include the amount of the bond which

corresponds with the Millage Rate and length of the bond as well as a general list of projects.

- We will include more projects than there will be funds to do.
- We will need to adopt a resolution in June.
- We will need information ahead of time on what to include in the Resolution.
- Suggested including “ Little River Park Expansion’ ( not broken into phases)
- Master Trail List
- Requested direction on project list.
- Direction on Length.
- We can work on Resolutions based on different mils.
- There was discussion on removing roads and sidewalk projects.
- Including Little River Park Phase II and III with margin and Trail projects.
- Target of amount of bond being \$25 to \$28 million total.
- Look at the length of Bond, back out Millage Rate to generate that amount of funding and impact on property owners’ tax bill.
- Suggested length of 20 years.
- These numbers are based on last years’ assessment we can look at using this years’ assessment.
- Length of County’s Bond 20 years.

**ITEM 6) PUBLIC COMMENT**

There was no public comment.

**ITEM 7) CONSENT AGENDA**

- 7.1) Approve MAJBA JE 14845 - Budget Correction in PW - Buildings & Grounds Maintenance Dept
- 7.2) Destruction of Records for IT, Police Department and Development Services.
- 7.3) Approve Surplus & Dispose - Various IT Equipment, Laptops, & Cell Phones
- 7.4) Approve MAJBA JE 14856 - Additional Funding for Storm Water Projects
- 7.5) Approve RFP 2023 - 17 Woofstock Dog Park Equipment RFP Award and Contract
- 7.6) Approve RFB 2023 - 16 City Storm Water Drainage Improvements RFB Award and Contract
- 7.7) Approve Surplus & Disposal - Various Police Guns, Ammo and Equipment
- 7.8) Adoption of ARPA Resolution #219-2023
- 7.9) Approve Consulting Services Agreement with Deer Creek Studio
- 7.10) Approve Resolution # 190-2023 - CPM 200-0009 Fixed Asset Policy Revisions
  - ❖ **MPT Ake offered a motion to Approve the Consent Agenda.**
    - **CM Potts seconded the Motion.**
    - **Motion carried (6-0)**

## **ITEM 8) PETITIONS AND COMMUNICATIONS**

### **8.1) Public Hearing & Vote - 1st Reading - FY 2024 Annual Operating Budget & Ordinance**

Crystal Welch, Deputy CFO, presented.:

- FY 2024 Budget Fund Status
- Changes Suggested Since Initial Distribution to Mayor/Council
- Budget Committee Suggestions/Assumptions
- Major Budget Ordinance Provisions
- Fund Categories
- Millage Rate History
- Debt Balance History
- General Fund unassigned Fund Balance History
- FY 2024 Budget Overview
- General Fund – FY 2024
- General Fund Revenue
- General Fund Expenditure
- Overview
- Special Revenue Fund – SPLOST V
- All other Spec Revenue Funds
- Capital Equipment Fund Overview
- Impact Fee Fund
- Greenprints Fund
- Capital Projects Fund Overview
- City Projects in Coordination with DDA
- Millage Rate
- Digest Timeline
- Milage Rate Examples

There was no Public Comment.

- ❖ **CM Usher offered a motion to adopt the First Reading of the FY 2024 Budget.**
  - **MPT Ake seconded the Motion.**
  - **Motion carried (6-0)**

### **8.2) Public Hearing & Vote : CUP#074-23, 311 Gold Creek Trail**

Niwana Ray, Senior Planner, presented: request for Conditional Use permit for Short-Term Auto Rental ( Automotive/Truck- Sales, Service, Parts, Rental)

- Case Overview
- DPC and Planning Commission recommendations to Approve with Staff Conditions:
  1. The only use permitted on the subject property in association with the conditional use “Automotive/Truck- Sales, Service, Parts, Rental” shall be short term auto rental services.
  2. Parking areas shall be paved and striped. All employee, customer, and inventory vehicles shall be parked in marked parking spaces.

3. No vehicle repair or service activities shall take place on the site.
  4. Applicant shall install a minimum 5' wide sidewalk with ADA access ramps along the subject property's eastern frontage on Gold Creek Trail to connect to existing sidewalks at Dunkin Donuts (parcel 15N24P 103 H) and OneLife gym (parcel 15N24P 103 A). Design and locations to be approved at site plan review by city engineer.
  5. Inventory parking shall be paved with reflective paving materials or coating in accordance with LDO section 7.520 (4).
- Site Plan
  - Visuals of Bay

There was discussion on Conditions #2 and #3.

Parks Huff, presented for the Applicant.

There was no public comment.

- ❖ **CM Usher offered a motion to Approve with Staff recommended conditions.**
  - **CM Collins seconded the Motion.**
  - **Motion carried (5-1) (Ake)**

### 8.3) Public Hearing & Vote -Variance #201-23 For Ruisseau Subdivision

Tracy Albers, Director of Community Development requested that the item be removed from the table.

- ❖ **MPT Ake offered a motion to remove from the table.**
  - **CM Wolfe seconded the Motion.**
  - **Motion carried (6-0)**

Director Albers presented:

- General Information.
- Site/Location.
- Variance Requests initially proposed :
  - To reduce LS to 5" along both sides of Kingwood Drive..
  - To Reduce LS to 2' on Kingwood at entrance from Arnold Mill Rd.
- Recommendation:
- On March 8, 2023 the DPC considered the proposed project and recommended denial.
- Since that time the Applicant is no longer requesting the first variance. They have resolved the issue in house.
- Residential component of the project.
- The DPC reconsidered the revised request on May 16, 2023 and recommended approval , subject to staff recommended conditions of approval:

1. The Applicant shall install a 5' sidewalk along Dobbs Road frontage to the intersection with Arnold Mill Road. The City shall be responsible for installation of the trail segment along the Arnold Mill Road frontage.
2. The in lieu of a site plan revision, this request shall allow for the relocation of the amenity area to Open Space B. No permanent structures shall be allowed to be installed or constructed within the 20' easement running through open Space B. Upon installation of the amenity area, the City reserves the right to request landscape screening to the benefit of residential unit #22. The installation of any structures in the Open Space B area shall be approved by the City Engineer.

