



City Council - Regular Session of the City Council
City of Woodstock, GA
The Chambers at City Center - 8534 Main Street
770 592-6000 (Main) 770 592-6002 (City Clerk) 770 926-1375 (Fax)
<http://www.woodstockga.gov> *Hearing Assistance Available Upon Request

AGENDA

Monday, March 11, 2024

City Council - Regular Session of the City Council
7:00 PM

ITEM 1. MEETING CALLED TO ORDER

7:00 PM Meeting called to order at The Chambers at City Center,
8534 Main Street, Woodstock, GA.

ITEM 2. RECOGNITION OF GUESTS AND VISITORS

1. **Proclamation - Child Abuse Prevention** (Michael Caldwell)
2. **Proclamation - Girl Scout Week** (Michael Caldwell)
3. **Proclamation - Jonathan Peyton** (Michael Caldwell)
4. **Special Olympics Recognition** (Duane Helton)

ITEM 3. APPOINTMENTS/OATH OF OFFICE

1. **Appointment of Planning Commissioner (Ward 4)** (Robyn Adams)
2. **Swearing in of Planning Commissioner (Ward 4)** (Robyn Adams)

ITEM 4. ANNOUNCEMENTS

1. **Announcements** (Colin Ake)
The downtown Woodstock Shamrock Pub Crawl is Saturday, March 16th from 2 to 6 pm. Participating restaurants will have festive food and drink specials. Funk Cake Band will perform at various locations throughout the afternoon and the Carpenter Academy of Irish Dance will perform at 4pm at the new Depot Square. See the route and the specials at visitwoodstockga.com/shamrockcrawl.

The Discover Woodstock Scavenger Hunt takes place March 22nd to April 27th. Teams and individuals can explore locations in and around Woodstock through challenging 100 clues taking photos along the way. Winners earn Downtown Dollars and prizes from local businesses. The list of clues will be posted at visitwoodstockga.com/scavenger-hunt.

ITEM 5. PRESENTATIONS AND DISCUSSION ITEMS

ITEM 6. PUBLIC COMMENT

ITEM 7. CONSENT AGENDA

1. **Approve MAJBA JE 16302 - HR Intern funding reclassification** (Mindy Nobis)
Request for approval of MAJBA JE 16302 budget amendment to reclass funds for HR Intern. If approved, this is to re-allocate existing funds from the HR budget to the Intern pool through 6/30/24, no additional funding is being asked.
2. **Approve MAJBA - JE 16393 - Additional Intern Funding** (Jeff Moon)
Request for approval of the transfer of funds to the intern pool.
3. **Approve MAJBA JE 16355 - Funding for Ragsdale Mid-Block Crossing** (Jeremy Parker)
Request for approval of MAJBA JE 16355 for the funding of the Ragsdale Mid-Block Crossing project to cover change order 1 (new asphalt for ped crossing area), change order 2 (additional concrete curb & gutter, install of illuminated crosswalk).
4. **Approve MAJBA JE 16388 - 4215 - Funding for Trickum/Nocatee Project** (Jeremy Parker)

Request for approval of additional funds for the engineering and design of the Trickum Road at Nocatee Trail intersection improvement project to include stormwater.
5. **Approve MAJBA JE 16390 - Amphitheater Fence Replacement** (Brian Borden)
Request for approval of MAJBA JE 16390 for the replacement of the amphitheater fence. This project is being accelerated so as to be completed before the summer concert series. This MAJBA is the recognition of additional revenue received from the annual Georgia Power franchise payment and increase of the department's contract services for the repairs.
6. **Approve Purchase of Self Contained Breathing Apparatuses/Bottles** (Shane Dobson)
Request for approval of Self Contained Breathing Apparatuses and Bottles.
7. **Approve Purchase of Extrication Equipment** (Shane Dobson)
Request for approval to purchase budgeted Extrication Equipment to go on new engine.
8. **Approve Firefighters NFPA Physicals and Pre-cancer Screenings** (Shane Dobson)
Request for approval of Firefighters NFPA and pre-cancer screenings at SiteMed.
9. **Approve Purchase of Sutphen SL75 Aerial Ladder Truck** (Shane Dobson)
Request for approval to purchase a Sutphen SL75 Aerial Ladder Truck from SPLOST VII and authorize the order for the truck.
10. **Ratify Neese Road Parcel 15** (Jeff Moon)
Request for approval to ratify Neese Road Parcel 15. Closing statement included in agenda packet.
11. **Ratify Neese Road Parcel 37** (Jeff Moon)
Request for approval to ratify Neese Road Parcel 37. Closing statement included in agenda packet.
12. **Approve Award of Contract to J4 Fencing & Construction Co (Amphitheater Fencing Replacement)**

(Brian Borden)

Request for approval of award of contract to J4 Fencing & Construction Company for replacement of the wood fencing between the amphitheater and Arnold Mill Road.

13. **Approve Winter Construction Change Order 7 - Parking Deck** (Brian Stockton)
Request for approval of change order 7 which is required for revisions in design of the parking deck changing a pre-cast wall in the western portion of the deck to a cast-in place wall due to logistics in sequencing of construction. It also includes costs associated with recent changes to the elevator code which required two new control rooms for the elevators and other miscellaneous site costs.

ITEM 8. PUBLIC HEARING

ITEM 9. NEW BUSINESS

1. **Consideration of Approval of Ordinance Amending Chapter 98 of the City Code (Utilities) Requiring Roof Structure for Dumpster Drain Enclosures (1st Reading)** (Duane Helton)
Request for approval of an ordinance amending Chapter 98 (Utilities) in the City Code. The ordinance would require a roof be included as part of the enclosure for all dumpsters that contain a dumpster drain connecting to the City sewer system.
2. **Consideration of Approval of Revised MOU - Building Division Staff Certifications** (Duane Helton)
Request for approval of proposed MOU structure for Building Division staff certifications.
3. **Consideration of Approval of MAJBA JE 16341 - Arcadis WA 47 - Mill at Wheeler Crossing** (Jamie Palmer)
Request for approval of MAJBA JE 16341 authorizing the use of Council Contingency to fund Arcadis Work Authorization # 47 that Council approved on 02/12/2024.

ITEM 10. OLD BUSINESS

1. **Consideration of Approval of Public Art Plan** (Brian Stockton)
Request for approval of the Public Art Plan with modifications made following the presentation given by Amanda Golden at December 11th Council Meeting. The plan now includes the introduction letter from Mayor Caldwell and the removal of specific funding sources in exchange for recommendations of a variety of funding sources. The adoption of the plan allows staff to move forward with drafting the accompanying ordinance for consideration which will create the Public Art Commission and adopt policies and procedures as suggested in the plan.

ITEM 11. MINUTES APPROVAL

1. **Consideration of Approval of Council Meeting Minutes - February 12, 2024**
(Robyn Adams)
2. **Consideration of Approval of Council Meeting Minutes - February 26, 2024**
(Robyn Adams)

ITEM 12. DEPARTMENTAL REPORTS

1. **Woodstock Investment Report (January 2024)** (Ron Shelby)
2. **Community Development Hot Sheet (March 2024)** (Hannah Menard)
3. **Fire Department Monthly Report (February 2024)** (Shane Dobson)

4. Parks & Recreation Monthly Report (February 2024) (Brian Borden)

ITEM 13. MAYOR AND COUNCIL COMMENTS

ITEM 14. CITY MANAGER AND STAFF COMMENTS

ITEM 15. EXECUTIVE SESSION - Personnel, Litigation, Real Estate

ITEM 16. FINAL ADJOURNMENT

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Cassandra Henry, City Clerk

ITEM TYPE: Proclamation

AGENDA SECTION: RECOGNITION OF GUESTS AND VISITORS

SUBJECT: **Proclamation - Child Abuse Prevention**

SUGGESTED ACTION:

ATTACHMENTS:

[Child Abuse Prevention Month Proclamation 3.11.24.pdf](#)



**A PROCLAMATION BY THE MAYOR AND COUNCIL
OF THE CITY OF WOODSTOCK, GEORGIA**

Child Abuse Prevention Month

WHEREAS, Children are critical to City of Woodstock, Georgia’s future success, prosperity, and quality of life. While children are our most valuable resource, they are also our most vulnerable. Children have a right to be safe and an opportunity to thrive, learn, and grow in an environment that fosters healthy development; and

WHEREAS, Child abuse and neglect can be prevented by supporting and strengthening City of Woodstock’s families, thus preventing the far-reaching effects of maltreatment, and providing the opportunity for children to develop healthy, trusting family bonds, and consequently, building the foundations of communities; and

WHEREAS, Effectively intervening in the lives of children threatened by abuse is a shared responsibility, and City of Woodstock citizens must come together so that the voices of our children are heard by all. We all must ensure that our communities are extending helping hand to children and families in need; and

WHEREAS, Effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care provider, civic organizations, law enforcement agencies, and the business community; and

WHEREAS, By providing a safe and nurturing environment for our children, free of violence, abuse, and neglect, we can ensure that City of Woodstock’s children will grow to their full potential as the next generation of leaders, helping to secure the future of this state and nation; and

NOW THEREFORE, I, Michael Caldwell, Mayor of the City of Woodstock, do hereby proclaim the month of April 2024, as **CHILD ABUSE PREVENTION MONTH** in City of Woodstock, Georgia and urge families and communities to become involved in protecting our community’s children.

Proclaimed this 11th day of March 2024.

Michael Caldwell, Mayor

Attest _____

Robyn Adams, City Clerk

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Cassandra Henry, Administration

ITEM TYPE: Proclamation

AGENDA SECTION: RECOGNITION OF GUESTS AND VISITORS

SUBJECT: **Proclamation - Girl Scout Week**

SUGGESTED ACTION:

ATTACHMENTS:

[Girl Scout Week Proclamation 3.11.24.pdf](#)



**A PROCLAMATION BY THE MAYOR AND COUNCIL
OF THE CITY OF WOODSTOCK, GEORGIA**

Girl Scout Week

WHEREAS, the movement now known as Girl Scouts began in 1912 when Juliette Gordon Low gathered eighteen girls in Savannah, Georgia; and

WHEREAS, Juliette Gordon Low envisioned an organization that would prepare all girls, regardless of their class, cultural or ethnic backgrounds, to be leaders in their communities; and

WHEREAS, Girl Scouts was founded by Juliette Gordon Low whose life mission was to build girls of courage, confidence, and character and through her legacy continues to have an extraordinary influence on the lives of millions of girls across the country; and

WHEREAS, Girl Scouts is recognized as a national leader in providing the best leadership development experience in the world for girls; and

WHEREAS, Girl Scouts brings time-tested methods and research backed programs that speak to the strengths of girl leadership development, backed by more than 110 years of experience and expertise in the field; and

WHEREAS, Girl Scouts offers a Girl Scout Leadership Experience that encourages girls to develop a strong sense of self, connect to their communities, locally and globally, and feel empowered to make a difference in the world; and

WHEREAS, Girl Scouts offers hands-on, girl-led, girl-centered learning in STEM, the outdoors, and entrepreneurship, and abundant opportunities to develop invaluable life skills, helping all girls take the lead early and often; and

WHEREAS, the Girl Scout Gold Award, the highest honor a Girl Scout can earn, acknowledges each recipient's power and dedication to not only bettering herself, but to making the world a better place for others; and

WHEREAS, more than fifty million American women are Girl Scout alumnae, and 1.6 million girls and adult volunteers are active members; and

WHEREAS, today there are 1,217 Girl Scout members in the Cherokee County.

Now, therefore, I, Mayor Michael Caldwell, do hereby applaud the Girl Scout Movement and recognize the week of March 11, 2024, as Girl Scout Week in the City of Woodstock, in celebration and recognition of the girl-led, all girl space where girls thrive and develop their talents and leadership skills.

As proclaimed this day March 11, 2024

Michael Caldwell, Mayor

ATTEST: _____
Robyn Adams, City Clerk

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Cassandra Henry, City Clerk

ITEM TYPE: Proclamation

AGENDA SECTION: RECOGNITION OF GUESTS AND VISITORS

SUBJECT: **Proclamation - Jonathan Peyton**

SUGGESTED ACTION:

ATTACHMENTS:

[Jonathan Peyton Proclamation 3.11.24.pdf](#)



**A PROCLAMATION BY THE MAYOR AND COUNCIL
OF THE CITY OF WOODSTOCK, GEORGIA**

Jonathan Peyton

WHEREAS, Jonathan Peyton is a renowned American singer and songwriter on a mission to write songs that help people feel less alone; and

WHEREAS, Jonathan Peyton was raised in the City of Woodstock, Georgia; and

WHEREAS, Jonathan is married to his wife Abigail Peyton, born, and raised in Woodstock, who is his partner in life, music, and raising their three children here in our community; and

WHEREAS, Jonathan's incredible career in music has included performances in countless impressive venues across the United States including the world-famous, naturally formed Red Rocks Amphitheatre of Denver, Colorado as well as our own Woodstock Summer Concert Series; and

WHEREAS, Jonathan Peyton's newest album *Nothing Here's the Same* was recently released on March 1st, 2024, and will be celebrated during a sold-out Album Release Party at Madlife Stage & Studios in downtown Woodstock; and

WHEREAS, this outstanding individual has had a tremendous impact on his community, and it is abundantly fitting and proper that his accomplishments be recognized.

NOW, THEREFORE, be it resolved that, I, Michael Caldwell, Mayor of the City of Woodstock, do hereby proclaim March 1st, 2024, **Jonathan Peyton Day** in the City of Woodstock, Georgia.

Proclaimed this 1st day of March, 2024.

Michael Caldwell, Mayor

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Duane Helton, Community Development

ITEM TYPE: Award, Recognition

AGENDA SECTION: RECOGNITION OF GUESTS AND VISITORS

SUBJECT: **Special Olympics Recognition**

SUGGESTED ACTION:

ATTACHMENTS:

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Cassandra Henry, City Clerk

ITEM TYPE: Appointments to Boards, Committees, Oaths of Office

AGENDA SECTION: APPOINTMENTS/OATH OF OFFICE

SUBJECT: **Appointment of Planning Commissioner (Ward 4)**

SUGGESTED ACTION:

ATTACHMENTS:

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Cassandra Henry, City Clerk

ITEM TYPE: Appointments to Boards, Committees, Oaths of Office

AGENDA SECTION: APPOINTMENTS/OATH OF OFFICE

SUBJECT: **Swearing in of Planning Commissioner (Ward 4)**

SUGGESTED ACTION:

ATTACHMENTS:
[Oath of Office 2024 - Paul Laney.pdf](#)

City of Woodstock, Georgia

Oath of Office

I, Paul Laney, do solemnly affirm that I will well and truly perform the duties of Planning Commissioner, for Ward 4 of the City of Woodstock, Georgia to which I have been appointed; and that I will support and defend the Charter thereof as well as the Constitution and laws of the State of Georgia and the United States of America, so help me God.

As sworn to this 11^h day of March 2024

Paul Laney
Planning Commissioner, Ward 4

Notary Public: _____

Notary Expires: _____

Oath of Office Administered by: _____
Robyn Adams, City Clerk

on this 11th day of March 2024

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Cassandra Henry, Administration

ITEM TYPE: Announcements

AGENDA SECTION: ANNOUNCEMENTS

SUBJECT: **Announcements**

SUGGESTED ACTION: The downtown Woodstock Shamrock Pub Crawl is Saturday, March 16th from 2 to 6 pm. Participating restaurants will have festive food and drink specials. Funk Cake Band will perform at various locations throughout the afternoon and the Carpenter Academy of Irish Dance will perform at 4pm at the new Depot Square. See the route and the specials at visitwoodstockga.com/shamrockcrawl.

The Discover Woodstock Scavenger Hunt takes place March 22nd to April 27th. Teams and individuals can explore locations in and around Woodstock through challenging 100 clues taking photos along the way. Winners earn Downtown Dollars and prizes from local businesses. The list of clues will be posted at visitwoodstockga.com/scavenger-hunt.

ATTACHMENTS:

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Mindy Nobis, Human Resources

ITEM TYPE: Budget Approval/Amendment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve MAJBA JE 16302 - HR Intern funding reclassification**

SUGGESTED ACTION: Request for approval of MAJBA JE 16302 budget amendment to reclass funds for HR Intern. If approved, this is to re-allocate existing funds from the HR budget to the Intern pool through 6/30/24, no additional funding is being asked.

ATTACHMENTS:

[MAJBA JE 16302 - Add'l Intern Funding for HR Dept.pdf](#)

**City of Woodstock, GA
Major Budget Amendment**

Name of Department 1545 Human Resources (HR) Dept
Budget Amendment # MAJBA JE 16302

Explanation of Request

HR Department is in need of additional funding for an intern for the remainder of the fiscal year. This major budget amendment is to fund the additional salary and payroll taxes needed through 06/30/2024.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
101-1320-511110-01	Salary and Wages - Intern	\$ 7,736.00	
101-1320-512215-00	Social Security Taxes	\$ 592.00	
101-1545-511110-00	Salary and Wages		\$ 3,828.00
101-1545-521220-00	Contract Services		\$ 4,500.00
TOTALS		\$ 8,328.00	\$ 8,328.00

Intern for HR Dept	Request
Based on 8.79 pay periods (03/01/24 - 06/30/24)	Variance (8.79 PP)
Grade	Intern
Rate	\$ 22.00
Status	Seasonal
Salary	\$ 7,736.00
P/R Taxes	\$ 592.00
Total	\$ 8,328.00

Total Request	
Salary	\$ 7,736.00
P/R Taxes	\$ 592.00
Total	\$ 8,328.00

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Cassandra Henry, Administration

ITEM TYPE: Budget Approval/Amendment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve MAJBA - JE 16393 - Additional Intern Funding**

SUGGESTED ACTION: Request for approval of the transfer of funds to the intern pool.

ATTACHMENTS:
[Copy of MAJBA JE 16393 - Add'l Intern Funding.pdf](#)

City of Woodstock, GA
Major Budget Amendment

Name of Department 1320 Administration
Budget Amendment # MAJBA JE 163836

Explanation of Request

Administration Department is in need of additional funding for an intern for the remainder of the fiscal year. This major budget amendment is to fund the additional salary and payroll taxes needed through 06/30/2024.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
101-1320-511110-01	Salary and Wages - Intern	\$ 8,000.00	
101-1320-512215-00	Social Security Taxes	\$ 612.00	
101-1320-579110-00	Contingency Operation		\$ 8,612.00
TOTALS		\$ 8,612.00	\$ 8,612.00

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Karen Gammill, Public Works

ITEM TYPE: Budget Approval/Amendment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve MAJBA JE 16355 - Funding for Ragsdale Mid-Block Crossing**

SUGGESTED ACTION: Request for approval of MAJBA JE 16355 for the funding of the Ragsdale Mid-Block Crossing project to cover change order 1 (new asphalt for ped crossing area), change order 2 (additional concrete curb & gutter, install of illuminated crosswalk).

ATTACHMENTS:

- [MAJBA JE 16355 - 4215 - Add'l Funding - Ragsdale Mid-Block Crossing.pdf](#)
- [PAULA F PRICE WOODSTOCK QUOTE - crosswalk install.pdf](#)
- [Asphalt Quote - CO 1.pdf](#)
- [SA 1 - CO 2.pdf](#)

**City of Woodstock, GA
Major Budget Amendment**

Name of Department 435 SPLOST V - 4215 PW STREETS
Budget Amendment # MAJBA JE 16355

Explanation of Request

Additional funds are needed for the Ragsdale Mid-Block Crossing project to cover change order 1 for new asphalt for the pedestrian crossing area, Change order 2 for additional concrete curb & gutter, Installation of the illuminated crosswalk. Proposing to re-purpose unused funds from the Melanie Ln Drainage project which completed under budget.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
435-4215-541410-00	Infrastructure - Ragsdale Mid-Block Crossing	\$ 37,450.00	
435-4325-541410-00-MRDR	Melanie Ln Drainage Improvement		\$ 37,450.00
TOTALS		\$ 37,450.00	\$ 37,450.00

PAULA F. PRICE ENTERPRISES, LLC.

Service Disabled woman own Veteran Business
 507 B Martin Town Rd
 North Augusta, SC 29841
 770-880-2025
 rich@pfpteam.com

Quote

QUOTE# 111
 Date: 02/27/2024

To:
 CITY OF WOODSTOCK

Expiration Date: 4/1/2024

Salesperson	Job	Payment terms	Due date
RCL	WOODSTOCK CROSSWALK	NET 30	TBD

Qty	Description	Unit price	Line total
1	INSTALL 6 LIGHT LANE LIGHT CROSSWALK SYSTEM		
1	INSTALL POLES, AND SIGNS AND SOLAR PACKAGES		
1	SAW CUT STRRET AND TRAFFIC CONTROL, CLEAN UP		
	CITY OF WOODSTOCK RESPONSIBLE FOR POLE CONCRETE FOUNTATIONS.		
	FREIGHT		

Subtotal	21,500.00
Sales Tax	0.00
Total	21,500.00



R&B Developer, Inc

February 12, 2024

Chris Knock
Project Manager
City of Woodstock

Re: 2024 – 08, Ragsdale Road Mid-block Crossing, City of Woodstock.

Subject: Supplemental Agreement #2 – Milling and overlay 1.5 IN 12.5 MM asphalt paving per Revised Drawing

Dear Mr. Chris,

As discussed during field meeting, City and project designer recommended to add milling and overlay intersection area with 12.5 MM asphalt paving – 1.5 inch. Per revised drawing, this changes in work are not within the scope of our present contract and we therefore request supplemental agreement to cover cost of this work. Please find below cost to complete this additional work on project including labor materials, equipment and tools etc.

Supplemental Agreement – 2						
Sr. No.	Item No.	Description	Qty	Unit	Unit Price	Amount
1	150-1000	Traffic control	1	LS	\$4800.00	\$4,800.00
2	432-0206	Milling – 1.5 Inch	850	SY	\$21.00	\$17,850.00
3	402-3113	12.5 MM asphalt topping (1.5 Inch)	80	SY	\$328.00	\$26,240.00
Total Amount						\$48,890.00

R&B Developer, Inc. is requiring an additional 5 working days to be added to the contract days for to complete this work.

Please review this additional work request and give us your approval at your earliest. If you have any question or need further information, please feel free to contact me.

Thank you,

Haresh Kachchi
R&B Developer, Inc.
Office: 770-708-8082
Cell: 678-414-9789

CC: Project - 2328

4150 Suwanee Bend Drive, Suwanee GA 30024
Phone: (770) 708-8082 / 678-414-9789



R&B Developer, Inc

February 6, 2024

Chris Knock
Project Manager
City of Woodstock

Re: 2024 – 08, Ragsdale Road Mid-block Crossing, City of Woodstock.

Subject: Supplemental Agreement #1 - Conc Island remove and class B Widening per Revised Drawing

Dear Mr. Chris,

As discussed during field meeting and per revised drawing, field conditions according to the const. drawing were conflicting with the travel vehicle on the project. This led to some field changes such as adding Class B widening and Conc island removal etc. This changes in work are not within the scope of our present contract and we therefore request supplemental agreement to cover cost of this work. Please find below cost to complete this additional work on project including labor materials, equipment and tools etc.

Supplemental Agreement - 1						
Sr. No.	Item No.	Description	Qty	Unit	Unit Price	Amount
1	210-0100	Demo & haul off – Concrete Island	1	LS	\$906.40	\$906.40
2	500-9999	Class B Widening (65 SY)	10.83	CY	\$362.75	\$3,928.58
Total Amount						\$4,834.98

Please review this additional work request and give us your approval at your earliest. If you have any question or need further information, please feel free to contact me.

Thank you,

Haresh Kachchi
R&B Developer, Inc.
Office: 770-708-8082
Cell: 678-414-9789

CC: Project - 2328

4150 Suwanee Bend Drive, Suwanee GA 30024
Phone: (770) 708-8082 / 678-414-9789

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Karen Gammill, Public Works

ITEM TYPE: Budget Approval/Amendment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve MAJBA JE 16388 - 4215 - Funding for Trickum/Nocatee Project**

SUGGESTED ACTION: Request for approval of additional funds for the engineering and design of the Trickum Road at Nocatee Trail intersection improvement project to include stormwater.

ATTACHMENTS:

- [MAJBA JE 16388 - 4215 - Add'l Funding for Trickum & Nocatee Prj.pdf](#)
- [Trickum Rd at Little River Park - Final Design Phase Proposal.pdf](#)

**City of Woodstock, GA
Major Budget Amendment**

Name of Department **4215 PW STREETS**
Budget Amendment # **MAJBA JE 16388**

Explanation of Request

Additional funds are needed for the engineering and design of the Trickum Rd at Nocatee Trail intersection improvement project which includes some stormwater portions. Proposing to re-purpose unused funds from the Melanie Ln Drainage project which was completed under budget, as well as from 507 stormwater infrastructure which are not designated for a particular project.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
435-4215-541442-00-TNIN	Trickum Rd & Nocatee Intersection	\$ 56,300.00	
435-4325-541410-00-MRDR	Melanie Ln Drainage Improvement		\$ 51,590.78
507-4325-541410-00	Infrastructure		\$ 4,709.22
507-9999-611135-00	Transfer Out - SPLOST V	\$ 4,709.22	
435-1599-391110-00	Transfer In - Stormwater		\$ 4,709.22
TOTALS		\$ 61,009.22	\$ 61,009.22



Calco Engineering LLC
6175 Hickory Flat Hwy.
Suite 110 #409
Canton, GA 30115
Tel. 770-543-9803
Fax. 770-345-8701
www.calcoengineering.com

February 7, 2024

Mr. Jeremy Parker
City of Woodstock
12453 Highway 92
Woodstock, GA 30188

Subject:

Trickum Road at Little River Park Roundabout – Final Design Phase Proposal

Dear Mr. Parker:

As requested, we have prepared a proposal to develop Final Construction plans for the Trickum Road at Little River Park Roundabout project. The goal of this project is to upgrade the existing “stop controlled on minor approach” intersection with a new roundabout. This will improve the safety of vehicles entering and exiting the Kingsgate subdivision, reduce vehicle speeds in the area, and provide a new entrance to the future Little River Park development.

Scope:

- It is assumed that the project will be exempt from a USACE Section 404 Permit and Stream Buffer Variance due to no state waters being present within the project limits.
- Wall profiles, structural design, and Wall Foundation Investigations are not anticipated or included in the scope.
- It is assumed Landscaping Plans, Irrigation Plans, and Hardscaping plans (including decorative walls and monuments) are being completed by others in coordination with the adjacent Little River Park development. This also includes any decorative up-lighting.
- Roundabout Street Lighting Final Design/Plans are included and are being completed by our teaming partner Wi-Skies LLC.
- Utility designs such as Water/Sewer, Power, and Communications are not included in this scope. However, utility plans and coordination with utility owners is included.
- It is anticipated that the disturbed area of the project will be greater than 1 acre, therefore full NPDES plans and permitting are included in the scope.
- Final Design phase includes Right of Way/Easement Plans, Final NPDES Erosion Control plans, Final Utility Coordination, continued Project Management, and Final Construction Plan completion.
- It is anticipated that earthwork cuts could be over 15' deep for the Little River Park Entrance. Exploratory digging was completed by the City and it was determined that a soil survey would not be necessary.

We can accomplish this scope of work for a lump sum total of **\$56,300.00**. We look forward to working with you on this project. Please let me know if you have any questions or need any additional information regarding this proposal. A more detailed breakdown of the fee is included for reference.

Sincerely,

A handwritten signature in blue ink that reads "Charlie Lanz". The signature is written in a cursive, flowing style.

Charlie Lanz, PE
Principal Engineer

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Brian Borden, Parks & Recreation

ITEM TYPE: Budget Approval/Amendment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve MAJBA JE 16390 - Amphitheater Fence Replacement**

SUGGESTED ACTION: Request for approval of MAJBA JE 16390 for the replacement of the amphitheater fence. This project is being accelerated so as to be completed before the summer concert series. This MAJBA is the recognition of additional revenue received from the annual Georgia Power franchise payment and increase of the department's contract services for the repairs.

ATTACHMENTS:
[MAJBA JE 16390 - 5535 - Amphitheater Fence Repairs.pdf](#)

**City of Woodstock, GA
Major Budget Amendment**

Name of Department 5535 - Parks & Recreation
Budget Amendment # MAJBA JE 16390

Explanation of Request

Repairs on needed on the fence at the amphitheater. This project is being accelerated so as to be completed before the summer concert series. This MAJBA is the recognize additional revenue received from the annual Georgia Power franchise payment and increase the department's contract services for the repairs.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
101-5535-521220-00	Contract Services	\$ 42,000.00	
101-1510-311710-00	Franchise - Georgia Power		\$ 42,000.00
TOTALS		\$ 42,000.00	\$ 42,000.00

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Faye Doss, Fire Department

ITEM TYPE: Purchasing

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Purchase of Self Contained Breathing Apparatuses/Bottles**

SUGGESTED ACTION: Request for approval of Self Contained Breathing Apparatuses and Bottles.

ATTACHMENTS:
[SCBA Quote 2-2024.pdf](#)



(877) 637-3473

Quote

Quote # QT1790779
Date 02/19/2024
Expires 03/31/2024
Sales Rep Adams, Jeremy L
Shipping Method FedEx Ground
Customer Woodstock Fire Department (GA)
Customer # C225230

Bill To

Accounts payable
 Woodstock Fire Department- GA
 12453 HIGHWAY 92
 WOODSTOCK GA 30188-4247
 United States

Ship To

Woodstock Fire Department
 225 Arnold Mill Road
 Woodstock GA 30188

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
X8914021305304			Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change, Parachute Buckles, 4.5, Standard, No Accessory Pouch, E-Z Flo+ Regulator with Continuous Hose, Universal EBSS, None, No, Pak-Tracker, No Case, 2 SCBA Per Box	4	\$7,055.62	\$28,222.48
200129-01			Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 45 Minutes (at 40 lpm)	8	\$1,266.84	\$10,134.72

Pricing Per Sourcewell RFP #032620

Subtotal \$38,357.20
Shipping Cost \$0.00
Tax Total \$0.00
Total \$38,357.20

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1790779

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Faye Doss, Fire Department

ITEM TYPE: Purchasing

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Purchase of Extrication Equipment**

SUGGESTED ACTION: Request for approval to purchase budgeted Extrication Equipment to go on new engine.

ATTACHMENTS:

[E3 Quote Update 2-21-2024.pdf](#)



(877) 637-3473

Quote

Quote # QT1790293
Date 02/17/2024
Expires 03/03/2024
Sales Rep Adams, Jeremy L
Shipping Method FedEx Ground
Customer Woodstock Fire Department (GA)
Customer # C225230

Bill To

Accounts payable
 Woodstock Fire Department- GA
 12453 HIGHWAY 92
 WOODSTOCK GA 30188-4247
 United States

Ship To

Woodstock Fire Department
 225 Arnold Mill Road
 Woodstock GA 30188

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
273424000-1			SC 358 E3 Combi - TOOL ONLY with Door Opener Tips-(E3F)	1	\$13,322.40	\$13,322.40
274485000-1			R 521 E3 Ram - TOOL ONLY-(E3F)	1	\$7,528.80	\$7,528.80
90-53-15			EWXT 9 Ah battery	4	\$726.40	\$2,905.60
90-53-37			EWXT/E3 Charger 110-240V	2	\$499.79	\$999.58
273100000			StrongArm Fire 100E Pkg Blue w/ 2 tips, 2 batt. & 1 charger	1	\$7,243.89	\$7,243.89
244R029			StrongArm Quick Release Strap	1	\$161.00	\$161.00

Pricing Per Sourcwell RFP #040220

Subtotal \$32,161.27
Shipping Cost \$275.00
Tax Total \$0.00
Total \$32,436.27

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1790293

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Faye Doss, Fire Department

ITEM TYPE: Purchasing

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Firefighters NFPA Physicals and Pre-cancer Screenings**

SUGGESTED ACTION: Request for approval of Firefighters NFPA and pre-cancer screenings at SiteMed.

ATTACHMENTS:
[SiteMed Proposal - Woodstock FD 2-27-24.pdf](#)



Chief Jimmy Eley
Woodstock Fire & Rescue
225 Arnold Mill Road
Woodstock, GA 30188

February 27, 2024
Proposal Pricing is Guaranteed for 120 Days

Please find the attached proposal for your Firefighter NFPA 1582 Health and Wellness program. We have listed several key factors that differentiate us from other companies.

Detailed Executive Summary

SiteMed is a physician-owned health care company specializing in on-site NFPA 1582 firefighter medical exams. Our comprehensive approach combines proven lifesaving screenings with one-on-one personalized medical counseling.

Our medical providers have performed over 70,000 NFPA 1582 firefighter, HAZMAT, Police, EMS and fire brigade exams, and have over 50 years combined experience with NFPA 1582 and OSHA standards. SiteMed is an Equal Opportunity Employer and an E-Verify participant employer since October 15, 2010. Our E-Verify company ID # 364885.

SiteMed uses state of the art equipment and trained experienced staff. Testing is done under NFPA, OSHA, NIOSH and CAOHK procedures. We value your firefighter's privacy and maintain medical confidentiality throughout the entire testing process.

The SiteMed Difference

We are a physician owned company.

Our physicians specialize in NFPA 1582 medical exams. They lecture and write articles on firefighter health and wellness on the local, state and national level. They have performed over 70,000 NFPA 1582 Firefighter, Fire Brigade, EMS and HAZMAT exams. They understand the inherent medical risks firefighters face and know that a comprehensive NFPA 1582 firefighter evaluation program is the key to keeping firefighters healthy and reducing your department's health care costs. What does this mean for you? Consistency, Reliability, & Dependability.

Other companies owned by non-physicians will often hire temporary outside doctors who may not have experience with firefighter physicals. We specialize in Occupational Medicine and firefighter exams; this is what we do all day every day. Let us put our experience to work for you.

Our Physicians and Staff are Licensed in all 50 states.

From Alaska to Florida and coast to coast we have you covered. You will never have to worry if your provider is in compliance with Medical Practice Laws.

We insist on the highest medical standards.

This means that all lab and imaging studies are ordered by a State licensed physician. All imaging studies are interpreted by a State licensed board-certified radiologist and a written report of all studies are given to all members.



Our examination meets and can exceed the NFPA 1582 standard

The SiteMed NFPA 1582 medical exam program meets and with optional specialized testing, can exceed all aspects of the NFPA 1582 standard. We work with hundreds of departments, and our program has been effective for large 1000+ member departments as well as small volunteer departments.

We come on-site to you.

We realize yearly exams can be a daunting process. By coming on-site, we are able to perform up to 50 exams per day and can complete a department in just days instead of weeks or months. We perform 4-8 exams per hour, which greatly helps minimize time away from work. Typically, all we need is a conference room and office to perform all of our testing. There is no need to sit and wait at an urgent care, local clinic or hospital, which puts firefighters and trucks out of service for hours at a time. This saves your department time, money and minimizes hassles related to annual physical exams. Firefighters are able to remain in service and respond to emergencies if needed.

We focus on prevention.

The purpose of an effective wellness program is to enhance the health of your firefighters. It is not a punitive process. Anyone can issue a clearance letter, but our focus is on preventing disease and improving firefighter health and safety. This starts with a complete NFPA 1582 physical exam and our one-on-one counseling.

We manage medical problems.

If medical issues are discovered, we coordinate with the firefighter and their personal physician to make sure your employee is safe to perform **the 14 Essential Job Tasks**. We can usually keep your firefighters working during this process until the issue is resolved. We are available 365 days a year to help you manage and mitigate medical issues.

We care about your health.

As a physician owned company, we will customize your NFPA 1582 program to reflect your specific needs. This means that we can include extras not offered by other companies such as cardiac CT scanning, ultrasound imaging, advanced genetic testing for heart disease and advanced cancer screenings.

We use a unique two-phase process.

Blood and urine specimens are collected on site if applicable 2-4 weeks prior to Phase 2 testing. This process enables providers to examine and consult with your firefighters with the information in front of them (labs, X-Rays, ultrasounds and medical history) just like when they see their primary care physician. This means that during their individual one-on-one counseling session; we can make health recommendations individualized to each person at the time of the consultation.

Year-round access.

What happens after the testing when you have a medical question? With SiteMed, you have year-round access to our Fire Department Doctors for medical consultations. There is no extra charge for this service; it is part of our commitment to your department.

These are just a few of the benefits we can offer your department. Once you have had a chance to review our proposal, please feel free to contact me with any questions you may have. Thanks for giving us the opportunity to bid on this proposal. We look forward to working with you soon.

John Chattin,
Business Development

REFERENCES:

The following is a list of some of our most recent public safety jobs. I encourage you to contact our clients listed to discuss the key differences in our services vs. our competitors.

