



**Board of Education Office**

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January 19, 2021

Dear Students, Families, and Community Members of the Milton-Union Schools:

The district verified two Milton-Union High School students and one Milton-Union Elementary School student tested positive for COVID-19. Following the most recent guidelines, district staff members conducted contact tracing, and students, parents, caregivers, and employees were contacted and informed. The district also communicated with personnel from Miami County Public Health regarding these cases.

In your daily routines and interactions during and outside regular school hours, please take precautions to protect yourself and others from COVID-19. Collectively, the following measures can help control exposure and spread.

- Stay home when you are sick.
- Practice Social Distancing.
- Get adequate sleep and eat well-balanced meals.
- Wash hands often with water and soap (20 seconds or longer).
- Dry hands with a clean towel or air dry your hands.
- Cover your mouth with a tissue or sleeve when coughing or sneezing.
- Avoid touching your eyes, nose, mouth with unwashed hands or after touching surfaces.
- Practice good hygiene habits.

We hope everyone continues to be mindful of safe practices and healthy decisions. As always, thank you for your continued support, understanding, and patience.

Respectfully,

A handwritten signature in black ink that reads "Brad Ritchey".

Brad Ritchey, Ph.D.

**District Administration**

Brad Ritchey, Ph.D. | Superintendent

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Mick Nealeigh | Director of Technology

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Milton-Union Exempted Village Schools