3. Any flat work in the 20' easement in Open Space B shall be pervious material, not concrete.
4. In areas impacted by the variance, should the developer and/or builder seek additional relief from the requirement to install streetscape trees or species/DBH modifications, the developer/builder shall prepare a plan for mitigation of the proposed adjustments. All city arborist costs associated with mitigation review and inspections shall be borne by the developer and/or builder.

Staff's recommendation is to Approve a Variance allowing for a reduced landscape strip as described in the May 22, 2023, agenda packet.

Staff will prepare a letter of decision that will be provided to the Applicant along with the acceptance of the conditions of approval for the project.

John Tatum, 120 Colony Center Dr., represented the Applicant.

There was no public comment.

- ❖ **MPT Ake offered a motion to approve with staff recommended conditions that were displayed here on the screen.**
  - **CM Collins seconded the Motion.**
  - **Motion carried (5-1) (Johnson)**

#### **8.4) Approve & Vote Sign Waiver SW#005-22, Lidl Grocery**

Niwana Ray, Senior Planner, presented.

- The applicant has proposed two 126 sq. foot building signs: one on the northern frontage, facing Hwy 92, and the second on the eastern frontage, facing Sonic.
- The applicant is seeking relief from code section 6.4.12 (e) which states building signs with internally illuminated graphic representation, such as a logo or image, may not exceed 30% of the square footage of the overall sign.
- The building signs proposed show the Lidl logo as being roughly 50% of the total sign area, which is over the maximum allowed. The number of building signs, total sign size, and the materials of each sign satisfy the sign code.
- Subject Property
- Proposal
- Criteria Questions
- Recommendation from DPC and PC to approve the applicant's request.

Felicia Johnson with Altair Sign and Light represented the Applicant.

- These are standard size for Lidl signs in the state of GA.
- Grade dip on Hwy 92 causes a hardship.
- The store is over 200' from Hwy 92.
- There was discussion on :
  - Date of store opening.
  - Applicant was not present.
  - Approved Certificate of occupancy six months ago.
  - Approving a Sign package that isn't a cosmetic hardship as much it is a design issue for the Applicant.
  - Before issuing a variance we should condition a plan for maintenance of the property while it is vacant and once their sign is installed the business

should be open to the public.

- Director Albers suggested between 90 days and 180 days to open.
- Timeframe to bring back if denied.
- Inclination to table without more information.
- Whether approving the Sign Waiver has bearing on store opening.
- Approval of sign with condition it is not placed until the store opening.
- Any relief is tied to this particular sign.

❖ **MPT Ake offered a motion to table.**

- **CM Potts seconded the Motion.**
- **Motion failed (2-4)(Johnson, Collins, Wolfe, Usher).**

❖ **CM Johnson offered a motion to approve with staff recommendations.**

- **CM Usher seconded the Motion.**
- **Motion failed (4-2)( Ake, Potts).**

**ITEM 9) NEW BUSINESS**

**ITEM 10) OLD BUSINESS**

**ITEM 11) MINUTES APPROVAL**

**11.1) Approval of April 24, 2023 Regular City Council Meeting Minutes**

❖ **CM Wolfe offered a motion to approve.**

- **CM Usher seconded the Motion.**
- **Motion carried (6-0)**

**ITEM 12) DEPARTMENTAL REPORTS**

**12.1) Public Works Activity Sheet**

**ITEM 13) MAYOR AND COUNCIL COMMENTS**

**There were comments on law Enforcement Memorial Day Service.**

**ITEM 14) CITY MANAGER AND STAFF COMMENTS**

Jeff Moon updated Council that the Cherokee County Parks Bond Referendum was \$90 million broken up into four issuances 2009, 2010, 2012 and 2014 . The average millage rate was .676. The millage rate fluctuated based upon the repayment schedule for the bonds. There was no information on the length of the bond.

Jeff Moon, City Manager, requested an Executive Session with an item to be voted on.

**ITEM 15) EXECUTIVE SESSION - Personnel, Litigation, Real Estate**

❖ **CM Usher offered a motion to Adjourn to Executive Session.**

- **MPT Ake seconded the Motion.**
- **Motion carried (6-0)**

❖ **CM Usher offered a motion to reconvene from Executive Session.**

- **CM Wolfe seconded the Motion.**
- **Motion carried (6-0)**



**15.1) Approval to Add Vote on Settlement Agreement with Zayo Group to Agenda**

City Attorney, Eldon Basham, requested that a proposed settlement agreement be added to the Agenda.

- ❖ **CM Collins offered a motion to add an Agenda Item to add vote on Settlement with Zayo Group to the Agenda.**
  - **CM Johnson seconded the Motion.**
  - **Motion carried (6-0)**

**15.2) Approve Settlement Agreement with Zayo Group, LLC.**

City Attorney, Eldon Basham, requested an approval of the settlement agreement with Zayo Group, LLC. Which is acceptable to the City Manager, outside Council and City Attorney.