- **Marietta Fire Department (GA)** – Commander Robert Moss – 770-794-5460
rmoss@mariettaga.gov
- **Cobb County Fire & Emergency Services** – Chief Carl Crumbley – 770-528-8304
carl.crumbley@cobbcounty.org
- **City of Smyrna (GA)**– Chief Roy Acree – 770-434-6667
racree@smyrnaga.gov
- **Henry County Fire Department (GA)** – Chief Stacey Ponder – 770-288-6652
sponder@co.henry.ga.us
- **Sandy Springs Fire Rescue (GA)** – Chief Donny Willbanks – 770-206-2082
dwillbanks@sandyspringsga.gov
- **City of South Fulton Fire/Rescue Department (GA)** – Chief Sterling Jones 470-809-7523
sterling.jones@cityofsouthfultonga.gov
- **Cartersville Fire Department (GA)** – Chief Scott Carter – 770-387-5635
scarter@cityofcartersville.org
- **Cherokee Fire and Emergency Services (GA)** – Chief Eddie Robinson – 770-889-4451
erobinson@cherokeega.com
- **Paulding County Fire/Rescue (GA)** – Chief Joey Pelfrey – 404-867-2881
jpelfrey@paulding.gov
- **Hinesville Fire Department (GA)** – Captain Andy Fowler – 912-432-1463
afowler@cityofhinesville.org



Firefighter Program meets OSHA 29 CFR 1910.95, 1910.134, 1910.120, 1910.1030, NFPA1582

Included in our Standard Physical

Medical Component per NFPA 1582 Chapters 6&7

- **Comprehensive Medical History**
All necessary forms will be Provided
- **Medical Examination- Comprehensive physical exam**
includes- Head, Eyes, Ears, Nose, Throat, Neck, Heart, Lungs, Gastrointestinal, Genitourinary, Lymph nodes, Musculoskeletal, skin, neurological and hernia check
Screening for Skin, Thyroid and Testicular Cancer
- **Vitals-**
Height, Weight and Blood Pressure
- **Body Composition**
Bio Impedance Analysis (BIA)
- **Vision-**
Snellen(distance) screening
- **Lab Analysis-**
Chemistry Screen, CBC, Lipid panel, TSH, and Urinalysis, PSA (Males over 40), CA-125 on all Females, Hemoglobin A1C
 - Bloodwork will be drawn in the morning approximately 2-4 weeks prior to testing
- **Hearing Test-**
Audiogram using our Benson audiometers or whisper test
- **Pulmonary Function Testing**
- **EKG- 12-lead resting electrocardiogram**

Fitness Component per NFPA 1582 Chapter 8

- **WFI Submaximal Graded Treadmill Evaluation**
To evaluate aerobic capacity (per NFPA 1582 C.2.1.3)
- **Hand grip strength evaluation (NFPA 1582C.2.1.5)**
- **Vertical Jump Assessment (NFPA 1582 C.2.1.8) or Leg Strength Evaluation (C.2.1.6)**
- **Arm Strength Evaluation (NFPA 1582 C.2.1.7)**
- **Push-up muscle endurance evaluation (NFPA 1582 C.2.1.9)**
- **Prone static plank core stabilization assessment (NFPA 1582 C.2.1.11)**
- **Sit and Reach Flexibility evaluation (NFPA 1582 C.2.1.12)**

SiteMed Value-Additional Standard Components

- **One-on-One consultation with a licensed medical provider**
Medical provider may be a Physician, Physician's Assistant or Nurse Practitioner
- **Confidential copy of results and interpretations provided to each firefighter**
- **A Physician will evaluate all charts and issue clearance letters**
Clearance letters will be provided within 7 Business days of the physical examination if there are no medical issues requiring follow up
- **Department Summary report including relevant averages, ranges, and annual comparison statistics**



Standard Labs and Screening included in physicals

Chemistry Screening

Screens for Liver Cancer, Biliary Cancer, Diabetes, Gout, Kidney function, Anemia and Liver Disorders

Glucose	Total Protein
Sodium	Albumin
Potassium	Globulin
Chloride	Albumin/Globulin Ratio
Blood Urea Nitrogen	Total Bilirubin
eGFR	Alkaline Phosphatase
BUN/Creatinine ratio	Gamma-GT
Uric Acid	AST (SGOT)
Inorganic Phosphorus	ALT (SGPT)
Calcium	LDH
Iron	

Lipids

Screening for Cardiovascular Risk

Triglycerides
Cholesterol, Total
HDL-High Density Lipoprotein Cholesterol
LDL-Low Density Lipoprotein Cholesterol
VLDL- Very Low-Density Lipoprotein Cholesterol
Cholesterol/ HDL-Cholesterol
Estimated Coronary Heart Disease Risk

Thyroid Stimulating Hormone

Screens for Thyroid Disease

Hemoglobin A1C

Screening for Diabetes

Prostate-Specific Antigen (PSA)

Screens for Prostate Cancer

Performed on males 40 years of age and older

Cancer Antigen 125 (CA-125)

Screens for Ovarian Cancer

Performed on all females

American Heart Association /American College of Cardiology

Atherosclerotic Cardiovascular Disease Risk

Calculation of an individual's risk of developing a cardiovascular problem such as a heart attack or stroke within the next 10 years. Calculated for those individuals over the age of 40.

Complete Blood Count (CBC)

Screens for Lymphoma & Leukemia, Anemia and other Blood Disorders

White Blood Cell Count (WBC)
Red Blood Cell Count (RBC)
Hemoglobin
Hematocrit
Platelets
RDW
Mean Corpuscular Volume (MCV)
Mean Corpuscular Hemoglobin (MCH)
Mean Corpuscular Hemoglobin Concentration (MCHC)

Urinalysis

Screens for Bladder and Kidney Cancers

Color	Leukocyte esterase
Ketones	pH
Appearance	Nitrate
Occult Blood	Protein
Specific Gravity	Bilirubin
Glucose	Urobilinogen
Microscopic examination of urine sediment	



Agreement

Phase 1 (labs and imaging)	3 days	Up to 4 hrs per day	Maximum of 28 people per day
Phase 2 (Medical and Fitness)	3 days	Up to 6 hrs per day	Maximum of 28 people per day

- *Scheduled days to be consecutive unless otherwise noted
- *Minimum program Charge includes up to 50 total exams. Additional exams will be billed at \$355
- *Maximum of 28 exams per 8 hour day unless otherwise noted.
- *Two day jobs are to be scheduled as afternoon/evening on day 1 and morning on day 2 unless otherwise noted.
- *Ultrasound imaging will be completed on scheduled days only; makeup ultrasounds are not available.

NOTES: _____

Invoicing Terms and Conditions

I acknowledge that the services marked will be provided for (2024) physicals. If changes are made after this agreement is signed an addendum sheet will be provided and signed by both parties. Additional Services Prices are guaranteed for the first year of this agreement and may increase in subsequent years.

(Initial)

SiteMed will invoice for 50% of the total minimum program charge plus additional services if applicable following Phase 1. The Remaining 50% and any other additional services not previously invoiced will be invoiced following phase 2. Invoices are "Due Upon Receipt". Invoices not paid within 30 days will incur a 1.5% late fee charge.

(Initial)

Any Cancellations made less than 30 days prior to scheduled dates will incur charges of 50% of the Minimum charge for time scheduled if not rescheduled for a later date. Cancellations made more than 30 days prior to scheduled dates will incur charges of 25% of the minimum charge if not rescheduled for a later date. Rescheduling services will not incur a cancellation fee.

(Initial)

If applicable Make Up Exams must be completed within 45 Days following the completion of Phase 2. Exceeding 45 days will incur multiple invoices.

(Initial)

This agreement is made and entered on this date of _____, 2024 between SiteMed and Woodstock Fire & Rescue. This agreement shall exist for a period of one year and will automatically renew each year thereafter with an annual price increase of 4%, unless cancelled by either party 60 days prior to the annual anniversary date.

We, the undersigned, duly authorized representatives of the above parties do hereby agree to the statement and conditions outlined above.

Woodstock Fire & Rescue – Representative

Date

SiteMed – Representative

Date

ON-SITE FIREFIGHTER PHYSICALS



Services <small>Proposal Pricing is guaranteed for 120 days</small>	Quantity	Price	Year 1 (2024)
Standard NFPA 1582 Physical <input type="checkbox"/> Without Fitness Component	Base Program Minimum (50)	\$17,750	\$17,750
Additional NFPA 1582 Physicals		\$355	
Additional Services			
Lab Corp Collection Fee		\$20	
Behavioral Health Assessment		\$55	
Titmus Vision Screening		\$35	
Imaging Services			
Chest -X-rays	50	\$110	5,500
CT Coronary Calcium Scoring <small>*Not available at all locations * Pricing may vary</small>		\$160-and up	
Thyroid Ultrasound *		\$95	
Abdominal Ultrasound *		\$95	
Pelvic / Testicular Ultrasound *	50	\$95	4,750
Abdominal Aortic Aneurysm Ultrasound *		\$95	
Carotid Ultrasound*		\$95	
Echocardiogram *		\$150	
ULTRASOUND PACKAGE Includes all items marked with*		\$340	
Screening Services			
Tuberculosis Skin Test Read by FD Personnel		\$30	
Tuberculosis Skin Test Read by SiteMed Personnel		TBD	
Quantiferon TB Gold Blood Test		\$95	
Hepatitis B Antibody Screening		\$32	
Hepatitis C Screening		\$32	
Varicella Antibody Screening		\$55	
Measles, Mumps, Rubella Antibody Screening		\$75	
Blood Testing Services			
Blood Typing (ABO Grouping & Rho)		\$22	
Testosterone (males)		\$39	
HIV Screening		\$32	
CRP (C-reactive Protein)		\$21	
Cholinesterase, RBC (For Hazmat)		\$42	
Heavy Metals Panel (For Hazmat)		\$150	
Tuberculosis Gold Test		\$90	
Fecal Occult Blood Screening (40 y.o. and older)	50	\$25	1,250
Vaccination Services <small>May require additional Travel Fees</small>			
Hepatitis A Vaccine (2-Dose Series)		\$95 Per Dose	
Hepatitis B Vaccine (3- Dose Series)		\$85 Per Dose	
Tetanus/ Diphtheria/Pertussis		\$65	
Measles, Mumps, Rubella Vaccine		\$110	
Varicella Vaccine		\$160	
Influenza Vaccine		\$40	
Totals			\$29,250

ON-SITE FIREFIGHTER PHYSICALS



Billing Information

Invoices will be addressed to: _____

EMAIL: _____

PHONE NUMBER: _____

PAYMENT/INVOICE PORTAL _____

Special billing instructions: _____

Agreement Addendum Notes:

Date: _____

SiteMed
Initial

FD Personnel
Initial

Date: _____

SiteMed
Initial

FD Personnel
Initial

Date: _____

SiteMed
Initial

FD Personnel
Initial

Notes:

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Faye Doss, Fire Department

ITEM TYPE: Purchasing

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Purchase of Sutphen SL75 Aerial Ladder Truck**

SUGGESTED ACTION: Request for approval to purchase a Sutphen SL75 Aerial Ladder Truck from SPLOST VII and authorize the order for the truck.

ATTACHMENTS:
[New Truck WOODSTOCK GA SL75 PROPOSAL FEBRUARY 27 2024.pdf](#)



PROPOSAL

TO THE:

Woodstock Fire Department
Attn: Chief Shane Dobson
225 Arnold Mill Road
Woodstock, Ga 30188

DATE: February 27, 2024

We hereby propose and agree to furnish the following firefighting equipment upon your acceptance of this Proposal:

**One (1) Sutphen Heavy Duty 75' Mid-Mount Aerial Ladder (SL75) Complete and
Delivered for the Total Sum of\$ 1,557,533.06**

The apparatus and equipment being purchased hereunder shall be completed within approximately **24-26** months after the Sutphen's receipt and approval of Purchaser's acceptance of this Proposal.

This Proposal shall be valid until **MARCH 30, 2024**. If a Purchase Agreement or Purchase Order is not received by Sutphen within 30 days of the date of this Proposal, Sutphen reserves the right to extend, withdraw, or modify this Proposal, including pricing, delivery times, and prepayment discounts, as applicable.

Respectfully submitted,

Shannon Daves

Shannon Daves
Williams Fire Apparatus
Authorized Representative for Sutphen Corporation

678-283-7656

TERMS & CONDITIONS

Changes to National Fire Protection Association (“NFPA”) 1900, Environmental Protection Agency (“EPA”) or changes legislated by Federal, State or Local Governments or changes in parts availability or vendor relationships that impact the cost to manufacture the truck may incur additional charges which shall be borne by the Purchaser. These may include but are not limited to changes that affect the major vendors of the fire apparatus industry such as pump manufacturers, seat manufacturers, electrical power supplies (generators) and powertrain (engine & transmission). Any such changes shall be documented on a change order executed by both Sutphen and Purchaser.

Sutphen shall provide written notice to the Purchaser as soon as it reasonably believes any cost increase provision may be invoked. Sutphen shall provide, upon written request, documentation of such changes and increases.

Sutphen will use its reasonable best efforts to deliver the apparatus within the timeframe quoted herein, provided that such delivery date shall be automatically extended for delays beyond Sutphen’s control, including, without limitation, strikes, labor disputes, riots, civil unrest, pandemics, war or other military actions, sabotage, government regulations or controls, fire or other casualty, or inability to obtain materials or services. If such delay occurs, Sutphen shall give notice of delay to Purchaser. Purchaser shall not be entitled to any discount or reduction in price for such delay and Sutphen shall not be liable for any damages (compensatory, incidental, consequential or otherwise) related to such delay.

Final payment shall be made at the time of final inspection at the factory. Should payment be delayed, Sutphen reserves the right to charge interest at the rate of one and one-half percent (1.5%) per month, beginning on the day after payment is due.

Delivery, payment, and transfer of the Manufacturer’s Certificate of Origin (MCO) shall take place at Sutphen during final inspection, and upon payment in full in accordance with these terms. Sutphen reserves the right to withhold delivery of the MCO until payment in full is received. If Purchaser requires any third-party equipment mounting, the apparatus shall be moved to the third-party facility by the dealer or Purchaser for such mounting. Such third-party work shall not delay or offset payment to Sutphen. The apparatus shall be tested per NFPA #1900 at Sutphen’s manufacturing facility. Purchaser agrees that the apparatus and equipment being purchased hereunder shall not be driven or used in any manner until it is paid for in full. In the event there are any shortages or omissions with the apparatus at time of completion, Purchaser may withhold a sum equivalent to the price of any such shortages as determined by Sutphen.

In the case of any default in payment hereunder or in the payment on any notes, negotiable paper, obligations or other instruments issued by Purchaser, Sutphen may take full possession of the apparatus and equipment or of the piece or pieces upon which default has been made, and any payments that have been made theretofore shall be applied as rent in full for the use of the apparatus and equipment up to the date of taking possession by Sutphen.

Sutphen warrants to Purchaser that all goods and services furnished hereunder will conform in all respects to the terms of this order, including any applicable change orders, drawings, specifications, or standards incorporated herein, and/or shall be free of defects in materials, workmanship, and free from such defects in design. In addition, Sutphen warrants that the goods and services are suitable for and will perform in accordance with the purposes for which they were intended, for a period of one year from the Warranty Registration Date, unless an extended warranty is purchased.

The purchase price provided for herein does not include any federal, state or local sales tax, duties, imposts, revenues, excise or other taxes which may hereafter be imposed by governmental authority or otherwise and which are made applicable to the apparatus or equipment covered by this Proposal. In the event that any such taxes are subsequently imposed and become applicable, the purchase price herein shall be increased by the amount of such taxes and such sum shall be immediately paid by Purchaser to Sutphen. To the extent applicable, the prices and deliveries set forth herein are subject to the Defense Production Act.

Sutphen shall provide insurance insuring the apparatus and equipment against loss by fire, theft, or collision and insuring against property damage and personal injury through the completion of the apparatus and transfer of the Manufacturer’s Certificate of Origin.

After the execution of this Agreement, Purchaser shall have no right to terminate the Agreement. Sutphen may, in its absolute and sole discretion, accept Purchaser’s request to terminate the Agreement. In the event Sutphen accepts Purchaser’s request to terminate the Agreement, Sutphen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied, at Sutphen’s sole discretion: (a) 10% after order is accepted by Sutphen; (b) 30% of the Purchase Price after production has commenced. The cancellation fee may increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing.

These Terms and Conditions (“T&C”) contained in the Proposal provided herein take precedence over all previous negotiations, oral or written, and no representations or warranties are applicable except as specifically contained in these or in any subsequently signed agreement between the Parties. No waiver of any of the provisions of these T&C shall be deemed a waiver of any other provision, whether similar, nor shall any waiver constitute a continuing waiver. If a Purchase Order is issued, this Proposal, including the Terms and Conditions contained herein, shall supersede the terms in the Purchase Order where terms may be inconsistent.

This Proposal shall be governed and controlled as to interpretation, enforcement, validity, construction, effect and in all other respects by the laws, statutes, and decisions of the State of Ohio. Exclusive jurisdiction and venue for any litigation at all related to this in the Franklin County Court of Common Pleas, Columbus, Ohio, and the parties hereto consent and submit to the general jurisdiction of this court. All of these T&C shall be binding upon and inure to the benefit of and be enforceable by Sutphen, Purchaser, their successors and assigns.



PURCHASE AGREEMENT
FOR SUTPHEN FIRE APPARATUS

THIS AGREEMENT made and entered into this ____ day of _____, 20__ by and between THE SUTPHEN CORPORATION, an Ohio Corporation, of Dublin, Ohio, hereinafter called "SUTPHEN" and the _____ of _____, hereinafter called "PURCHASER", sets forth the terms whereby Purchaser agrees to purchase a fire apparatus from Sutphen pursuant to the terms contained herein.

1. **PURCHASE:** Purchaser hereby agrees to buy and Sutphen hereby agrees to sell and furnish to Purchaser the apparatus and equipment according to the Sutphen Proposal dated _____ and made a part hereof, and the Proposal Price Page with the Sutphen Terms and Conditions also made part of this Agreement as attached hereto ("Proposal").
2. **PURCHASE PRICE:** Purchaser agrees to pay for said apparatus and equipment the total Purchase Price of _____ (\$_____).

Changes to National Fire Protection Association ("NFPA") 1900, Environmental Protection Agency ("EPA") or changes legislated by Federal, State or Local Governments or changes in part availability or vendor relationships that impact the cost to manufacture the truck may incur additional charges which shall be borne by the purchaser. These may include but are not limited to changes that affect the major vendors of the fire apparatus industry such as pump manufacturers, seat manufacturers, electrical power supplies (generators) and powertrain (engine & transmission). Sutphen shall provide written notice to the Purchaser as soon as it reasonably believes any provision may be invoked. Sutphen shall provide, upon written request, documentation of such changes and increases.

Any such changes shall be documented on a change order executed by both Sutphen and Purchaser.

3. **PAYMENT:** Final payment shall be made at the time of final inspection at the factory as per Sutphen Proposal Terms and Conditions. Should payment be delayed, Sutphen reserves the right to charge interest at the rate of one and one-half percent (1.5%) per month, beginning on the day after payment is due.

4. **FINAL COMPLETION**: The apparatus and equipment being purchased hereunder shall be completed within approximately _____ months after the receipt and acceptance of this agreement at Sutphen's office as per Sutphen Proposal, provided that such delivery date shall be automatically extended for delays beyond Sutphen's control, including, without limitation, strikes, labor disputes, riots, civil unrest, pandemics, war or other military actions, sabotage, government regulations or controls, fire or other casualty, or inability to obtain materials or services. If such delay occurs, Sutphen shall give notice of delay to Purchaser. Purchaser shall not be entitled to any discount or reduction in price for such delay and Sutphen shall not be liable for any damages (compensatory, incidental, consequential or otherwise) related to such delay.
5. **MANUFACTURER'S CERTIFICATE OF ORIGIN**: Delivery, payment, and transfer of the Manufacturer's Certificate of Origin (MCO) shall take place at Sutphen during final inspection, and upon payment in full in accordance with the terms of this Agreement. Sutphen reserves the right to withhold delivery of the MCO until payment in full is received. If Purchaser requires any third-party equipment mounting, the apparatus shall be moved to the third-party facility by the dealer or Purchaser for such mounting. Such third-party work shall not delay or offset payment to Sutphen.
6. **SUTPHEN WARRANTIES**: Sutphen warrants to Purchaser that all goods and services furnished hereunder will conform in all respects to the terms of this order, including any applicable change orders, drawings, specifications, or standards incorporated herein, and/or shall be free of defects in materials, workmanship, and free from such defects in design. In addition, Sutphen warrants that the goods and services are suitable for and will perform in accordance with the purposes for which they were intended, for a period of one year from the Warranty Registration Date, unless an extended warranty is purchased.
7. **SHORTAGES AND OMISSIONS**: The apparatus shall be tested per NFPA #1900 at Sutphen's manufacturing facility. Purchaser agrees that the apparatus and equipment being purchased hereunder shall not be driven or used in any manner until it is paid for in full. In the event there are any shortages or omissions with the apparatus at time of completion, Purchaser may withhold a sum equivalent to the price of any such shortages as determined by Sutphen.

8. **DEFAULT:** In the case of any default in payment hereunder or in the payment on any notes, negotiable paper, obligations or other instruments issued by Purchaser, Sutphen may take full possession of the apparatus and equipment or of the piece or pieces upon which default has been made, and any payments that have been made theretofore shall be applied as rent in full for the use of the apparatus and equipment up to the date of taking possession by Sutphen.
9. **PURCHASER GUARANTEES:** With the signing of this agreement, Purchaser attests that it has the full power and legal authority to enter into this agreement and guarantees that funds for its purchase are available or in the process of collection.
10. **ACCEPTANCE:** This agreement shall not be binding until it is signed and approved by an officer of the Sutphen Corporation.
11. **TAXES, ETC.:** The purchase price provided for herein does not include any federal, state or local sales tax, duties, imposts, revenues, excise or other taxes which may hereafter be imposed by governmental authority or otherwise and which are made applicable to the apparatus or equipment covered by the agreement. In the event that any such taxes are subsequently imposed and become applicable, the purchase price herein shall be increased by the amount of such taxes and such sum shall be immediately paid by Purchaser to Sutphen. To the extent applicable, the prices and deliveries set forth herein are subject to the Defense Production Act.
12. **INSURANCE:** Sutphen shall provide insurance insuring the apparatus and equipment against loss by fire, theft, or collision and insuring against property damage and personal injury through the completion of the apparatus and transfer of the Manufacturer's Certificate of Origin.
13. **TERMINATION:** After the execution of this Agreement, Purchaser shall have no right to terminate the Agreement. Sutphen may, in its absolute and sole discretion, accept Purchaser's request to terminate the Agreement. In the event Sutphen accepts Purchaser's request to terminate the Agreement, Sutphen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied, at Sutphen's sole discretion:(a) 10% after order is accepted by Sutphen; (b) 30% of the Purchase Price after production has commenced. The cancellation fee may increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing.
14. **GENERAL:** This agreement and the Sutphen Proposal provided herein take precedence over all previous negotiations, oral or written, and no representations or warranties are applicable except as specifically contained in this agreement or in the Sutphen Proposal. No alteration, modification, amendment or change of this Agreement shall be binding unless executed in writing by the parties. No waiver of any of the provisions of this Agreement shall be deemed a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. If a Purchase Order is also issued, this Agreement and the Sutphen Proposal Terms and Conditions shall supersede the terms in the Purchase Order where terms may be inconsistent. This Agreement may be signed in counterparts by the parties, each

of which shall be deemed an original, but all of which together shall be deemed to be one and the same Agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement. This Agreement may only be amended, modified or supplemented by an agreement in writing signed by each party hereto.

15. **GOVERNS:** This Agreement shall be governed and controlled as to interpretation, enforcement, validity, construction, effect and in all other respects by the laws, statutes and decisions of the State of Ohio. Exclusive jurisdiction and venue for any litigation at all related to this in the Franklin County Court of Common Pleas, Columbus, Ohio, and the parties hereto consent and submit to the general jurisdiction of this court. All of the terms and provisions of this Agreement shall be binding upon and inure to the benefit of and be enforceable by Sutphen, Purchaser, their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly executed and attested by its duly authorized representatives, effective as of the date below when accepted at Sutphen Corporations offices.

**SALES REPRESENTATIVE OF
THE SUTPHEN CORPORATION**

PURCHASER

By Shannon Daves
Sales Representative

Accepted at offices of:
The Sutphen Corporation
6450 Eiterman Rd.
Dublin, Ohio 43016

By _____

Title _____

Date _____

By _____

By _____

Title _____

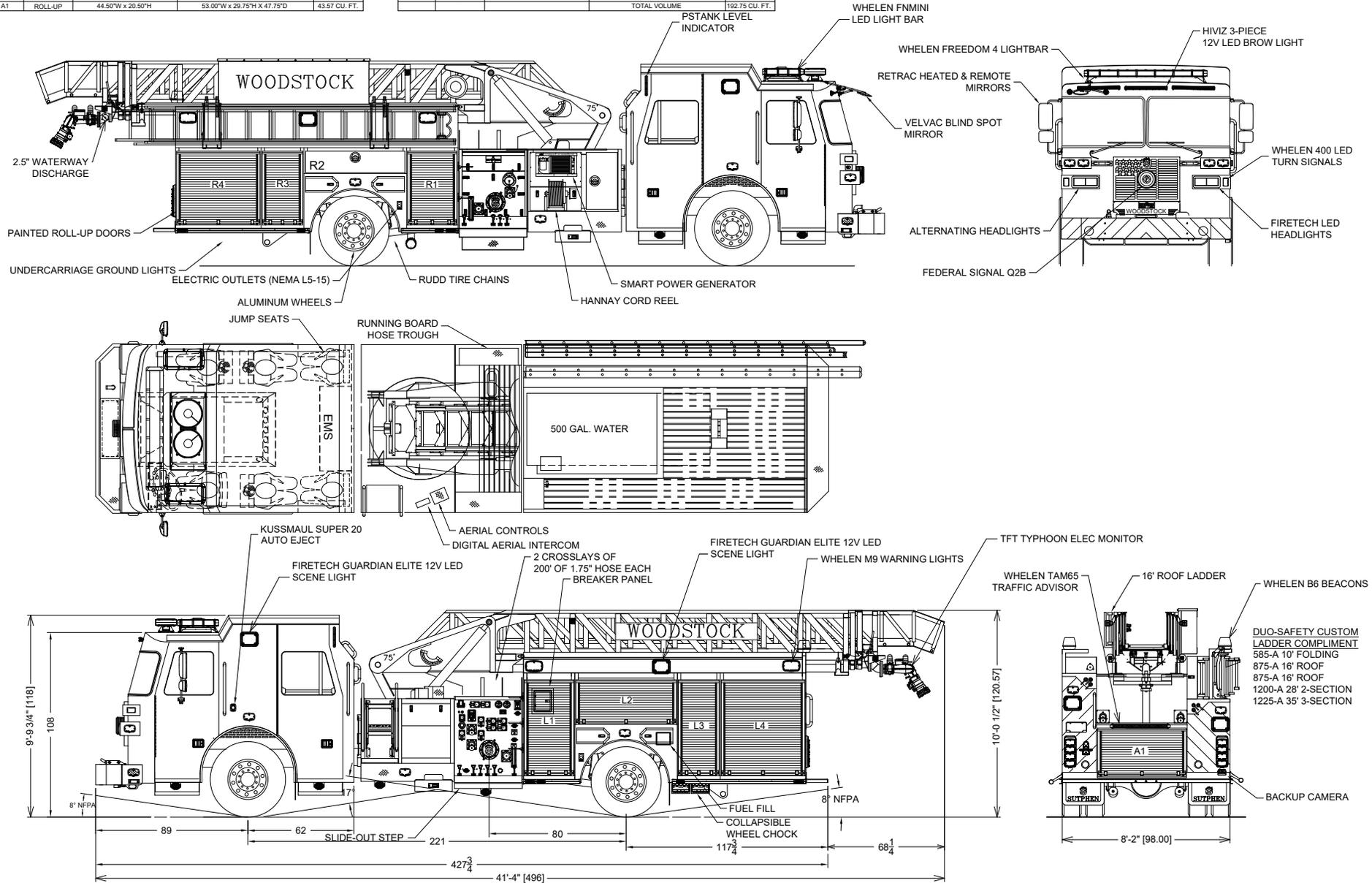
Title _____

Date _____

Date _____

COMPT	DOORS	OPENING DIMENSIONS	INSIDE DIMENSIONS	VOLUME
L1	ROLL-UP	23.25"W x 49.50"H	29.75"W x 59.00"H x 17.75"D	18.02 CU. FT.
L2	ROLL-UP	53.25"W x 19.50"H	60.00"W x 28.25"H x 17.75"D	17.41 CU. FT.
L3	ROLL-UP	18.25"W x 49.50"H	24.75"W x 59.00"H x 17.75"D	14.99 CU. FT.
L4	ROLL-UP	43.25"W x 49.50"H	47.25"W x 59.00"H x 17.75"D	28.63 CU. FT.
A1	ROLL-UP	44.50"W x 20.50"H	53.00"W x 29.75"H x 47.75"D	43.57 CU. FT.

COMPT	DOORS	OPENING DIMENSIONS	INSIDE DIMENSIONS	VOLUME
R1	ROLL-UP	23.25"W x 35.00"H	29.75"W x 45.00"H x 22.75"D	17.62 CU. FT.
R2	HINGED	50.00"W x 9.25"H	60.00"W x 14.00"H x 22.75"D	11.05 CU. FT.
R3	ROLL-UP	18.25"W x 35.00"H	22.75"W x 45.00"H x 22.75"D	13.47 CU. FT.
R4	ROLL-UP	43.25"W x 35.00"H	47.25"W x 45.00"H x 22.75"D	27.99 CU. FT.
TOTAL VOLUME				192.75 CU. FT.



DIMENSIONS SHOWN ON THIS DRAWING ARE APPROXIMATE AND ARE SUBJECT TO MINOR DEVIATIONS DURING CONSTRUCTION.	CUSTOMER APPROVAL				DRAWN BY: APF	DATE: XX/XX/XXXX	MFG. FACILITY: HILLIARD	DVG. NO.: HS-XXXX
	NAME:	REV.	DESCRIPTION	BY				
IN THE EVENT OF A DISCREPANCY BETWEEN THE SUTPHEN SPECIFICATIONS AND DRAWING, THE SUTPHEN SPECIFICATIONS SHALL PREVAIL.	TITLE:	THIS PRINT IS PROVIDED ON A RESTRICTED BASIS AND IS NOT TO BE USED IN ANY WAY DETRIMENTAL TO THE INTEREST OF SUTPHEN CORPORATION.						
DRAWING IS FOR REFERENCE ONLY. SOME ITEMS PROPOSED MAY NOT BE SHOWN OR NOTED.	DATE:							



Sutphen
Component Report
 Dealership: Williams Fire
 Apparatus_2 (Daves)

HS- City of Woodstock, Georgia
SL75 Aerial Ladder

Order#: DQ017105-2
 Contact: Shane Dobson
 Position: Fire Chief
 Phone: 770-778-7582
 Mobile: 770-778-7582
 Email: sdobson@woodstockga.gov

Bill To	Ship To
Customer: City of Woodstock Contact: Shane Dobson, Fire Chief Address: 225 Arnold Mill Road Woodstock, Georgia 30188	Customer: City of Woodstock Contact: Shane Dobson, Fire Chief Address: 225 Arnold Mill Road Woodstock, Georgia 30188

Comments
Project Manager: Sales Person: Shannon Daves Revision Level: Truck Type: Body Facility:

Quote Line Number 1

Line	Item #	Qty	Item Description/Comments
1	Hilliard	1	Facility = Hilliard
2		1	**ENG Pump Module Series = Customized Module
3		1	**ENG Electrical System = Point-to-Point
4	Sourcewell	1	Cooperative Purchasing =Sourcewell
5	10000225	1	STD WIRING SCHEMATIC (USB)
6	10310100	1	CHASSIS
CHASSIS			
7	10010001	1	CHASSIS, CUSTOM
8	51070221	1	WHEELBASE = 221
9		1	**ENG PTA Number = TBD
10	25010255	1	FRAME, 10" DOUBLE RAILS, DOMEX, SINGLE AXLE (110K PSI)
11	45040100	1	FRONT BUMPER CLIP
12	45010001	1	FRONT TOW EYES, BELOW BUMPER, PAINTED
13	46010000	1	REAR TOW EYES, PAINTED

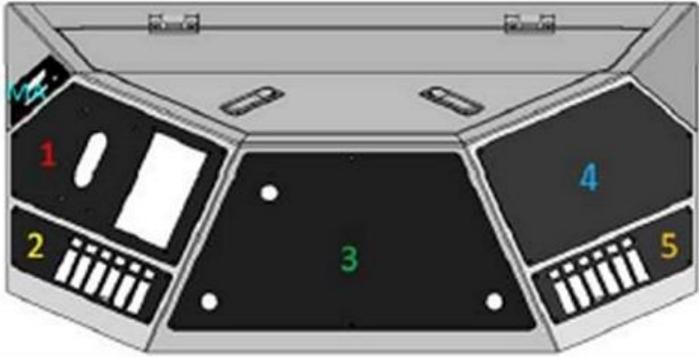
Line	Item #	Qty	Item Description/Comments
14	40010250	1	STEERING - ROSS TAS-85
15	22010050	1	DRIVE LINE, SPICER, 1810 SERIES
16	23014240	1	ENGINE, CUMMINS X12 525HP DOC-DPF-DEF-SCR OBD
17	23029200	1	ENGINE WARRANTY, 5 YEAR, 100,000 MILES FOR CUMMINS (X SERIES)
18	23029400	1	AFTERTREATMENT WARRANTY, 5 YEAR, 100,000 MILES FOR CUMMINS (X SERIES)
19	23030006	1	AIR INTAKE/EMBER SEPARATOR
20	23031176	1	FUEL FILTER/WATER SEPARATOR, PRIMARY, FLEETGUARD FUEL PRO FH230
21	23031180	1	12VDC HEATER FOR FLEETGUARD FUEL/WATER SEPARATOR
22	23031220	1	FUEL FILTER, SECONDARY, FLEETGUARD, FF5825NN
23	47012530	1	TRANSMISSION, ALLISON GEN 6, EVS4500 (X10HHD, X12, X15)
24	23110000	1	JACOBS ENGINE BRAKE
25	47024050	1	TRANSMISSION COOLER
26	47030000	1	ALLISON TOUCH PAD SHIFTER
27	47030110	1	SHIFTER PAD GEARING, 6 GEARS OPEN
28	21021200	1	COOLING SYSTEM
29	21030195	1	COOLANT FILTER
30	21030000	1	FAN CLUTCH
31	21030200	1	RADIATOR COOLANT RECOVERY, PRESSURIZED SYST
32	26010000	1	FUEL TANK, STEEL, 65 GALLON
33	26030000	1	FUEL FILL
34	26030100	1	FUEL COOLER
35	24040000	1	DIESEL EXHAUST FLUID TANK
36		1	**ENG DEF Access = Hinged Lid Below Aerial Access Ladder
37	13010225	1	ALTERNATOR, LEECE NEVILLE 420 AMP BLP4003
38	13030100	1	LOW VOLTAGE ALARM, FLOYD BELL TXB-V86-515-QF
39	15010500	1	BATTERIES, INTERSTATE TYPE 31 MHD (4)

Line	Item #	Qty	Item Description/Comments
40	15031700	1	BATTERY JUMPER TERMINALS
41	15031510	1	BATTERY CHARGER, KUSSMAUL CHIEF 4012
42		1	**ENG Battery Charger Note: Body Facility to provide/install battery charger & Auto Eject (if applicable)
43	15030465	1	120V SHORELINE INLET, KUSSMAUL SUPER 20 AUTO EJECT W/ OLED DISPLAY 091-55-266-XX
44	15040100	2	120V OUTLET WIRED TO SHORELINE INLET - EA (2)
45	14022130	1	FRONT AXLE, HENDRICKSON STEERTEK NXT 23,000 LB.
46	41022130	1	FRONT SUSPENSION, HENDRICKSON 23,000 LBS. (4) 56" LEAFS
47	41040510	1	STEER ASSIST
48	43010370	1	FRONT TIRES, MICHELIN 425/65R22.5 LRL XFE 22.5 X 12.25 WHEELS
49	14510540	1	REAR AXLE, MERITOR RS-30-185 31,000 LB.
50	14530150	1	TOP SPEED, 60 MPH
51	42010025	1	REAR SUSPENSION, FIREMAAX 31,000 LBS. AIR RIDE
52	44010362	1	REAR TIRES, MICHELIN 315/80R22.5 X 9 LRL X LINE ENERGY Z HIGHWAY 31,000 GVWR
53	42910300	1	TIRE PRESSURE MONITOR, QUICK PRESSURE
54	44215210	1	WHEELS, ALUM, ALCOA, DURABRITE (max 35K rear)
55	44270100	1	HUB COVERS, FRONT & REAR, POLISHED STS (Single Axle)
56	44270300	1	CHROME LUG NUT CAPS, FRONT & REAR (Single Axle)
57	44271100	1	MUD FLAPS, FRONT (PAIR)
58	44271200	1	MUD FLAPS, REAR (PAIR)
59	54010020	1	DATA, SAFETY & WARNING TAGS APPLICATION, SCREW-ON
60	16010285	1	BRAKES STEERTEK DISC PLUS EX225 FRONT, SCAM 8.625" REAR (SINGLE AXLE)
61	18030000	1	GUARD OVER PARKING BRAKE KNOB
62	18030400	1	FRONT WHEEL BRAKE ASSIST FOR FOUR WHEEL BRAKE SERVICE
63	18010043	1	AIR BRAKE SYST 5 TANKS WABCO 1200 DRYER (31K, 35K)
64	18030010	1	AIR BRAKE RELEASE VALVE, WABCO
65	18020000	1	CENTRAL LOCATION FOR AIR TANK DRAINS

Line	Item #	Qty	Item Description/Comments
66	18030140	1	AIR INLET CONNECTION W/CHECK VALVE
67		1	**ENG Standard Air Inlet Location = Left hand side of Driver's step well.
68	18035110	1	AIR COMPRESSOR, KUSSMAUL AUTO PUMP AC, 100PSI
69	18036105	1	TIMER, KUSSMAUL AUTO PUMP
70	18210000	1	ELEC STABILITY CONTROL SYST
71	18110075	1	WABCO 5 CHANNEL ANTI-LOCK BRAKES W/ASR (31K, 35K)
72	14530512	1	TIRE CHAINS, RUDD, 10 STRANDS
73	53510000	1	COMPRESSION FITTINGS ON AIR SYSTEM (CHASSIS)
74	54010000	1	MISCELLANEOUS ITEMS ON CHASSIS
75	54010100	1	AERIAL CHASSIS PREP (SINGLE AXLE)
76	10310110	1	CAB
CAB			
77	11024292	1	CAB TSAL4SK 62" 10" RR 1/2
78	11030025	1	CAB CERTIFICATION - STRUCTURAL INTEGRITY
79	11030950	1	CAB LOCKDOWN LATCHES
80	11031025	1	CAB TILT SYSTEM, AIR CONTROL VALVE
81		1	**ENG Cab Tilt Controls = Officer's side Pump Panel.
82	11031100	1	MANUAL BACK-UP TILT SYSTEM
83	11031350	1	CAB DOORS, FULL LENGTH (4)
84	11031385	1	CAB STEPS, LOWER GRIP STRUT, INTERMEDIATE DIAMONDPLATE
85	11031399	1	CAB STEP LIGHTING, TECNIQ E45 LED STRIP LIGHTS
86	11031421	1	CAB DOOR WINDOWS, POWER (4)
87	11031400	1	DELETE CAB SIDE WINDOWS
88	11031460	1	NO WINDOWS, BACK WALL OF CAB
89	11031465	1	WINDOW TINTING (LIMO TINT 8%) - EACH (2)
90	52010010	1	ELECTRIC INTERMITTENT WIPERS
91	52030100	1	DEACTIVATE WINDSHIELD WIPERS WITH PARKING BRAKE ENGAGED

Line	Item #	Qty	Item Description/Comments
92		1	**ENG Override Switch to Re-Engage Wipers? = Yes.
93	52030200	1	WINDSHIELD WASHER RESERVOIR
94	38010320	1	MIRRORS RETRAC DUAL-VISION HEATED & REMOTE
95	38030205	1	BLIND SPOT MIRROR, VELVAC, ON CAB ROOF
96	11024420	1	UPPER GRILLE, AMERICAN FLAG LEVEL STYLE FACADE (X SERIES)
97	11024510	1	FLAMING "S" LOGO, UPPER GRILLE, ILLUMINATED
98		1	**ENG LED backlight color for upper grille = Red
99	11024615	1	LOWER GRILLE, POLISHED STAINLESS, LASER CUT LETTERING W/ BACKLIGHTING
100		1	**ENG Design for lower grille w/LED backlight = "WOODSTOCK" MAKE LETTERING AS LARGE AS POSSIBLE AND REDUCE HORIZONTAL SLATS AS MUCH AS POSSIBLE. (Note: Text cannot be larger than air cut-outs.)
101	20012210	1	BUMPER, 18" FORMED STEEL CHANNEL, PAINTED
102		1	**ENG Siren Speaker Perforations = No Speaker Perforations in Bumper.
103	20029830	1	BUMPER SIDES, PAINTED STEEL, W/POCKET (12-24" EXTENSION)
104	20029910	1	BUMPER ANGLES, PAINTED STEEL, FLAT (12-30" EXTENSION)
105	20040110	1	STORAGE WELL, CENTER ONLY (18" BUMPER)
106	20030100	1	STORAGE WELL COVER, TREADPLATE, 2" RAISE
107	20030510	1	CUT-OUT IN STORAGE WELL COVER
108	20030600	1	BUMPER TROUGH LIGHTING, TECNIQ E44 LED LIGHT STRIP
109	20042140	1	PROTECTIVE BUMPER COATING, RAPTOR, TOP EDGE OF FRONT BUMPER
110	12010520	1	AIR HORNS, DUAL, GROVER #1512 ROUND, 21", THRU BUMPER
111		1	**ENG Air Horns Location: Outboard, both Driver's side.
112	12030205	1	AIR HORNS WIRED TO STEERING WHEEL BUTTON
113	12030350	1	LANYARD CONTROL FOR AIR HORNS
114	12088888	1	SPECIAL ITEM, VERTICAL PULL CORD (DEKALB STYLE)
115	12510109	1	ELEC SIREN, WHELEN 295HFSA7, REMOTE FLUSH MOUNT WITH REMOVABLE MIC
116	12620220	1	SIREN SPEAKER, 100W, WHELEN, SP123BMC, CHROME FLANGE

