



Contract Opportunities with the National Farm Animal Care Council

Position	Code Manager
Anticipated start date	April 15, 2024 (tentative)
Contract duration	Two-year contract with the potential to extend (variable part-time approximately 2–4 days/week depending on the number of Codes of Practice the successful candidate is assigned)
Location	Remote (home office) with occasional travel to committee meetings
Remuneration	Dependent upon experience/credentials, ranging from \$375–400/day plus HST
Closing date	Open until filled

About the National Farm Animal Care Council (NFACC) and the Code Manager Role

NFACC is the only organization in the world that brings together animal welfare groups, enforcement, government, veterinarians, food retailers/foodservice, and farmers under a collective decision-making model for advancing farm animal welfare.

We are looking for people with strong facilitation, communication, critical thinking, and project management skills to serve as Code Managers. This is an opportunity to facilitate the work of a broad range of stakeholders ensuring they reach consensus on an updated national standard for farm animal welfare. Codes of Practice serve as educational tools, reference materials for animal protection regulations, and the foundation for assessment programs.

The NFACC Code Manager plays a pivotal role within the Code development process. This person is central to the success of the Code being developed and must work closely with the Chair of the Code Committee, Industry Liaison, and the NFACC Division Director. The Code Manager must have strong facilitation, consensus-building, communication (written and oral), critical thinking, and research skills. A willing, positive attitude and open mind are fundamental to the Code Manager position. The position requires a person who is self-directed and motivated to succeed. The Code Manager is expected to be a neutral facilitator for the Code Committee.

Interested candidates would benefit from reviewing NFACC’s Code development process available at: www.nfacc.ca/codes-of-practice.

Qualifications and Responsibilities

Training, experience, or post-secondary education related to at least one of the key skillsets is required for this position: facilitation, communication, and/or project management. Additional relevant post-secondary education is an asset (e.g., animal welfare science, agriculture, social sciences, public policy). French language proficiency is an asset.

Please refer to www.nfacc.ca/code-development-process#appendix for a full list of responsibilities and information about reporting. Successful candidates will be assisted with some of the responsibilities based on their areas of expertise or availability. Home office requirements include telephone, internet, printer, and a computer with a current MS software package including Word, Excel and PowerPoint.

Application Instructions

Applications should be submitted by email to liz@nfacc.ca. Applications that do not include the following will not be considered:

- A cover letter that, in addition to highlighting relevant qualifications and skills, includes availability or preference for 2, 3, or 4 days of work per week
- Résumé, including at least two professional references.

Please combine your cover letter and résumé into one PDF document.

NFACC is a collaborative partnership of diverse stakeholders created in 2005 to share information and work together on farm animal care and welfare. It is the national lead for farm animal care issues in Canada and operates as a division of [Animal Health Canada](http://www.animalhealthcanada.ca). For more information on NFACC, visit www.nfacc.ca.