- ❖ **CM Wolfe offered a motion to Approve the Settlement Agreement with Zayo Group, LLC.**
  - **CM Usher seconded the Motion.**
  - **Motion carried (6-0)**

**ITEM 16) FINAL ADJOURNMENT**

- ❖ **CM Collins offered a motion to Approve with Staff recommended conditions.**
  - **CM Wolfe seconded the Motion.**
  - **Motion carried (4-2) (Ake, Johnson)**

Respectfully Submitted,

Elle Taylor, City  
Clerk City of  
Woodstock, GA

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Brian Borden, Parks & Recreation

**ITEM TYPE:** Departmental Reports

**AGENDA SECTION:** DEPARTMENTAL REPORTS

**SUBJECT:** Woodstock Parks & Recreation Department April Monthly Report

**SUGGESTED ACTION:**

**ATTACHMENTS:**

[Parks & Recreation Department April Monthly Report 2023.pdf](#)



Woodstock Parks & Recreation Department  
April 2023  
Monthly Report

1. **Administration:**

- The Parks and Recreation Department hired Shae Slan as the new full time Recreation Specialist at the Senior Center. She fills the position that was formerly held by Heather Gilliland that was promoted to Senior Center Coordinator.
- The Parks & Recreation Department hired Margaret Franklin and Robert Garcia for the position of PT Seasonal Recreation Aide.
- Parks Maintenance Staff Member Grant Wiseman celebrated his 1-year Work Anniversary with the department.
- The Parks & Recreation Director met with Liz Cole and her team from Earth Elements at Little River Park on April 3<sup>rd</sup> to walk the property and talk about the programming for the park.
- The Parks Director met with the Finance Director, City Manager and the Assistant City Managers to review the proposed budget for the department.
- Staff met with a representative from the local Lions Club to discuss their organizations using the pickleball courts at Dupree Park for a fundraising pickleball tournament in September.
- Attended the quarterly board meeting of the Woodstock CVB on April 13<sup>th</sup>.
- Staff participated in an Emergency Action Plan review for the upcoming Summer Concert Series with both Police and Fire.
- The Parks & Recreation Director participated in a Teams call with representatives from CPL to review the Concept Plan Package for the Rubes Creek and Serenade trail projects.
- Staff processed twenty-six (26) Purchase Orders during the month of April.
- Staff processed 126 invoices during the month of April.
- Staff prepared daily revenue reports to be sent to the Finance Department.
- Staff completed 12 online supply orders for recreation programming, senior center, maintenance and administration.
- Staff monitored the usage of open purchase orders and liquidated any unused or no longer needed.
- Staff prepared budget and purchase order reports for department leadership staff.
- Three (3) staff members, Heather Gaddis, Marybeth Stockdale and Brad Baker participated in Supervisor Training Class hosted in Canton by GMA.
- Staff prepared budget and purchase order reports for department Leadership Team.

2. **Recreation Division:**

A) Staff hosted the following recreation programs during the month of March:

- Discovering Pickleball at Dupree Park
- Adopt a Trail Program
- Chalk the Walk (Spring Break Program at the Amphitheater)
- Discovering Fishing
- Essential Gardening – The Kitchen Garden
- Mother Earth Rocks
- Storytime Live – Super Mario Brothers
- Trail Story out in the parks and trails



B) Recreation Program Attendance:

Program	Registered	Attended	Walk-In	Total
Discovering Yoga	2	0	0	0
+55 Trail Walkers	12	5	0	5
Chalk in the Walk - Spring	24	16	8	24
+55 Pickleball Practice & Play	16	14	0	14
Discovering Pickleball 6pm	16	13	0	13
Discovering Pickleball 7:30pm	16	13	0	13
+55 Trail Walkers	12	3	0	3
Essential Gardening - The Kitchen Garden	15	8	0	8
Pickleball League - Mixed - Green	24	24	0	24
+55 Trail Walkers	12	3	0	3
+55 Pickleball Practice & Play	16	12	0	12
+55 Trail Walkers	12	4	0	4
SKILLS - Gun Safety	25	24	0	24
Pickleball League - Mixed - Orange	24		0	0
Discovering Fishing	7	7	0	7
Storytime Live! with Mario			200	200
Discovering Disc Golf	10	8	0	8
Discovering Archery	12	9	0	9
+55 Trail Walkers	15	4	0	4
Pickleball League - Mixed - Green	24	24	0	24
+55 Pickleball Practice & Play	16	13	0	13
Mother Earth ROCKS!	22	5	0	5
Discovering Pickleball	15	13	0	13
+55 Trail Walkers	15	4	0	4
Pickleball League - Mixed - Orange	24	22	0	22
Butterfly Gardeners - Meeting	12	8		8
+55 Trail Walkers	15	6	0	6
Pickleball League - Mixed - Green	24	24	0	24
+55 Pickleball Practice & Play	16	5	0	5
+55 Trail Walkers	15	0	0	0
Pickleball League - Mixed - Orange	24	22		22
Discovering Tennis for Kids	8	4		4
Discovering Pickleball Practice & Play	6	4		4
Bee Hive Maintenance	3	3	0	3
Adopt-a-Trail Q2	8	2		2
Woodstock Community Garden	49	49		49
	566	375	8	583



### C) Facility Rentals:

- Field space rental at Dupree Park 0
- Pickle Ball Court rental at Dupree Park 18
- Pavilion Rental at Dupree Park 8
- Tennis Court Rental at Dupree Park 1
- Chambers Rental in April 2