Line	Item #	Qty	Item Description/Comments
117	12670130	1	SIREN SPEAKER(S) INSTALLED RECESSED IN BUMPER, FRONT FACE (NO PERFORATIONS)
118	12710100	1	SIREN, FEDERAL Q2B, GRILLE MOUNT
119		1	**ENG Q2B Wiring = Wired to Emergency Master then shed with parking brake on.
120	12730305	1	FOOT SWITCH, DRIVER'S SIDE, FOR MECH SIREN
121	12730310	1	FOOT SWITCH, OFFICER'S SIDE, FOR MECH SIREN
122	12730363	1	SIREN BRAKE SWITCH FOR MECH SIREN, DRIVER'S & OFFICER'S SIDE
123		1	**ENG Siren Brake Switch for Driver in Lower Console Position 2.
124		1	**ENG Siren Brake Switch for Officer in Lower Console Position 5.
125	12730400	1	MASTER SHUT OFF SWITCH WITH GUARD FOR Q2B
126	32520520	1	HEADLIGHTS, LED, FIRETECH FT-4X6, DUAL STS HOUSINGS (MIXED UPPER WARNING & TURN SIGNAL)
127		1	**ENG Headlight Interior Finish = Chrome.
128	32530500	1	ALTERNATING FLASHER FOR HEADLIGHT
129		1	**ENG Independent Deactivation Switch for Alternating Flasher = Provided
130	48010300	1	FRONT TURN SIGNALS, WHELEN 400 SERIES LED (4) (MIXED HOUSING)
131	32530630	1	CORNERING LIGHTS, WHELEN M6 LED
132	32530754	1	ICC, LED BROW LIGHT INTEGRATED MARKERS
133		1	**CLAR NOTES, CORNERING LIGHTS IN SIDE BUMPER POCKET
134	27022120	1	HANDRAILS, CAB EXTERIOR, KNURLED STAINLESS STEEL (4) SIDE
135	27030615	1	COAT HOOKS ON UPPER GRAB HANDRAILS, DRIVER'S SIDE (2)
136	27030655	1	COAT HOOKS ON UPPER GRAB HANDRAILS, OFFICER'S SIDE (2)
137	27030710	1	HANDRAILS, FRONT OF CAB, KNURLED STAINLESS STEEL (PAIR)
138	27025000	1	HANDRAILS, CAB INTERIOR, BLACK RUBBER COATED (2) FRONT ENTRY
139	27030120	1	HANDRAILS, REAR CAB INTERIOR DOOR, BLACK RUBBERIZED (2) AND KNURLED STS AT WINDOW (2)
140	27040100	1	INTERIOR DOOR, NYLON STRAP
141	11035416	1	RAPTOR REAR EXTERIOR WALL OF CAB (AERIAL OR TOP MOUNT)
142	11035422	1	DIAMONDPLATE CAB ROOF 56" x FULL WIDTH

Line	Item #	Qty	Item Description/Comments
143	31010250	1	INTERIOR, MULTISPEC BLACK SPECKLE PAINT W/BLACK EMBOSSED FRP BOARD
144	11032929	1	DOOR PANEL, FULL STS
145	31010290	1	CAB INTERIOR FLOOR COVERING, GRAY RUBBERIZED
146	11035375	1	DIAMONDPLATE CAB FLOOR
147	22510100	1	ENGINE ENCLOSURE, FULL LENGTH
148	22510530	1	ENGINE ENCLOSURE COVERING, SCORPION BLACK URETHANE BLEND
149	11031677	1	CENTER CONSOLE NOT PROVIDED
150	22610050	1	ENGINE HOOD LIGHT, LED (1)
151	11031512	1	COMPUTER TRAY IN LIEU OF GLOVE BOX
152	11031712	1	UPPER CREW DOOR AREA, OPEN
153		1	**CLAR NOTES, ENGINE HOOD LIGHT WIRED BATTERY HOT
154	29810100	1	CHASSIS ELECTRICAL DESCRIPTION
155	30010135	1	INSTRUMENTATION, AMETEK W/ CENTER & OVERHEAD CONSOLES (AERIALS)
			<p>Upper Command Console:</p> 
156	30010500	1	LOWER COMMAND CONSOLE, L9 & X12
			<p>Lower Command Console (9L & 12L engines):</p> 
157		1	**ENG Lower Console Position 3 Driver's side storage slot

Line	Item #	Qty	Item Description/Comments
158		1	**ENG Lower Console Position 5 Officer's side storage slot
159	30010730	1	CAB PUMP SHIFTER, AIR (FOR WATEROUS C20 PUMP TRANSMISSION)
160	30011000	1	PUMP INTERLOCK, NOT CONNECTED WITH ODOMETER
161	30031615	1	DO NOT MOVE LIGHT, WHELEN ION-T LED
162		1	**ENG Door Ajar Light Location = Centered below upper command console.
163	30031650	1	DO NOT MOVE ALARM
164	30031675	1	DO NOT MOVE DISENGAGE BUTTON
165	29930210	1	DELETE MAPBOOK SLOT ON FRONT BREAKER PANEL
166	29910100	1	PROGRAMMABLE LOAD MANAGER, CLASS-1 SUPERNODE II
167	30031100	1	HIGH IDLE SWITCH
168	11040000	1	CAB ACCESSORY FUSE PANEL
169	84541540	1	POWER & GROUND STUDS, UPPER COMMAND CONSOLE
170		1	**ENG Requirements (AMPS) for Power/Ground Studs in Upper Command Console: (1) 12-volt 60-amp, direct to the battery ignition off. (1) 12-volt 30-amp switched battery first position on ignition switch. (1) 12-volt 30-amp ignition power second position on ignition switch. (1) 12-volt 125-amp ground.
171	84541545	1	POWER & GROUND STUDS, LOWER COMMAND CONSOLE
172		1	**ENG Requirements (AMPS) for Power/Ground Studs in Lower Command Console: (1) 12-volt 60-amp, direct to the battery. (1) 12-volt 30-amp controlled by the ignition switch. (1) 12-volt 125-amp ground.
173	84541550	1	POWER & GROUND STUDS, UNDER OFFICER'S SEAT
174		1	**ENG Requirements (AMPS) for Power/Ground Studs Under Officers Seat: (1) 12-volt 40-amp controlled by the battery switch. (1) 12-volt 60-amp controlled by the ignition switch. (1) 12-volt 60-amp, direct to the battery. (1) 12-volt 100-amp ground.
175	11040100	1	ADD'L FUSE BLOCK IN CAB FOR FUTURE ELECTRICAL INSTALLATION
176	30110100	1	VEHICLE DATA RECORDER, FRC
177	30031810	2	12V POWER POINT (2)
178	30031820	2	12V DUAL POWER POINT, USB/USB (2)
179	33510030	1	INTERIOR CAB LIGHTS, WHELEN 6" ROUND RED/CLEAR LED (2)
180	34010030	1	INTERIOR CREW LIGHTS, WHELEN 6" ROUND RED/CLEAR LED (2)
181	33530654	1	INTERIOR CAB DOOR WARNING LIGHTS, WHELEN ION T-SERIES LED, TLI* (QTY 4)

Line	Item #	Qty	Item Description/Comments
182		1	**CLAR NOTES, INTERIOR DOOR LIGHTS TO BE SPLIT RED/AMBER
183	28010750	1	DEFROSTER, HEATER & A/C, SEVERE CLIMATE (TM-31)
184	28090003	1	HEAT TO FEET
185	28090100	1	A/C TO FACE
186	28030500	1	DEFROSTER DUCTWORK, ENTIRE WINDSHIELD
187	11031687	1	TOP HEAT/AC STORAGE, TOOL MOUNTING PLATE, 25" x 19.5"
188	28030000	1	METAL VENT COVERS FOR DEFROSTER/AC
189	38510104	1	DRIVER'S SEAT, BOSTROM SIERRA HIGH BACK AIR RIDE ABTS (DURAWEAR PLUS, LOW SEAM)
190	38340110	1	PRIMARY SEAT POSITION
191	38350100	1	SEAT BELT CONFIGURATION, PULL FROM LEFT SHOULDER TO BUCKLE AT RIGHT HIP
192	38320000	1	HELMET STORED IN COMPARTMENT
193	39010210	1	OFFICER'S SEAT, BOSTROM TANKER 550, ABTS SCBA (DURAWEAR PLUS, LOW SEAM)
194	38340110	1	PRIMARY SEAT POSITION
195	38350200	1	SEAT BELT CONFIGURATION, PULL FROM RIGHT SHOULDER TO BUCKLE AT LEFT HIP
196	39030010	1	OFFICER'S SEAT COMPT, OPEN FRONT
197	38320000	1	HELMET STORED IN COMPARTMENT
198	39521307	1	CREW SEAT 1, BOSTROM TANKER 550, ABTS SCBA (DURAWEAR PLUS, LOW SEAM)
199	38340110	1	PRIMARY SEAT POSITION
200	38350200	1	SEAT BELT CONFIGURATION, PULL FROM RIGHT SHOULDER TO BUCKLE AT LEFT HIP
201	38320000	1	HELMET STORED IN COMPARTMENT
202	39521308	1	CREW SEAT 2, BOSTROM TANKER 550, ABTS SCBA (DURAWEAR PLUS, LOW SEAM)
203	38340110	1	PRIMARY SEAT POSITION
204	38350100	1	SEAT BELT CONFIGURATION, PULL FROM LEFT SHOULDER TO BUCKLE AT RIGHT HIP
205	38320000	1	HELMET STORED IN COMPARTMENT
206	11031825	1	EMS CABINET, FORWARD FACING, DOUBLE ON CREW SEAT RISER (AERIAL)
207	11032250	1	INTERIOR ACCESS, ROLL-UP DOOR, AMDOR

Line	Item #	Qty	Item Description/Comments
208	11032415	1	INTERIOR COMPARTMENT DOOR LOCK
209	11032311	1	ADJUSTABLE SHELF, EMS COMPT (1)
210	39530405	1	CREW SEAT 5, FLIP UP JUMP SEAT (DURAWEAR PLUS, LOW SEAM)
211	38340120	1	SECONDARY SEAT POSITION
212	38350100	1	SEAT BELT CONFIGURATION, PULL FROM LEFT SHOULDER TO BUCKLE AT RIGHT HIP
213	38320000	1	HELMET STORED IN COMPARTMENT
214	39530406	1	CREW SEAT 6, FLIP UP JUMP SEAT (DURAWEAR PLUS, LOW SEAM)
215	38340120	1	SECONDARY SEAT POSITION
216	38350200	1	SEAT BELT CONFIGURATION, PULL FROM RIGHT SHOULDER TO BUCKLE AT LEFT HIP
217	38320000	1	HELMET STORED IN COMPARTMENT
218		1	**CLAR NOTES, EMS CABINET HEIGHT TO BE LIMITED. TO BE DETERMINED AT PRECON
219	39550200	1	SEAT COLOR, BLACK
220	39610000	3	SCBA BRACKETS, BOSTROM, SECURE ALL (3)
221	38410100	1	SEAT BELT WARNING SYSTEM, FRC SBA 310
222	39710010	1	DOUBLE CREW SEAT COMPT, SWING-OUT FRONT DOORS, HINGED AT CENTER
223	11031745	1	OVERHEAD STORAGE, FRONT OF 10" RR W/DOORS
224	84541700	1	INSTALLATION OF CUSTOMERS 2-WAY RADIO ANTENNA (1)
225	30080160	1	HD STEREO, JENSEN, AM/FM/WB/CD/BT
226	84530300	1	WIRELESS INTERCOM,SETCOM LIBERATORMAX, SINGLE RADIO, 4 POSITION
227	84561015	1	CAMERA SYSTEM, FRC, INVIEW TRUEVIEW, TWO CAMERAS (WIRED)
228		1	**ENG Camera Mounting Location #1 = Below Officer's Turn Signal Housing.
229		1	**ENG Camera Mounting Location #2 = Rear of Body.
230	30030100	1	OFFICER'S SIDE SPEEDOMETER
231	10310200	1	PUMP & PLUMBING
PUMP & PLUMBING			
232	60020406	1	WATEROUS PUMP CSU-2000 GPM SINGLE STAGE
233	60025300	1	GEARBOX, WATEROUS, REAR MOUNTED

Line	Item #	Qty	Item Description/Comments
234	60026030	1	MECHANICAL PUMP SEAL, WATEROUS
235	60031001	1	ZINC ANODES, WATEROUS (2)
236	60035123	1	PUMP TEST, THIRD PARTY TESTING
237	61510010	1	DELETE AUXILIARY COOLER (HEAT EXCHANGER)
238	62010002	1	STAINLESS STEEL PIPING
239	66020100	1	3" TANK TO PUMP W/CHECK VALVE
240	61720100	1	VALVE, AKRON HEAVY DUTY
241	61770120	1	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS
242	73010200	1	TANK FILL 2"
243	61720100	1	VALVE, AKRON HEAVY DUTY
244	61770120	1	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS
245	61020005	1	PRESSURE GOVERNOR, FIRE RESEARCH, PUMP BOSS
246	61210410	1	INTAKE PRESSURE CONTROL, TFT A1831
247	63021100	1	6" MAIN SUCTION, LEFT SIDE
248	63035100	1	TFT BALL INTAKE VALVE
249	63034650	1	ADAPTER, 6" NST FE X 5" STORZ, 30 DEGREE W/CAP & CHAIN, TFT
250	65030000	1	2.5" LEFT SIDE INLET
251	61720100	1	VALVE, AKRON HEAVY DUTY
252	61770100	1	ACTUATOR, VALVE, SWING HANDLE
253	60036010	1	THREADS, NST
254	63025100	1	6" MAIN SUCTION, RIGHT SIDE
255	63030600	1	WATEROUS MONARCH INTAKE VALVE, ELEC
256	63060100	1	RELIEF VALVE FOR MIV
257	63034650	1	ADAPTER, 6" NST FE X 5" STORZ, 30 DEGREE W/CAP & CHAIN, TFT
258	64030000	1	2.5" RIGHT SIDE INLET
259	61720100	1	VALVE, AKRON HEAVY DUTY

Line	Item #	Qty	Item Description/Comments
260	61770100	1	ACTUATOR, VALVE, SWING HANDLE
261	60036010	1	THREADS, NST
262	70525125	1	2.5" DISCHARGE, LEFT - POSITION 1
263	61720100	1	VALVE, AKRON HEAVY DUTY
264	61770100	1	ACTUATOR, VALVE, SWING HANDLE
265	77021015	1	GAUGE, DISCH, INNOVATIVE CONTROLS TC SERIES, 2.5"
266	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
267	60036010	1	THREADS, NST
268	70525125	1	2.5" DISCHARGE, LEFT - POSITION 2
269	61720100	1	VALVE, AKRON HEAVY DUTY
270	61770100	1	ACTUATOR, VALVE, SWING HANDLE
271	77021015	1	GAUGE, DISCH, INNOVATIVE CONTROLS TC SERIES, 2.5"
272	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
273	60036010	1	THREADS, NST
274	71025140	1	4" DISCHARGE, RIGHT - POSITION 3
275	61720100	1	VALVE, AKRON HEAVY DUTY
276	61770425	1	ACTUATOR, VALVE, ELECTRIC, AKRON 9333
277	77021015	1	GAUGE, DISCH, INNOVATIVE CONTROLS TC SERIES, 2.5"
278	61810160	1	DISCHARGE TERMINATION, STRAIGHT
279	60036010	1	THREADS, NST
280	61840300	1	ADAPTER, 4" NST FE X 5" STORZ, 30-DEGREE W/CAP & CHAIN, TFT
281	71025125	1	2.5" DISCHARGE, RIGHT - POSITION 4
282	61720100	1	VALVE, AKRON HEAVY DUTY
283	61770100	1	ACTUATOR, VALVE, SWING HANDLE
284	77021015	1	GAUGE, DISCH, INNOVATIVE CONTROLS TC SERIES, 2.5"
285	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW

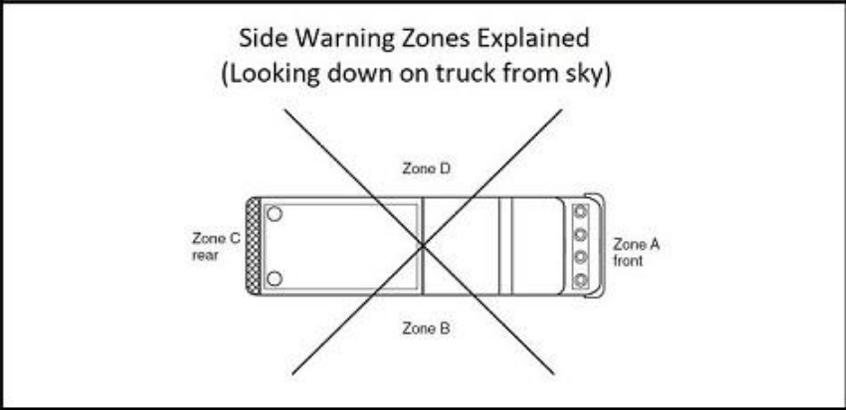
Line	Item #	Qty	Item Description/Comments
286	60036010	1	THREADS, NST
287		1	**CLAR NOTES, 4" DISCHARGE HANDWHEEL TO BE TRIDENT
288	71530112	1	DISCHARGE 2.5" VALVE 2.5" PIPE TO LEFT REAR (AERIALS)
289	61720100	1	VALVE, AKRON HEAVY DUTY
290	61770120	1	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS
291	77021015	1	GAUGE, DISCH, INNOVATIVE CONTROLS TC SERIES, 2.5"
292	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
293	60036010	1	THREADS, NST
294	71830112	1	DISCHARGE 2.5" VALVE 2.5" PIPE RIGHT REAR (AERIALS)
295	61720100	1	VALVE, AKRON HEAVY DUTY
296	61770120	1	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS
297	77021015	1	GAUGE, DISCH, INNOVATIVE CONTROLS TC SERIES, 2.5"
298	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
299	60036010	1	THREADS, NST
300	72130100	1	DISCHARGE 2.5" UPPER LEFT SIDE BODY
301	61720100	1	VALVE, AKRON HEAVY DUTY
302	61770120	1	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS
303	77021015	1	GAUGE, DISCH, INNOVATIVE CONTROLS TC SERIES, 2.5"
304	61810160	1	DISCHARGE TERMINATION, STRAIGHT
305	60036010	1	THREADS, NST
306	72230012	1	DISCHARGE 1.5" FRONT BUMPER, 2" PLUMBING (AERIALS)
307	61720100	1	VALVE, AKRON HEAVY DUTY
308	61770120	1	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS
309	77021015	1	GAUGE, DISCH, INNOVATIVE CONTROLS TC SERIES, 2.5"
310	60036010	1	THREADS, NST
311	72810000	1	TWO CROSSLAYS 2" VALVE-PIPING 1.5" SWIVEL

Line	Item #	Qty	Item Description/Comments
312	61720100	2	VALVE, AKRON HEAVY DUTY (2)
313	61770120	2	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS (2)
314	77021015	2	GAUGE, DISCH, INNOVATIVE CONTROLS TC SERIES, 2.5" (2)
315	60036010	2	THREADS, NST (2)
316	72910510	1	COVER, VINYL FOR CROSSLAYS (AERIALS)
317	72932201	1	COVER FASTENERS, BUNGIE CORDS WITH RED TAB
318		1	**ENG Specify details for side covers: Number of flaps, fasteners & and how they terminate (manufacturer's discretion or customer specified?) = TBD @ Pre-Con.
319	61742000	1	MASTER PUMP DRAIN, MULTIPOINT
320	61730005	11	DRAIN VALVES, INNOVATIVE CONTROLS, LIFT-UP (11)
321	78521435	1	WATERWAY CONTROL, 3" VALVE, AKRON 9335 ELECTRIC ACTUATOR
322	61910100	1	WATERWAY DRAIN VALVE, AKRON 1.5" PUSH/PULL CONTROL
323	78588888	1	SPECIAL ITEM, MANUAL WATERWAY VALVE ON OFFICER SIDE PUMP PANEL
324		1	**CLAR NOTES, INSTALL MANUAL HANDWHEEL ON OFFICERS SIDE
325	10310220	1	PUMP PANEL
PUMP PANEL			
326	74920310	1	MT SM1 - SIDE MOUNT PUMP PANEL
327	74930500	1	PANEL FINISH, BLACK VINYL
328	74931000	1	ESCUTCHEON PLATES
329	74931050	1	COLOR CODING
330	74931220	1	PUMP MODULE FRAMEWORK, PAINTED BY SUTPHEN
331		1	**ENG Painted Framework = Match Truck Color.
332	74931310	1	PUMP FINISH, PAINTED BY PUMP MFG
333	74931520	1	PLUMBING FINISH, NON-PAINTED
334		1	**ENG Non-Painted Plumbing = Stainless steel welds shall be treated/coated.
335	75040225	1	FLOATING TROUGH IN RUNNING BOARD, OFFICER'S SIDE
336		1	**ENG Running Board Trough Cover = Velcro Straps.
337	75510261	1	PUMP OPERATOR LIGHTS, AMDOR H2O LED STRIP

Line	Item #	Qty	Item Description/Comments
338	75530136	1	PUMP PANEL LIGHTS OFFICER'S SIDE, AMDOR H2O LED STRIP
339	76010105	1	PUMP PANEL GAUGES & CONTROLS
340	60028050	1	PUMP PRIMER, TRIDENT, AIR
341	60028310	1	(1) PRIMER BUTTON - MAIN SUCTION
342	76025100	1	COMPRESSION FITTINGS ON AIR SYSTEM (CTZ PUMP MODULE)
343	76031970	1	AIR OUTLET, DRIVER'S SIDE PUMP PANEL
344	76030775	1	PUMP OVERHEAT ALARM, INNOVATIVE CONTROLS
345	76031900	1	AIR HORN PUSH BUTTON SWITCH ON PUMP PANEL
346	76510065	1	GAUGES, MASTER, INNOVATIVE CONTROLS TC SERIES, 4"
347	77510060	1	GAUGE, WATER LEVEL, FIRE RESEARCH, TANKVISION PRO400
348	77532112	1	GAUGE, WATER LEVEL, WHELEN PSTANK2 LED (2)
349		1	**ENG Whelen Gauge Locations = Driver's side of Cab, behind Crew Door, high.
350		1	**ENG Whelen Gauge Locations = Officer's side of Cab, behind Crew Door, high.
351	77532295	1	FRC REMOTE LIGHT DRIVER
352	10310230	1	WATER TANK
WATER TANK			
353	83525200	1	WATER TANK BRAND, UPF
354	83520425	1	WATER TANK, 500 GAL, POLY
355	10310300	1	BODY
BODY			
356	80030001	1	STAINLESS STEEL SUBFRAME FOR BODY, SINGLE AXLE AERIALS
357	80126040	1	BODY SAA-4, LEFT HIGH / RIGHT INTERMED / TRANS
358	10310302	1	BODY COMPARTMENTS
BODY COMPARTMENTS			

Line	Item #	Qty	Item Description/Comments
			<p style="text-align: center;">Standard Verbiage for locations of Outlets and other components in Body compartments</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p style="text-align: center;">Legend</p> <p>Inboard— Toward center of truck / frame rails</p> <p>Outboard— Toward compartment doors</p> <p>Left/Right wall— Looking at compartment, wall which is to your left or right</p> </div>
359	81165705	1	UNISTRUT TRACK IN COMPTS
360	80220340	1	COMPT DOORS, AMDOR ROLL-UP, PAINTED
361	80225100	1	REAR COMPT DOOR (A1) AMDOR ROLL-UP, SATIN FINISH
362	84531110	1	COMPT LIGHTING, AMDOR LED LIGHT STRIPS, 2 PER COMPT
363	10310305	1	BODY EXTERIOR
BODY EXTERIOR			
364	81320300	1	HOSEBED, SA75, SL75, SP70
365	81410000	1	COVER, VINYL, MAIN HOSE BED
366		1	**ENG Hosebed Cover Color = Black.
367	81440230	1	COVER FASTENERS, METAL AIRPLANE LATCHES
368		1	**ENG Specify number of rear flaps, fasteners & and how they terminate (manufacturer's discretion or customer specified?) = TBD @ Pre-Con.
369	81332005	1	HOSEBED LIGHTING, FRONT, AMDOR H2O LED LIGHT STRIPS
370	81340100	1	HOSEBED ABOVE LEFT SIDE BODY
371	81430110	1	COVER, TREADPLATE, FOR ADDT'L UPPER BODY HOSEBED
372		1	**CLAR NOTES, Weighted flap on bottom, match HS 6902 for airplane latches.
373	81910300	1	HANDRAILS, KNURLED STS, 70, 75, & 100

Line	Item #	Qty	Item Description/Comments
374	82014300	1	STEPS, IC FOLD DOWN W/LIGHT & PULL-OUT (70 & 75)
375	82520000	1	RUB RAILS, EXTRUDED ALUM
376	83010150	1	ALUMINUM TREADPLATE (AERIALS)
377	83030315	1	REAR STEP/TAILBOARD CORNERS, 45 DEGREE
378	89988888	1	SPECIAL ITEM, FOUR (4) ADDITIONAL HANDRAILS ON BACK OF CAB
379		1	**CLAR NOTES, MATCH HS-7615
380	80231230	1	7 SCBA CYLINDER COMPTS (3 LEFT, 4 RIGHT)
381	80290310	7	DOOR FINISH, BRUSHED STAINLESS, SINGLE/DOUBLE SCBA COMPT (7)
382	83030610	1	REAR FENDERS, STAINLESS STEEL (AERIALS)
383	89020330	1	LADDERS, DUO-SAFETY QUINT (MT) 85' 16R', 24'-2sec, 35'-3sec & 10'F
384	89030560	1	DUO-SAFETY 16' ROOF LADDER, 875A (1)
385	89530910	1	MOUNTING OF ROOF LADDER ON BASE SECTION OF AERIAL (1)
386	89510150	1	ZIAMATIC QUIC-LIFT ELECTRIC LADDER RACK W/24' LADDER CHUTE
387	89530250	1	LADDER RACK ALARM, LEO LA20
388	89088888	1	SPECIAL ITEM, 28' GROUND LADDER IPO 24'
389		1	**CLAR NOTES, 24' DUO GROUND LADDER REPLACED WITH 28' DUO GROUND LADDER
390	10310310	1	ELECTRICAL
ELECTRICAL			
391	84550110	1	LICENSE PLATE BRACKET W/ LIGHT, LED
392	84511100	1	BODY ELECTRICAL DESCRIPTION
393	84520000	1	BACK UP ALARM, ECCO SA917
394	85010420	1	TAILLIGHTS, WHELEN M6 SERIES, LED STOP/TAIL/TURN/REVERSE, QUAD HOUSING (PAIR)
395	85110100	1	ICC LIGHTS, LED
396	85130100	1	MARKER LIGHTS, BRITAX, FLEXIBLE, LED, PAIR, ON SIDES OF BODY, REAR CORNERS
397	85510210	1	STEP LIGHTS, LED, REAR BODY & WHELEN 2G AT PUMP PANEL
398	85710060	1	UNDERCARRIAGE GROUND LIGHTS, ONSCENE SOLUTIONS, LED
399	85730060	3	ADDITIONAL GROUND LIGHT, ONSCENE SOLUTIONS, LED (3)

Line	Item #	Qty	Item Description/Comments
400	86528999	1	DELETE REAR WORK LIGHTS
401	86600200	1	OPTICAL WARNING SYSTEM, UPPER (SA75/SL75)
			<p style="text-align: center;">UPPER WARNING SYSTEM (FROM BOTTOM OF WINDSHIELD UP)</p>  <p style="text-align: center;">Side Warning Zones Explained (Looking down on truck from sky)</p> 
402	86610230	1	UPPER WARNING LIGHTS, ZONE A (FRONT), WHELEN FREEDOM IV 81" LED LIGHT BAR, F4N1QLED, 20 MODULES
403	86920100	1	UPPER ZONE A LIGHTBAR, STANDARD CONFIGURATION
404		1	**ENG Zone A, Upper Lightbar Standard Configuration = Single light bar: (2) end red LED modules, (4) corner red LED modules, (12) forward-facing red LED modules and (2) forward-facing white LED modules. All clear outer lenses. Installed on the cab roof as far forward as possible with (2) MK8H 5" cast aluminum risers.
405		1	**ENG Upper Warning Lights Note: Body Facility to provide/install lightbar
406	86699999	1	UPPER WARNING LIGHTS, ZONE B (OFFICER'S SIDE), COVERED BY ZONES A & C
407	86710110	1	UPPER WARNING LIGHTS, ZONE C (REAR), WHELEN LED BEACONS UPPER & LOWER, B6MM**P (PAIR)
408	86899999	1	UPPER WARNING LIGHTS, ZONE D (DRIVER'S SIDE), COVERED BY ZONES A & C
409	87100200	1	OPTICAL WARNING SYSTEM, LOWER (SA75/SL75)

Line	Item #	Qty	Item Description/Comments
			<p>LOWER WARNING SYSTEM (FROM BOTTOM OF WINDSHIELD DOWN)</p> <p>Side Warning Zones Explained (Looking down on truck from sky)</p> <p>Zone D Zone B Zone C rear Zone A front</p>
410	87110210	1	LOWER WARNING LIGHTS, ZONE A (FRONT), WHELEN M6 LED, M6* (QTY 4)
411	87811130	1	LOWER, ZONE A - MOUNTING LOCATION (DUAL HOUSINGS)
412		1	**ENG Zone A, Lower - Front, Mounting Location = (2) Warnings in top headlight housing, each side.
413	87210210	1	LOWER WARNING LIGHTS, ZONE B (OFFICER'S SIDE), WHELEN M6 LED, M6* (QTY 3)
414		1	**ENG Zone B, Lower Officer's Side Warning Light Color, Lens Color, Details = SIDE OF HEADLIGHT HOUSING, OVER FRONT WHEEL WELL, OUTRIGGER AREA, REAR WHEEL WELL
415	87812130	1	LOWER, ZONE B - MOUNTING LOCATION (SL75, SA75)
416		1	**ENG Zone B, Lower - Officer's Side, Mounting Location = The lights shall be installed one near the front corner of the apparatus, one near the middle of the apparatus, and one near the rear axle.
417	87310200	1	LOWER WARNING LIGHTS, ZONE C (REAR), WHELEN M6 LED, M6* (QTY 2)
418	87410210	1	LOWER WARNING LIGHTS, ZONE D (DRIVER'S SIDE), WHELEN M6 LED, M6* (QTY 3)
419		1	**ENG Zone D, Lower Driver's Side Warning Light Color, Lens Color, Details = SIDE OF HEADLIGHT HOUSING, OVER FRONT WHEEL WELL, OUTRIGGER AREA, REAR WHEEL WELL
420	87814130	1	LOWER, ZONE D - MOUNTING LOCATION (SL75, SA75)
421		1	**ENG Zone D, Lower - Driver's Side, Mounting Location = The lights shall be installed one near the front corner of the apparatus, one near the middle of the apparatus, and one near the rear axle.
422	87037238	1	ADDITIONAL LIGHTBARS, WHELEN MINI FREEDOM IV 21" LED LIGHT BARS, F4NMINI (PAIR)

Line	Item #	Qty	Item Description/Comments
423		1	**ENG Additional Lightbars Note: Body Facility to provide/install Additional Lightbars
424	87537734	2	ADDITIONAL WARNING LIGHTS, WHELEN M6 LED, M6* (PAIR) (2)
425		1	**ENG Whelen M6 LED Mounting Location = ABOVE FRONT WHEEL WELLS, REAR OF BODY
426		1	**ENG Additional Whelen Warning Lights Note: Body Facility to provide/install Additional M6 LED Warning Lights
427	87537738	2	ADDITIONAL WARNING LIGHTS, WHELEN ION T-SERIES LED, TLI*(PAIR) (2)
428		1	**ENG Whelen Ion-T Lens Color = Clear.
429		1	**ENG Whelen ION-T LED Mounting Location = RUBRAIL UNDER L1/R1, RUBRAIL BEHIND REAR AXLE
430		1	**ENG Additional Whelen Warning Lights Note: Body Facility to provide/install Additional Whelen ION-T LED Warning Lights
431	87537744	2	ADDITIONAL WARNING LIGHTS, WHELEN M9 SERIES LED, M9* (PAIR) (2)
432		1	**ENG Whelen M9 LED Mounting Location = FRONT AND REAR CORNER OF APPARATUS BODY
433		1	**ENG Additional Whelen Warning Lights Note: Body Facility to provide/install Additional M9 LED Warning Lights
434	87040010	1	TRAFFIC ADVISOR, WHELEN TIR6 LED, TAM65 36"
435		1	**CLAR NOTES, TRAFFIC ADVISOR TO ACTIVATE IN WARNING MODE WITH MASTER EMERGENCY. TRAFFIC ADVISOR MODE ONLY OPERABLE WITH PARKING BRAKE
436	88393000	1	SCENE LIGHTS, FIRETECH 30K LUMENS, 12V LED, 72" 3-PIECE BROW, W/INTEGRATED ICCS FT-B-72-ML-3PKIT-* (1)
437		1	**ENG ICC Cab Marker Lights Integrated in Brow Light = Yes
438	88393052	6	SCENE LIGHT, FIRETECH GUARDIAN ELITE 20K, 12V LED, SURFACE MOUNT, FT-GESM (6)
439		1	**ENG Scene Light Details = ONE OF EACH CAB SIDE ABOVE NORMAL SIDE WINDOW LOCATION. TWO ON REAR OF APPARATUS, ONE EACH SIDE AT UPPER CORNERS UNDER M9 WARNING. ONE (1) ON EACH SIDE OF THE APPARATUS BODY, CENTERED. ENSURE THAT OFFICER SIDE IS PLACED BETWEEN GROUND LADDER RUNGS
440	88399940	6	ADDITIONAL SWITCH, 3-WAY FOR 12V LIGHTS (EA) (6)
441	10310320	1	GENERATOR & ACCESSORIES
GENERATOR & ACCESSORIES			

Line	Item #	Qty	Item Description/Comments
			<p style="text-align: center;">Standard Verbiage for locations of Outlets and other components in Body compartments</p> <p>Legend Inboard— Toward center of truck / frame rails Outboard— Toward compartment doors Left/Right wall— Looking at compartment, wall which is to your left or right</p>
442	88230202	1	GENERATOR, SMART POWER, 6KW HYD, MT
443	88250405	1	CIRCUIT BREAKER PANEL WITH 8 SPACES FOR BREAKERS
444	88251100	1	BREAKER PANEL, STD LOCATION (L1)
445	88250100	2	120 VOLT OUTLET W/WEATHERPROOF COVER - EACH (2)
446	88290000	1	LOUVERED DOOR ON GENERATOR COMPARTMENT
447	88431205	1	HANNAY ECR-1616-17-18 REEL W/150' 10/3 (1)
448	88433030	1	MOUNTING OF ELEC CORD REEL UNDER OFFICER'S SIDE TURNTABLE
449		1	**ENG Reel Motor Location #1 = Right Rear, (Shelf/Dunnage/A1 (2) Reels-Mnt Lft Side of Compt, Motor Rgt)
450	88432000	1	AKRON FOUR-WAY RECEPTACLE BOX, WIRED TO REEL CABLE (1)
451		1	**ENG Receptacle Box, Hardwired or Pig Tail Plug = Hardwired.
452	88390638	2	SCENE LIGHT, WHELEN PIONEER PFP2AC, LED, 120V, FIXED/SWIVEL W/SWITCH, TIP OF LADDER (2)
453	10310400	1	AERIAL
AERIAL			
454	10040220	1	MODEL SL75, AERIAL COMPONENTS
455	95010350	1	AERIAL LADDER, SL75
456	95012100	1	LIFTING CYLINDERS - SL75

Line	Item #	Qty	Item Description/Comments
457	95012200	1	EXTENSION & RETRACTION - SL75
458	95016100	1	TURNTABLE/ROTATION - SL75
459	95016300	1	TURNTABLE ACCESS, LADDER STAINLESS STEEL, LEFT
460	95016173	1	SHORT JACKING WITH CAB AND BODY CRUSH AVOIDANCE SYSTEM (SA75, SL75)
461	95016410	1	HYDRAULIC GENERATOR COMPARTMENT, OFFICER SIDE BEHIND CAB
462	95015500	1	HYDRAULIC & ELECTRIC SWIVELS - SL75
463	95015220	1	HYDRAULIC SYSTEM - SL75
464	95015300	1	EMERGENCY AUXILIARY HYDRAULIC MOTOR
465	95015400	1	INTERLOCK - SP70, SA75, SL75
466	95022100	1	JACKS - SCISSORS JACKS
467	95022150	1	AERIAL JACKS ALARM, ECCO DT500
468	93920100	1	JACK PADS, ALUMINUM, STORED BEHIND CAB
469	95025310	1	CONTROL STATION - SL75
470	95025405	1	DATA PLAQUES - AERIALS
471	95025505	1	OPERATIONAL TEST - LADDERS
472	95025602	1	LADDER TEST, THIRD PARTY TESTING
473	95033300	1	WATERWAY - SL75
474	95050140	1	AERIAL SPOT LIGHTS - (4) FIRETECH FT-WL-X-5-S-B, LED (SA/SL/SLR)
475	95050190	1	LADDER LIGHTING SYSTEM, FIRETECH FT-WL-2000-S-B, LED (SA/SL/SLR75, SP70, SLR108)
476	95055335	1	MONITOR, TFT Y5-E11A-L TYPHOON ELEC W/M-ERP-1500 NOZZLE (SA/SL/SLR)
477	95059500	1	2.5" AUXILIARY WATERWAY DISCHARGE
478	60036010	1	THREADS, NST
479	95060115	1	INTERCOM SYSTEM, FRC ACT 2-STATION (SA75/SL75/SLR75/SLR108)
480	95040410	1	DOUBLE LIFTING RINGS, 250 LB. EA
481	95080250	1	STOKES STORAGE BOX, PAINTED, MOUNTED ON BOOM
482	10310410	1	PAINT & FINISH
PAINT & FINISH			

Line	Item #	Qty	Item Description/Comments
483	90010050	1	STAINLESS PAINT SCHEME - STS PPRS & MINITOWER
484	90030004	1	PAINT, SINGLE TONE
485		1	**ENG Single Tone Paint Color = Red.
486	90030170	1	PAINT FRAME RAILS, FUEL TANK, & LOWER AERIAL COMPONENTS - BLACK (SINGLE AXLE)
487	90030190	1	TEXTURED FRAME RAIL COATING
488	90030032	1	PAINT, TURNTABLE, SIDE PLATES & LIFT CYLINDER OTHER THAN SILVER
489		1	**ENG Note Paint Color Other Than Silver = BLACK
490	90030015	1	A/C CONDENSER PAINTED ROOF COLOR
491	90088888	1	SPECIAL ITEM, PAINT EXTENSION CYLINDERS BLACK
492	90510000	1	3" LETTERING, 22K UP TO 40
493	90530003	40	ADDITIONAL 1" 22KT LETTERS (EACH) (40)
494	90530040	30	ADDITIONAL 10" 22KT LETTERS (EACH) (30)
495	90530205	32	ADDITIONAL 3" SCOTCHLITE LETTERS (EACH) (32)
496	90588888	1	SPECIAL ITEM, WOODSTOCK GRAPHICS
497	90600220	1	REFLECTIVE MATL, INTERIOR CAB DOORS, CHEVRONS, REFLEXITE
498	90610200	1	6" SCOTCHLITE STRIPE AROUND TRUCK
499	90630500	1	ONE PIECE "Z" STRIPE (UNDER 11-3/4")
500	90630100	2	1" SCOTCHLITE STRIPE ABOVE OR BELOW - EACH (2)
501	90682120	1	CHEVRON STRIPING, REAR BODY OUTBOARD, REFLEXITE (Aerial Ladders)
502	90670020	1	CHEVRON STRIPING, FRONT BUMPER, REFLEXITE
503	90710300	1	BOOM SIGN, APPROX 66" x 10"
504	90720115	1	8" LETTERING FOR BOOM SIGN
505	10310420	1	EQUIPMENT
EQUIPMENT			
506	91010000	1	MISC EQUIP - (1) PINT TOUCH-UP PAINT, STAINLESS STEEL NUTS & BOLTS
507	91030700	1	ZIAMATIC SAC-44 FOLDING WHEEL CHOCKS (PAIR) MTD W/ SQCH-44H HOLDERS
508	89050500	1	PIKE POLE STORAGE TUBES (3), DRIVER'S SIDE

Line	Item #	Qty	Item Description/Comments
509	10310600	1	COMPLETION & WARRANTY
COMPLETION & WARRANTY			
510	99010100	1	MANUALS, ELECTRONIC VERSION (2-USB)
511	99031195	1	DEALER DELIVERY
512	99520310	1	WARRANTY, ONE YEAR - AERIALS (HILLIARD)
513	99521100	1	WARRANTY, FRAME, LIFETIME
514	99521200	1	WARRANTY, CAB STRUCTURAL, 10 YR.
515	99521300	1	WARRANTY, BODY STRUCTURAL, 10 YR.
516	99521400	1	WARRANTY, PAINT, 10 YR.
517	99521500	1	WARRANTY, AERIAL MECHANICAL, 2 YR.
518	99521600	1	WARRANTY, AERIAL STRUCTURAL, 30 YR.
519	99521900	1	WARRANTIES, MAJOR VENDOR COMPONENTS
520	10310500	1	DEALER SUPPLIED
DEALER SUPPLIED			
521	Other	1	DEALER SUPPLIED - OTHER - SHELVES & TRAY ALLOWANCE
522		1	COOPERATIVE PURCHASING AGENCY FEES (Sourcewell)

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Cassandra Henry, Administration

ITEM TYPE: Contracts, Agreements, Leases

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Ratify Neese Road Parcel 15**

SUGGESTED ACTION: Request for approval to ratify Neese Road Parcel 15. Closing statement included in agenda packet.