### D) Demographics:

	Registrations	Reservations	Memberships
All	679	82	59
Residents	187	75	22
Non-Residents	492	7	37
<18	15	3	0
18-65	204	79	9
65+	459	0	50
Male	151	20	13
Female	528	62	46
Online	304	68	4
In Person	375	14	55

### 3. Special Events:

- The summer concert series plans are coming together. Preparation for the first concert on May 13 is always the hardest with so many pre-season arrangements to be made. So far, the Craig Morgan concert seems pretty standard without any crazy requests so far.
- Concert Series sponsorship is complete. Here is the final:
 

2023	\$ 196,500	28 Sponsors
2022	\$ 166,000	33 Sponsors
- Waiting for delivery of Sponsor t-shirts, parking passes, stage passes, and meet and greet passes. The digital program is being completed this week.
- Vendor, food vendor, and parade applications are up and running.
- Hosted these events at the Northside Hospital Cherokee Amphitheater and Noonday Creek Trail:
 

Sojourn Church Easter Celebration	April 9 <sup>th</sup>
Fitness in the Park	April 22 <sup>nd</sup>
Gold Swim Award Ceremony	April 22 <sup>nd</sup>



- A meeting was held with Police, Fire, Public Works, and P & R, to discuss emergency preparations and communication tools for the Summer Concert Series. GroupMe is the app that the committee chose to use as an interdepartmental communication device for emergencies such as a missing child. We will begin using combined ICS forms from each of the four departments.
- Premier Events concessions contract was renewed this month. Alcohol Permits were approved by City Council for Premier Events so they can obtain their state license.
- We have selected Titan Global Enterprises to provide security at the Summer Concert Series, July 4<sup>th</sup>, and Christmas Jubilee events. We expect their Agreement to be approved at the May 8, 2023 City Council meeting. They will be attending our meeting on May 9<sup>th</sup> to go over logistics for the Craig Morgan concert and to discuss any issues with the Police and Fire Departments.
- The annual Greenstock Day Recycle and Paper Shredding event went very well. The move to the back parking lot of the school was positive. More signage for the next event will help direct visitors there as some were still expecting the event to be at the front of the school. The overcast weather caused some to think we rescheduled. Here are the statistics from this year's event:

- **18<sup>th</sup> Annual "Greenstock Day" - April 2023**

13,036 lbs.	Electronics
612 lbs.	Batteries
3.5 tons	Paper Shredded
200 lbs.	Textiles
1.25 tons	Waste
.67 tons	Other Recyclables (Cardboard, Paper, Magazines, Newspaper)
91	Cell Phones
97	Eyeglasses
5	Hearing Aids
35	Ink Cartridges
73	Compact Fluorescent Light Bulbs

- **Participation**

408	Cars Came Through	444 in 2022
565	People in Cars	569 in 2022



- **From Where?**

240	Woodstock 30188
106	Woodstock 30189
22	Canton 30114
15	Canton 30115
11	Acworth 30102
3	Marietta 30066
3	Kennesaw 30144
2	Marietta 30062
2	Ball Ground 30107
2	Waleska 30183
1	Bowdon 30108
1	Alpharetta 30004

- **19<sup>th</sup> Annual City-Wide Yard Sale**

49	Yard Sales
17	Community Yard Sales

- Working on Special Event Permits for the following amphitheater and trail usages:

○ The Limitless 5k Run, Stroll, Roll	April 8 <sup>th</sup>
○ Sojourn Church Easter Celebration	April 9 <sup>th</sup>
○ Fitness in the Park	April 22 <sup>nd</sup>
○ Gold Swim Award Ceremony	April 22 <sup>nd</sup>
○ Hope Center Walk for Life	May 13 <sup>th</sup>
○ Butterfly Run ATL 5k	October 1 <sup>st</sup>

#### 4. **Senior Center:**

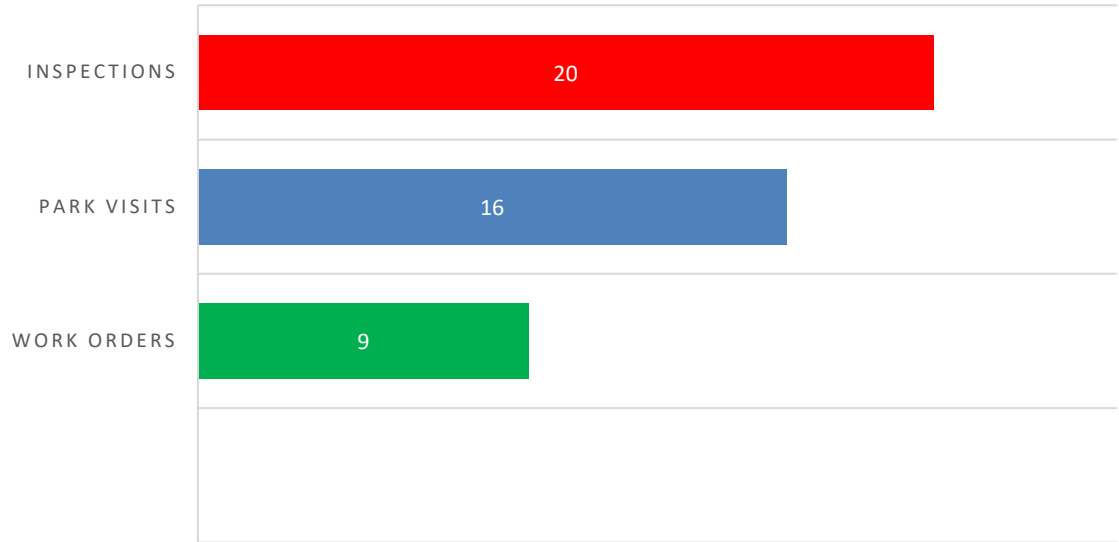
• Total senior Center Active Memberships	667
• Total Senior Check – Ins	1,241
• Total Senior Center Rentals	4

#### 5. **Park Maintenance:**

- April report 2023
- Pressure wash gazebo at city park inside and out
- Fixed motor on fountain at Dupree Park pond
- Had a water quality test done by aquatic environmental services at the little river park pond
- Brought four-door Gravelly and new Ventrac tractor to touch a truck at city park
- Used vin, track, tractor and edger to edge. Sidewalks at Ropemill Park.
- Fix, drinking fountain at city park
- Removed all of the old docks out of the little river park pond
- Replaced nonworking lights throughout amphitheater



## PARK & TRAIL MAINTENANCE





## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Ron Shelby, Finance Department

**ITEM TYPE:** Departmental Reports

**AGENDA SECTION:** DEPARTMENTAL REPORTS

**SUBJECT:** Woodstock Investment Report - May 2023

**SUGGESTED ACTION:**

**ATTACHMENTS:**  
[Investment Report 05312023.docx](#)



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## Investment Report to Mayor and Council

April 30, 2023 – May 31, 2023

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### OVERVIEW

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This financial report reflects the City's Investment balances for the 2023 fiscal year through [May 31, 2023](#).

In recent years, the City of Woodstock has held its excess funds in short term, liquid instruments such as bank money markets and Georgia Fund 1, as the market wasn't paying rates high enough to motivate investing further out on the yield curve and tying up funds. Since spring of 2022, interest rates have risen, driven by inflation, war, Fed tightening and other market movers, providing additional short-term investment opportunities.

As of May 10, 2023 inflation was reported to have eased to 4.9% over the previous 12 months (April to April).

The market took this as good news as the Fed raised interest rates another .25% on May 4, 2023. Treasuries started moving higher on the short end as the market became concerned that the Debt Ceiling might not be increased in time. On May 1, the 30 day US Treasury Bill yielded 4.49%, by May 26 it had risen to 6.02%, and then retreating to 5.28% (5/31) as the market was reassured that Congress would pass legislation before a default occurred. The 10 year remains at 3.64%, up from 3.59% on April 30. The markets remain with an Inverted Yield Curve which indicates the continued expectation of nearby recession in the Economy. The Inverted Spread between the 90-Day and 10-year Treasuries has widened significantly since April 30<sup>th</sup> from 168bp to 188bp.

The 90 Day US Treasury has increased from 5.27% (5/1/23) to 5.52% (5/31/23). In comparison, Woodstock closed the month of May earning a variable rate of 4.99641% annualized at Georgia Fund 1 (up from 4.75372% in April). This was mainly due to short term rate opportunities as traders doubted congress's willingness to resolve the Debt situation. Back in January, Ameris bank was willing to increase its .50% rate on Money Market Accounts to 3.80% to be more competitive with Georgia Fund 1 and other investment options. Subsequently, in May, we increased our utilization of that account type further to \$10,458,520.32. In April, a \$500,000 90-day CD (3.93%) matured at Chase Bank which we rolled into another 90-day CD at 4.31% APY. Unfortunately, Chase Bank still will not increase its Money Market Rate from .05% annualized. Finally, the City is currently earning a Weighted Average Yield to Maturity of 4.883% (up from 4.73889% on April 30, 2023) on US Treasury and Agency securities that were purchased with the intent to hold until maturity.

As good stewards of public funds, Woodstock is prudently looking to maximize these earnings while keeping assets safe. It is not seeking to tie up funds for long periods of time due to increasing rate outlooks, market volatility and nearby cash flow needs. During April it bought 2 new short-term Agencies, rolling both General Fund and City Center project funds which weren't immediately needed for expenditures.

The City currently has multiple high dollar capital projects underway and high cash balances due to the receipt of Property Tax revenues in December. (Historically, our lowest cash point was in October.) Rate outlooks now project a pause in further increases. 40% of traders believe the Fed may still raise rates by .25% in June and then

hold off. The big question remains whether the U.S. enters a full Recession by the second half of 2023. If not, then rates may start to decrease as the fed attempts to support the housing/construction sector.

There have been 3 major bank takeovers by the FDIC since March 1, 2023:

- Silicon Valley Bank on March 10, 2023
- Signature Bank on March 12, 2023
- First Republic Bank on May 1, 2023

What condition would Woodstock be in if our own main depository had problems?

The City of Woodstock has significant diversified liquidity held outside of our main depository bank. That's not to say a takeover wouldn't be problematic and painful in the short run, which includes navigating the legal and administrative portion of the FDIC process, but Woodstock's cash position is in excellent shape.

Woodstock's diversified liquidity (as of 5/31/2023):

#1) Woodstock's Ameris Bank Deposits are fully collateralized through the Georgia Collateral Pool at 110% minus any FDIC insurance, therefore there's no risk of loss.

#2) Woodstock has an additional \$13,536,868.63 at the State's Georgia Fund 1 pool that it could arrange to access in time of need with 24-hour notice.

#3) Woodstock has an additional \$7,632,809.64 in SPLOST V funding at JP Morgan Chase (\$7,128,034.64 in Cash and \$504,775.00 in a CD) which could be accessed outside of our main depository.

#4) Woodstock has another \$8,989,270.00 in highly rated and liquid US Treasury and Agency securities, held across 3 different Brokerage firms for diversification, which can be easily sold and accessed.