ATTACHMENTS:

[Sale Closing Package Neese Road Parcel 15_Redacted.pdf](#)

**MOORE INGRAM JOHNSON & STEELE, LLP
ATTORNEYS AT LAW
EMERSON OVERLOOK - 326 ROSWELL STREET
MARIETTA, GEORGIA 30060
(770) 429-1499**

SALE CLOSING STATEMENT

Closing Date: March 7, 2024

Seller: Terra Firma Enterprises, LLC

Purchaser: City of Woodstock, Georgia

MIJS File No.: 22R310.8

Property: **Temporary Construction Easement (covering 1,634.49 square feet) on Neese Road, Woodstock, Cherokee County, Georgia (Parcel 15-Neese Road Southern Segment)**

PURCHASE PRICE:		\$ 818.00
ADJUSTMENTS TO PURCHASE PRICE:	\$ -0-	
BALANCE OF PURCHASE PRICE:		\$ 818.00
DISBURSEMENTS FOR SELLER:	\$ -0-	
BALANCE TO SELLER:		\$ 818.00
DISBURSEMENTS FOR PURCHASER:		
1) Balance of Purchase Price:	\$ 818.00	
2) Title Exam Fees to Emerson Title	POC	
3) Attorney Fees to MIJS	450.00	
4) Recording/Misc. Expenses to MIJS	<u>\$ 29.75</u>	
TOTAL	\$1,297.75	

CASH TO CLOSE:		
TO SELLER:		\$ 818.00
FROM PURCHASER:		\$1,297.75

CONTRACT:

Those terms and conditions as contained in that certain Agreement to Purchase Right-of-Way and/or Easement(s) for the subject property between Seller and Purchaser which are designated to survive the closing and delivery of the Right of Way Deed, shall so survive, including the stipulations in Exhibit C which are also attached hereto.

REAL ESTATE AGENTS/COMMISSION:

Seller and Purchaser each warrant to the other that no real estate broker or agent is entitled to a commission as a result of this transaction. Seller and Purchaser each hereby indemnify and agree to hold harmless the other from any claim by any real estate agent or broker for any commission as a result of this transaction, which claim is caused or produced by such party.

PROPERTY TAXES:

There shall not be any proration of property taxes between the parties to this transaction.

DOCUMENT ERROR/OMISSION

Purchaser and Seller agree that should any inadvertent errors or omissions later be discovered in any documents executed at settlement, they shall promptly execute such corrective documents and remit such sums as may be required to adjust or correct such errors or omissions.

SELLER ACKNOWLEDGEMENT OF PROCEEDS

Seller hereby acknowledges receipt and payment in full of the proceeds due from the within settlement.

DISBURSEMENTS APPROVED AND AUTHORIZED

I/We have examined the above closing statement and find it correct; disbursements as above indicated are hereby authorized and directed.

COUNTERPARTS

This Sale Closing Statement may be signed in two or more counterparts, each of which will be deemed to be an original agreement, but all of which will constitute one and the same document. A counterpart signed by a party and transmitted to another party electronically will have the same effect as the delivery of the original counterpart.

"SELLER"
TERRA FIRMA ENTERPRISES, LLC,
a Georgia limited liability company

By: 

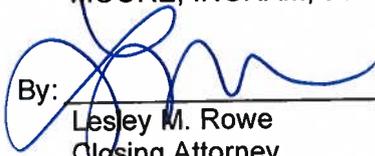
Devin Pintozzi
Member

"PURCHASER"
CITY OF WOODSTOCK, GEORGIA

By: 

Jeffrey Moon (Mar 6, 2024 15:23 EST)
Name: Jeffrey Moon
Title: City Manager

MOORE, INGRAM, JOHNSON & STEELE, LLP

By: 

Lesley M. Rowe
Closing Attorney

AGREEMENT TO PURCHASE RIGHT-OF-WAY AND/OR EASEMENT(S)

Project: Neese Road Improvements
Parcel No.: 15

GEORGIA, CHEROKEE COUNTY

For and in consideration of the sum of One Dollar (\$1.00), receipt whereof being acknowledged, the undersigned grants to the City of Woodstock, Georgia, an option to acquire the following described real estate:

Right-of-way and/or easement rights upon that tract or parcel of land located in Land Lots 1133 & 1134 of the 15th District, 2nd Section of Cherokee County, Georgia, and being more particularly described on Exhibits "A" & "B" attached hereto and made a part hereof by reference.

For the sum of \$ 818.00 the undersigned agrees to execute and deliver to the City of Woodstock, Georgia, easement rights upon the land owned by the undersigned as reflected below and on the attached Exhibits "A" & "B".

The following conditions are imposed upon the grant of this option:

- 1) This option shall extend for 90 days from this date.
- 2) The consideration recited is full payment for the rights conveyed.
0 square feet of Required Right-of-Way
1,634.49 square feet of Required Temporary Construction Easement
1 Required Temporary Driveway Easements
- 3) All Temporary Easements will terminate upon completion and acceptance of the same by the City.
- 4) Special Provisions, if any, are listed on Exhibit "C".

{For multiple sellers only}

Proceeds shall be allocated among the sellers as follows:

		<u>1.</u>	<u>2.</u>	<u>3.</u>
1. _____	\$ _____	()	()	()
2. _____	\$ _____	()	()	()
3. _____	\$ _____	()	()	()
<i>Print Name of Payee (s) and show allocated share of each</i>		<i>Initials of all Sellers</i>		

Signed, sealed and delivered
this 8th day of OCTOBER, 2021
in the presence of:

Terra Firma Enterprises, LLC,
a Georgia limited liability company

Colleen Pinterozi (Seal)
Print Name: Colleen Pinterozi
Title: President

[Signature]
Witness

CERTIFIED RESOLUTION

The undersigned, being all the Members of **TERRA FIRMA ENTERPRISES, LLC**, a Georgia limited liability company (hereinafter referred to as the "Company"), by written consent pursuant to O.C.G.A. Section 14-11-309, do hereby waive notice and waive the furnishing of materials otherwise required to be furnished and adopt the following actions and resolutions as of the 7th day of March, 2024.

WHEREAS, the Company intends to grant an easement to the City of Woodstock, Georgia for a sale price of \$818.00 (hereinafter referred to as the "Sale"), said property described as approximately 1,634.49 square feet located on Neese Road, Cherokee County, Georgia (hereinafter referred to as the "Easement");

WHEREAS, in connection with the Sale, the Company must execute certain documents including, without limitation, a Sale Closing Statement, Owner's Affidavit, Temporary Construction Easement and Temporary Driveway Easement, and other ancillary sale documents, and a Resolution is needed to authorize the Sale and to specifically authorize a Member to execute on behalf of the Company all documents necessary to consummate the Sale.

"NOW, THEREFORE, be it resolved, the Sale is hereby approved, and **DEVIN PINTOZZI, Member**, is hereby authorized to execute the aforesaid documentation necessary or appropriate to consummate the Sale on such terms, conditions, and provisions as he deems necessary and appropriate, such execution of any documents being conclusive evidence that **DEVIN PINTOZZI, Member**, deems the terms, conditions and provisions thereof to be proper and in the best interest of the Company."

RESOLVED FURTHER that the Members hereby certify that the foregoing resolution was entered upon the minutes of the Company as and for the action of the Company on the date and for the meaning as specified herein, and that the foregoing is a true and correct copy of said resolution as it appears on the records of the Company.

IN WITNESS WHEREOF, the undersigned Members of the Company have hereunto set their hands and seals this 7th day of March, 2024.

Colleen PintoZZI (Seal)
COLLEEN PINTOZZI, Member

[Signature] (Seal)
DEVIN PINTOZZI, Member

STATE OF GEORGIA
COUNTY OF COBB

**OWNER'S AFFIDAVIT,
GEORGIA WITHHOLDING TAX AFFIDAVIT
AND CERTIFICATE AND AFFIDAVIT OF NON-FOREIGN STATUS
WHERE OWNER IS SELLER OR BORROWER AND
STATE OF GEORGIA RESIDENT/NOT A FOREIGN PERSON**

Personally appeared before the undersigned officer, duly authorized to administer oaths, **DEVIN PINTOZZI** (hereinafter referred to as "Affiant"), who, being first duly sworn, deposes and says that Affiant is a Member of **TERRA FIRMA ENTERPRISES, LLC**, a Georgia limited liability company (hereinafter referred to as "Owner"), and that Owner is the owner in fee simple of certain real property located in Cobb County, Georgia, (said real property being more particularly described in Exhibit "A" attached hereto and by reference made a part hereof). Affiant further deposes and says that, **EXCEPT AS MAY BE EXPRESSLY SET FORTH TO THE CONTRARY ON Exhibit "B"** attached hereto and by reference made a part hereof;

Owner is in open and notorious possession of said property and has the lawful right to convey the same; and

There have been no improvements or repairs made to said property within the last ninety-five (95) days; and

There are no liens or claims for past due ad valorem taxes or sanitary taxes, or assessments of any kind against said property. All charges for water and sewer service provided to said property which are currently due have been paid. There are no outstanding unpaid bills for sewage charges, garbage pickup services, street lights, or for the installation of utilities serving said property; and

No party other than Owner claims or has a right to claim any interest in said property, and there is no lien, encumbrance, easement, or other title objection affecting the title to said property; and

There is no claim, pending suit, tax lien, judgment or execution against Owner in any jurisdiction whatsoever that in any way presently affects the title to said property or constitutes a claim, lien or encumbrance thereon or a cloud on the title thereto; and

There is no pending or proposed petition or ordinance for, or proceeding relating to, any condemnation, paving, or assessment for any street improvements or other improvements affecting said property; and

That all compensation due or to become due arising out of any listing agreement or any other agreement for the management, sale, or lease of or otherwise conveying any interest in the real estate has been paid or has been waived in writing by the potential lien claimant entitled to such compensation. This statement is given in accordance with O.C.G.A. Section 44-14-605 in order to dissolve any lien rights which exist pursuant to O.C.G.A. Section 44-14-600, et seq. (Commercial Real Estate Broker Lien Act).

Owner has no knowledge of any use by preceding owners of the property, has not used, nor has permitted any use of the property for any purposes which would have contributed to the contamination of the property by hazardous materials as defined in the Comprehensive Environmental Response Compensation and Liability Act, as amended - CERCLA) and or other hazardous or toxic materials, wastes and substances which are defined, determined or identified as such in the Environmental Laws, whether now existing or hereafter enacted or promulgated, or any judicial or administrative interpretation of such Environmental Laws.

Owner is a State of Georgia resident and not a foreign person. If Owner is an entity other than a person it is a domestic U. S. entity.

Affiant is authorized to make this affidavit; and

This affidavit is given for the purpose of inducing **CITY OF WOODSTOCK, GEORGIA** to purchase said property and to induce **MOORE INGRAM JOHNSON & STEELE, LLP** to certify title to said property. Under penalty of perjury, I swear that the above information is, to the best of my knowledge and belief, true, correct and complete.

_____(Seal)
DEVIN PINTOZZI, Affiant

Sworn to and subscribed before me,
this 7th day of March, 2024.

NOTARY PUBLIC



EXHIBIT "A"
LEGAL DESCRIPTION PARCEL 15

EASEMENT FOR CONSTRUCTION OF SLOPES (TRACT 1)

All and singular that certain tract of land lying and being in Land Lot 1133, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection of the northern right-of-way line of Brentwood Lane (50' right-of-way) and the westerly right-of-way line of Neese Road at station 100+35.36, 25.77 feet right of construction centerline of Brentwood Lane as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue.

Thence along the westerly right-of-way line of Neese Road, the following calls:

North 08°26'34" West, a distance of 11.61 feet to a point;

North 05°30'02" West, a distance of 62.29 feet to a point;

North 02°27'09" West, a distance of 29.97 feet to a point;

North 89°24'38" West, a distance of 7.80 feet to a point;

North 02°29'22" West, a distance of 142.96 feet to a point;

North 06°17'48" West, a distance of 121.61 feet to a point;

North 07°07'20" East, a distance of 24.49 feet to a point;

Thence leaving said westerly right-of-way line and along the southern property line of Terra Firm Enterprises LLC, North 06°17'48" West a distance of 59.57 feet to the POINT OF BEGINNING.

Thence along the southern property line of said Terra Firm Enterprises LLC, North 89°24'48" West a distance of 3.03 feet to a point;

Thence North 01°07'46" West, a distance of 125.24 feet to a point;

Thence North 25°46'04" West, a distance of 24.24 feet to a point;

Thence South 88°26'34" East, a distance of 21.07 feet to a point on the western right-of-way line of Neese Road;

Thence along the westerly right-of-way line of Neese Road, South 01°09'54" West a distance of 100.66 feet to a point;

Thence continuing along the westerly right-of-way line of Neese Road, South 05°29'27" East a distance of 46.16 feet to the POINT OF BEGINNING.

CONTAINING 1405.98 square feet or 0.03 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022.

TOGETHER WITH AN EASEMENT FOR CONSTRUCTION OF SLOPES (TRACT 2)

All and singular that certain tract of land lying and being in Land Lot 1133, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection of the northern right-of-way line of Brentwood Lane (50' right-of-way) and the westerly right-of-way line of Neese Road at station 100+35.36, 25.77 feet right

of construction centerline of Brentwood Lane as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue.

Thence along the western right-of-way line of Neese Road, the following calls:

North 08°26'34" West, a distance of 11.61 feet to a point;
 North 05°30'02" West, a distance of 62.29 feet to a point;
 North 02°27'09" West, a distance of 29.97 feet to a point;
 North 89°24'38" West, a distance of 7.80 feet to a point;
 North 02°29'22" West, a distance of 142.96 feet to a point;
 North 06°17'48" West, a distance of 121.61 feet to a point;
 North 07°07'20" East, a distance of 24.49 feet to a point;
 North 06°17'48" West, a distance of 59.57 feet to a point;
 South 89°24'48" East, a distance of 7.39 feet to a point;
 North 05°29'27" West, a distance of 46.16 feet to a point;
 North 01°09'54" East, a distance of 140.45 feet to the POINT OF BEGINNING.

Thence leaving said westerly right-of-way line of Neese Road, North 87°09'57" West a distance of 20.35 feet to a point;

Thence North 44°05'11" East a distance of 29.87 feet to a point on the westerly right-of-way line of Neese Road;

Thence along the westerly right-of-way line of Neese Road, South 01°09'54" West a distance of 22.47 feet to the POINT OF BEGINNING.

CONTAINING 228.51 square feet or 0.005 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022.

TOGETHER WITH A DRIVEWAY EASEMENT

All and singular that certain tract of land lying and being in Land Lot 1133, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection of the northern right-of-way line of Brentwood Lane (50' right-of-way) and the westerly right-of-way line of Neese Road at station 100+35.36, 25.77 feet right of construction centerline of Brentwood Lane as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue.

Thence along the westerly right-of-way line of Neese Road, the following calls:

North 08°26'34" West, a distance of 11.61 feet to a point;
 North 05°30'02" West, a distance of 62.29 feet to a point;
 North 02°27'09" West, a distance of 29.97 feet to a point;
 North 89°24'38" West, a distance of 7.80 feet to a point;
 North 02°29'22" West, a distance of 142.96 feet to a point;
 North 06°17'48" West, a distance of 121.61 feet to a point;
 North 07°07'20" East, a distance of 24.49 feet to a point;
 North 06°17'48" West, a distance of 59.57 feet to a point;
 South 89°24'48" East, a distance of 7.39 feet to a point;

North 05°29'27" West, a distance of 46.16 feet to a point;
North 01°09'54" East, a distance of 100.66 feet to the POINT OF BEGINNING.

Thence leaving said westerly right-of-way line of Neese Road, North 88°26'34" West a distance of 21.07 feet to a point;
Thence North 02°11'44" East a distance of 40.25 feet to a point;
Thence South 87°09'57" East a distance of 20.35 feet to a point on the westerly right-of-way line of Neese Road;
Thence along the westerly right-of-way line of Neese Road, South 01°09'54" West a distance of 39.79 feet to the POINT OF BEGINNING.

CONTAINING 828.63 square feet or 0.02 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022.

EXHIBIT "B"

1. Taxes for the year 2024 and all subsequent years not yet due and payable and any and all taxes and assessments which may become due and payable for the current or previous years, due to, but not limited to, reassessments, rebillings, or errors by tax officials or their agents.
2. Deed to Secure Debt, Assignment of Rents, Security Agreement, and Financing Statement from Terra Firma Enterprises, LLC, a Georgia limited liability company, to Bank of North Georgia, a Division of Synovus Bank, dated January 17, 2013, filed for record on January 23, 2013, and recorded in Deed Book 12204, page 398, Records of Cherokee County, Georgia.
3. Deed to Secure Debt, Assignment of Rents, Security Agreement, and Financing Statement from Terra Firma Enterprises, LLC, a Georgia limited liability company, to Bank of North Georgia, a Division of Synovus Bank, dated January 17, 2013, filed for record on January 23, 2013, and recorded in Deed Book 12204, page 418, Records of Cherokee County, Georgia.

SPACE ABOVE USED FOR RECORDING INFORMATION

RETURN TO:

Moore Ingram Johnson & Steele, LLP
326 Roswell Street, Suite 100
Marietta, GA 30060
22R310.8

TEMPORARY CONSTRUCTION EASEMENT

This Temporary Construction Easement (hereinafter referred to as the "Agreement") is made as of this 7th day of March, 2024 by TERRA FIRMA ENTERPRISES, LLC, a Georgia limited liability company, (hereinafter together referred to as "Grantor") and CITY OF WOODSTOCK, GEORGIA (hereinafter referred to as the "Grantee");

WITNESSETH:

WHEREAS, Grantor is the owner of 0.055 acres of property located in Land Lot 1133, 15th District, 2nd Section, Cherokee County, Georgia, said property being more particularly described on Exhibit "A" attached hereto and made a part hereof by reference (hereinafter referred to as "Grantor's Property"); and

WHEREAS, Grantor desires to grant to Grantee a Temporary Construction Easement over, across, and through Grantor's Property as set forth herein.

NOW, THEREFORE, for and in consideration of the foregoing, Ten Dollars (\$10.00), the agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1.

Grantor hereby grants to Grantee, its contractors, subcontractors, invitees, successors and assigns a temporary construction easement over, across, and through Grantor's Property for the purpose of accessing and using Grantor's Property for a staging area for road construction to be conducted on the adjacent right of way and for any uses related to said construction, including but not limited to the construction of road improvements, curbing, gutters, and driveway access, and the construction of slopes and drainage to accommodate the roadway (the "Project"). This easement becomes effective at the execution hereof and will expire upon completion of the Project. No separate document needs to be recorded in the records of Cherokee County, Georgia to demonstrate the termination of this Construction Easement. Said Easement shall automatically terminate.

2.

Upon termination of this Temporary Construction Easement, Grantee shall remove any and all equipment and construction debris from Grantor's Property.

3.

This Temporary Construction Easement shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns.

4.

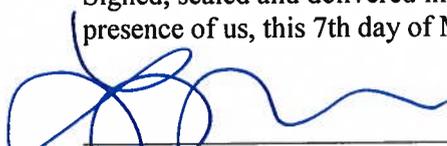
Grantor hereby warrants that she has the right to sell and convey said easement rights and bind herself, her heirs, executors and administrators forever and defend by virtue of these presents.

IN WITNESS WHEREOF, this Temporary Construction Easement has been executed under seal by the undersigned, this 7th day of March, 2024.

TERRA FIRMA ENTERPRISES, LLC,
a Georgia limited liability company

By:  (Seal)
Devin Pintozzi

Signed, sealed and delivered in the presence of us, this 7th day of March, 2024.


WITNESS


NOTARY PUBLIC
(Notary Seal)



EXHIBIT "A"
LEGAL DESCRIPTION PARCEL 15

EASEMENT FOR CONSTRUCTION OF SLOPES (TRACT 1)

All and singular that certain tract of land lying and being in Land Lot 1133, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection of the northern right-of-way line of Brentwood Lane (50' right-of-way) and the westerly right-of-way line of Neese Road at station 100+35.36, 25.77 feet right of construction centerline of Brentwood Lane as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue.

Thence along the westerly right-of-way line of Neese Road, the following calls:

North 08°26'34" West, a distance of 11.61 feet to a point;

North 05°30'02" West, a distance of 62.29 feet to a point;

North 02°27'09" West, a distance of 29.97 feet to a point;

North 89°24'38" West, a distance of 7.80 feet to a point;

North 02°29'22" West, a distance of 142.96 feet to a point;

North 06°17'48" West, a distance of 121.61 feet to a point;

North 07°07'20" East, a distance of 24.49 feet to a point;

Thence leaving said westerly right-of-way line and along the southern property line of Terra Firm Enterprises LLC, North 06°17'48" West a distance of 59.57 feet to the POINT OF BEGINNING.

Thence along the southern property line of said Terra Firm Enterprises LLC, North 89°24'48" West a distance of 3.03 feet to a point;

Thence North 01°07'46" West, a distance of 125.24 feet to a point;

Thence North 25°46'04" West, a distance of 24.24 feet to a point;

Thence South 88°26'34" East, a distance of 21.07 feet to a point on the western right-of-way line of Neese Road;

Thence along the westerly right-of-way line of Neese Road, South 01°09'54" West a distance of 100.66 feet to a point;

Thence continuing along the westerly right-of-way line of Neese Road, South 05°29'27" East a distance of 46.16 feet to the POINT OF BEGINNING.

CONTAINING 1405.98 square feet or 0.03 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022, a copy of which is attached hereto as Exhibit "B".

TOGETHER WITH AN EASEMENT FOR CONSTRUCTION OF SLOPES (TRACT 2)

All and singular that certain tract of land lying and being in Land Lot 1133, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection of the northern right-of-way line of Brentwood Lane (50' right-of-way) and the westerly right-of-way line of Neese Road at station 100+35.36, 25.77 feet right of construction centerline of Brentwood Lane as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue.

Thence along the western right-of-way line of Neese Road, the following calls:

North 08°26'34" West, a distance of 11.61 feet to a point;
 North 05°30'02" West, a distance of 62.29 feet to a point;
 North 02°27'09" West, a distance of 29.97 feet to a point;
 North 89°24'38" West, a distance of 7.80 feet to a point;
 North 02°29'22" West, a distance of 142.96 feet to a point;
 North 06°17'48" West, a distance of 121.61 feet to a point;
 North 07°07'20" East, a distance of 24.49 feet to a point;
 North 06°17'48" West, a distance of 59.57 feet to a point;
 South 89°24'48" East, a distance of 7.39 feet to a point;
 North 05°29'27" West, a distance of 46.16 feet to a point;
 North 01°09'54" East, a distance of 140.45 feet to the POINT OF BEGINNING.

Thence leaving said westerly right-of-way line of Neese Road, North 87°09'57" West a distance of 20.35 feet to a point;

Thence North 44°05'11" East a distance of 29.87 feet to a point on the westerly right-of-way line of Neese Road;

Thence along the westerly right-of-way line of Neese Road, South 01°09'54" West a distance of 22.47 feet to the POINT OF BEGINNING.

CONTAINING 228.51 square feet or 0.005 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022, a copy of which is attached hereto as Exhibit "B"

TOGETHER WITH A DRIVEWAY EASEMENT

All and singular that certain tract of land lying and being in Land Lot 1133, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection of the northern right-of-way line of Brentwood Lane (50' right-of-way) and the westerly right-of-way line of Neese Road at station 100+35.36, 25.77 feet right of construction centerline of Brentwood Lane as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue.

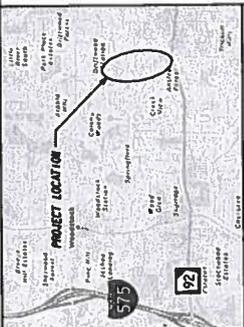
Thence along the westerly right-of-way line of Neese Road, the following calls:

North 08°26'34" West, a distance of 11.61 feet to a point;
 North 05°30'02" West, a distance of 62.29 feet to a point;
 North 02°27'09" West, a distance of 29.97 feet to a point;
 North 89°24'38" West, a distance of 7.80 feet to a point;
 North 02°29'22" West, a distance of 142.96 feet to a point;
 North 06°17'48" West, a distance of 121.61 feet to a point;
 North 07°07'20" East, a distance of 24.49 feet to a point;

North 06°17'48" West, a distance of 59.57 feet to a point;
South 89°24'48" East, a distance of 7.39 feet to a point;
North 05°29'27" West, a distance of 46.16 feet to a point;
North 01°09'54" East, a distance of 100.66 feet to the POINT OF BEGINNING.

Thence leaving said westerly right-of-way line of Neese Road, North 88°26'34" West a distance of 21.07 feet to a point;
Thence North 02°11'44" East a distance of 40.25 feet to a point;
Thence South 87°09'57" East a distance of 20.35 feet to a point on the westerly right-of-way line of Neese Road;
Thence along the westerly right-of-way line of Neese Road, South 01°09'54" West a distance of 39.79 feet to the POINT OF BEGINNING.

CONTAINING 828.63 square feet or 0.02 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022, a copy of which is attached hereto and Exhibit "B".



LOCATION SKETCH

NOTE: THE COORDINATES LISTED ARE WEST ZONE GRID COORDINATES BASED ON THE CALIFORNIA STATE PLANE COORDINATE SYSTEM. HORIZONTAL DATUM: NAD 83/94 MORN VERTICAL DATUM: MVD 1985

DEPARTMENT OF PUBLIC WORKS CITY OF WOODSTOCK

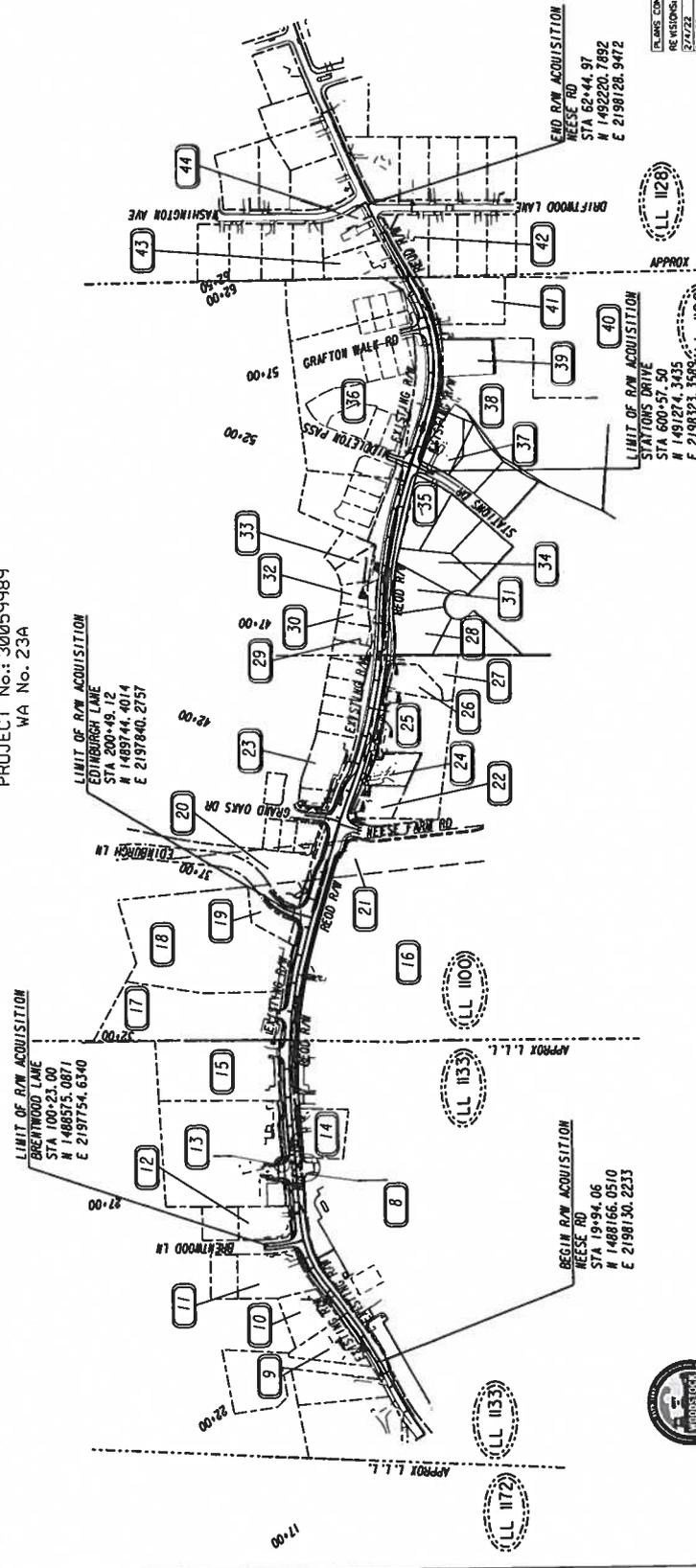
RIGHT OF WAY OF PROPOSED NEESE RD IMPROVEMENTS BRENTWOOD LN TO WASHINGTON AVE CHEROKEE COUNTY

PROJECT No.: 0059999
 WA No. 23A

EXHIBIT "B"

CONVENTIONAL SIGNS

STATE OR COUNTY LINE	---
PROPERTY LINE	---
LAND LOT LINE	---
SURVEY OR BASE LINE	---
RIGHT OF WAY LINE	---
EXISTING	---
REQUIRED	---
LIMIT OF ACCESS	---
BY NUMBER	---
FOUR	---
POST/UTILITY POLES	---
TELEPHONE LINE	---
POWER/UTILITY POLES	---
LIGHT POLES	---



PREPARED BY:
ARCADIS



PROJECT NUMBER: 0059999
 COUNTY: CHEROKEE COUNTY

LAND LOT: 0028006/000/33
 LAND DISTRICT: 15



COUNTY NO. CHEROKEE 007	LENGTH OF RIGHT OF WAY PROJECT
MILES	
0.0004	
0.0008	
0.0016	

COUNTY NO. CHEROKEE 007	LENGTH OF RIGHT OF WAY PROJECT
MILES	
0.0004	
0.0008	
0.0016	

THIS PROJECT IS LOCATED PARTLY IN CHEROKEE COUNTY AND CONGRESSIONAL DISTRICT 11.

PLANS COMPLETED DATE: 3-21-2017
 REVISIONS:
 2/17/22
 7/17/22

DRAWING NO.
60-0001

2024 - 1099-S REPORTING FORM - TRANSFEROR'S COPY

FILER'S NAME, STREET ADDRESS, CITY, STATE AND ZIP CODE

1. DATE OF CLOSING
03/07/2024

2024

MOORE INGRAM JOHNSON & STEELE, LLP
EMERSON OVERLOOK
326 ROSWELL STREET
MARIETTA, GEORGIA 30060

2. GROSS PROCEEDS
\$818.00

FILER'S FEDERAL IDENTIFICATION NUMBER
58-2153374

TRANSFEROR'S TAX IDENTIFICATION NUMBER

TRANSFEROR'S NAME, ADDRESS, CITY, STATE AND ZIP CODE

Terra Firma Enterprises, LLC
c/o Colleen Pintozzi

3. ADDRESS OR LEGAL DESCRIPTION

Temporary Construction Easement (Parcel 15-
Neese Road Southern Segment Improvements)

103 Executive Drive
Woodstock, Georgia 30188

ACCOUNT NUMBER

22R310.8

4. TRANSFEROR RECEIVED OR WILL RECEIVE PROPERTY OR SERVICES
AS PART OF THE CONSIDERATION (IF CHECKED)

5. BUYER'S PART OF REAL ESTATE TAX

\$ _____

Form 1099-S

(Keep for your Records)

YOU ARE REQUIRED BY LAW TO PROVIDE MOORE INGRAM JOHNSON & STEELE, LLP WITH YOUR CORRECT TAXPAYER IDENTIFICATION NUMBER. IF YOU DO NOT PROVIDE MOORE INGRAM JOHNSON & STEELE, LLP WITH YOUR CORRECT TAXPAYER IDENTIFICATION NUMBER, YOU MAY BE SUBJECT TO CIVIL OR CRIMINAL PENALTIES IMPOSED BY LAW.

THIS IS IMPORTANT TAX INFORMATION AND IT IS BEING FURNISHED TO THE INTERNAL REVENUE SERVICE. IF YOU ARE REQUIRED TO FILE A RETURN, A NEGLIGENCE PENALTY OR OTHER SANCTION WILL BE IMPOSED ON YOU IF THIS INCOME IS TAXABLE AND THE IRS DETERMINES THAT IT HAS NOT BEEN REPORTED.

UNDER PENALTIES OF PERJURY, I CERTIFY THAT THE NUMBER SHOWN ON THIS STATEMENT IS MY CORRECT TAXPAYER IDENTIFICATION NUMBER.

TRANSFEROR:
TERRA FIRMA ENTERPRISES, LLC,
a Georgia limited liability company

By: _____


Devin Pintozzi
Member

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Cassandra Henry, Administration

ITEM TYPE: Contracts, Agreements, Leases

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Ratify Neese Road Parcel 37**

SUGGESTED ACTION: Request for approval to ratify Neese Road Parcel 37. Closing statement included in agenda packet.

ATTACHMENTS:

[Sale Closing Package Neese Road Parcel 37_Redacted.pdf](#)

MOORE INGRAM JOHNSON & STEELE, LLP
ATTORNEYS AT LAW
EMERSON OVERLOOK - 326 ROSWELL STREET
MARIETTA, GEORGIA 30060
(770) 429-1499

SALE CLOSING STATEMENT

Closing Date: February 29, 2024
 Seller: Walter Hornsby, IV
 Purchaser: City of Woodstock, Georgia
 MIJS File No.: 22R310.28
 Property: **Drainage Easement covering 608.59 square feet and Temporary Construction Easement covering 3,573.79 square feet on Neese Road, Woodstock, Cherokee County, Georgia (Parcel 37)**

PURCHASE PRICE:		\$1,291.00
ADJUSTMENTS TO PURCHASE PRICE:	\$ -0-	
BALANCE OF PURCHASE PRICE:		\$1,291.00
DISBURSEMENTS FOR SELLER:	\$ -0-	
BALANCE TO SELLER:		\$1,291.00
DISBURSEMENTS FOR PURCHASER:		
1) Balance of Purchase Price:	\$1,291.00	
2) Title Exam Fees to Emerson Title	\$ POC	
3) Attorney Fees to MIJS	\$ 450.00	
4) Recording/Misc. Expenses to MIJS	<u>\$ 29.75</u>	
TOTAL	\$1,770.75	

CASH TO CLOSE:		
FROM SELLER:	\$ -0-	
FROM PURCHASER:		\$1,770.75

CONTRACT:

Those terms and conditions as contained in that certain Agreement to Purchase Easement(s) for the subject property between Seller and Purchaser which are designated to survive the closing and delivery of the Drainage Easement and Temporary Construction Easement, shall so survive.

REAL ESTATE AGENTS/COMMISSION:

Seller and Purchaser each warrant to the other that no real estate broker or agent is entitled to a commission as a result of this transaction. Seller and Purchaser each hereby indemnify and agree to hold harmless the other from any claim by any real estate agent or broker for any commission as a

result of this transaction, which claim is caused or produced by such party.