In recent years, Woodstock further modified its procedures so that it only cuts A/P checks once a week (On Thursdays) along with its Bi-Weekly payroll. That further simplifies arranging for funding liquidity in the event of banking industry problems, providing significant time to put funding in place without impacting either vendors or employees.

## GEORGIA FUND 1

Pursuant to OCGA 36-83-1 to 36-83-8; Georgia Fund 1 is able to offer to counties, municipalities, public colleges and universities, boards of education, special districts, state agencies, and other authorized entities as a conservative, efficient, and liquid investment alternative. The primary investment objectives of Georgia 1 Fund are safety of capital and liquidity. Georgia Fund 1 has a credit rating of AA+ by S&P Global.

## GF1 ACCOUNT BALANCES

As of [May 31, 2023](#), Georgia Fund 1 paid 4.99641% annualized, which increased from the 4.75372% paid the month previous. The City of Woodstock had on deposit at Georgia Fund 1 the following amounts:

Fund	Apr 30, 2023 BALANCE	DEPOSIT/ (WITHDRAWAL)	May 2023 INTEREST	May % Yield**	Management Fee Withheld *	May 31, 2023 BALANCE
GENERAL FUND	\$ 5,312,251.73	\$ 0	\$ 22,542.66	4.99641	(\$ 248.15)	\$ 5,334,794.39
WATER – SEWER	\$ 7,069,514.80	\$ 1,100,000.00	\$ 32,559.44	4.99641	(\$ 358.41)	\$ 8,202,074.24
TOTAL	\$ 12,381,766.53	\$ 1,100,000.00	\$ 55,102.10		(\$ 606.56)	\$ 13,536,868.63

\*Management Fee Withheld by Georgia Fund 1 has been netted out of the full INTEREST distribution.

\*\* Current Yield (Annualized)

## MONEY MARKET BALANCES

In January 2023, Ameris Bank increased the City's MMKT rate from .50% to 3.80% annualized. Meanwhile Chase has declined to increase their rate of .05% annualized.

As of [May 31, 2023](#), the City of Woodstock had Money Market deposits at both Ameris and Chase banks in the following amounts:

FUND	Apr 30, 2023 BALANCE	Deposits/ (Withdrawals)	May 2023 INTEREST	May % Yield	May 31, 2023 BALANCE
POOL-MMKT Ameris	\$ 8,354,691.17	(\$ 1,250,000.00)	\$29,710.00	3.80*	\$ 7,134,401.17
ARPA-MMKT Ameris	\$ 2,103,829.15	\$ 0	\$ 7,526.29	3.80*	\$ 2,111,355.44
SPLOST V- MMKT Chase	\$ 3,003,050.22	\$ 0	\$ 134.78	.05	\$ 3,003,185.00
TOTAL	\$ 13,461,570.54	(\$ 1,250,000.00)	\$37,371.07		\$ 12,248,941.61

## CD ACCOUNT BALANCES

On April 20, 2023, the City of Woodstock's 90 Day CD (3.93% APY) matured and was rolled into another 90 Day CD at 4.31%.

As of [May 31, 2023](#), the City of Woodstock had CD accounts at Chase bank in the following amounts:

FUND	Apr 30, 2023 BALANCE	May Deposits/ (Withdrawals)	Annualized Yield	Maturity	May 31, 2023 BALANCE
SPLOST V - MMKT Chase	\$ 504,775.00	\$ 0	4.31%	July 19, 2023	\$ 504,775.00
TOTAL	\$ 504,775.00	\$ 0			\$ 504,775.00

## SECURITY ACCOUNT BALANCES

The City of Woodstock periodically invests in securities as allowed by the City of Woodstock Investment Policy. These securities are purchased with the intent to hold until maturity. As of [May 31, 2023](#), the City of Woodstock held the following US Treasury and Agency Securities at Multi-Bank Securities, Piper Sandler and Raymond James:

### Total Current Portfolio Holdings by FMV as of May 31, 2023 :

General Fund Total FMV:	\$ 5,491,405.00
City Center Fund Total FMV:	\$ 3,497,865.00
Grand Total:	\$8,989,270.00
Weighted Average Yield To Maturity (YTM):	4.883%

Holdings/Purchase Transaction History:Piper Sandler & Co.:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
2/7/2023	FHLB Discount Note	5/4/2023 Matured	\$ 500,000.00	\$ 494,539.93 General Fund	N/A	N/A	4.74101%	313384FD6
2/7/2023	UST Bill	5/18/2023 Matured	\$ 500,000.00	\$ 493,771.25 General Fund	N/A	N/A	4.650855%	912796W47
2/7/2023	FHLB Discount Note	6/1/2023	\$ 500,000.00	\$ 492,655.00 General Fund	N/A	N/A	4.81574%	313384GH6
2/7/2023	UST Bill	6/15/2023	\$ 500,000.00	\$ 492,027.22 General fund	N/A	N/A	4.657037	912796X53
TOTAL				\$ 984,682.22	\$ 0			

\* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

\*\* Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

\*\*\*All Totals exclude any matured securities.

Multi-Bank Securities, Inc.:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
4/19/2023	FHLB Discount Note	6/2/2023	\$2,500,000	\$2,486,025.00 General fund	N/A	N/A	4.772%	313384GJ2
4/19/2023	FHLB Discount Note	6/6/2023	\$3,500,000	\$3,478,523.62 City Center	N/A	N/A	4.795%	313384GN3
TOTAL				\$5,964,548.62	\$ 0			

\* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

\*\* Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

\*\*\*All Totals exclude any matured securities.