PROPERTY TAXES:

There shall not be any proration of property taxes between the parties to this transaction.

DOCUMENT ERROR/OMISSION

Purchaser and Seller agree that should any inadvertent errors or omissions later be discovered in any documents executed at settlement, they shall promptly execute such corrective documents and remit such sums as may be required to adjust or correct such errors or omissions.

SELLER ACKNOWLEDGEMENT OF PROCEEDS

Seller hereby acknowledges receipt and payment in full of the proceeds due from the within settlement.

DISBURSEMENTS APPROVED AND AUTHORIZED

I/We have examined the above closing statement and find it correct; disbursements as above indicated are hereby authorized and directed.

COUNTERPARTS

This Sale Closing Statement may be signed in two or more counterparts, each of which will be deemed to be an original agreement, but all of which will constitute one and the same document. A counterpart signed by a party and transmitted to another party electronically will have the same effect as the delivery of the original counterpart.

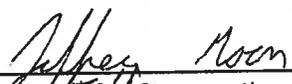
"SELLER"



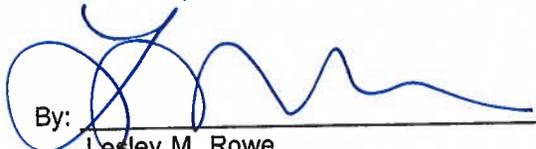
WALTER HORNSBY, IV

"PURCHASER"

CITY OF WOODSTOCK, GEORGIA

By:  _____
Name: Jeffrey Moon
Title: City Manager

MOORE, INGRAM, JOHNSON & STEELE, LLP

By:  _____
Lesley M. Rowe
Closing Attorney

STATE OF GEORGIA
COUNTY OF COBB

OWNER'S AFFIDAVIT,
GEORGIA WITHHOLDING TAX AFFIDAVIT
AND CERTIFICATE AND AFFIDAVIT OF NON-FOREIGN STATUS
WHERE OWNER IS SELLER OR BORROWER AND
STATE OF GEORGIA RESIDENT/NOT A FOREIGN PERSON

Personally appeared before the undersigned officer, duly authorized to administer oaths, **WALTER HORNSBY, IV** (hereinafter together referred to as "Affiant"), who, being first duly sworn, deposes and says that Affiant is the "Owner", and that Owner is the owner in fee simple of certain real property located in **Cherokee** County, Georgia, (said real property being more particularly described in Exhibit "A" attached hereto and by reference made a part hereof). Affiant further deposes and says that, **EXCEPT AS MAY BE EXPRESSLY SET FORTH TO THE CONTRARY ON Exhibit "B"** attached hereto and by reference made a part hereof;

Owner is in open and notorious possession of said property and has the lawful right to convey the same; and

There have been no improvements or repairs made to said property within the last ninety-five (95) days; and

There are no liens or claims for past due ad valorem taxes or sanitary taxes, or assessments of any kind against said property. All charges for water and sewer service provided to said property which are currently due have been paid. There are no outstanding unpaid bills for sewage charges, garbage pickup services, street lights, or for the installation of utilities serving said property; and

No party other than Owner claims or has a right to claim any interest in said property, and there is no lien, encumbrance, easement, or other title objection affecting the title to said property; and

There is no claim, pending suit, tax lien, judgment or execution against Owner in any jurisdiction whatsoever that in any way presently affects the title to said property or constitutes a claim, lien or encumbrance thereon or a cloud on the title thereto; and

There is no pending or proposed petition or ordinance for, or proceeding relating to, any condemnation, paving, or assessment for any street improvements or other improvements affecting said property; and

That all compensation due or to become due arising out of any listing agreement or any other agreement for the management, sale, or lease of or otherwise conveying any interest in the real estate has been paid or has been waived in writing by the potential lien claimant entitled to such compensation. This statement is given in accordance with O.C.G.A. Section 44-14-605 in order to dissolve any lien rights which exist pursuant to O.C.G.A. Section 44-14-600, et seq. (Commercial Real Estate Broker Lien Act).

Owner has no knowledge of any use by preceding owners of the property, has not used, nor has permitted any use of the property for any purposes which would have contributed to the contamination of the property by hazardous materials as defined in the Comprehensive Environmental Response Compensation and Liability Act, as amended - CERCLA) and or other hazardous or toxic materials, wastes and substances which are defined, determined or identified as such in the Environmental Laws, whether now existing or hereafter enacted or promulgated, or any judicial or administrative interpretation of such Environmental Laws.

Owner is a State of Georgia resident and not a foreign person. If Owner is an entity other than a person it is a domestic U. S. entity.

Affiant is authorized to make this affidavit; and

This affidavit is given for the purpose of inducing **CITY OF WOODSTOCK, GEORGIA** to purchase said property and to induce **MOORE INGRAM JOHNSON & STEELE, LLP** to certify title to said property. Under penalty of perjury, I swear that the above information is, to the best of my knowledge and belief, true, correct and complete.



(Seal)

WALTER HORNSBY, Affiant

Sworn to and subscribed before me,
this 29th day of February, 2024.



NOTARY PUBLIC

EXHIBIT "A"
LEGAL DESCRIPTION PARCEL 37

EASEMENT FOR CONSTRUCTION OF SLOPES

All and singular that certain tract of land lying and being in Land Lot 1061, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection the northerly right-of-way line of Stations Drive (50' right-of-way) and the easterly right-of-way line of Neese Road on station 600+25.60, 24.24 feet left of construction centerline of Stations Drive said point also being the **POINT OF BEGINNING**.

Thence along the easterly right-of-way line of Neese Road, North 21°19'37" East a distance of 62.62 feet to a point;
Thence continuing along the easterly right-of-way line of Neese Road, North 17°35'41" East a distance of 65.57 feet to a point;
Thence continuing along the easterly right-of-way line of Neese Road, North 17°23'01" East a distance of 48.18 feet to a point;
Thence leaving the easterly right-of-way line of Neese Road, South 74°21'55" East a distance of 39.44 feet to a point;
Thence South 33°40'02" West, a distance of 95.59 feet to a point;
Thence South 18°08'18" West, a distance of 88.15 feet to a point on the northerly right-of-way line of Stations Drive (50' right-of-way);
Thence continuing along said northerly right-of-way line North 63°48'33" West a distance of 16.20 feet to the **POINT OF BEGINNING**.

CONTAINING 3573.79 square feet or 0.08 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022.

TOGETHER WITH A DRAINAGE EASEMENT

All and singular that certain tract of land lying and being in Land Lot 1061, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection the northerly right-of-way line of Stations Drive (50' right-of-way) and the easterly right-of-way line of Neese Road on station 600+25.60, 24.24 feet left of construction centerline of Stations;

Thence along the eastern right-of-way line of Neese Road, North 21°19'37" East a distance of 62.62 feet to a point;
Thence continuing along the eastern right-of-way line of Neese Road, North 17°35'41" East a distance of 65.57 feet to a point;
Thence continuing along the eastern right-of-way line of Neese Road, North 17°23'01" East, a distance of 48.18 feet to the **POINT OF BEGINNING**.

Thence North 17°23'01" East along the easterly right-of-way line of Neese Road a distance of 17.42 feet to a point located at the northwest corner of all that property now or formerly owned by Walter Hornsby;
Thence along the northerly line of Walter Hornsby, South 65°43'17" East a distance of 43.03 feet to a point;
Thence South 14°50'40" West, a distance of 10.94 feet to a point;
Thence North 74°21'55" West, a distance of 43.23 feet to a point on the easterly right-of-way line of Neese Road said point being the **POINT OF BEGINNING**.

CONTAINING 608.59 square feet or 0.014 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022.

EXHIBIT "B"

1. Taxes for the year 2024 and all subsequent years not yet due and payable and any and all taxes and assessments which may become due and payable for the current or previous years, due to, but not limited to, reassessments, rebillings, or errors by tax officials or their agents.
2. Security Deed from Walter Hornsby, IV and Walter Hornsby, III, to Countrywide Home Loans, Inc. dated October 9, 1997, filed for record on October 16, 1997, and recorded in Deed Book 2865, page 194, Records of Cherokee County, Georgia.
3. All matters reflected on that certain plat recorded in Plat Book 15, page 105, Records of Cherokee County, Georgia.
4. All matters reflected on that certain plat recorded in Plat Book 16, page 73, Records of Cherokee County, Georgia.

_____ Space Above Used for Recording Information _____

RETURN TO:
 Moore Ingram Johnson & Steele, LLP
 Emerson Overlook
 326 Roswell Street, Suite 100
 Marietta, GA 30060
 22R310.28

DRAINAGE EASEMENT
AND TEMPORARY CONSTRUCTION EASEMENT

This Drainage Easement and Temporary Construction Easement (hereinafter referred to as the "Easement") made and entered into this 29th day of February, 2024, by and among WALTER HORNSBY, IV (hereinafter referred to as "Grantor") and CITY OF WOODSTOCK, GEORGIA, a political subdivision of the State of Georgia (hereinafter referred to as "Grantee" or the "City").

W I T N E S S E T H :

WHEREAS, Grantor is the owner of certain property lying and being in Land Lot 1061 of the 15th District, 2nd Section, Cherokee County, Georgia, said property being commonly known as 601 Stations Drive, and being more particularly described in Deed Book 2865, Page 193, Cherokee County, Georgia records, said instrument being made a part hereof by reference (said property being hereinafter referred to as the "Grantor's Property");

WHEREAS, Grantor took title to Grantor's Property with Walter Hornsby, III, as joint tenants with right of survivorship; and

WHEREAS, Walter Hornsby, III, has departed this life and, accordingly, Grantor is the sole owner of Grantor's Property; and

WHEREAS, the City is constructing road improvements adjacent to the Grantor's Property (the "Road Improvements"); and

WHEREAS, the City desires to install and construct a drainage system by which surface and storm water will drain from the right of way, and the parties wish to establish an easement for said installation and construction (the "Drainage System"); and

WHEREAS, the parties hereto wish to establish a permanent easement for slopes and for access for the purpose of maintaining the Drainage System over across and through the property more particularly described on Exhibit A attached hereto and incorporated herein by this reference (the "Drainage Easement Area"); and

WHEREAS, as part of the road improvements, the City intends to construct slopes on the Grantor's Property support the road and, accordingly, the parties hereto wish to establish a temporary easement for the construction of said slopes over across and through the area more particularly described on Exhibit B attached hereto and incorporated herein by this reference (the "Temporary Construction Easement Area");

WHEREAS, plans showing the Drainage Easement Area and the Temporary Construction Easement Area are attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, for and in consideration of the foregoing premises, the sum of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt and sufficiency whereof are hereby acknowledged, the parties hereto hereby agree as follows:

1. **Grant of Drainage Easement.** Grantor hereby grants and conveys unto Grantee and its successors and assigns a perpetual non-exclusive drainage easement to allow surface and storm water to drain from the right of way over, across, and through the Drainage Easement Area and for the purpose of constructing drainage areas and structures for the drainage of water. Grantee's rights with respect to the Drainage Easement Area shall be for the continued maintenance and use of the Drainage Easement Area as a permanent drainage easement for the maintenance of any structures, earth contours or other drainage apparatus and for the flow of water over, under and across said Drainage Easement Area. The drainage easement covered by this instrument is for the purpose of a drainage, together with the right to go upon said Drainage Easement Area to install drainage apparatus and grade and contour the ground, and to inspect, maintain, replace or repair the same, as may from time to time be necessary, and whenever Grantee may seem fit, with all rights, members and appurtenances to said easement and right-of-way in anywise appertaining to or belonging.

2. **Temporary Construction Easement for Construction of Slopes.** Grantor hereby grants and conveys unto Grantee and its successors and assigns a temporary construction easement over, across, and through the Temporary Construction Easement Area with the full right of use for all purposes in connection with the Road Improvements, which may include but shall not be limited to the construction of slopes and the installation of and improvements to curbing, gutters, sidewalks, and handicap ramps. The right to use the Temporary Construction Easement Area shall terminate upon the final completion of the Road Improvements.

3. **Successors and Assigns.** The easements granted herein shall run with title and be appurtenant to and burden the Grantor's Property and shall be binding upon and inure to the benefit of and be enforceable by the heirs, legal representatives, successors, successors-in-title and assigns of Grantor and Grantee. All obligations of the parties hereto shall be binding upon their successors-in-title and assigns.

4. **Severability.** The invalidity of any one of the covenants, agreements, conditions or provisions of this Easement or any portion thereof shall not affect the remaining portions thereof or any part thereof, and this Easement shall be construed as if such covenant, agreement, condition or provision had not been inserted herein.

5. **Governing Law.** This Easement shall be governed by and construed in accordance with the laws of the State of Georgia.

IN WITNESS WHEREOF, this Easement has been executed under seal the day and year first above written.

Signed, sealed and delivered in the presence of:

Gamine King
Witness

Walter Hornsby, IV (SEAL)
WALTER HORNSBY, IV

[Signature]
Notary Public

My Commission Expires _____

(NOTARY SEAL)

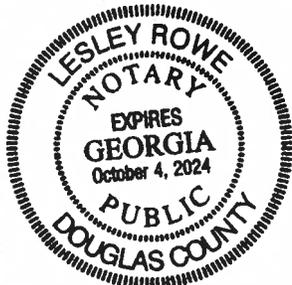


EXHIBIT "A"

Drainage Easement Area

All and singular that certain tract of land lying and being in Land Lot 1061, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection the northerly right-of-way line of Stations Drive (50' right-of-way) and the easterly right-of-way line of Neese Road on station 600+25.60, 24.24 feet left of construction centerline of Stations;

Thence along the eastern right-of-way line of Neese Road, North 21°19'37" East a distance of 62.62 feet to a point; Thence continuing along the eastern right-of-way line of Neese Road, North 17°35'41" East a distance of 65.57 feet to a point;

Thence continuing along the eastern right-of-way line of Neese Road, North 17°23'01" East, a distance of 48.18 feet to the POINT OF BEGINNING.

Thence North 17°23'01" East along the easterly right-of-way line of Neese Road a distance of 17.42 feet to a point located at the northwest corner of all that property now or formerly owned by Walter Hornsby;

Thence along the northerly line of Walter Hornsby, South 65°43'17" East a distance of 43.03 feet to a point;

Thence South 14°50'40" West, a distance of 10.94 feet to a point; Thence North 74°21'55" West, a distance of 43.23 feet to a point on The easterly right-of-way line of Neese Road said point being the POINT OF BEGINNING.

CONTAINING 608.59 square feet or 0.014 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022.

EXHIBIT "B"

Temporary Construction Easement Area

All and singular that certain tract of land lying and being in Land Lot 1061, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection the northerly right-of-way line of Stations Drive (50' right-of-way) and the easterly right-of-way line of Neese Road on station 600+25.60, 24.24 feet left of construction centerline of Stations Drive said point also being the POINT OF BEGINNING.

Thence along the easterly right-of-way line of Neese Road, North 21°19'37" East a distance of 62.62 feet to a point;

Thence continuing along the easterly right-of-way line of Neese Road, North 17°35'41" East a distance of 65.57 feet to a point;

Thence continuing along the easterly right-of-way line of Neese Road, North 17°23'01" East a distance of 48.18 feet to a point;

Thence leaving the easterly right-of-way line of Neese Road, South 74°21'55" East a distance of 39.44 feet to a point;

Thence South 33°40'02" West, a distance of 95.59 feet to a point;

Thence South 18°08'18" West, a distance of 88.15 feet to a point on the northerly right-of-way line of Stations Drive (50' right-of-way);

Thence continuing along said northerly right-of-way line North 63°48'33" West a distance of 16.20 feet to the POINT OF BEGINNING.

CONTAINING 3573.79 square feet or 0.08 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022.

EXHIBIT C

Plans Showing the Easement Areas

[see attached]

[Space Above This Line For Recording Data]

After Recording Return to:
MOORE INGRAM JOHNSON & STEELE, LLP
EMERSON OVERLOOK
326 ROSWELL STREET
MARIETTA, GEORGIA 30060
22R310.28

AFFIDAVIT

STATE OF GEORGIA

**CROSS REFERENCE:
DEED BOOK 2865, PAGE 193**

COUNTY OF COBB

WALTER HORNSBY, IV, the undersigned deponent, having been duly sworn by the undersigned notary public, hereby deposes, warrants and represents as her personal knowledge the following:

1. Deponent is the owner of property located in Land Lot 1061 of the 15th District, Cherokee County, Georgia, said property being more particularly described on Exhibit "A" attached hereto and incorporated herein by reference.

2. Deponent acquired said property by virtue of a Warranty Deed, dated October 9, 1997, from Donna L. Stanton f/k/a Donna L. Litchfield and Anthony J. Stanton to Walter Hornsby, IV and Walter Hornsby, III, as joint tenants with rights of survivorship, said deed being recorded on October 17, 1997 in Deed Book 2865, page 193, Records of Cherokee County, Georgia.

3. Walter Hornsby, III is deceased and a copy of his death certificate is attached hereto as Exhibit "B" and incorporated herein by reference.

4. This affidavit is made with the understanding that it will be relied upon by purchasers and lenders dealing with said owner, by attorneys certifying title to said property, and by title insurance companies insuring title to said property.

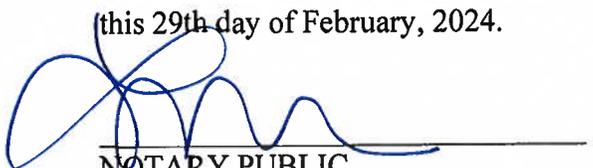
This 29th day of February, 2024.



(SEAL)

WALTER HORNSBY, IV

Sworn to and subscribed before me
this 29th day of February, 2024.



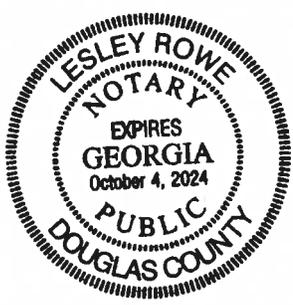
NOTARY PUBLIC

EXHIBIT "A"

EASEMENT FOR CONSTRUCTION OF SLOPES

All and singular that certain tract of land lying and being in Land Lot 1061, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection the northerly right-of-way line of Stations Drive (50' right-of-way) and the easterly right-of-way line of Neese Road on station 600+25.60, 24.24 feet left of construction centerline of Stations Drive said point also being the **POINT OF BEGINNING**.

Thence along the easterly right-of-way line of Neese Road, North 21°19'37" East a distance of 62.62 feet to a point;
 Thence continuing along the easterly right-of-way line of Neese Road, North 17°35'41" East a distance of 65.57 feet to a point;
 Thence continuing along the easterly right-of-way line of Neese Road, North 17°23'01" East a distance of 48.18 feet to a point;
 Thence leaving the easterly right-of-way line of Neese Road, South 74°21'55" East a distance of 39.44 feet to a point;
 Thence South 33°40'02" West, a distance of 95.59 feet to a point;
 Thence South 18°08'18" West, a distance of 88.15 feet to a point on the northerly right-of-way line of Stations Drive (50' right-of-way);
 Thence continuing along said northerly right-of-way line North 63°48'33" West a distance of 16.20 feet to the **POINT OF BEGINNING**.

CONTAINING 3573.79 square feet or 0.08 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022.

TOGETHER WITH A DRAINAGE EASEMENT

All and singular that certain tract of land lying and being in Land Lot 1061, 15th District of Cherokee County, Georgia, being more particularly described as follows:

Commencing at the intersection the northerly right-of-way line of Stations Drive (50' right-of-way) and the easterly right-of-way line of Neese Road on station 600+25.60, 24.24 feet left of construction centerline of Stations;

Thence along the eastern right-of-way line of Neese Road, North 21°19'37" East a distance of 62.62 feet to a point;
 Thence continuing along the eastern right-of-way line of Neese Road, North 17°35'41" East a distance of 65.57 feet to a point;
 Thence continuing along the eastern right-of-way line of Neese Road, North 17°23'01" East, a distance of 48.18 feet to the **POINT OF BEGINNING**.

Thence North $17^{\circ}23'01''$ East along the easterly right-of-way line of Neese Road a distance of 17.42 feet to a point located at the northwest corner of all that property now or formerly owned by Walter Hornsby;

Thence along the northerly line of Walter Hornsby, South $65^{\circ}43'17''$ East a distance of 43.03 feet to a point;

Thence South $14^{\circ}50'40''$ West, a distance of 10.94 feet to a point;

Thence North $74^{\circ}21'55''$ West, a distance of 43.23 feet to a point on the easterly right-of-way line of Neese Road said point being the **POINT OF BEGINNING**.

CONTAINING 608.59 square feet or 0.014 acres as shown on Right-of-Way Plans of Neese Road Improvements Brentwood Lane to Washington Avenue by ARCADIS, Project #30059989, dated 3-23-2021, last revised 7-01-2022.

GEORGIA DEATH CERTIFICATE

State File Number 2022GA000093987

1. DECEDENT'S LEGAL FULL NAME (First, Middle, Last) WALTER SPURGEON HORNSBY III		1a. IF FEMALE, ENTER LAST NAME AT BIRTH		2. SEX MALE	2a. DATE OF DEATH (Mo., Day, Year) ACTUAL DATE OF DEATH 12/12/2022	
3. SOCIAL SECURITY NUMBER [REDACTED]	4a. AGE (Years) 81	4b. UNDER 1 YEAR Mos.	4c. UNDER 1 DAY Days	5. DATE OF BIRTH (Mo., Day, Year) 09/06/1941		
6. BIRTHPLACE GEORGIA	7a. RESIDENCE - STATE GEORGIA	7b. COUNTY RICHMOND		7c. CITY, TOWN AUGUSTA		
7d. STREET AND NUMBER 9116 CHALICE CIRCLE		7e. ZIP CODE 30909	7f. INSIDE CITY LIMITS? YES	8. ARMED FORCES? NO		
8a. USUAL OCCUPATION DEPUTY ADMINSTRATOR		8b. KIND OF INDUSTRY OR BUSINESS RICHMOND COUNTY DEPUTY ADMINSTRATOR				
9. MARITAL STATUS MARRIED		10. SPOUSE NAME CLARA JOHNSON		11. FATHER'S FULL NAME (First, Middle, Last) WALTER HORNSBY JR		
12. MOTHER'S MAIDEN NAME (First, Middle, Last) PAULINE DIXON		13a. INFORMANT'S NAME (First, Middle, Last) CLARA HORNSBY		13b. RELATIONSHIP TO DECEDENT SPOUSE		
13c. MAILING ADDRESS [REDACTED]				14. DECEDENT'S EDUCATION BACHELOR'S DEGREE		
15. ORIGIN OF DECEDENT (Spanish/Hispanic/Latino) NO, NOT SPANISH/HISPANIC/LATINO		16. DECEDENT'S RACE (White, Black, American Indian, etc.) (Specify) BLACK OR AFRICAN-AMERICAN				
17a. IF DEATH OCCURRED IN HOSPITAL INPATIENT			17b. IF DEATH OCCURRED OTHER THAN HOSPITAL (Specify)			
18. HOSPITAL OR OTHER INSTITUTION NAME (If not in either give street and no.) DOCTORS HOSPITAL AUGUSTA			19. CITY, TOWN or LOCATION OF DEATH AUGUSTA		20. COUNTY OF DEATH RICHMOND	
21. METHOD OF DISPOSITION (specify) BURIAL		22. PLACE OF DISPOSITION CEDAR GROVE CEMETERY 120 WATKINS STREET AUGUSTA GEORGIA 30901			23. DISPOSITION DATE (Mo., Day, Year) 12/19/2022	
24a. EMBALMER'S NAME DEWAYNE HALL		24b. EMBALMER LICENSE NO. 4724	25. FUNERAL HOME NAME WILLIAMS FUNERAL HOME AUGUSTA			
25a. FUNERAL HOME ADDRESS P O BOX 1605 1765 MARTIN LUTHER KING JR AUGUSTA GEORGIA 30901						
26a. SIGNATURE OF FUNERAL DIRECTOR DEWAYNE HALL			26b. FUN. DIR. LICENSE NO. 5133	AMENDMENTS		
27. DATE PRONOUNCED DEAD (Mo., Day, Year) 12/12/2022		28. HOUR PRONOUNCED DEAD 17:25 MILITARY				
29a. PRONOUNCER'S NAME SPEROS LIVIERATOS			29b. LICENSE NUMBER 064669	29c. DATE SIGNED 12/12/2022		
30. TIME OF DEATH 17:25 MILITARY			31. WAS CASE REFERRED TO MEDICAL EXAMINER YES			
32. Part I. Enter the chain of events—diseases, injuries, or complications that directly caused the death. DO NOT enter terminal events such as cardiac arrest, respiratory arrest, or ventricular fibrillation without showing the etiology. DO NOT ABBREVIATE.						Approximate interval between onset and death
IMMEDIATE CAUSE (Final disease or condition resulting in death)						
A. ANOXIC BRAIN INJURY Due to, or as a consequence of						HOURS TO DAYS
B. TISSUE HYPOPERFUSION Due to, or as a consequence of						HOURS TO DAYS
C. SEPTIC VS CARDIOGENIC SHOCK Due to, or as a consequence of						HOURS TO DAYS
D.						
Part II. Enter significant conditions contributing to death but not related to cause given in Part I A. If female, indicate if pregnant or birth occurred within 90 days of death. DIABETES, DEMENTIA, HYPERTENSION, END STAGE RENAL FAILURE, ANEMIA, CONGESTIVE HEART FAILURE, PERIPHERAL ARTERY DISEASE, NON-DISPLACED				33. WAS AUTOPSY PERFORMED? NO		34. WERE AUTOPSY FINDINGS AVAILABLE TO COMPLETE THE CAUSE OF DEATH?
35. TOBACCO USE CONTRIBUTED TO DEATH UNKNOWN		36. IF FEMALE (range 10-54) PREGNANT NOT APPLICABLE		37. ACCIDENT, SUICIDE, HOMICIDE, UNDETERMINED (Specify) NATURAL		
38. DATE OF INJURY (Mo., Day, Year) 12/09/2022		39. TIME OF INJURY UNKNOWN	40. PLACE OF INJURY (Home, Farm, Street, Factory, Office, Etc.) (Specify) RESIDENCE		41. INJURY AT WORK? (Yes or No) NO	
42. LOCATION OF INJURY (Street, Apartment Number, City or Town, State, Zip, County) 9116 CHALICE COURT EVANS GEORGIA 30809 COLUMBIA						
43. DESCRIBE HOW INJURY OCCURRED FALL FROM WHEELCHAIR					44. IF TRANSPORTATION INJURY NO	
45. To the best of my knowledge death occurred at the time, date and place and due to the cause(s) stated. Medical Certifier (Name, Title, License No.)				46. On the basis of examination and/or investigation, in my opinion death occurred at the time, date and place and due to the cause(s) stated. Medical Examiner/Coroner (Name, Title, License No.) /S/ MARTHA E LAPPE DEP COR 9410312		
45a. DATE SIGNED (Mo., Day, Year)		45b. HOUR OF DEATH		46a. DATE SIGNED (Mo., Day, Year) 12/21/2022		46b. HOUR OF DEATH 17:25 MILITARY
47. NAME, ADDRESS, AND ZIP CODE OF PERSON COMPLETING CAUSE OF DEATH MARTHA E LAPPE 439 N BELAIR ROAD EVANS GEORGIA 30907						
48. REGISTRAR (Signature) /S/ CHRISTOPHER JP HARRISON				49. DATE FILED - REGISTRAR (Mo., Day, Year) 12/21/2022		

2024 - 1099-S REPORTING FORM - TRANSFEROR'S COPY

FILER'S NAME, STREET ADDRESS, CITY, STATE AND ZIP CODE

1. DATE OF CLOSING
02/29/2024

2024

MOORE INGRAM JOHNSON & STEELE, LLP
EMERSON OVERLOOK
326 ROSWELL STREET
MARIETTA, GEORGIA 30060

2. GROSS PROCEEDS
\$1,291.00

FILER'S FEDERAL IDENTIFICATION NUMBER
58-2153374



TRANSFEROR'S NAME, ADDRESS, CITY, STATE AND ZIP CODE

Walter Hornsby, IV

3. ADDRESS OR LEGAL DESCRIPTION

Drainage and Slope Easements (Parcel 37;
Neese Road Improvements)

601 Stations Drive
Woodstock, Georgia 30188

ACCOUNT NUMBER

22R310.28

4. TRANSFEROR RECEIVED OR WILL RECEIVE PROPERTY OR SERVICES
AS PART OF THE CONSIDERATION (IF CHECKED)

6. BUYER'S PART OF REAL ESTATE TAX

\$ _____

Form 1099-S

(Keep for your Records)

YOU ARE REQUIRED BY LAW TO PROVIDE MOORE INGRAM JOHNSON & STEELE, LLP WITH YOUR CORRECT TAXPAYER IDENTIFICATION NUMBER. IF YOU DO NOT PROVIDE MOORE INGRAM JOHNSON & STEELE, LLP WITH YOUR CORRECT TAXPAYER IDENTIFICATION NUMBER, YOU MAY BE SUBJECT TO CIVIL OR CRIMINAL PENALTIES IMPOSED BY LAW.

THIS IS IMPORTANT TAX INFORMATION AND IT IS BEING FURNISHED TO THE INTERNAL REVENUE SERVICE. IF YOU ARE REQUIRED TO FILE A RETURN, A NEGLIGENCE PENALTY OR OTHER SANCTION WILL BE IMPOSED ON YOU IF THIS INCOME IS TAXABLE AND THE IRS DETERMINES THAT IT HAS NOT BEEN REPORTED.

UNDER PENALTIES OF PERJURY, I CERTIFY THAT THE NUMBER SHOWN ON THIS STATEMENT IS MY CORRECT TAXPAYER IDENTIFICATION NUMBER.

TRANSFEROR:

WALTER HORNSBY, IV

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Brian Borden, Parks & Recreation

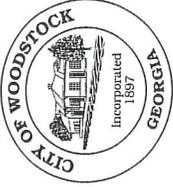
ITEM TYPE: Bids, Authorize, Solicit, Award, Reject, Rebid

AGENDA SECTION: CONSENT AGENDA

SUBJECT:
**Approve Award of Contract to J4 Fencing & Construction Co
(Amphitheater Fencing Replacement)**

SUGGESTED ACTION:
Request for approval of award of contract to J4 Fencing & Construction Company for replacement of the wood fencing between the amphitheater and Arnold Mill Road.

ATTACHMENTS:
[Bid Quotes Form- Fence Installation Amphitheater Trail.pdf](#)
[MAJBA JE 16390 - 5535 - Amphitheater Fence Repairs.pdf](#)



City of Woodstock

BID QUOTES

ITEM DESCRIPTION: Installation of black fence along trail from amphitheater
To city park
 PURPOSE: To keep pedestrian's from crossing street

VENDOR NAME:	QTY:	COST PER UNIT:	GRAND TOTAL:	COMMENTS:
1. <u>54/construction</u>	<u>1</u>	<u>41,470.00</u>	<u>41,470.00</u>	<u>low bid</u>
2. <u>Stanley steel</u>	<u>1</u>	<u>64,000.00</u>	<u>64,000.00</u>	
3.				

Recommendation: Bid # 1 Reason: low bid

Submitted by Jeff Amberson Department Parks and Rec Date 2-26-24

Department Director _____

Called Martin - Robbins fence co
 and Authorized fence co but
 neither company does steel
 fence work

Approval of Bid # _____

_____ Purchasing Approval

Contact: Daniel Boggs

Address: 1122 Harmony Rd.

Temple, Ga 30179

Phone #: 770-855-1442

Email: J4construction@yahoo.com



Job Name: Cherokee Amphitheatre

101 Arnold Mill Rd

Woodstock, Ga

Estimate for installation:

- 350' of fence/handrail

Material List:

- 2 in. x 2in. vertical posts
- 2 in x 2 in horizontal cap tops
- 1 in x 1 in horizontal pickets

Job Specifications:

Installation of fences/handrail in designated areas specified, such as: 350' of 4' black handrail fencing along walkway and roadside. This custom material will be installed properly to help restrict foot traffic by unauthorized persons and enhance security and safety along roadway and sidewalk. Due to custom fabrication of said materials, all welded joints will be ground down properly and painted to ensure longevity and reduce rusting over time. Once the fabrication process is complete, the entire length of the fence/handrail will be sanded and painted with one final coat. There will be proper spacing provided for fire hydrant(s) and in-ground vault boxes.

Total Cost for Estimate:

- 350' of fence/handrail

Total: \$41,470.00

Material deposit is required prior to installation. Remaining balance is due upon completion of install.

All materials installed and provided by J4 Fencing and Construction LLC. are commercial grade. This includes fittings, concrete, and all hardware used. J4 Fencing and Construction LLC. Provides a 5-year

workmanship warranty on all work and material installed. This does not include damages by vehicles, lawn equipment or fallen trees.

Disclaimer: Wood when exposed to the elements is subject to warpage, shrinkage, cracking, etc. Specified space between pickets and boards is a rough approximation which will vary. No warranty is offered or implied against these conditions.

CONDITIONS:

J4 Fencing and Construction, LLC hereby sells to the purchaser, the fence product, or structure described, subject to all terms and conditions on this contract, and the purchaser in consideration thereof, agrees that:

1. **RESPONSIBILITY OF BUYER:** I agree to locate and identify the property line, easements and all underground cables and popped. Agree that I am solely responsible for the location of the fence described in this proposal. I will also defend J4 Fencing and Construction, LLC and reimburse them for all costs in the connection with any claim made by anyone about the location of the fence. I am responsible for any special work described in this proposal.
2. **UNUSUAL CONDITIONS – ADDITIONAL CHARGES:** I agree that J4 Fencing and Construction, LLC has the right to made additional reasonable charges is unusual ground conditions hinder the installation. Such conditions may be rock formations, hidden foundations, tree roots, and other obstacles.
3. **UNDERGROUND SYSTEMS:** Purchaser agrees that J4 Fencing and Construction, LLC will not be held responsible for damage to any under ground pipes, drains, wires, cables, foundations, sprinklers, etc.
4. **LANDSCAPE:** Purchaser agrees that J4 Fencing and Construction, LLC will not be responsible for any restoration of any part of the landscape that is disturbed during fence installation. J4 Fencing and Construction, LLC will not be required to remove or reform soil excavated from post holes during fence installation. J4 Fencing and Construction, LLC will not be held responsible for any damage to trees, shrubs, sod, plants, flowers, etc.
5. **PAYMENT:** Failure to pay as agreed, will void all warranties, and further, seller shall have the right to remove fence from buyers' property without notice. Should fence be removed for lack of payment all prior payments made by customer shall be forfeit, and applies as liquidated damages, Buyer does hereby grant J4 Fencing and Construction, LLC free access to fence site in the event said fence is being removed dur to lack of payment. If the unpaid balance is collected by or through an attorney, 15% of the principal and interest due will be added to the balance as attorney's fees together with all costs of collection until the full financing institution. Payment to J4 Fencing and Construction, LLC is due per terms specified on contract. "Due to completion" means customer will pay installer on the day project is complete. Customer agrees that is payment is made later than the agreed terms, a late charge of 1.5% per month will be paid by the customer. There will be a \$25.00 charge for returned checks.
6. **CONTRACT:** This proposal only becomes a contract when accepted by officer of J4 Fencing and Construction, LLC.
7. **DISPUTES:** Purchaser agrees that any dispute concerning this contract will be adjudicated in the appropriated Georgia municipality.
8. **CHANGES/VARIATIONS:** Contract price is for the agreed footage. Final footage may vary. Said variations will be billed on a pro-rated basis.
9. **REDO WORK AND EXTRA TRIPS:** Customer shall be present when work commences (unless alternative arrangements are made in advance) to indicate location of fence and gates and to inform workmen of special conditions. Work accomplished in error due to customer's lack of direction to installers will be corrected at customer's expense. Extra trips necessitated by customer caused interruptions will be billed

to customer at the rate of \$95.00 per trip plus cost of change will be added to the contract price.

WARRANTIES: FENCES ARE WARRANTED FOR A PERIOD OF 5 YEARS AGAINST DEFECTS IN WORKMANSHIP.

10. **EXCLUSIONS:** Vandalism, extreme weather, vehicular damage, misuse, climbing, unusual impact or pressure, and normal wear and tear. Fence materials will change appearance, dimensions and shape due to the process of aging and exposure to the elements. Wood fence materials are subject to warpage, shrinkage and cracking. Defects caused by the above describe natural changes in materials and are specifically excluded from this warranty. Gate Warranty: gates will be adjusted at no extra charge for a period of 30 days after contract date, provided abuse is not evident. This Limited Warranty is in lieu of any of express or implied warranties, included but not limited to implied warranties of merchantability, or fitness for any particular purpose. No verbal assurances or warranties will be valid at any time.
11. **ANIMAL AND CHILD CONTAINMENT:** Due to the varies surface of the Earth, uneven spaces will exist between the bottom of the fence and the ground. Pets and children will exploit these spaces to escape. Pets and children can also climb over any fence. Purchaser agrees that J4 Fencing and Construction, LLC will not be held responsible for the retention of pets or children within installed fences or for damages resulting from escaping pets or children.
12. **ATTACHMENT TO MASONRY:** The attachment of fences and gates to existing masonry structures such as columns, walls, driveways, etc. carries risk of damaging said structures. Masonry walls with fences attached are subject to damage from wind. Purchaser agrees that J4 Fencing and Construction, LLC will not be held liable for damage to masonry structures described herein.
13. **SCHEDULING:** Inclement weather, manpower and equipment constraints, etc. can delay the completion of this contract. Said delays can cause buyer inconvenience and/or expense such as lost time at work, pet boarding fees, etc. Customer agrees that under no circumstances will J4 Fencing and Construction, LLC allow a reduction in the contract price, nor will reimbursement be made to compensate customer for said expenses or inconveniences.
14. **FENCE HEIGHT:** Height is defined herein as the height of the fence at its tallest point from grade plus or minus six inches.
15. **SITE PREPARATION:** Such as clearing and grading is the responsibility of the customer unless other specifications are made in this contract.
16. **BUILDING PERMITS:** Permits will be obtained and paid for by the customer, is requested, J4 Fencing and Construction, LLC will obtain permit for a fee of \$50.00 plus cost of permit.
17. **UNLESS SPECIFIED:** All matters relating to the completion of this project will be decided by J4 Fencing and Construction, LLC. This will include gate placement, material selection, construction technique, etc.
18. **CANCELLATION:** Customer will result in charges for any work performed and/or materials produced for contracted job plus a fee equal to 15% of contract amount.
19. **RESPONSIBILITES:** The responsibilities of J4 Fencing and Construction, LLC are limited to that which is described in this contract. Verbal representations by J4 Fencing and Construction, LLC employees will not be honored.

Jeff Armstrong

From: Stanley Mahadeo <stanleysteel35@gmail.com>
Sent: Tuesday, February 13, 2024 7:55 AM
To: Jeff Armstrong
Subject: Fence Estimate for Woodstock Amphitheater

[**NOTICE:** This message originated outside of the City of Woodstock mail system -- **DO NOT CLICK** on links or open attachments unless you are sure the content is safe.]

Hey Jeff sorry it took so long to get this out to you, but here is the estimate for the fence, I will build powder coat and install approximately 400 linear foot of a custom built fence, Fence will be 4' high of the ground with 2"x2"x1/8" square tube for top rail and post, each panel will have 1 1/2"x1/2" flat bar running in a horizontal position, with no more than 3 3/4" spacing,
Total price \$ 64,000.00
Just let me know if you have any questions , thanks

**City of Woodstock, GA
Major Budget Amendment**

Name of Department 5535 - Parks & Recreation
Budget Amendment # MAJBA JE 16390

Explanation of Request

Repairs on needed on the fence at the amphitheater. This project is being accelerated so as to be completed before the summer concert series. This MAJBA is the recognize additional revenue received from the annual Georgia Power franchise payment and increase the department's contract services for the repairs.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
101-5535-521220-00	Contract Services	\$ 42,000.00	
101-1510-311710-00	Franchise - Georgia Power		\$ 42,000.00
TOTALS		\$ 42,000.00	\$ 42,000.00

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Brian Stockton, Economic Development

ITEM TYPE: Budget Approval/Amendment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Winter Construction Change Order 7 - Parking Deck**

SUGGESTED ACTION: Request for approval of change order 7 which is required for revisions in design of the parking deck changing a pre-cast wall in the western portion of the deck to a cast-in place wall due to logistics in sequencing of construction. It also includes costs associated with recent changes to the elevator code which required two new control rooms for the elevators and other miscellaneous site costs.

ATTACHMENTS:
[20240306 Owner CO 07.pdf](#)

AIA® Document G701 - 2017

Change Order

PROJECT: *(Name and address)*
 Woodstock City Center Project
 Chambers Street
 Woodstock, GA 30188

CONTRACT INFORMATION:
 Contract For: Woodstock City Center
 Project
 Date: 11/29/2022

CHANGE ORDER INFORMATION:
 Change Order Number: 7
 Date: 03/06/2024

OWNER: *(Name and address)*
 City of Woodstock, Ga
 12453 Highway 92
 Woodstock, GA 30188

ARCHITECT: *(Name and address)*
 Place Maker Design
 280 Interstate North Circle SE
 Suite 510
 Atlanta, GA 30339

CONTRACTOR: *(Name and address)*
 The Winter Construction Company
 5616 Peachtree Road, Suite 100
 Chamblee, GA 30341

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

<u>IOC #</u>	<u>Description</u>	<u>Approved Price</u>
21	Phase 2 Civil LDP Drawing Revisions	\$ 45,952.00
43	Final Bldg. Permit Set Drawing Revisions (C9: \$200,000 from Phase 2 Design Contingency)	\$ 89,771.00
42	Credit for Vibration Monitoring Service	\$ (12,050.00)
44	Credit for Phase 1 Park Lighting Allowance	\$ (44,300.00)
Total Change Order Amount:		\$ 79,373.00

The original Guaranteed Maximum Cost was	\$ <u>3,196,717.00</u>
The net change by previously authorized Change Orders	\$ <u>21,718,068.00</u>
The Guaranteed Maximum Cost prior to this Change Order was	\$ <u>24,914,785.00</u>
The Guaranteed Maximum Cost will be increased by this Change Order in the amount of	\$ <u>79,373.00</u>
The new Guaranteed Maximum Cost including this Change Order will be	\$ <u>24,994,158.00</u>

The Contract Time will be increased by 0 days
 The new date of Substantial Completion will be 12/20/2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Place Maker Design	The Winter Construction Company	City of Woodstock, Ga
ARCHITECT <i>(Firm Name)</i>	CONTRACTOR <i>(Firm Name)</i>	OWNER <i>(Firm Name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
DATE	DATE	DATE

January 18, 2024

Final Building Permit Drawing Changes

Exhibit B – List of Changes in Final Building Permit Drawings

The following clarifications, in conjunction with the attached estimate summary and associated Exhibits, represent the complete scope of work, as understood, for the *Woodstock City Center Phase 2 Site Work and Parking Deck*.

01. Precast: -\$8,200

- a. Precast metrowall to CIP concrete shearwall change
 - Eliminated precast shear wall along CL B from CL 1.7-2.3
 - Eliminated precast metrowall along CL 2 from CL B-D
 - Eliminated precast metrowall along CL 2 from CL D-F
- b. Elevator Equipment Rooms Added due to code requirements
 - Added (2) flights of stairs & (2) landings at Stairs A & B
- c. Added engineering fees for design changes

02. Concrete: +\$166,292

- a. Precast metrowall to CIP concrete shearwall change
 - Added CIP concrete shearwall along CL B from CL 1.7-2.3
 - Added CIP concrete shearwall along CL 2 from CL B-F
- b. Misc. foundation changes
 - Credit back (4) F16 footings and (4) F20 footings along CL 3 at CL B&F and along CL 2 at CL B&F
 - Add (2) F16x45 footings and (2) F20x50 footings at CL B&F at CL 3, and CL B&F from CL 1.7-2.3
 - Credit back 9.5x3 footings between previous spread footings ~67 lf
 - Add ~46 LF of new footings per S3.20 at NE corner of building (CL 1&G)
 - Add Corbels to CIP walls at (3) locations per detail A @ S3.12
 - Add Trench Drain and Turn down at (4) entrance locations ~ 25 LF each

03. Elevator: +\$44,000

- a. Elevator Equipment Rooms added due to code requirements
 - Provide equipment for a control room in lieu of the top floor jamb of each elevator as originally priced. This change is due to a code requirement for conditioned space around elevator controls.
 - The remote control room requires additional wire as well as different cabinets for mounting elevator equipment. The move of most of the controls from the entrance jamb to the room adds labor as well.
- b. Furnish and install battery automatic evacuation in the event of power failure since there is no generator in the project scope.
- c. Furnish camera provisions in the travel cable. Camera and camera system not provided.

04. Mechanical: +\$24,668

- a. Elevator Equipment Rooms added due to code requirements
 - Added (2) ductless split A/C systems and associated piping and local t-stat control in each elevator equipment room.



05. Roofing: \$2,185

- a. Elevator Equipment Rooms added due to code requirements
 - Added (2) layers of 2.2" polyiso over the elevator hoistways and equipment rooms to meet a R-25 over conditioned space per code.

06. Drywall & Metal Framing: +\$6,320

- a. Elevator Equipment Rooms added due to code requirements
 - Added (2) elevator equipment rooms, each with (2) walls of 3-5/8" metal stud framing w/ 2 layers of gyp. board each side to achieve 2-hour rating.

07. Doors & Hardware: +\$4,102

- a. Elevator Equipment Rooms added due to code requirements
 - Added (2) sets of hollow metal doors, steel frames, and door hardware sets.

08. Electrical: +\$27,040

- a. Elevator Equipment Rooms added due to code requirements
 - Added (2) type BE light fixtures, (2) pole light switches, (2) smoke detectors, and (2) heat detectors. Added (2) weatherproof GFI receptacles, added disconnects and circuits for units MHP-A & MFCU-A at each Elevator Equipment Room.
- b. Misc. Electrical Changes
 - Misc. circuit breaker adds and changes per E0.2
 - Added (1) 120V circuit for power to water flow bell



Contingency Log

Woodstock City Center Parking Deck

Project Number: 23017

Phase 1 Construction Contingency:	\$	159,836.00
Cost Item:	Cost:	
C1 - IOC 16 Storm Line A1 Changes Due To Conflict With Future Restaurant	\$	8,217.00
C2 - IOC 17 Subsurface Rock Removal	\$	18,164.00
C3 - IOC 18 Unsuitable Soil Haul-Off from Chamber Excavation	\$	9,790.00
C4 - IOC 28 RFI 16 Curb & Brick Paver Changes	\$	6,775.00
C5 - IOC 25 Phase 1 Park Hardscape, Landscape & Utility Changes	\$	56,330.00
C6 - IOC 26 Added U/G Infrastructure for GPC Joint Trenches	\$	44,976.00
C7 - IOC 33 Concrete Sidewalk Replacement for GPC Vault	\$	4,701.00
Total Phase 1 Construction Contingency Used:	\$	148,953.00
Remaining Phase 1 Construction Contingency:	\$	10,883.00
Phase 2 Construction Contingency:	\$	412,608.00
Phase 2 RFI / Design Contingency:	\$	200,000.00
Cost Item:	Cost:	
C8 - IOC 30 Added Retaining Wall at Townhome Entry Drive	\$	72,030.00
C9 - IOC 43 Bldg Permit Set Drawing Revisions	\$	200,000.00
Total Phase 2 Construction Contingency Used:	\$	72,030.00
Total Phase 2 RFI / Design Contingency Used:	\$	200,000.00
Remaining Phase 2 Construction Contingency:	\$	340,578.00
Remaining Phase 2 RFI / Design Contingency:	\$	-
Remaining Total Contingency:	\$	351,461.00



The Winter Construction Company
5616 Peachtree Road, Suite 100
Chamblee, GA 30341
Phone: 404-710-2941
Fax: 404-223-1146

**REVISED
PROPOSAL**
for Item of Change #21

Woodstock City Center Project
Project No: 23-017

To: Jeff Moon
City of Woodstock, Ga
12453 Highway 92
Woodstock, GA 30188
Submit Date: 01/31/2024

Item of Change Date: 08/30/2023
Project Location: Woodstock, GA
Submit Amount: \$ 45,952.00

In accordance with the above-referenced Item of Change, we propose to perform the following:
Costs associated with the material, labor, equipment, etc. associated with the Phase 2 Civil LDP Drawing revisions dated 09/13/23 and approved on 9/20/23 per Exhibit A - Drawing Log dated 09/21/2023 and Exhibit B - Summary of Scope Changes dated 01/18/2024.

1. In order to incorporate this change, we estimate that we will require additional time for completion and have based our proposal upon receiving 0 calendar days extension.
2. This Proposal is firm for acceptance within 7 days.
3. This Proposal is based solely on the usual cost elements such as labor, material, and normal mark-ups and does not include any amount for additional changes in the sequence of work, delays, disruptions, rescheduling, extended overhead, acceleration and/or impact costs, and the right is expressly reserved to make claim for any and all of these and related items of cost prior to any final settlement of this contract.
4. Since an itemized quotation is being submitted for your review, we reserve the right to add to this quotation items that may have been inadvertently missed.

By: 

Barrett Allen
Title: Project Manager

Approved By: Place Maker Design
By: _____
Tim Vaccaro
Title: _____
Date: _____

Approved By: City of Woodstock, Ga
By: _____
Brian Stockton
Title: _____
Date: _____

Distribution:

Revised Recapitulation Sheet (Owner) for Item of Change #21



February 01, 2024

Project: **23017 - Woodstock City Center Project**
Location: **Woodstock, GA**
Architect: **Place Maker Design**
Summary By: **Barrett Allen**
Description: **Phase 2 Civil LDP Drawing Revisions**

Work by Subcontractor:

<i>Subcontractor</i>	<i>Revised Price</i>	<i>Comments</i>
CHEROKEE GRADING	42,247	

	<u>%</u>	<u>\$</u>
Subcontractor Subtotal:		42,247
Change Order Fee:	4.75	2,007
G.C. Bond:	.95	401
GL Insurance:	1.07	452
SDI:	2	845
Subcontractor Total:		45,952

Work by TWCC:

<i>Work Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Price</i>	<i>Cost</i>

	<u>%</u>	<u>\$</u>
TWCC Subtotal:		0
:		
TWCC Total:		0
Grand Total:		45,952

CHEROKEE GRADING & UTILITY CONTRACTORS

4390 Earney Road, Suite 130
Woodstock, GA 30188
OFFICE: 770/664-0362 FAX: 770/664-4135
www.cherokeegrading.com

December 11, 2023

Woodstock City Center Phase II - Change Order Request

LDP Changes Dated 09/13/2023

Water (Arnold Mill area.)	6" DIP	60 LF	-\$54.00	-\$3,240.00
	6" Fittings	2 Each	-\$700.00	-\$1,400.00
	FDC Assembly	1 Each	-\$2,500.00	-\$2,500.00
	8" DIP	100 LF	\$65.00	\$6,500.00
	8" Fittings	5 Each	\$700.00	\$3,500.00
	8" Gate Valve	2 Each	\$3,200.00	\$6,400.00
	8" Vault	1 Each	\$26,987.00	\$26,987.00
			\$26,987.00	\$26,987.00
			\$36,247.00	\$36,247.00
Fire Dept. advised/requested change through initial LDP review				
		Preconstruction RFI 3.03 submitted 9/09/23		
Sewer (Wheeler Grease Trap area.)	6" DIP	20 LF	\$60.00	\$1,200.00
	6" Fittings	3 Each	\$400.00	\$1,200.00
	6" Cleanout	2 Each	\$1,800.00	\$3,600.00
			\$3,600.00	\$6,000.00
		Preconstruction RFI 3.04 submitted 9/09/23		
			Total	\$42,247.00



The Winter Construction Company
5616 Peachtree Road, Suite 100
Chamblee, GA 30341
Phone: 404-710-2941
Fax: 404-223-1146

PROPOSAL

for Item of Change #43

Woodstock City Center Project Project No: 23-017

To: Jeff Moon City of Woodstock, Ga 12453 Highway 92 Woodstock, GA 30188	Submit Date: 01/31/2024
--	--------------------------------

Item of Change Date: 01/04/2024	Project Location: Woodstock, GA
Submit Amount: \$ 89,771.00	

In accordance with the above-referenced Item of Change, we propose to perform the following:

Costs associated with the material, labor, equipment, etc. associated with the 'Final Building Permit Set' drawing revision dated 12/20/23 and per Exhibit A - Drawing Log dated 01/04/24, Exhibit B - Specification Log dated 01/04/24, and Summary of Scope Changes dated 01/18/2024.

1. In order to incorporate this change, we estimate that we will require additional time for completion and have based our proposal upon receiving 0 calendar days extension.
2. This Proposal is firm for acceptance within 7 days.
3. This Proposal is based solely on the usual cost elements such as labor, material, and normal mark-ups and does not include any amount for additional changes in the sequence of work, delays, disruptions, rescheduling, extended overhead, acceleration and/or impact costs, and the right is expressly reserved to make claim for any and all of these and related items of cost prior to any final settlement of this contract.
4. Since an itemized quotation is being submitted for your review, we reserve the right to add to this quotation items that may have been inadvertently missed.

By: 	Title: Project Manager
_____	_____
Barrett Allen	

Approved By: Place Maker Design	
By: _____	Title: _____
Tim Vaccaro	
	Date: _____

Approved By: City of Woodstock, Ga	
By: _____	Title: _____
Brian Stockton	
	Date: _____

Distribution:

Recapitulation Worksheet (Owner) for Item of Change #43



March 06, 2024

Project: **23017 - Woodstock City Center Project**
Location: **Woodstock, GA**
Architect: **Place Maker Design**
Summary By: **Barrett Allen**
Description: **Final Bldg Permit Set Drawing Revisions**

Work by Subcontractor:

<i>Subcontractor</i>	<i>Amount Req by Sub</i>	<i>Comments</i>
WHITEHEAD ELECTRIC CO.	27,040	
SCHINDLER ELEVATOR CORP.	44,000	
WHEELER SERVICES, INC.	166,292	
METROMONT LLC	-8,200	
J.R. NICHOLS COMPANY, INC	24,668	
PETERSON CONTRACTORS, INC	0	
QUALITY CONSTRUCTION &	0	
SUMMERS ROOFING CO., INC.	2,185	
TEBARCO DOOR & METAL	4,102	
BAKER PAINT & CONTRACTING	0	
CENTURY FIRE PROTECTION	0	
CHEROKEE GRADING	0	
COASTAL METAL, LLC	0	
EXPRESS DRYWALL, LLC	6,320	
MASONRY DIXIE INC	0	
MAULDIN & COOK FENCE	0	
PETERSON CONTRACTORS, INC	0	
SOUTHEAST RESTORATION &	0	
ACCESSORIES UNLIMITED,INC	0	

	%	\$
Subcontractor Subtotal:		266,407
Change Order Fee:	4.75	12,654
G.C. Bond:	.95	2,531
GL Insurance:	1.07	2,851
SDI:	2	5,328
Subcontractor Total:		289,771

Work by TWCC:

<i>Work Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Price</i>	<i>Cost</i>
Phase 2 RFI / Design Contingency	1.00	LS	(200,000.00)	-200,000

	%	\$
TWCC Subtotal:		(200,000)

TWCC Total:

(200,000)

Grand Total:

89,771



March 5, 2024

Barrett Allen
Winter Construction
5616 Peachtree Rd., Suite 100
Atlanta, GA 30341

Subject: Woodstock City Center Project
WECCN #011R - Permit Drawings Electrical Changes - Revised

Dear Barrett:

We have reviewed the permit set of electrical drawings dated 12/08/2023 and are providing pricing for the changes found to our scope of work. The changes to the drawings include the following items:

1. Drawing E0.2: Misc. circuit breaker adds and changes are included.
2. Drawing E1.3: Add (1) 120 volt circuit for power to a water flow bell. The bell is to be provided and installed by others.
3. Drawing E1.5:
 - a. As requested, the type "H" light fixture in the elevator lobby has been removed from this cost and is not included.
 - b. Add (1) weatherproof GFI receptacle and branch circuit as shown.
 - c. Add disconnects and circuits for units MHP-A and MFCU-A.
4. Drawing E1.6:
 - a. Add (1) weatherproof GFI receptacle and branch circuit as shown.
 - b. Add disconnects and circuits for units MHP-A and MFCU-A.
5. Drawing E1.7:
 - a. Add (2) type "BE" light fixtures.
 - b. Add (2) single pole light switches.
 - c. Add (2) smoke detectors and (2) heat detectors for the fire alarm system.

Total Cost Add: \$ 27,040.00

We appreciate the opportunity to provide this pricing and look forward to working closely with Winter Construction and the Owner to accommodate their needs. If you have questions or need additional information, please do not hesitate to call me at (678) 553-1308.

Sincerely,
Whitehead Electric Company

Bill Plotner
Director of Preconstruction



PROPOSED CHANGE ORDER

Whitehead Electric Company

5843 Jacaranda Drive S.E.
Mableton, GA 30126

Client Address:

Winter Construction

5616 Peachtree Rd., Suite 100
Atlanta, GA 30341

CCN #

011R

Date:

3/5/2024

Project Name:

Woodstock City Center

Project Number:

5995

Page Number:

1

Work Description

Parking Deck Permit Drawing Changes.

Itemized Breakdown

Description	Qty	Net Price	U	Total Mat.	Labor	U	Total Hrs.
FIXTURE BE	2	0.00	E	0.00	1.25	E	2.50
3/4" EMT CONDUIT	1,470	150.91	C	2,218.38	4.40	C	64.68
3/4" EMT STL SS CONN	4	28.14	C	1.13	12.50	C	0.50
3/4" EMT STL SS CPLG	4	34.61	C	1.38	3.00	C	0.12
3/4" EMT STL COMP CPLG	143	53.82	C	76.96	18.00	C	25.74
3/4" EMT INSUL STL COMP CONN	22	51.61	C	11.35	15.63	C	3.44
3/4" EMT 1-H STEEL STRAP	173	42.86	C	74.15	6.75	C	11.68
3/4" LT FLEX	6	168.05	C	10.08	6.19	C	0.37
3/4" LT STRAIGHT CONN	4	288.14	C	11.53	21.25	C	0.85
3/4" STEEL FLEX	6	110.24	C	6.61	4.88	C	0.29
3/4" STL FLEX CONN	4	128.80	C	5.15	12.50	C	0.50
#12 THHN BLACK	132	292.13	M	38.56	6.44	M	0.85
#10 THHN BLACK	5,769	441.79	M	2,548.69	7.06	M	40.73
#10 THHN GREEN	10	441.79	M	4.42	7.06	M	0.07
12-10 NYLON INSUL FORK RC10-6F	4	182.08	C	7.28	5.00	C	0.20
B2-1 RED WIRE CONN	18	15.96	C	2.87	7.50	C	1.35
RED SCOTCHLOCK (#16-10)	10	7.82	C	0.78	8.75	C	0.88
4x2 1/8" OCT BOX COMB KO	4	541.64	C	21.67	27.50	C	1.10
4" OCT BOX EXT RING 1/2" KO	4	522.18	C	20.89	8.75	C	0.35
4x1 1/2" SQ BOX COMB KO	6	245.23	C	14.71	28.75	C	1.73
4" SQ 1G PLSTR RING 5/8" RISE	6	178.89	C	10.73	3.13	C	0.19
FS 2G BOX 3/4" HUB	1	39.46	E	39.46	0.45	E	0.45
273L BELL BOX W/ 3 3/4" HUBS	2	19.36	E	38.72	0.44	E	0.88
245AL WP DUPLEX CVR	2	13.62	E	27.24	0.09	E	0.18
GROUND SCREW W/ INSUL #12 LEAD	6	144.11	C	8.65	3.75	C	0.23
1G TGL SWITCH PLATE - 302 S/S	2	91.00	C	1.82	3.75	C	0.07
FS/FD 2G WP BLANK COVER	1	2,228.85	C	22.29	15.00	C	0.15
20A 120-277V S/P SW - TOGGLE IVY (SG)	2	600.60	C	12.01	17.50	C	0.35
20A 125V DUP REC - GFCI IVY (SG)	2	15.38	E	30.76	31.25	C	0.63
SMOKE DETECTOR- PEC (ADDRESSABLE)	2	0.00	E	0.00	0.00	E	0.00
HEAT DETECTOR- RATE OF RISE (ADDRESSABLE)	2	0.00	E	0.00	0.00	E	0.00
# 8-10x 7/8 PLAS ANCHOR (3/16)	171	3.45	C	5.90	7.50	C	12.82
#10-12x 1 PLAS ANCHOR (1/4)	8	3.59	C	0.29	8.75	C	0.70

ORIGINAL

PROPOSED CHANGE ORDER

Client Address:

Whitehead Electric Company
 5843 Jacaranda Drive S.E.
 Mableton, GA 30126

Winter Construction
 5616 Peachtree Rd., Suite 100
 Atlanta, GA 30341

CCN # 011R
Date: 3/5/2024
Project Name: Woodstock City Center
Project Number: 5995
Page Number: 2

Description	Qty	Net Price	U	Total Mat.	Labor	U	Total Hrs.
3/16x 1 1/4 FENDER WASHER - PLTD STL	16	25.29	C	4.05	1.25	C	0.20
#10x 1 P/H SELF-TAP SCREW	189	12.48	C	23.59	3.75	C	7.09
3/16x 2 1/4 HEX HEAD CONCRETE SCREW - BLUE	16	50.70	C	8.11	10.50	C	1.68
H23 SQ BOX MTG BRKT	8	133.11	C	10.65	6.25	C	0.50
SMS8 #8x 1/2" WAFER HEAD SHEET MTL SCREW	2	11.89	C	0.24	1.88	C	0.04
30A 250V FUSIBLE DSN SW NEMA 1	2	0.00	E	0.00	1.00	E	2.00
30A 600V FUSIBLE DSN SW NEMA 3R	2	0.00	E	0.00	1.38	E	2.76
30A 250V CLASS RK1 OT FUSE	4	0.00	E	0.00	0.05	E	0.20
30A 600V CLASS RK1 OT FUSE	6	0.00	E	0.00	0.05	E	0.30
#10-2C+GRD 208V MOTOR TERM	2	0.00	E	0.00	0.53	E	1.06
#10-3C 208V MOTOR TERM	2	0.00	E	0.00	0.60	E	1.20
Totals	8,251			5,321.10			191.59

Summary

General Materials		5,321.10
LIGHTING FIXTURES		1,191.00
DISTRIBUTION		2,502.00
Material Tax (@ 8.900 %)		802.25
Material Total		9,816.35
FOREMAN (47.90 Hrs @ \$67.53)		3,234.69
JOURNEYMAN (95.80 Hrs @ \$61.60)		5,901.28
APPRENTICE (47.90 Hrs @ \$39.78)		1,905.46
GS's & TOOLS @ 5% OF LABOR (11,041.43 @ 0.00 @ \$0.05 + 0.000 % + 0.000 % + 0.000 %)		552.07
SAFETY @ 4% OF LABOR (11,041.43 @ 0.00 @ \$0.04 + 0.000 % + 0.000 % + 0.000 %)		441.66
CLEANUP @ 3% OF LABOR (11,041.43 @ 0.00 @ \$0.03 + 0.000 % + 0.000 % + 0.000 %)		331.24
Subtotal		22,182.75
FIRE ALARM SYSTEM (\$1,331.00 + 0.000 % + 0.000 % + 0.000 %)		1,331.00
Subtotal		23,513.75
Markup (@ 15.000 %)		3,527.06
Final Adjustment		-0.81
Final Amount		\$27,040.00

CONTRACTOR CERTIFICATION

Name:	_____
Date:	_____
Signature:	_____
I hereby certify that this quotation is complete and accurate based on the information provided.	

CLIENT ACCEPTANCE

ORIGINAL

PROPOSED CHANGE ORDER

Whitehead Electric Company
5843 Jacaranda Drive S.E.
Mableton, GA 30126

Client Address:
Winter Construction
5616 Peachtree Rd., Suite 100
Atlanta, GA 30341

CCN # 011R
Date: 3/5/2024
Project Name: Woodstock City Center
Project Number: 5995
Page Number: 3

CCN #	011R
Final Amount:	\$27,040.00
Name:	_____
Date:	_____
Signature:	_____
Change Order #:	_____

I hereby accept this quotation and authorize the contractor to complete the above described work.

ORIGINAL



3090 Jonquil Drive, Smyrna, Georgia 30080 T (770) 805-9440 F (770) 805-9441
CN208470

CHANGE ORDER
PROPOSAL

To: Barrett Allen, Winter Construction
From: Kevin Jordan
Project: Woodstock Parking Deck
Date: February 26, 2024

HVAC Changes per Rev. 2 Dated 12.08.23:

- Add (2) ductless split A/C systems and associated piping and local t-stat control

Price: \$27,135.00

Breakdown:

(2) DX mini split units: \$11,000

Refrigerant piping: \$1,240

Condensate drains: \$450

Controls, refrigerant and miscellaneous materials: \$1,870

Labor: \$6,890

Sub-total: \$21,450

OH (.15): \$3,218

Sub-total: \$24,668

Excludes: after hours labor, electrical wiring, any DDC or energy management interlocks

Submitted By,

Kevin Jordan
kevin@jrnichols.net



Proposal

Scott Wallace
Phone (770) 527-7782
scott.wallace@schindler.com

October 26, 2023

Customer Information

Winter Construction
5616 Peachtree Rd Suite 100
Chamblee, GA 30341

Project Information

Woodstock City Center Parking Deck
Arnold Mill Rd
Woodstock, GA 30188

Offer #: 0203362034 rev 2

Barrett Allen:

Specification Summary:

Qty	Product	Capacity	Openings	Speed	Stops
1	3300 MRL	3000	6 F	150	6
1	3300 MRL	3000	5 F	150	5

Alternates:

- Furnish and install pit ladder \$1,650.00 per elevator
- Furnish and install touchless operation via the ElevateMe (a COVID solution) phone application: \$5,000.00 per elevator
- Furnish and install battery automatic evacuation in the event of power failure: \$2,500.00 per elevator
- Furnish camera provisions in the travel cable, camera and camera system by others. We include coordination of this installation by others while we are active on site only: \$1,500.00 per elevator
- Provide equipment for a control room in lieu of the top floor jamb. As coordinated, this room would be adjacent at the top of the stairs. This room is to be climate controlled to meet code, GC to coordinate and provide blockout through precast from this room to the hoistway: ADD \$36,000 total. This adds approximately 2 days per elevator to the installation.
- Furnish and install luxury vinyl plank flooring inside cab (subcontracted): \$10,000.00

Project Specific Qualifications and Clarifications

- Pricing is based on plans dated 7/14/2023. Please refer to included specification page for included components. Minimum requirements and dimensions in attached proposal and specification summary must be met for installation of this product.
- Price is based on material cost and labor rates for project completion by December 30, 2024.
- Proposal is for the basis of design as defined on A-4.2.
- Vandal-resistant fixtures are included. Note these are wall mounted pushbuttons in the hall side.
- Anticipated Lead Times may fluctuate at the time of award due to factory volume. Lead times may not be contiguous.
 - Submittal Package 3 weeks
 - Manufacturing 26-30 weeks from confirmed release by Schindler project manager
 - Installation 8 weeks total duration for both elevators (upon verification of job site readiness and manpower mobilization)
 - Adjusting 2 days per unit (after pre-inspection checklist is completed)



PROPOSAL

January 17, 2024

Barrett Allen
Winter Construction Company
5616 Peachtree Rd
Chamblee, GA 30341

After thoroughly reviewing the above referenced project, we are pleased to submit our recommendations and proposal. We propose to furnish all labor and materials to complete your project in a safe and secure manner using the following specifications:

- 1) Furnish and install two layers of 2.2" polyiso over the two elevator roof areas to meet a R-25.

Labor ----- \$520.00
Material --- \$1,380.00
15% OP ----- \$285.00
Total ----- \$2,185.00

Clarifications/Qualifications: Please add 1.5% to bid to include 100% P&P bond.

If you have any questions or if we may help you in any other way, please do not hesitate to give me a call.

Sincerely,

A handwritten signature in blue ink that reads "Ian Bick". The signature is written in a cursive style and is positioned above a horizontal line.

Ian Bick,
Vice President

Payment is to be as follows: Periodic Draws and 100% Upon Completion

****NOTE:** The construction industry is currently experiencing shortages and delays in obtaining construction materials such that reliable assurance of material availability, timely delivery and firm pricing of materials cannot be obtained. The parties acknowledge that some of the materials and products to be used and installed in the construction of the Project may become unavailable, delayed in shipment and/or subject to price increases due to circumstances beyond the control of the Contractor. If a specified product is unavailable or shipment is delayed, Contractor shall provide written notice to Owner and shall be afforded additional time and substitute products may be considered. If there is an increase in price of materials, equipment or products between the date of this Agreement and the time when the Project is ready for installation of the affected material, the Contract Sum shall be increased to reflect the additional cost to obtain the materials, provided that the Contractor provides written notice and documentation of the increased costs. All materials are guaranteed to be as specified & all work is to be completed in a workmanlike manner according to standard roofing practices. Any alterations or deviations from above specifications involving extra cost will be performed only upon an executed change order & will become an extra charge over & above the estimate. All agreements are contingent upon strikes, accidents or delays beyond control. Owner is to carry fire, tornado & other necessary insurance. Our workers are covered by Workmen Comp Insurance. Summers Roofing is not liable, in any respect, for damage to the building or any components or contents thereof, including mold, mildew or interruption in the use of the building or personal injury claims resulting from any alleged mold/mildew growth. We are also held

135 Mauldin Drive, Alpharetta, Georgia 30004
Phone – 770-663-4211 ~ Fax - 770-663-4209

Initial Scope Change Pricing (the "yellow" metrowall had not been factored in.)

After revisit.

Initial Scope Breakdown pricing for adding 2 stairs, 2 stair landings, and removing 1 metrowall, and 1 shearwall.

DEDUCT (CREDIT TO CLIENT) - 1 Metrowall (755) - Credit is (\$14,481.00)

Material – Strands, Reinforcements, Plates, Lifters, ect. – (-\$8,164.00)
-Labor – Forming (cutbacks & bulkheads) Setting up and Pouring, Wet Finishing, Stripping, Dry Finishing – (-\$3,032.00)
-Haul – (-\$1,662.00)
-Erection (Includes erection material) – (-\$1,623.00)
-Total - (-\$14,481.00)

DEDUCT (CREDIT TO CLIENT) 1 Shearwall (384) - Credit is (-\$7,361.00)

Material – Strands, Reinforcements, Plates, Lifters, ect. – (-\$2,716.00)
-Labor – Forming (cutbacks & bulkheads) Setting up and Pouring, Wet Finishing, Stripping, Dry Finishing – (-\$1,358.00)
-Haul – (-\$1,653.00)
-Erection (Includes erection material) – (-\$1,634.00)
-Total (-\$7,361.00)

ADD SCOPE

2 flights of stairs and 2 Landings (

-Material – Strands, Reinforcements, Plates, Lifters, ect. – (\$1,810.00)
-Labor – Forming (cutbacks & bulkheads) Setting up and Pouring, Wet Finishing, Stripping, Dry Finishing – (\$968.00)
-Haul – (\$682.00)
-Erection (Includes erection material) – (\$4,818.00)
-Total - (\$8,278.00)

-Additional engineering= +(\$14,000.00)

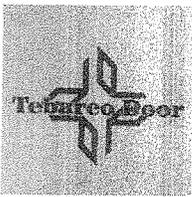
-Scenario 1 total - (+\$436.00) considered a wash

Missed metrowall section highlighted in yellow per email dated 11/27/23– Changes in work approval set dated (2024 01-11)

Breakdown pricing for removing 1 additional "yellow" metrowall

DEDUCT (CREDIT TO CLIENT) - 1 Metrowall (421) - Credit is (\$8,200)

-Material – Strands, Reinforcements, Plates, Lifters, ect. – (-\$3,260.00)
-Labor – Forming (cutbacks & bulkheads) Setting up and Pouring, Wet Finishing, Stripping, Dry Finishing – (-\$1,837.00)
-Haul – (-\$1,461.00)
-Erection (Includes erection material) – (-\$1,642.00)
-Total - (-\$8,200) **CREDIT TO WINTER**



TEBARCO DOOR & METAL SERVICES, INC

1905 GRASSLAND PARKWAY
ALPHARETTA, GA 30004
Phone# (770)740-8500 Fax: (770)740-8782

Quoted To:

Winter Construction Company
5616 Peachtree Road
Suite 100
Atlanta, GA 30341
Phone: (404)588-3300

Re Project:

Job#: RF23425
Woodstock City Center Parking Deck
102 Arnold Mill Road
Woodstock, GA 30188

Date: January 11, 2024

Attn: Estimating

ALTERNATE:

1. 2 Elevator Equipment opening additions, **ADD \$4,101.56**. Cost includes material, labor, and tax.

Notes:

1. Labor cost includes installation of above doors and finish hardware. Labor **EXCLUDES** installation of welded frames and low voltage wiring (if applicable).
2. Quote is based upon review of plans dated 7/14/2023.
3. **The Hollow Metal, Wood Door and Electronic Hardware industries are experiencing exceptionally long lead times. Please keep this in mind during your buy-out process. Please call should you have any questions regarding which materials on this project are affected.**

EXCLUSIONS:

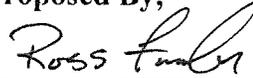
1. Installation of welded frames.
2. Low voltage wiring (if applicable).
3. Finishing of doors and frames.
4. Glass and glazing.
5. Keying of locks and cylinders.
6. Aluminum doors/frames/hardware/installation.
7. Overhead doors/frames/hardware/installation.
8. Stainless steel doors/frames/hardware/installation.

This proposal covers only that which is specified above. It does not include unloading, storing or moving of material at jobsite or at storage site designated as receiving point for job.

ACCEPTED:

Signature

Proposed By,



Ross Fowler

DATE: _____

TEBARCO DOOR & METAL SERVICES, INC

We will proceed with this order upon receipt of either a signed copy of this quotation or your standard purchase order. Thank you - we appreciate your business!



Wheeler Services Inc
 3539 Trotter Drive
 Alpharetta GA 30004
 770-667-0058

Proposed Change Order

Order#: PCO #013

Order Date: 01/05/2024

License: 9500166

Contractor: The Winter Construction
 5616 Peachtree Road
 Suite 100
 Atlanta GA 30341

Project: 23038
 Woodstock City Center
 109 E Main St
 Woodstock GA 30188

Description: PCO #013 Permit Set 12.21 - Rev 3

The subcontractor agrees to perform and the contractor agrees to pay for the following changes to this contract.

Plans Attached

Ordered By: 229 Jaime Latorre

Submitted To: Barrett Allen

Specifications Attached

Description of Work	Amount
Superintendent 200 hrs. @ \$94/hr.	18,800.00
Carpenters 1000 hrs. @ \$67/hr.	67,000.00
Concrete 4,000psi 132 cyd @ \$197/cyd.	26,004.00
HRWR 80 cyd. @ \$8/cyd.	640.00
Rebar 14 tons @ \$1,500/ton	21,000.00
Rodbusting 14 tons @ \$580/ton	8,120.00
Formwork Materials 1,717 sqft. @ \$5/sqft.	8,585.00
Pumps 30M Class 3 events @ \$2,000 ea	6,000.00
Sales tax 6% (Mat Only)	3,374.00
OH + Profit 15% (mat only)	11,059.00

This proposed change order pricing is good for 30 days from the date referenced above

Requested Amount of Change

166,292.00

The original Contract Sum was	154,962.00
Net change by previous Change Orders	2,099,825.00
The Contract Sum prior to this Change Order	2,254,787.00
The Contract Sum will be changed by this Change Order	166,292.00
The new Contract Sum including this Change Order will be	2,421,079.00
The Contract Time will be changed by	20 Days

Contractor: _____ Date: _____

Subcontractor: _____ Date: _____

Change Order

Order: PCO #013

Continued...