Raymond James:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
3/24/2023	FHLB Discount Note	5/4/2023 Matured	\$2,000,000.00	\$1,990,288.89 General Fund	N/A	N/A	4.622%	313384FD6
5/4/2023	US Tbill	6/27/2023	\$2,000,000.00	\$1,948,610.00	N/A	N/A	5.256%	912797FQ5
TOTAL				\$1,948,610.00	\$ 0			

\* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

\*\* Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

\*\*\*All Totals exclude any matured securities.

May 31 2023 Market Pricing (All Firms, excluding matured securities):

Security	CUSIP	Maturity	Principal Purchase Price **	May 31, 2023, Market Price	TTL Market Gain/(Loss) *	Mar Interest /Coupons Received ***
FHLB Discount Note	313384GH6	6/1/2023	\$ 492,655.00	\$ 500,000.00	\$ 7,345.00	N/A
FHLB Discount Note	313384GJ2	6/2/2023	\$ 2,486,025.00	\$ 2,499,700.00	\$13,675.00	N/A
FHLB Discount Note	313384GN3	6/6/2023	\$ 3,478,523.62	\$ 3,497,865.00	\$19,341.38	N/A
US Tbill	912796X53	6/15/2023	\$ 492,027.22	\$ 499,005.00	\$ 6,977.78	N/A
US Tbill	912797FQ5	6/27/23	\$ 1,948,610.00	\$ 1,992,700.00	\$44,090.00	
TOTAL			\$8,897,840.53	\$ 8,989,270.00	\$91,429.16	\$ 0.00

\* Market Gain or Loss is considered "unrealized" since the security is held until maturity. Market Value is expected to fluctuate on a daily basis. Securities purchased at a premium (e.g. Bonds and Notes) are expected to lose the premium principal value (Purchase Price minus PAR Value) by the time they reach maturity. This loss is compensated for through the receipt of a Coupon Amount, which exceeds the purchased Yield To Maturity (YTM). Securities purchased at a discount are expected to gain the discount over time and mature at PAR Value.

\*\* Total Principal Purchase Price Excludes Matured Securities. Principal Purchase Price excludes Accrued Interest paid to seller.

\*\*\* Interest Coupon received includes the amount of Accrued Interest paid to Seller from the original purchase.

May Sale/Maturity Transactions (All Firms):

Sale or Maturity Date	Security	CUSIP	Principal Purchase Price	Principal Sale or Maturity (PAR) Proceeds	Principal Gain/(Loss) (Amortized Premium, Accrued Discount)	Total Interest Coupons Received (Notes)	Total Interest Received (Net of Accrued Int due seller)	Net Interest and Principal Gain/(Loss)
5/4/2023	FHLB Discount Note	313384FD6	\$ 494,539.93	\$ 500,000.00	\$ 5,460.07	N/A	N/A	\$ 5,460.07
5/4/2023	FHLB Discount Note	313384FD6	\$1,990,288.89	\$2,000,000.00	\$ 9,711.11	N/A	N/A	\$ 9,711.11
5/18/2023	US Tbill	912796W47	\$ 493,771.25	\$500,000.00	\$ 6,228.75	N/A	N/A	\$ 6,228.75
TOTAL				\$3,000,000.00				\$21,399.93

SUMMARYCombined Investment Interest Earnings received across all accounts during Fiscal Year:

Month/Year	GA Fund 1	MMKT	Securities *	Grand Total
July/2022	\$ 14,841.81	\$ 646.07	\$ 315.00	\$ 15,802.88
August/2022	\$ 23,074.00	\$ 1,522.91	\$ 613.77	\$ 25,210.68
September/2022	\$ 24,383.92	\$ 1,532.68	\$ 1,058.20	\$ 26,974.80
October/2022	\$ 27,352.54	\$ 2,192.71	\$ 0.00	\$ 29,545.25
November/2022	\$ 31,827.44	\$ 2,774.62	\$ 26,175.00	\$ 60,777.06
December/2022	\$ 39,043.06	\$ 3,217.20	\$ 7,407.27	\$ 49,667.53
January/2023	\$ 44,242.05	\$9,622.60	\$ 45,735.78	\$ 99,600.43
February/2023	\$ 41,409.33	\$17,916.16	\$13,566.66	\$72,892.15
March/2023	\$ 43,568.62	\$19,952.32	\$ 34,620.45	\$98,141.39
April/2023	\$ 44,336.27	\$ 22,739.14	\$41,298.97	\$108,374.38
May/2023	\$ 55,102.10	\$ 37,371.07	\$21,399.93	\$113,873.10
Sub Total	\$389,181.14	\$119,487.48	\$192,191.03	\$700,859.65

\*Security Interest Earnings are only recognized upon the actual receipt of a coupon, and/or maturity of an investment.