Date: 02/29/2024

Description of Work	Amount
CREDIT CUSTOMER - Superintendent -10 hrs. @ \$94/hr.	-940.00
CREDIT CUSTOMER - Carpenters -50 hrs. @ \$67/hr.	-3,350.00

Notes

WSI has provided pricing for trench drains embed, TD material provided by others

Credit back (4) F16 footings and (4) F20 footings along CL 3 at CL B&F and along CL 2 at CL B&F
Add (2) F16x45 footings and (2) F20x50 footings at CL B&F at CL 3, and CL B&F from CL 1.7-2.3

Credit back 9.5x3 footings between previous spread footings ~67 lf

Add ~46 LF of new footings per S3.20 at NE corner of building (CL 1&G)

Credit previous design South Site walls and footings per detail S3.19

Add new South Site walls per revised details 2 @ S3.19 & 3 @ S3.20

Add Corbels to CIP walls at (3) locations per detail A @ S3.12

Add CIP Shear walls along CL B from CL 1.7-2.3 per Detail 1&2 @ S3.12
Add CIP Shear Wall Along CL 2 from CL B-F details 1 @ S3.23 & 1 @ S3.10

Add Trench Drain and Turn down at (4) entrance locations ~ 25 LF each per detail 3 @ S3.18, (note concrete stops at outside edge of Trench Drain for asphalt paving)

Vault work excluded - see PCO #014

S1.1 - Spread/Continuous Ftg Credit				
Item	Qty	Unit	Unit Price	Ext Price
Concrete 4000 PSI	-410	CY	\$ 197.00	\$ (80,770.00)
Superintendent	-100	HR	\$ 94.00	\$ (9,400.00)
Carpenters	-500	HR	\$ 67.00	\$ (33,500.00)
Sales Taxes 6.0%	1	EA	\$ (4,847.00)	\$ (4,847.00)
OH+P 15% (Mat Only)	1	EA	\$ (12,843.00)	\$ (12,843.00)
		TOTAL		\$ (141,360.00)

S1.1 - Spread/Continuous Ftg Add				
Item	Qty	Unit	Unit Price	Ext Price
Concrete 4000 PSI	444	CY	\$ 197.00	\$ 87,468.00
Superintendent	130	HR	\$ 94.00	\$ 12,220.00
Carpenters	650	HR	\$ 67.00	\$ 43,550.00
Sales Taxes 6.0%	1	EA	\$ 5,249.00	\$ 5,249.00
OH+P 15% (Mat Only)	1	EA	\$ 13,908.00	\$ 13,908.00
		TOTAL		\$ 162,395.00

S1.1 - CIP Shear Walls/Metro Wall Adds				
Item	Qty	Unit	Unit Price	Ext Price
Concrete 4000 PSI	63	CY	\$ 197.00	\$ 12,411.00
Super P	63	CY	\$ 8.00	\$ 504.00
Wall Formwork	1717	SF	\$ 5.00	\$ 8,585.00
Superintendent	100	HR	\$ 94.00	\$ 9,400.00
Carpenters	500	HR	\$ 67.00	\$ 33,500.00
Pump 32m	3	EA	\$ 2,000.00	\$ 6,000.00
Sales Taxes 6.0%	1	EA	\$ 1,290.00	\$ 1,290.00
OH+P 15% (Mat Only)	1	EA	\$ 4,319.00	\$ 4,319.00
		TOTAL		\$ 76,009.00

S1.1 - Other (Corbels/Trench Drains&Turn Downs at wall)				
Item	Qty	Unit	Unit Price	Ext Price
Concrete 4000 PSI	35	CY	\$ 197.00	\$ 6,895.00
Super P	17	CY	\$ 8.00	\$ 136.00
Superintendent	70	HR	\$ 94.00	\$ 6,580.00
Carpenters	350	HR	\$ 67.00	\$ 23,450.00
Sales Taxes 6.0%	1	EA	\$ 422.00	\$ 422.00
OH+P 15% (Mat Only)	1	EA	\$ 1,118.00	\$ 1,118.00
		TOTAL		\$ 38,601.00

S1.1 - Rebar				
Item	Qty	Unit	Unit Price	Ext Price
Rebar	14	TON	\$ 1,500.00	\$ 21,000.00
Rodbusting	14	TON	\$ 580.00	\$ 8,120.00
Sales Taxes 6.0%	1	EA	\$ 1,260.00	\$ 1,260.00
OH+P 15% (Mat Only)	1	EA	\$ 4,557.00	\$ 4,557.00
		TOTAL		\$ 34,937.00



The Winter Construction Company
5616 Peachtree Road, Suite 100
Chamblee, GA 30341
Phone: 404-710-2941
Fax: 404-223-1146

PROPOSAL

for Item of Change #42

Woodstock City Center Project

Project No: 23-017

To: Jeff Moon City of Woodstock, Ga 12453 Highway 92 Woodstock, GA 30188	Submit Date: 01/25/2024
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Item of Change Date: 12/12/2023 Submit Amount: \$(12,050.00)	Project Location: Woodstock, GA
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In accordance with the above-referenced Item of Change, we propose to perform the following:
Deductive costs associated with a credit for vibration monitoring services to be provided to the City of Woodstock by GeoHydro Engineers. The scope of work associated with this cost includes a Pre-Construction Survey and (13) weeks of monitoring for (3) seismographs from 11/28/2023 through 02/27/2024.

1. In order to incorporate this change, we estimate that we will require additional time for completion and have based our proposal upon receiving 0 calendar days extension.
2. This Proposal is firm for acceptance within 7 days.
3. This Proposal is based solely on the usual cost elements such as labor, material, and normal mark-ups and does not include any amount for additional changes in the sequence of work, delays, disruptions, rescheduling, extended overhead, acceleration and/or impact costs, and the right is expressly reserved to make claim for any and all of these and related items of cost prior to any final settlement of this contract.
4. Since an itemized quotation is being submitted for your review, we reserve the right to add to this quotation items that may have been inadvertently missed.

By:  _____ Barrett Allen	Title: Project Manager _____
--	--

Approved By: Place Maker Design	
By: _____ Tim Vaccaro	Title: _____ Date: _____

Approved By: City of Woodstock, Ga	
By: _____ Brian Stockton	Title: _____ Date: _____

Distribution:

Recapitulation Worksheet (Owner) for Item of Change #42



January 25, 2024

Project: 23017 - Woodstock City Center Project
 Location: Woodstock, GA
 Architect: Place Maker Design
 Summary By: Barrett Allen
 Description: Credit for Vibration Monitoring

Work by Subcontractor:

Subcontractor	Amount Req by Sub	Comments

Subcontractor Subtotal:	%	\$	0
:			
Subcontractor Total:			0

Work by TWCC:

Work Description	Quantity	Units	Unit Price	Cost
Credit for Vibration Monitoring	1.00	LS	(12,050.00)	-12,050

TWCC Subtotal:	%	\$	(12,050)
:			
TWCC Total:			(12,050)

Grand Total:			(12,050)
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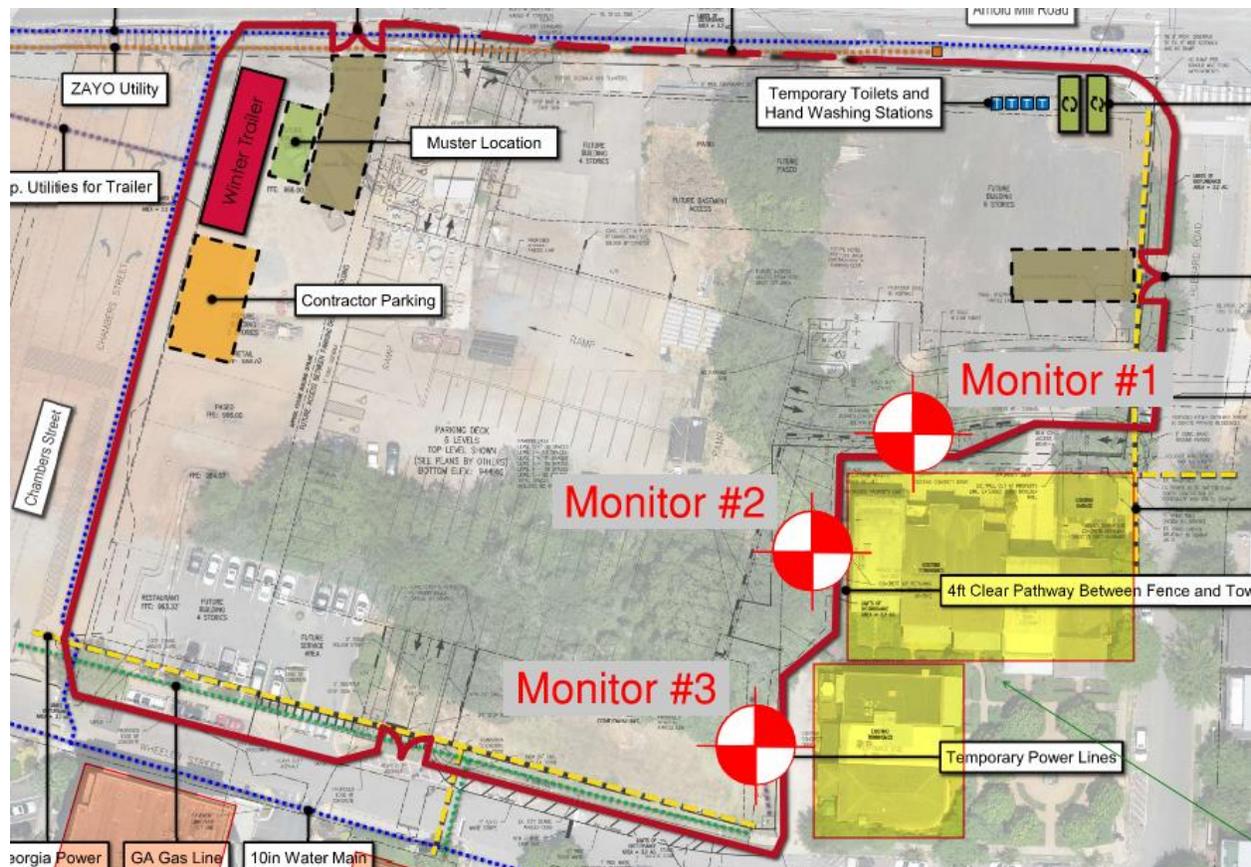
Mr. Barrett Allen
Winter Construction
5616 Peachtree Road
Chamblee, Georgia 30341

November 20, 2023

**Proposal to Provide
Pre-Construction Survey and Vibration Monitoring
Woodstock City Center
Woodstock, Georgia
Geo-Hydro Proposal Number 232809.P0**

Dear Mr. Allen:

Geo-Hydro Engineers appreciates the opportunity to provide you with this proposal to perform pre-construction survey and vibration monitoring during construction. We have based this proposal on our understanding of the proposed work. We have estimated for providing 3 months of monitoring with three vibration monitors installed at the approximate locations indicated in the following image.



Pre-Construction Survey of Adjacent Structures

We will perform a visual survey, where accessible, of the surrounding walls, driveways, roads, and sidewalks and document the existing exterior conditions of the adjacent structures (highlighted yellow) in the image above. Documentation will include a detailed description of the structure, High Definition video, and still photographs. If an anomaly is noted, a description, specific location, and anomaly type will be documented. We will provide a report with our findings and provide electronic files of our documentation.

Vibration Monitoring During Construction

We will install three seismographs at select locations along the property line of the site between the work areas and the existing structure. The seismograph are self-contained solar powered units that record 24 hours a day, and each seismograph will occupy a footprint of approximately 2 ft. by 2 ft. The monitoring data will be downloaded remotely on a weekly basis with a notification function that will be triggered when accelerations exceed 0.5 inches per second. We will prepare a report summarizing the results of the monitoring. Additional seismographs can be installed if requested.

Project Administration and Miscellaneous Consultation

We will provide our professional staff as necessary for project administration, data review and transmittal, preparation of letters, attending meetings, etc.

Limitations of Services

- Our presence at the job site and our performance of construction materials testing must not be construed as relieving the contractor of its responsibility to comply with the plans and specifications.
- Construction materials testing consists of a representative sampling of the construction materials. One must not interpret the test results as a guarantee that the entire work product is represented by the results.
- Our services and any observations or recommendations we make must not be construed in any way as relieving the contractor from his responsibilities relating to job site safety.
- Our representatives do not have the authority to supervise the work nor to direct the contractor's personnel.

FEE

Based on our understanding of the scope of services requested for this project, we have included a budgetary cost estimates for the following services summarized in the following table.

TASK	COST ESTIMATE
Pre-Construction Survey	\$1,500.00
Vibration Monitor Installation	\$800.00
Vibration Monitoring and Reporting (1 seismograph)	\$300.00/week
Each Additional Seismograph (2 seismographs)	\$225.00/week
(13 weeks of monitoring with 3 seismographs)	\$10,550.00
Moving Monitor Location Once Installed (per relocation trip)	\$500.00
Each Additional Seismograph	\$225.00/week

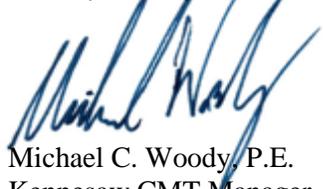
There is no precise way of determining our final costs since they will depend on the actual construction schedule, weather, and other factors beyond our control. Change orders, if any, will only be requested for agreed upon additional scope items beyond what is anticipated in our cost breakdown.

* * * * *

If this proposal is acceptable, please authorize our services by executing and returning the attached acceptance sheet. We look forward to working with you on this project. Please contact us if you have any questions.

Respectfully,

Geo-Hydro Engineers, Inc.



Michael C. Woody, P.E.
 Kennesaw CMT Manager
mwoody@geohydro.com

MCW/232809.P0 Vibration Monitoring Woodstock Proposal



The Winter Construction Company
5616 Peachtree Road, Suite 100
Chamblee, GA 30341
Phone: 404-710-2941
Fax: 404-223-1146

PROPOSAL

for Item of Change #44

Woodstock City Center Project Project No: 23-017

To: Jeff Moon City of Woodstock, Ga 12453 Highway 92 Woodstock, GA 30188	Submit Date: 01/25/2024
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Item of Change Date: 01/11/2024	Project Location: Woodstock, GA
Submit Amount: \$(44,300.00)	

In accordance with the above-referenced Item of Change, we propose to perform the following:
Deductive costs associated with the 'Phase 1 Park' lighting scope of work per the Landscape Development Plan drawing set dated 09/01/23.

1. In order to incorporate this change, we estimate that we will require additional time for completion and have based our proposal upon receiving 0 calendar days extension.
2. This Proposal is firm for acceptance within 7 days.
3. This Proposal is based solely on the usual cost elements such as labor, material, and normal mark-ups and does not include any amount for additional changes in the sequence of work, delays, disruptions, rescheduling, extended overhead, acceleration and/or impact costs, and the right is expressly reserved to make claim for any and all of these and related items of cost prior to any final settlement of this contract.
4. Since an itemized quotation is being submitted for your review, we reserve the right to add to this quotation items that may have been inadvertently missed.

By: 	Title: Project Manager
_____	_____
Barrett Allen	

Approved By: Place Maker Design	
By: _____	Title: _____
Tim Vaccaro	
	Date: _____

Approved By: City of Woodstock, Ga	
By: _____	Title: _____
Brian Stockton	
	Date: _____

Distribution:

Recapitulation Worksheet (Owner) for Item of Change #44



January 25, 2024

Project: 23017 - Woodstock City Center Project
 Location: Woodstock, GA
 Architect: Place Maker Design
 Summary By: Barrett Allen
 Description: Credit for Phase 1 Park Lighting Allowance

Work by Subcontractor:

Subcontractor	Amount Req by Sub	Comments
Subcontractor Subtotal:		%
:		\$
Subcontractor Total:		0

Work by TWCC:

Work Description	Quantity	Units	Unit Price	Cost
Credit for Phase 1 Park Lighting Allowance	1.00	LS	(44,300.00)	-44,300
TWCC Subtotal:			%	\$
:			(44,300)	
TWCC Total:			(44,300)	
Grand Total:				(44,300)

Drawing Log

Project: (23-017) Woodstock City Center Project
Project Owner: City of Woodstock, Ga
Architect: Place Maker Design
Printed On: January 04, 2024



Appendix A

Phase	Type	Sheet #	Drawing Title	Latest Revision	Rev. Date	Stamp Date	Alt Sort
Phase 2 - Parking Deck	Civil	C1.0	Cover Sheet	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C2.0	Topography Survey	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C3.0	Site Demolition Plan	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C4.0	Site Layout Plan	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C5.0	Site Utility Plan	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C6.0	Site Grading & Drainage Plan	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C6.1	Storm & Sanitary Sewer Profiles	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C6.2	Water Quality Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C6.3	Water Quality Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C6.4	Water Quality Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C7.0	Erosion, Seditmentation, and Pollution Control Plan	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C7.1	Erosion, Sedimentation, and Pollution Control Plan	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C7.2	Erosion, Sedimentation, and Pollution Control Plan	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C7.3	Phase 1 Erosion Control Plan	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C7.4	Phase 2A Erosion Control Plan	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C7.5	Phase 2B Erosion Control Plan	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	C7.6	Phase 3 Erosion Control Plan	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	D1.0	Construction Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	D1.1	Construction Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	D2.0	Drainage Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	D2.1	Drainage Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	D3.0	Utility Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	D3.1	Utility Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	D3.2	Utility Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	D3.3	Utility Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	D4.0	Erosion Control Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	D4.1	Erosion Control Details	LDP Approved	09/20/2023	07/07/2023	
Phase 2 - Parking Deck	Civil	D4.2	Erosion Control Details	LDP Approved	09/20/2023	07/07/2023	

Phase	Type	Sheet #	Drawing Title	Latest Revision	Rev. Date	Stamp Date	Alt Sort
Phase 2 - Parking Deck	Architectural	A0.0	Cover Sheet	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A0.01	Code Analysis	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A0.02	Code Analysis	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A1.00	Level 0 Plan	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A1.01	Level 1 Plan	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A1.02	Level 2 Plan	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A1.03	Level 3 Plan	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A1.04	Level 4 Plan	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A1.05	Level 5 Plan	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A1.06	Roof Plans & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A1.07	Reflected Ceiling Plans	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A1.08	Finish Plans & Elevations	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A2.1	Exterior Elevations	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A2.2	Exterior Elevations	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A2.3	Elevation Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A3.1	Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A4.1	Stair Details & Schedules	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A4.2	Stair & Elevator Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Architectural	A4.3	Ventilation Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S0.1	General Notes	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S0.2	General Notes	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S0.3	General Notes	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S1.1	Lvl 0 Foundation Plan	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S1.2	Parking Lvl 1 FDN/ Framing Plan	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S1.3	Parking Lvl 2 FDN/Framing Plan	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S1.4	Precast Loading Plans	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S1.5	Precast Loading Plans	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S1.6	Precast Loading Plans	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S2.1	CIP Pier Precast COL Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.1	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.2	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.3	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.4	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.5	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set

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Phase 2 - Parking Deck	Structural	S3.6	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.7	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.8	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.9	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.10	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.11	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.12	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
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Phase 2 - Parking Deck	Structural	S3.14	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.15	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.16	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.17	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.18	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.19	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.20	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.21	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.22	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	12/21/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S3.23	Sections & Details	Phase 2 Permit Rev 1	12/21/2023	12/21/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S4.1	Typical Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S4.2	Typical Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Structural	S4.3	Typical Details	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Mechanical	M0.1	General	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Mechanical	M1.1	Floor Plan Level 0	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Mechanical	M1.2	Floor Plan Level 1	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Mechanical	M1.3	Floor Plan Level 2	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Mechanical	M1.4	Floor Plan Level 3	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Mechanical	M1.5	Floor Plan Level 4	Phase 2 Permit Rev 1	12/21/2023	12/21/2023	Bldg Permit Set
Phase 2 - Parking Deck	Mechanical	M1.6	Floor Plan Level 5	Phase 2 Permit Rev 1	12/21/2023	12/21/2023	Bldg Permit Set
Phase 2 - Parking Deck	Plumbing	P0.1	General	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Plumbing	P0.2	Details and Schedules	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Plumbing	P1.1	Floor Plan Level 0	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
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Phase 2 - Parking Deck	Plumbing	P1.4	Floor Plan Level 3	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set

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Phase 2 - Parking Deck	Plumbing	P1.5	Floor Plan Level 4	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Plumbing	P1.6	Floor Plan Level 5	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Electrical	E0.1	General	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Electrical	E0.2	Schedules	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Electrical	E0.3	Schedules	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
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Phase 2 - Parking Deck	Electrical	E1.1	Floor Plan Level 0 - Electrical	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
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Phase 2 - Parking Deck	Electrical	E1.4	Floor Plan Level 3 - Electrical	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Electrical	E1.5	Floor Plan Level 4 - Electrical	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
Phase 2 - Parking Deck	Electrical	E1.6	Floor Plan Level 5 - Electrical	Phase 2 Permit Rev 1	12/21/2023	08/07/2023	Bldg Permit Set
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Phase 2 - Parking Deck	Lanscaping	L0.00	Cover Sheet	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L0.10	General Notes	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L0.20	Site Reference	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L1.00	Area A L+M	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L1.10	Area B L+M	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L1.20	Area C L+M	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L2.00	Area A Dimension Plan	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L3.00	Area A G+D	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L4.00	Paving Details	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L4.10	Wall Details	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L4.20	Fencing Details	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L5.00	Area A LA Plan	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L6.00	LA Note	Landscape Development Gi	07/14/2023	07/14/2023	
Phase 2 - Parking Deck	Lanscaping	L6.10	Landscape Details	Landscape Development Gi	07/14/2023	07/14/2023	

Specifications Log: 23-017 - Woodstock City Center Project

Project Owner: City of Woodstock, Ga
Architect: Place Maker Design
Project Number: 23-017



Printed On: 01/04/2024

Appendix B

Spec #	Spec Title	Issue Date	Latest Revision	Revision Number
03 30 00	Structural Concrete	08/07/2023		
03 41 00	Structural Precast Concrete	08/07/2023		
05 12 00	Structural Steel Framing	08/07/2023		
05 50 00	Metal Fabrications	08/07/2023		
21 00 00	Fire Protection Specifications (Sheet P.01)	08/07/2023	12/21/2023	1
22 00 00	Plumbing Specifications (Sheet P.01)	08/07/2023	12/21/2023	1
23 33 00	Mechanical Specifications (Sheet M0.1)	08/07/2023	12/21/2023	1
26 00 00	Electrical Specifications (Sheet E.01)	08/07/2023	12/21/2023	1
31 62 50	Ground Soil Improvements Aggregate Piers and Uplift Anchors	08/07/2023		

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Tracy Albers, Community Development

ITEM TYPE: Ordinance 1st or 2nd Reading

AGENDA SECTION: NEW BUSINESS

SUBJECT: **Consideration of Approval of Ordinance Amending Chapter 98 of the City Code (Utilities) Requiring Roof Structure for Dumpster Drain Enclosures (1st Reading)**

SUGGESTED ACTION: Request for approval of an ordinance amending Chapter 98 (Utilities) in the City Code. The ordinance would require a roof be included as part of the enclosure for all dumpsters that contain a dumpster drain connecting to the City sewer system.

ATTACHMENTS:
[ORD-XXX-2024 Amending Chap 98 \(Utilities\), Article III \(Sewer Service\) for Dumpster Enclosures.pdf](#)

ORDINANCE NUMBER ____-2024

AN ORDINANCE AMENDING CHAPTER 98 (UTILITIES), ARTICLE III (SEWER SERVICES), SECTION 98-88(C)(4)(D) (PROHIBITED USE OF PUBLIC SEWER, FOG RECOVERY SYSTEMS, DUMPSTER PADS) OF THE CODE OF ORDINANCES FOR THE CITY OF WOODSTOCK, GEORGIA

Whereas, the City of Woodstock, Georgia (hereinafter sometimes referred to as the "City") is a municipality duly formed and existing pursuant to Georgia law; and

Whereas, the 1983 Constitution of the State of Georgia provides for the self-government of municipalities without the necessity of action by the General Assembly¹ ;

Whereas, the City of Woodstock, Georgia, has the legislative power to adopt clearly reasonable ordinances, resolutions, or regulations relating to its property, affairs, and local government for which no provision has been made by general laws, and which are not inconsistent with the Constitution or any charter provision applicable thereto²; and

Whereas, the City has seen an increase in infiltration of stormwater into the City sewer system and open dumpster pad drains that connect directly to our sewer system have been identified as a potential source; and

Whereas, a roof structure has been identified as a cost-effective tool, required by many jurisdictions, to prevent stormwater from infiltrating these drains; and

Whereas, the governing body of the City has determined that it is in the best interest of the City and its citizens to adopt the following; and

NOW THEREFORE BE IT RESOLVED, THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA HEREBY ORDAINS:

Section 98-88(c)(4)(d) shall be revised as follows as described below:

d. *Dumpster pads*—Dumpster pads must connect to the wastewater collection system under the following conditions:

¹Ga. Const., 1983, Article IX, Section II, Paragraph II provides in pertinent part as follows:

"The General Assembly may provide by law for the self-government of municipalities and to that end is expressly given the authority to delegate its power so that matters pertaining to the municipalities may be dealt with without the necessity of action by the General Assembly."

²O.C.G.A. §36-35-3(a) provides the following:

"(a) The governing authority of each municipal corporation shall have legislative power to adopt clearly reasonable ordinances, resolutions, or regulations relating to its property, affairs, and local government for which no provision has been made by general law and which are not inconsistent with the Constitution or any charter provision applicable thereof. Any such charter provision shall remain in force and effect until amended or repealed as provided in subsection (b) of this Code section. This Code section, however, shall not restrict the authority of the General Assembly, by general law, to define this home rule power further or to broaden, limit, or otherwise regulate the exercise thereof. The General Assembly shall not pass any local law to appeal, modify or supersede any action taken by a municipal authority under this Code section, except as authorized under Code Section 36-35-6".

- (i) The dumpster pad is constructed in such a manner so as to protect the drainage connection from storm water runoff in a method approved by the city. The dumpster pad design must be in compliance with the Cherokee County Water and Sewerage Authority Water and Sewer Specifications Standard No. S728 (Dumpster Pad Detail) which can be found at www.ccwsa.com.
- (ii) The drain is connected to an exterior grease trap of at least 1,500 gallons which will be maintained by the user in the method prescribed by this section for other exterior grease traps.
- (iii) If the property where the dumpster pad is located does not require a FOG recovery system based this section, the dumpster pad can be connected to a city-approved smaller exterior grease trap. This trap shall be maintained by the user in the method prescribed by this section for other exterior grease traps. At such time the property is determined to require a FOG recovery system, as per this section, due to a change in use or the presence of grease-laden waste being discharged, the exterior grease trap will need to be brought into compliance with the city's program and the dumpster pad will need to be connected to the new FOG recovery system.

(iv) An enclosure with a roof is required for all dumpsters that contain a dumpster drain that is connected to the City sewer system. The following minimum dimensions shall be required:

	<u>Single Container</u>	<u>Double Container</u>
<u>Roof Height</u>	<u>Eight Feet (8')</u>	<u>Eight Feet (8')</u>
<u>Inside Enclosure Width</u>	<u>Eleven Feet (11')</u>	<u>Twenty-two Feet (22')</u>
<u>Concrete Pad Width</u>	<u>Twelve Feet, Six Inches (12', 6")</u>	<u>Twenty-five Feet (25')</u>
<u>Inside Enclosure Length</u>	<u>Ten Feet (10')</u>	<u>Ten Feet (10')</u>
<u>Concrete Pad Length</u>	<u>Twenty Feet, Six Inches (20', 6")</u>	<u>Twenty Feet, Six Inches (20', 6")</u>

Applicability. Subsection (iv) set forth above shall apply to any new dumpster enclosure, containing a dumpster drain, permitted after the effective date of this Ordinance and shall not apply to dumpster enclosures in existence as of the date of this Ordinance.

Effective Date. This Ordinance shall take effect immediately upon its adoption after its second reading.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA, THIS 25th DAY OF MARCH 2024.

1st Reading: March 11, 2024
2nd Reading: March 25, 2024

MICHAEL CALDWELL
MAYOR OF WOODSTOCK

ROBYN ADAMS
CITY CLERK

Approved as to form.

ELDON L. BASHAM
CITY ATTORNEY

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Duane Helton, Community Development

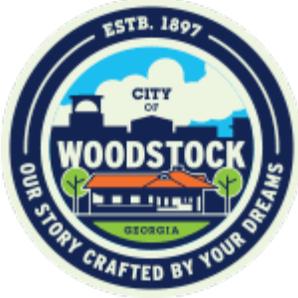
ITEM TYPE: Agreement/Memorandum of Understanding

AGENDA SECTION: NEW BUSINESS

SUBJECT: **Consideration of Approval of Revised MOU - Building Division Staff Certifications**

SUGGESTED ACTION: Request for approval of proposed MOU structure for Building Division staff certifications.

ATTACHMENTS:
[Building Division MOU.pdf](#)



City of Woodstock Community Development Department

Building Division Memorandum of Understanding Effective Draft: March 12, 2024

This Memorandum of Understanding (MOU) serves as an understanding between <insert name> and the City of Woodstock, Georgia. By the terms of this MOU, if <insert name> chooses to leave employment with the City of Woodstock Building Division within two (2) years of the date this agreement is signed, he/she will be required to reimburse the City of Woodstock for the cost of any exam fees or training material that has been paid by the City of Woodstock. If the City of Woodstock Building Division chooses to terminate <insert name> within the same time period, he/she would not be required to cover the cost.

Inspector Certifications

A 1.25% annual salary increase will be awarded for each of the following certifications that are obtained. This salary increase shall not include any COLA increases provided by the City of Woodstock.

- Residential Building Certification
- Residential Plumbing Certification
- Residential Electrical Certification
- Residential Mechanical Certification

A 1.25% annual salary increase will be awarded for each of the following certifications that are obtained. This salary increase shall not include any COLA increases provided by the City of Woodstock.

- Commercial Building Inspector
- Commercial Plumbing Inspector
- Commercial Electrical Inspector
- Commercial Mechanical Inspector

Plan Review Certifications

A 1.25% annual salary increase will be awarded for each of the following certifications that are obtained. This salary increase shall not include any COLA increases provided by the City of Woodstock. Prior to registering for the exam, Building Official authorization is required.

- Building Plans Examiner
- Residential Plans Examiner

- Plumbing Plans Examiner
- Electrical Plan Examiner
- Mechanical Plans Examiner

Code Enforcement, Housing, and Zoning Certifications

A 1.25% annual salary increase will be awarded for each of the following certifications that are obtained. This salary increase shall not include any COLA increases provided by the City of Woodstock. Prior to registering for the exam, Building Official authorization is required.

- Property Maintenance Inspector
- Zoning Inspector
- Accessibility Inspector/Plans Examiner

I have read and agree to the terms of the City of Woodstock Building Division Memorandum of Understanding (MOU).

Employee's Signature

Date

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Jamie Palmer, Special Projects

ITEM TYPE: Budget Approval/Amendment

AGENDA SECTION: NEW BUSINESS

SUBJECT: **Consideration of Approval of MAJBA JE 16341 - Arcadis WA 47 - Mill at Wheeler Crossing**

SUGGESTED ACTION: Request for approval of MAJBA JE 16341 authorizing the use of Council Contingency to fund Arcadis Work Authorization # 47 that Council approved on 02/12/2024.

ATTACHMENTS:

[MAJBA JE 16341 - 4215 To Fund Arcadis WA 47.pdf](#)

**City of Woodstock, GA
Major Budget Amendment**

Name of Department 4215 PW Streets
Budget Amendment # MAJBA JE 16341

Explanation of Request

This MAJBA is to use Council Contingency to fund Arcadis Work Authorization # 47 that Council approved on 02/12/2024. A majority of the funding will be council contingency (\$93,607.50) with the remaining amount funded by existing professional services operating funds (\$5,700.70).

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
101-4215-521210-00	Professional Services	\$ 93,607.50	
101-9999-579110-00	Contingency		\$ 93,607.50
TOTALS		\$ 93,607.50	\$ 93,607.50

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Brian Stockton, Economic Development

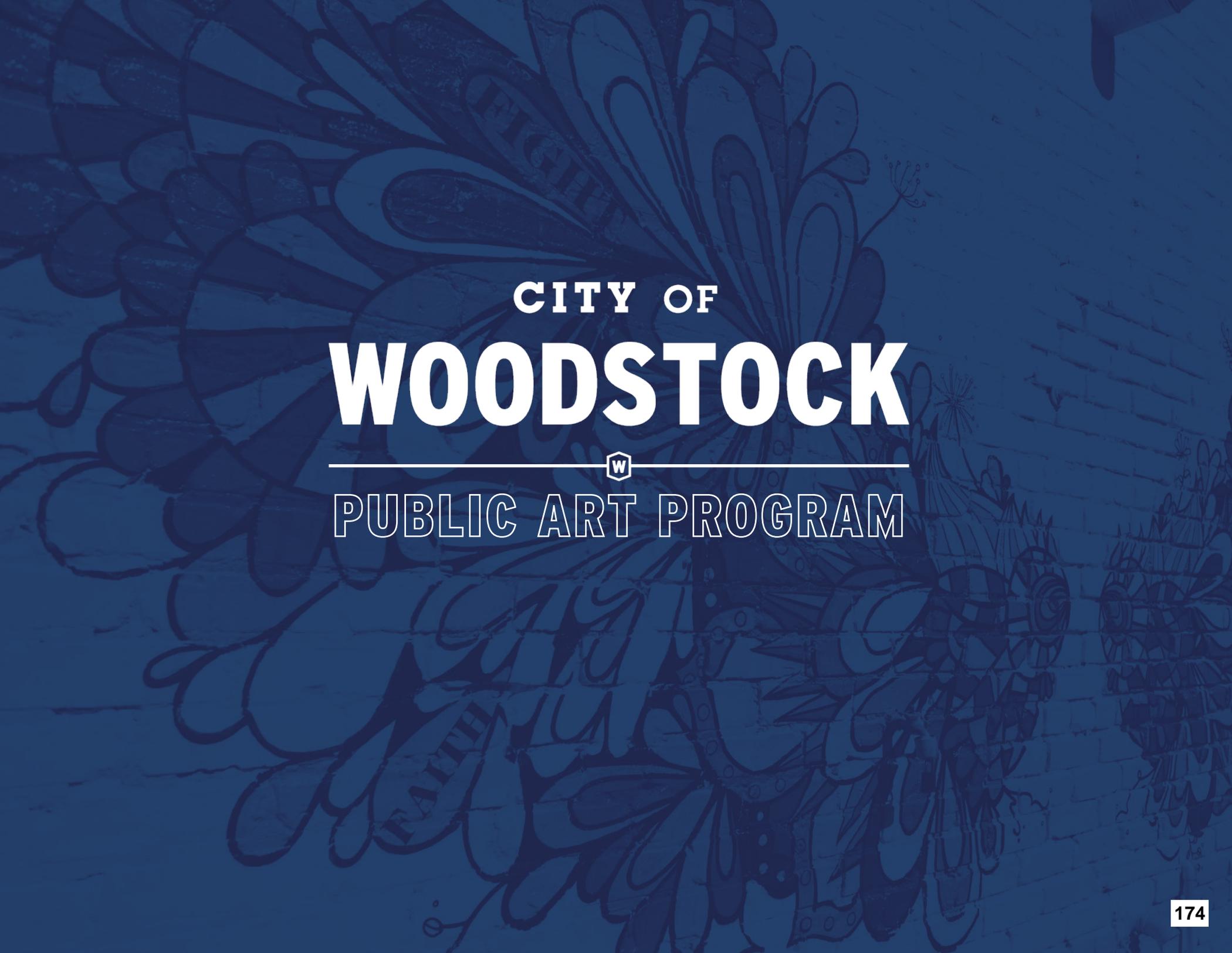
ITEM TYPE: Adoption

AGENDA SECTION: OLD BUSINESS

SUBJECT: **Consideration of Approval of Public Art Plan**

SUGGESTED ACTION: Request for approval of the Public Art Plan with modifications made following the presentation given by Amanda Golden at December 11th Council Meeting. The plan now includes the introduction letter from Mayor Caldwell and the removal of specific funding sources in exchange for recommendations of a variety of funding sources. The adoption of the plan allows staff to move forward with drafting the accompanying ordinance for consideration which will create the Public Art Commission and adopt policies and procedures as suggested in the plan.

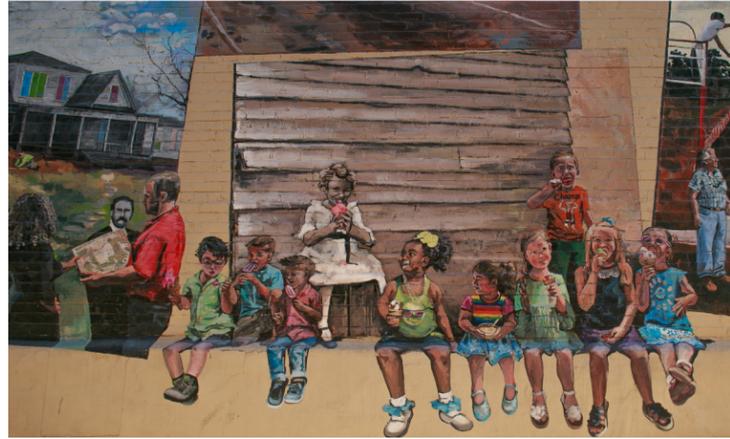
ATTACHMENTS:
[Woodstock Final Plan \(1\).pdf](#)



CITY OF
WOODSTOCK



PUBLIC ART PROGRAM



ABOUT

This plan was created in collaboration with the City of Woodstock, the Woodstock Public Art Plan Steering Committee, and Designing Local, who engaged residents and visitors in conversations about public art and the role it will play Woodstock's future. Insights from these conversations are outlined herein.

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WHAT IS PUBLIC ART? WHY IS IT IMPORTANT?	page 20
HOW SHOULD PUBLIC ART LIVE IN WOODSTOCK?	page 26
PROJECTS FOR IMPLEMENTATION	page 36
POTENTIAL COST MATRIX	page 66

**“Great things happen in amazing places when
the arts are center stage....**

WELCOME

Every great civilization and impactful era in human history has been paired with a thriving arts presence. As we chart forward a path for a bold, authentic, collaborative City of Woodstock to hand down to our next generation, we recognize that this vision of our future is inseparable from a City that prizes artistic expression and vibrancy.

This Public Art Program is the product of community involvement, stakeholder feedback and most importantly serves as a reflection of the arts-engagement our residents and visitors desire to see continued here in our City.

Art doesn't happen in a vacuum. It's a response to its environment. We live in a community hungry for expression, and we have a 127 year old story that is just starting to unfold. The next great chapter in our City's story comes with a dedicated vision and a plan to gift future generations with more Public Art. Thank you for taking an interest in and contributing to this future for our City today and for generations to come.

MAYOR MICHAEL CALDWELL



1 CHAPTER ONE

**PUBLIC ART AS THE NEXT ELEMENT
OF WOODSTOCK'S IDENTITY**





“Public art humanizes the built environment. It invigorates and transforms public spaces, turning the mundane into the extraordinary.”

- Betty Willis, designer of the “Welcome to Las Vegas” sign

Public Art as the Next Element of Woodstock’s Identity.

Public art acts as the storyteller of the city, bringing elements of broader public identity into physical spaces throughout the fabric of a place. In Woodstock, public art has the opportunity to capture public sentiments and community themes by bringing them into more compelling forms through artistic expression. Through public art, Woodstock can honor city history, values, and identity in a way that enhances and creates vibrancy for its residents and visitors.

Beyond its visual impacts, public art strengthens the local economy by drawing attention to under-utilized spaces, develops a sense of identity that attracts tourism and residents, and directly supports the local arts economy. Public art in Woodstock has the potential to transform the everyday city fabric into well-loved and cherished public and private spaces.





WHY NOW?

Over the past decade, Woodstock has made tremendous progress in developing a city-wide collection of public art. Recognized widely for its downtown and distinctive approach to planning and development, Woodstock is uniquely positioned to utilize public art to further cement itself as a great place to live, work, and play.

By formalizing a city-run public art program, Woodstock will be able to recommit to its focus on arts and culture as a method for furthering economic development, as outlined in the 2018 Economic Development Plan adopted by City Council. This Public Art Plan is a fulfillment of the vision to establish a public art program as part of the 2018 plan. The public art program will also serve to strengthen the relationship between the city and organizations such as Visit Woodstock GA and Woodstock Arts, both unique drivers of Woodstock's high quality of life.

Finally, the public art program will assist the City of Woodstock in understanding and navigating a growing arts space and visual identity, providing guidance on administration, policy, and procedures, and ultimately a suite of ideas that will catapult the city into the next phase of its public art journey.



VISION FOR THE FUTURE

Woodstock is a vibrant community with a love of its natural scenery, a lively downtown, and a strong sense of community pride. Residents feel that a vibrant arts identity lies just beneath the surface, waiting to tell the story of Woodstock to community members and visitors alike through the implementation of wide-ranging public art program.