Respectfully submitted,

Ronald C Shelby, CFO

## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** June 12, 2023

**SUBMITTED BY:** Elle Taylor, Community Development

**ITEM TYPE:** Departmental Reports

**AGENDA SECTION:** DEPARTMENTAL REPORTS

**SUBJECT:** Community Development Hot Sheet 6.05.23

**SUGGESTED ACTION:**

**ATTACHMENTS:**  
[2023 CD Hot Sheet 6\\_05.pdf](#)



# CITY OF WOODSTOCK



GEORGIA

## COMMUNITY DEVELOPMENT

## HOT SHEET



6/05/2023

Updated through

6/02/2023

### OVERVIEW

Public Hearing Cases in Progress: 4

Business Licenses Issued: 17

Development Projects Under Review: 6

### LOOKING AHEAD

Next Council Meeting: June 12th

Next Planning Commission Meeting: July 6th

Next Public Hearing App. Deadline: June 30th

### DEVELOPMENT PROJECTS UNDER REVIEW

- Plats – 2
- Site Plans – 4
- Master Plans – 0

### HOUSING DATA

- SFR COs issued YTD: 182
- SFR Bldg Permits issued YTD: 129
- Total Single Family Residences: 13,155 (70.51%)
- Total Multifamily Units: 3,987 (21.37%)
- Total Age Restricted Units: 1,514 (8.11%)

### CONSTRUCTION HEALTH INDICATOR

	SFR Building Permits	SFR COs	%
CY 2022:	334	563	59%
<b>2023 YTD:</b>	<b>129</b>	<b>182</b>	<b>70.8%</b>

COs updated monthly (ideal range is 60%-75%)

## **BUSINESS LICENSES ISSUED**

### **COMMERCIAL**

- Suburban Nights II dba TEN Sushi, 380 Chambers St.
- Health Connect America Inc dba Family and Children First - GA HOPE, 104 Springfield Center Dr.
- Tavy Beauty LLC, 225 Creekstone Ridge Ste 21
- Shad Fade It LLC, 132 Woodstock Sq Ave Ste 420
- Harden Law Firm LLC, 329 Creekstone Ridge Ste A
- The Manual LLC, 9058 Main St. Unit D-112
- The Board and the Box LLC, 9058 Main St. Unit 108
- Redhawk Roofing & Renovations LLC, 110 Village Trl Ste 113
- Misa 2023 Inc dba H&M Food Mart, 9068 Hwy 92
- Atlantic Bay Mortgage Group LLC, 105 Weatherstone Dr Ste 630
- AJ Salon and Accessories LLC, 132 Woodstock Sq Ave Ste 420
- Salon Lilla LLC, 132 Woodstock Sq Ave Ste. 420
- Design & Remodel Brothers LLC, 9550 Main St Ste 100

### **HOME**

- Gala Cam Transport LLC
- JT Heating and Air LLC
- Splash Can LLC
- Nicolle's Loving Pet Care LLC

# PUBLIC HEARING CASE SUMMARIES

## June

### **A#118-23 201 Brownlee Road**

Parks Huff on behalf of Dossey, LLC is requesting annexation of 201 Brownlee Road into the City of Woodstock, rezoning to DT-MRS for a 105 unit townhome community, a conditional use permit for single family attached (townhome) housing, a variance to allow D2 street, a variance to allow units to face greenspace, variance to allow rear decks to not be covered, architectural variances related to steps and windows, a variance to allow one housing type, a variance to reduce 10' setback between garage and street facade, and a variance to waive alley requirement.

Planning Commission: June 1

City Council: June 19

Staff Contact: Niwana Ray

### **V#200-23 150 Towne Lake Pkwy**

Brian Kay, on behalf of Atwell, LLC., is requesting setback, buffer, and vision clearance Variances for a proposed new construction restaurant on the parcel adjacent to 150 Towne Lake Parkway. This property is located in the DT-CBD (Downtown - Central Business District) zoning district northeast of the Towne Lake Parkway and Mill Street roundabout.

Please reference website for detailed list of variances site plan.

Planning Commission: June 1

City Council: June 19

Staff Contact: Tracy Albers

## July

### **A#120-23 770 Dobbs Road**

David Hacker, on behalf of Randy & Karen Cowan, is requesting annexation of 770 Dobbs Road into the City of Woodstock, rezoning from County LI (Light Industrial District) to DT-GC (Downtown General Commercial) subject to being able to maintain existing signage on roof and pole, connection to sewer via private system, and allowing/maintaining existing conditions.

Planning Commission: July 6

City Council: July 24

Staff Contact: Niwana Ray

### **CUP#075-23 207 & 209 Woodpark Pl**

Michelle Horstemeyer, on behalf of South on Main, LLC, requests a Conditional Use Permit to develop a 29-unit townhome development at 207 and 209 Woodpark Place. This property is located in the DT-CMU (Downtown Commercial Mixed Use) zoning district.

Planning Commission: July 6

City Council: July 24

Staff Contact: Niwana Ray

# PUBLIC HEARING CASE SUMMARIES

TBD

## **A#119-23 Rope Mill Lane -TABLED by applicant on May 5, 2023**

Jason Scheidt on behalf of Dan Barrett is requesting property to be annexed from Cherokee County into the City of Woodstock (exempt from minimum acreage requirement) and rezoned into IN-VIL Infill Village category, the same as the immediately adjacent Inwood development, at the same density levels allowed (12 units / acre). Applicant will also work with City to bring the City's desired new road connection from Rope Mill Rd through Applicant's property to City's new ROW property immediately adjacent to the North, ultimately leading to its connection to Woodstock Pkwy to the West.

Planning Commission: TBD

City Council: TBD

Staff Contact: Niwana Ray

## **Z#151-22 - Fuqua Acquisitions, LLC - TABLED ON 1/9/2023**

Parks Huff, on behalf of Fuqua Acquisitions, LLC, is requesting a Rezoning and 23 Variances to develop 10.35 acres consisting of 9 parcels, north of Towne Lake Parkway, east of Sherwood Drive, and south of Little John Lane. The applicant is proposing to rezone the area from DT-RO to DT-CBD for a commercial retail development including a grocery store and restaurants. Please reference website for the complete list of Variances.

Planning Commission: TBD

City Council: TBD

Staff Contact: Tracy Albers