COMMUNITY VISION FOR PUBLIC ART

The Woodstock Public Art Program envisions a vibrant and enriching public art landscape that reflects the city's unique heritage, values, and aspirations. Through a collaborative process that empowers artists, engages residents, and celebrates diverse perspectives, Woodstock's Public Art Program aims to transform public spaces into captivating places that inspire, connect, and elevate the Woodstock experience.



VISION FOR THE FUTURE

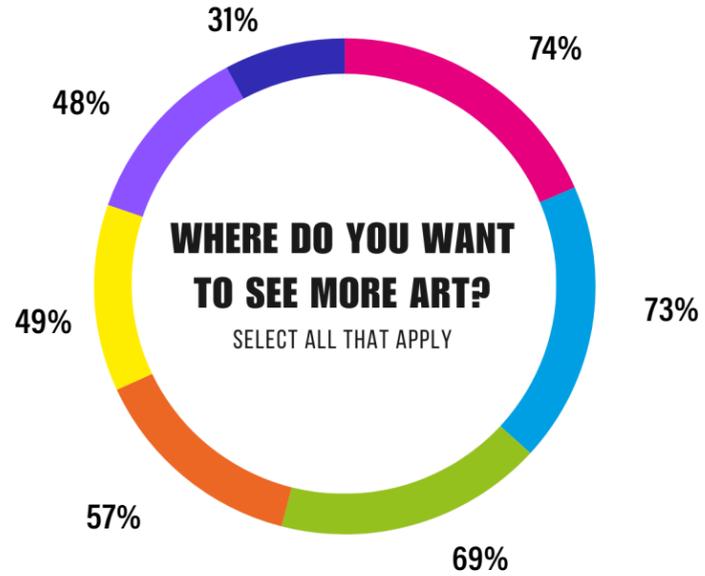
Public Survey Results

Throughout the process of developing this plan, more than 400 residents participated in a digital survey regarding the future of public art in Woodstock, 14 stakeholders were interviewed, and 10 people participated as steering committee members. Beyond these direct engagement measures, individuals were approached during targeted events, such as a Public Art Happy Hour, and well-loved classics, such as the existing summer parks programming, summer concert series, and farmers markets. The following is a snapshot of survey responses.

Q1.

WHERE WOULD YOU LIKE TO SEE MORE PUBLIC ART IN WOODSTOCK? (SELECT ALL THAT APPLY)

- GATEWAYS
- DOWNTOWN
- PARKS & NATURAL SPACES
- WITHIN STREETSCAPES
- PUBLIC BUILDINGS
- MAJOR INTERSECTIONS
- IN NEW DEVELOPEMT



Q2.

DO YOU HAVE ANY THEMATIC IDEAS ABOUT PUBLIC ART IN WOODSTOCK? (E.G., NATURE, HISTORY, FUNCTIONAL, ETC.?) (SELECT RESPONSES)

- Community
- History, train stop in Woodstock
- Nature
- Nature- would love to be known for the beautiful colors of flowers and tree every season
- We are near the foothills so nature would be great
- Water feature
- Nature
- History
- Native georgia animals and plants
- Water splash area
- for kids
- Inclusivity
- Lots of color!!
- History
- Art revolving around our wildlife here!
- Cherokee county art teachers work on display
- Black Art
- Graffiti/painted art
- Art that blends into nature (ex flower art, using recycled materials, about protecting local wildlife)
- Nature
- Nature
- Local beauty photography or paintings
- Family connection
- Honoring or created by native Americans who lived here first
- Anything of beauty
- Nature
- Nature
- Music
- Murals with nature
- People
- Nature
- Nature
- nature
- History
- I like the hippie theme like the guitar (blue frog stuff) reeves Amphitheater?
- Local artists
- Steampunk
- Nature
- mosaics added to sidewalks, retaining walls, any
- Music
- Functional for the green print like benches or cool shade sculptures
- Trains/railroads
- Timeless art
- continue the musical theme
- Pop art: big feature that individuals can interact with (ex. Sit on)
- Cool splash pad with sculpture type art
- Nature
- Nature
- Nature
- Interactive splash fountain
- Nature
- Black History/

Q3.

WHAT DO YOU VALUE MOST ABOUT YOUR COMMUNITY?

- Charming downtown. Needs new sidewalks and more parking. (See Greenville South Carolina)
- Breweries, nature
- The nature opportunities with hiking and trails.
- Safety and walkability
- The people
- Families. Very family friendly!
- The support and values
- The people
- Kids play areas.
- We need more of them!
- Not sure
- Walkability
- Safety, Affordability, Cleanliness, Natural Beauty Here
- Friendly
- Ability to participate in activities near where you live
- The small town feel
- Safety
- Diversity
- Open minded and friendly
- To be continued
- Cuisines option
- The sense of home, safety, natural beauty, and vibrancy
- The sense of togetherness, community spirit!
- The community as a whole
- Local diversity
- Beauty
- Small town feel
- Community spirit
- The people
- The arts
- diversity and history
- Being a community, the one Ness, events, coming together, safety
- I love our eat, play, work, live here motto. And that we incorporate nature in all.
- Walkability
- The places i am
- Mix of old and new and development
- I love being outdoors, in nature with our whole family and pets.
- Access to beautiful art and music
- Family orientated
- Walkability
- Friendliness and the activities and walkability
- Safety and nature
- Walking
- The kind people, family values, clean and safe
- Diversity
- The walkability of our community!!!
- Connectivity; people "champion" one another
- Nature
- Small town vibe
- The unique

Q4.

WHICH PUBLIC ART EXAMPLES YOU WOULD LIKE TO SEE IN WOODSTOCK?

SELECT ALL THAT APPLY



Q5.

WHAT DO YOU WANT PEOPLE TO KNOW ABOUT YOUR COMMUNITY THAT THEY MIGHT BE MISSING OR BEING MISLED ABOUT? (SELECT RESPONSES)

- The history of old downtown Woodstock.
- It's not just shops and restaurants - there are walking trails, Art galleries and art classes, music venues. I'd like the artsy cultural vibe to be emphasized more.
- History
- We love the outdoors, our families and doggies, our health, and live music
- That Woodstock is family friendly not just a place to come and drink
- In Woodstock you can just be yourself!
- Strong commitment to helping each other flourish
- That we celebrate inclusivity
- We are a fun vibrant community
- I want to embody where mountains meets METRO. We are a thriving small community with every amenity imaginable in the beautiful mountains of N GA.
- There are Black people here and we need representation.
- Diversity
- That many are open minded (not everybody, but we are trying to grow in a positive direction)
- Woodstock has an wonderful arts community. I know so many residents who have not yet visited Reeves House or seen a play. We have introduced several friends to these options and they have been delighted.
- We are a community
- Sense of small town joy, family, unity
- Its a great lil art town
- That woodstock welcome all people of any race or gender.
- That there will be enough parking!
- Family friendly
- A community supported by the community
- That we love and protect our children, they are our future
- More diversity than people think
- That we are culturally diverse and more inclusive
- Were open minded and educated
- How creative we are
- There is a deep Black History in Woodstock, and it's currently diverse. Programming and downtown events don't reflect that.

2 CHAPTER TWO

WHAT IS PUBLIC ART AND WHY IS IT IMPORTANT?



SCULPTURE



Whether contemporary, irreverent, traditional or something more, sculptures are often the focal points of civic art. Sculptures may commemorate and celebrate history, express civic pride, or be established as culturally-defining showpieces for the city. Sculptures can take on many shapes and sizes and often fit well when created in or alongside gateways, parks, gathering spaces, and community centers. Because communities can celebrate and enhance their civic identity through sculptures, they are especially appropriate in parks and downtown settings.

FUNCTIONAL



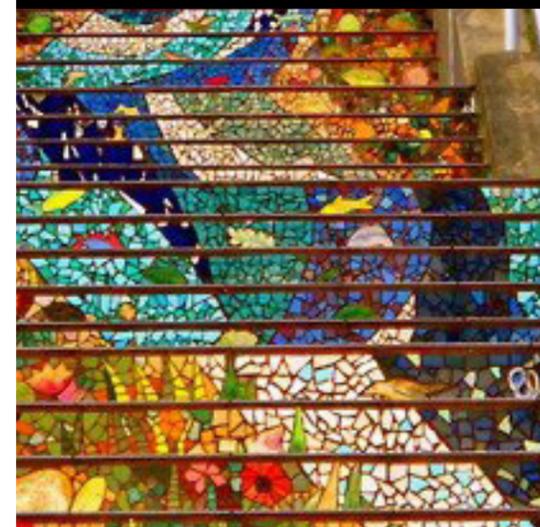
Functional art provides an opportunity for municipalities to explore having artists generate everyday items such as benches, trash cans, light poles, or bollards. Functional elements appear in every public space and provide cities with an opportunity to creatively use funds for art rather than on standard furnishings.

MURALS



While curating permanent works of art as part of the collection is important, ephemeral works such as murals allow for the exposure of many artists over a short time rather than a few artists over a long time.

MOSAICS



While curating permanent works of art as part of the collection is important, ephemeral works such as murals allow for the exposure of many artists over a short period of time rather than a few artists over a long period of time.

TEXTILES



Textiles run the gamut from wall hangings to giant masterpieces that visually impact public spaces. This artform can be used to add interest to new spaces or existing spaces within public buildings.

KEY PUBLIC ART MEDIA

PUBLIC PERFORMANCES



Public performances, while ephemeral, bring the community together through a shared experience. Supporting performers and bringing them into the fold in a meaningful way also works to build a healthy arts and culture ecosystem. In return, performers bring a special something to community events, public spaces, and venues

POP-UP & TEMPORARY



Art can be long-lasting, or it can be something experienced for a short period of time. Though temporary art is not intended to live for a generation, it can have a lasting impact on a community by creating a sense of surprise and joy in unexpected places. These installations can be created inexpensively but have a large impact, making them ideal for areas such as construction sites, parks, and sidewalks. Temporary artwork's short lifespan gives energy to the space and drives excitement among the community. These pieces also invite collaboration, be it with local schools or community groups, and provide an opportunity for the artwork to evolve with the community over time.

COMMUNITY PARTICIPATORY



Participatory art is more focused on the creation of an art piece than the other typologies. Specifically, a piece is made by the community to enhance and celebrate its participants. Collaborative art pieces use people to enrich the experience and heighten the feeling of pride and ownership.

SITE-SPECIFIC



Site-specific art is that for which an artist considers the site before anything else. Site-specific art uses the surroundings to enrich the experience of a place. It can help tell the story of a location, its neighbors or residents, or simply exist to elevate the site.

ADDITIONAL PUBLIC ART OPPORTUNITIES

3 CHAPTER THREE

HOW SHOULD PUBLIC ART LIVE IN WOODSTOCK?



WOODSTOCK PUBLIC ART PROCESS

Project Discovery

Woodstock Public Art Program staff collaborates closely with city departments and other project stakeholders to determine the funding sources, objectives, and appropriate locations for public artworks. Staff then develops a comprehensive project summary to be included in the Call to Artists (CTA).

Call to Artists

Based on insights gathered from preliminary conversations, Woodstock Public Art Program staff drafts the project scope, outlines eligibility requirements, and prepares the CTA, which typically takes the form of a Request for Qualifications (RFQ). The CTA is presented to the Public Art Commission for review and approval before being published and widely disseminated.

Artist Selection

Program staff assembles a panel of arts professionals, community representatives, and project advisors to review artists' qualifications and select the most suitable artist(s) for each project. The selection process is rigorous and transparent, ensuring that the chosen artist(s) possesses the necessary skills, experience, and vision to create impactful and meaningful public artworks that resonate with the Woodstock community.

Design & Fabrication

Program staff works closely with the selected artist(s) to develop the specifics of the artwork, including scale models, materials, detailed budget, timelines, and construction documents (shop/structural drawings) that clearly outline fabrication and installation methods. Fabrication may involve on- or off-site painting, construction, forming, assembly, machining, or manufacturing of artwork parts and final artwork.

Community Engagement

The selected artist(s) engages in independent research and holds regular meetings with Public Art Program staff and constituent neighborhoods/communities to gain a deep understanding of the project's construction timelines, program objectives, and community priorities and values. This collaborative approach fosters a sense of ownership and ensures the artwork reflects Woodstock's unique character and identity.

Project Closeout

In an ongoing process, the artist collaborates with program staff and the city department to coordinate the delivery, installation, and inspection of the completed artwork at the specified site. Staff and the artist review the artwork maintenance plan, undergo conservation training when applicable, and finalize the transfer of title. Prior to the community celebration, program staff completes the accessioning process, conducts a final inspection, receives the artwork title, documents the maintenance/conservation plan, and oversees the dedication ceremony.

WOODSTOCK PUBLIC ART PROGRAM ADMINISTRATION

ECONOMIC DEVELOPMENT DEPARTMENT

The Woodstock Public Art Program shall be administered by the City of Woodstock's Economic Development Department.

PUBLIC ART COMMISSION

In order to steward the Woodstock Public Art Program and build a world-class public art collection, an ad hoc Public Art Committee should be formalized into a Public Art Commission. The Public Art Commission should function principally in an advisory capacity to staff in any matter pertaining to public art and support staff in:

- Establishing criteria and eligibility standards for applicants of projects
- Establishing criteria for awarding projects
- Evaluating proposed donations of public art
- Collection maintenance
- Evaluating removal of artwork from public display

PUBLIC ART COORDINATOR

To execute the program, it will be necessary to have significant staff time devoted to its development. The Public Art Coordinator will manage the Public Art Program. This position will ensure the program is managed properly and that each project is executed with the city's best interests in mind. The position could be an internal position or a contract position with an outside consultant.

The Public Art Coordinator has the following responsibilities:

- Developing and implementing an annual Public Art Work Plan in coordination with the Public Art Commission and appropriate city departments and representatives
- Overseeing the administration of the commissioning of new works of public art, including, but not limited to:
 - » Project planning — developing scopes of work and project budgets, coordinating with the project manager and project architect, and identifying community partners when necessary

- » Management of the artist selection process — developing and distributing RFQs and RFPs, staffing the artist selection committees, and conducting artist workshops
 - » Project implementation — developing contracts, getting necessary approval, coordinating with the project manager, reviewing preliminary and final designs, and monitoring artist progress and compliance with the project contact
 - » Documentation — keeping records of contracts, photographs, construction drawings, maintenance manuals, and meetings
 - » Community education — assisting in garnering publicity for projects, facilitating public meetings, and developing educational materials
- Overseeing the work of project consultants
 - Informing community partners of ongoing project work and coordinating with them as necessary
 - Ensuring adequate insurance and liability protection is secured by artists, contractors, and the city prior to installation.
 - Coordinating any necessary management agreements through artists, contractors, community groups, private property owners, and the city as needed
 - Monitoring private development projects to assist private developers in including public art in their developments and guiding them, when requested, through the process of placing public art within their projects
 - Identifying collaborations and sources of funds
 - Overseeing a comprehensive conservation survey of the Public Art Collection and ensuring all necessary repairs are conducted
 - Serving as a liaison between the city, artists, and/or business organizations relative to the Public Arts Program
 - Supporting the Public Art Commission
 - All other duties as assigned

POLICY AND PROCEDURES

COLLECTION MANAGEMENT

The Collection Management Policy is intended to maintain the value of the city's Permanent Collection and guard against inappropriate disposal of its pieces. Adoption of a Collection Management Policy would preserve the value and legacy of the current collection and account for the maintenance of the future collection. Sound collection management practices include routine documentation, monitoring, and maintenance.

A Collection Management Policy addresses and establishes the following:

- Standards and processes for acquiring new pieces through solicitation, purchase, commission, donation, and the acceptance of memorial gifts
- Policies for the acquisition and handling of temporary public art
- Standards for maintenance, relocation, and deaccessioning of any of the pieces in the collection
- Direction for inspecting and surveying the collection, and working with future artists to establish maintenance plans for any commissioned work
- Procedures for individuals and organizations who wish to donate artwork to the city

A designated staff member should administer or oversee the following tasks:

- Regularly checking objects in the collection for insurance, maintenance, and evaluation purposes

- Regular collection inventory/database upkeep
- Routine maintenance and repairs or restoration, in accordance with the highest standards of professional conservation practice
- Planning for future development of the collection
- Advocating for collection maintenance funding, when appropriate

TEMPORARY PUBLIC ART

Art can be long-lasting, or it can be something experienced for a short period of time. Though temporary art is not intended to live for a generation, it can have a lasting impact on a community by creating a sense of surprise and joy in unexpected places. Some ideal locations for temporary installations include construction sites, sidewalks, alleyways, parks, and temporarily empty spaces and storefronts.

Temporary art can be done inexpensively and easily, provide opportunity for additional artist engagement, and it can be a small investment for a huge impact. In whatever form, its short lifespan gives energy to the space and drives excitement among the community. Temporary art invites collaboration, be it with local schools or community groups, and creates opportunity for the artwork to evolve with the community over time.

Temporary Public Art should be administered in accordance with the Collections Management Plan.

MAINTENANCE

This policy, as part of the Collection Management Plan, establishes the procedures to maintain the city's current and future art collection. Direction for surveying the collection, working with future artists to establish a maintenance plan for any commissioned work, and inspection guidelines are included.

The Maintenance Plan will enable the city to:

- Evaluate the quality and sustainability of the proposed or existing public artwork
- Establish maintenance requirements, assign schedules, and identify potential costs
- Determine if it should accept or decline the design proposal and/or public artwork

To produce a Maintenance Plan, artists should render an opinion on the following:

- Durability
- Type and integrity of materials
- Construction/fabrication technique
- Internal supports, anchoring and joining, and footings
- Landscaping
- Vulnerable and delicate elements
- Drainage of artwork
- Potentially dangerous elements
- Security
- Location
- Environment
- Whether the design encourages/discourages interaction
- Effects of skateboarding, graffiti, and any other potentially damaging activities

The Maintenance Plan will include:

- A record of the artist's intentions for the work of art
- Recommendations to mitigate potential problems discovered during the examination
- Notes about how the artist would like the work of art to age
- An itemization of long-range considerations and care, highlighting maintenance and the anticipated needs for periodic conservation treatment or repairs
- Identification of the lifespan of the artwork and a prognosis of its durability in consideration of that lifespan

LIFESPAN OF ARTWORK

Artwork lifespan will be:

- Temporary: 0–2 years
- Short Term: 2–10 years
- Medium-Term: 10–25 years
- Long-Term: 25+ years

The artwork may also be identified as site-integrated, or part of a site and/or its architecture, in which case it will be considered to have a Long-Term lifespan.

DONATION PROCEDURES

Individuals or groups may desire to play a more active role in the development of the City of Woodstock's public art landscape. One way in which to do so would be through the donation of specific works of art or the donations of funds to commission art owned by the City of Woodstock. This policy establishes the donation process for artworks not commissioned by the city, or for individuals or organizations who want or wish to donate artwork to the city. These donations may be considered on a case-by-case basis, and requests for consideration shall be made to the Public Art Staff Committee. Each proposed donation must come with a plan to fund and deliver ongoing maintenance, or the resolution accepting the public art must identify how maintenance of it will be funded. Donation requirements, responsibilities of the donating party, and the process for donating a piece of public art are outlined in this policy.

FUNDING

There are many options for funding a municipal Public Art Program, and funding need not only come from a single source. The following section outlines several potential funding mechanisms with the ability to achieve the vision set forth in this plan.

GENERAL FUND ALLOCATION

The general fund can provide funding on an annual basis with the intention of identifying projects at a later date or allocated with specific projects in mind. Whichever route is determined to be the best fit in a given year should be allocated under the advisement of City Council.

PERCENT FOR ART POLICY (PUBLIC AND PRIVATE)

Percent for Art Ordinances

A Percent for Art in Capital Improvement Projects and a Percent for Art in Private Development will ensure long-term funding for the Public Art Program. These strategies will yield momentum for the Public Art Program, building energy and support for future investment. These funding streams should be evaluated to determine if any alterations to the ordinance should be made after five years.

Percent for Art in Woodstock Capital Improvement Projects (CIP)

A Percent for Art ordinance would encumber a percentage (2% is best practice) of City Capital Improvement Projects (CIP) per year for the commissioning of public artworks. The funding could go towards artworks sited in, on, or adjacent to the project being constructed, or may be redirected to a fund that can then be directed to priority throughout the city. This ordinance could guarantee a funding stream for

public art projects well into the future. The policy also guarantees that public art projects will be planned each year, as long as CIPs are underway and municipal construction continues.

All capital construction projects qualify except the following:

- Regular road maintenance
- Underground infrastructure and underground utility projects with no above-ground components other than roads. Projects with underground infrastructure, including utility projects, should be included when there are visual elements of the project above-ground. The total budget of the project should include all underground components.

Types of potential Capital Improvement Projects to include public art within:

- New roads
- Streetscape Projects
- Fire and Police Stations
- Parks & Trails
- City Facilities

Percent for Art in Private Development

There is the potential for Woodstock to implement a percent for art in private development.

- Child care centers
- Individually developed single family homes
- Subdivisions with 4 or fewer dwelling units
- Commercial and industrial projects with a building valuation of \$500,000 or less
- Multifamily residential projects with a building valuation of \$1,500,000 or less
- Any Affordable Unit development projects
- Mechanical, plumbing, and electrical system upgrades; structural or seismic upgrades; and modifications for disabled access, unless

occurring in conjunction with alternations of a building or an above-ground structure

- Building remodeling, building additions, and related activities where the building valuation is not increased by more than 50 percent
- Remodeling, repair, or reconstruction of structures that have been damaged by fire, flood, wind, earthquake, or other natural cause
- Nonprofit [501(c)(3)] social service institution construction projects

This would not be an impact fee; rather, this is a substitute for development standards. The public art requirement for any single project shall not exceed \$200,000. All applicable private development must elect one of the following assessment methods, submit a completed art requirement application, and provide a copy of the total construction costs, as indicated on the construction contract(s), within 90 days of the issuance of the first building permit or site work permit for a subdivision plat for any portion of the project:

Option 1: Fund On-site Artwork

A. Submit documentation evidencing the escrow of funds for an art feature valued in an amount not less than 2% of the total construction costs.

B. Submit an application for approval of the art feature to the Commission, who will assist in routing the applicant through the city's approval process.

Option 2: Contribute to the Woodstock Public Art Acquisition Fund

A. Contribute an amount equal to 80% of the 2% of the total construction costs for deposit to the Woodstock Public Art Acquisition Fund.

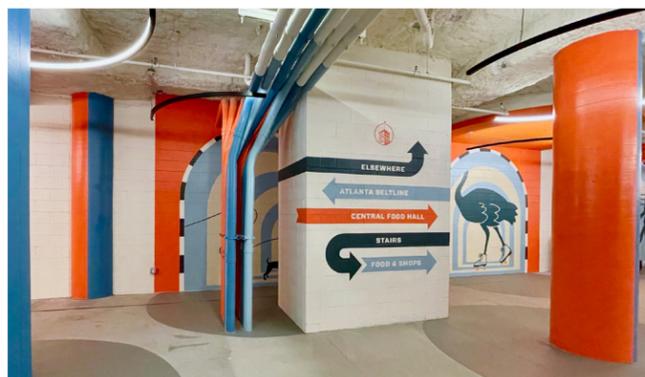
USE OF FUNDS

The public art funds may be spent for:

- Calls for Entry, RFQ's/RFP's, concept designs, maquettes, juror stipends, and other costs related to competitions and commissions
- Artist fees including travel stipends and expenses related to travel
- Artwork fabrication and installation
- Acquisition of existing works of art
- Relocation of existing or commissioned works of art
- Required permits and insurance during the fabrication and installation of the artwork
- Informational/promotional materials and public events directly related to the artwork
- Artwork appraisal
- Art-related community events
- Staffing and services of an Arts Administrator
- Curators and contracted services

The public art funds may not be spent for:

- Mass-produced work, with the exception of limited editions controlled by the artist
- Professional graphics, unless designed or executed by an artist or used in the development of collateral material
- Decorative, ornamental, or functional elements that are designed by a project's architect or other designer
- Routine maintenance exceeding more than 10% of the annual budget
- Purchase of existing works of art outside of the selection process



DOWNTOWN

Known for its award-winning downtown, Woodstock has the opportunity to further strengthen its sense of place through a series of public art interventions on both public and private properties in downtown spaces.

MURAL GRANT PROGRAM

The city should develop a mural grant program that provides support for up to 75% of the cost for private property owners to place murals on their structures.

GARAGE ART & WAYFINDING

The city should consider art as a wayfinding element within and on the parking garages downtown, whether on each elevator bay, on supportive peers, or on the walls of each level.

TACTICAL INTERVENTIONS

Utility poles also present an interesting opportunity for low-cost, temporary artwork that could support local artist participation in the Public Art Program.

SIGNATURE SCULPTURE

Downtown provides ample opportunity for an iconic sculpture that will be unique to the pedestrian experience in Woodstock.

OPPORTUNITY SITES

- Parking Garages
- Alleyways
- Utility Poles & Boxes
- Public and Private Plazas & Buildings



PARKS

Underscored by survey results and community input, parks and the natural environment are well-loved and cherished by Woodstocks' residents and visitors. Public art situated within parks and along trails will facilitate a stronger connection between the natural environment and the people of Woodstock.

ARTIST DESIGNED PLAYGROUNDS

Sites such as the proposed 100-Acre Wood present the opportunity for the City of Woodstock to collaborate with artists to create truly one-of-kind experiences centered around nature and play. Artist-designed playgrounds bring elements of surprise and delight to traditional, functional structures and spaces.

ART AS TRAILHEADS

Trailheads are scattered throughout the city and are the connective tissue between neighborhoods and commercial centers. Art should be placed at the trailheads to pull people onto the trails, enhancing their overall experience.

OPPORTUNITY SITES

- The 100-Acre Wood site
- All city-owned parks
- Trails and Trailheads, such as Towne Lake Parkway and Buckhead Crossing



AT EVENTS

By utilizing existing and planned event sites to host both temporary and permanent pieces of public art, Woodstock can cement its creative identity by creating new opportunities for residents and visitors to interact with public art as a shared public experience.

CITIZEN-ENGAGED ARTWORK

Woodstock is known for its well-attended events—adding events that focus on public art would provide unique experiences in the North Atlanta area.

TEMPORARY ART INSTALLATIONS

Temporary installations provide the opportunity for Woodstock to create new events centered around art or add a new experience to existing, well-loved events.

OPPORTUNITY SITES

- Festivals
- Farmer's Markets
- Music in the Park Series
- New Art-centric Events



GATEWAYS & CORRIDORS

Public art situated along corridors and at gateways is a more direct approach to emphasizing city identity and establishing to passersby that there is more to explore inside the city. These types of public art pieces will allow Woodstock to capture a new audience and create a stronger sense of place.

CREATIVE CROSSWALKS

Artist-designed crosswalks provide greater visibility to traffic and naturally encourage vigilance and caution when moving through them, increasing safety and improving the pedestrian experience.

UTILITY BOXES

Artist-designed utility wraps should be placed at major intersections providing visually pleasing infrastructure. These should be digital pieces of art that can be scaled to fit the boxes.

GATEWAY ART

Gateways into the city are excellent and impactful locations for public art that can act as a wayfinding mechanism. Artists could design unique elements for each gateway, or an artist could design a piece that appears at each gateway.

SCULPTURE GARDENS

Unused green space provides ample opportunity for sculpture.

ART IN MEDIANS

Landscaped medians provide an opportunity for art placement on pedestrian-friendly roads and an opportunity for traffic calming principals to be applied using art instead of landscape only.

OPPORTUNITY SITES

- Major Roadways & Roundabouts
- Greenstrips
- Utility Boxes & Poles



NEIGHBORHOODS

Thinking beyond downtown, public art can create stronger neighborhoods and allow for more diversity and exploration of themes and content by allowing neighborhood residents to weigh in on the creation of their pieces. Woodstock can facilitate public art projects that speak to those distinct neighborhood personalities.

CREATIVE PLACEMAKING WITH ARTISTS

Artists can be great partners for beautifying neighborhoods and creating a sense of place with lower-cost solutions, such as movable art pieces, wayfinding, and small-scale pieces.

UTILITY BOXES

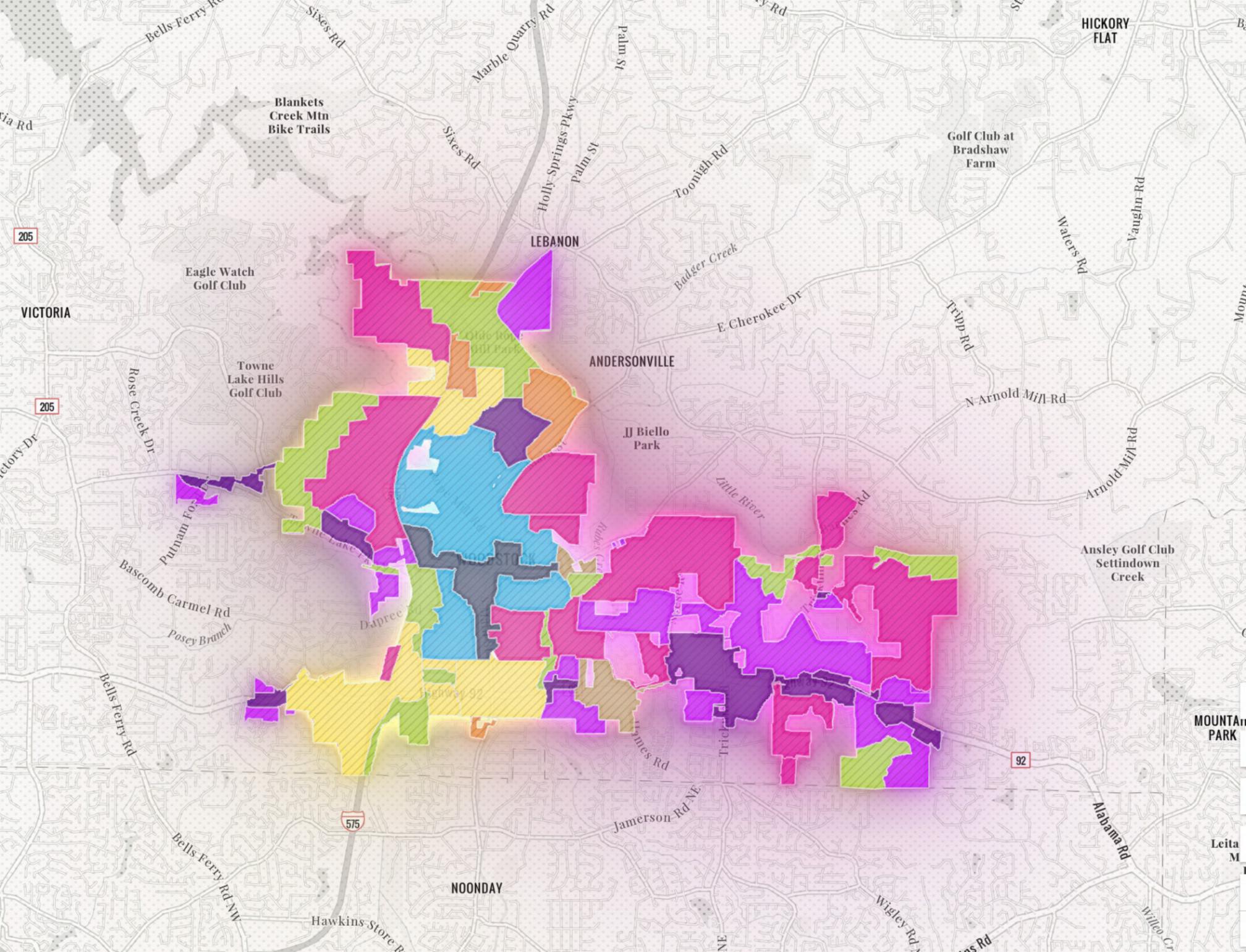
Artist-designed utility wraps should be utilized to beautify neighborhoods and subtly address unsightly infrastructure. These should be digital pieces of art that can be scaled to fit the boxes.

ART IN THE RIGHT-OF-WAY

To beautify neighborhoods where private property ownership and HOA regulations can provide barriers, the City of Woodstock should explore place art in the public right-of-way for neighbors to enjoy.

OPPORTUNITY SITES

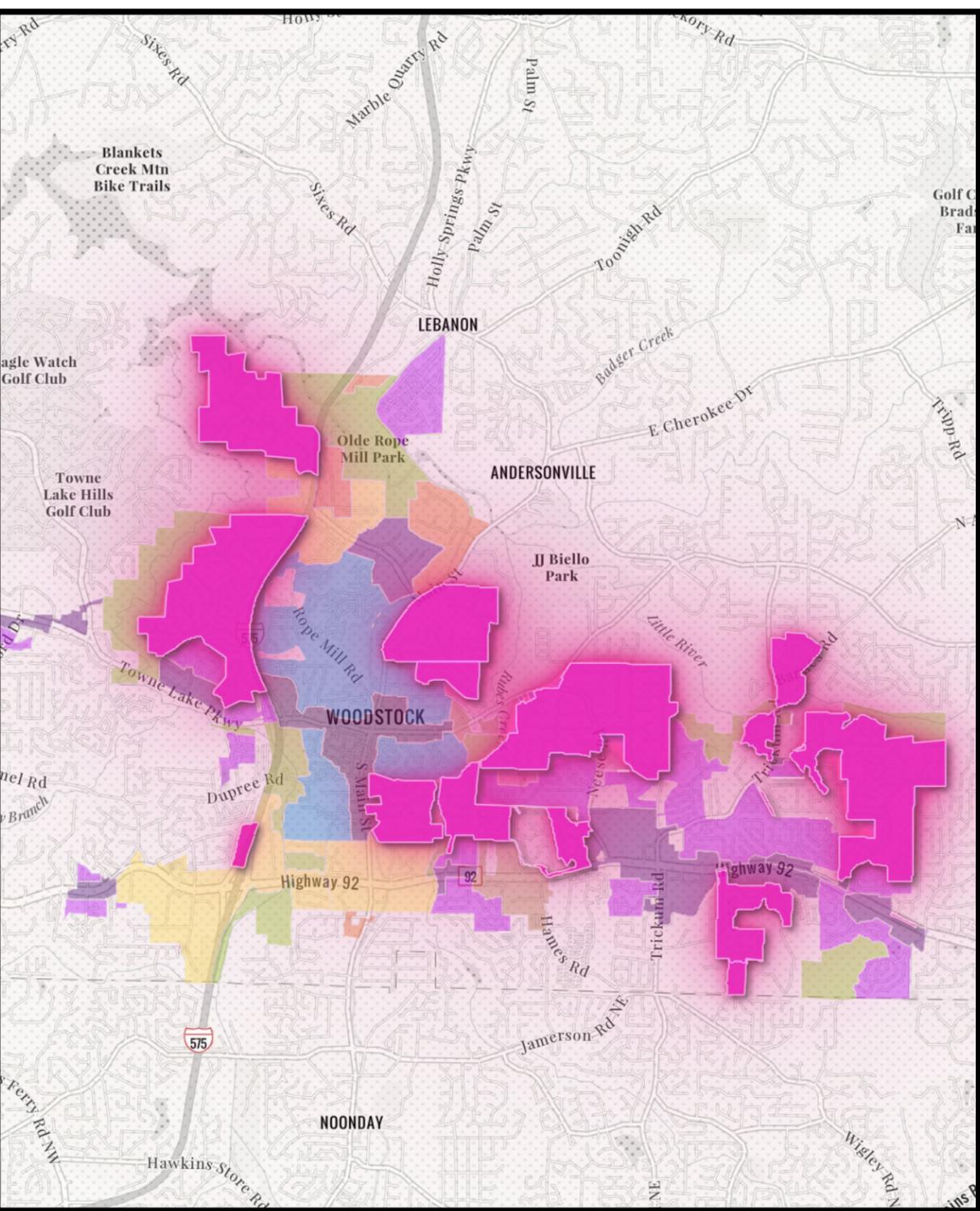
- Public Right-of-Way
- Utility Boxes & Poles
- The Entrances of Neighborhoods



COMMUNITY CHARACTER STRATEGIC ART PALETTES

The following section provides example public art and creative placemaking strategies for each of the character areas outlined in the Woodstock Comprehensive Plan. This section is intended to provide further inspiration and direction for public art that complements and aligns strategically with the City of Woodstock's goals and collective vision for the future.

Alongside each palette is a live-work-play indicator that informs where there are opportunities to impact those that work, live, or visit Woodstock. It can also be used as a reminder to selection panels who is the intended audience when selecting artwork for each character area.



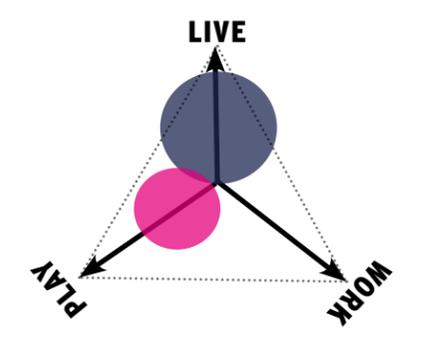
INSPIRATION

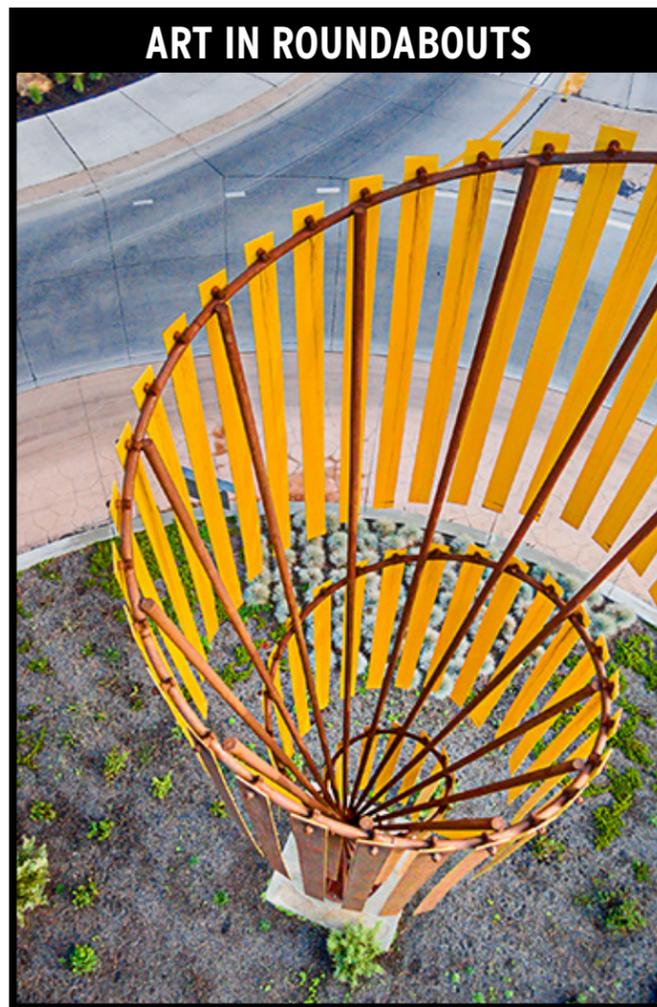
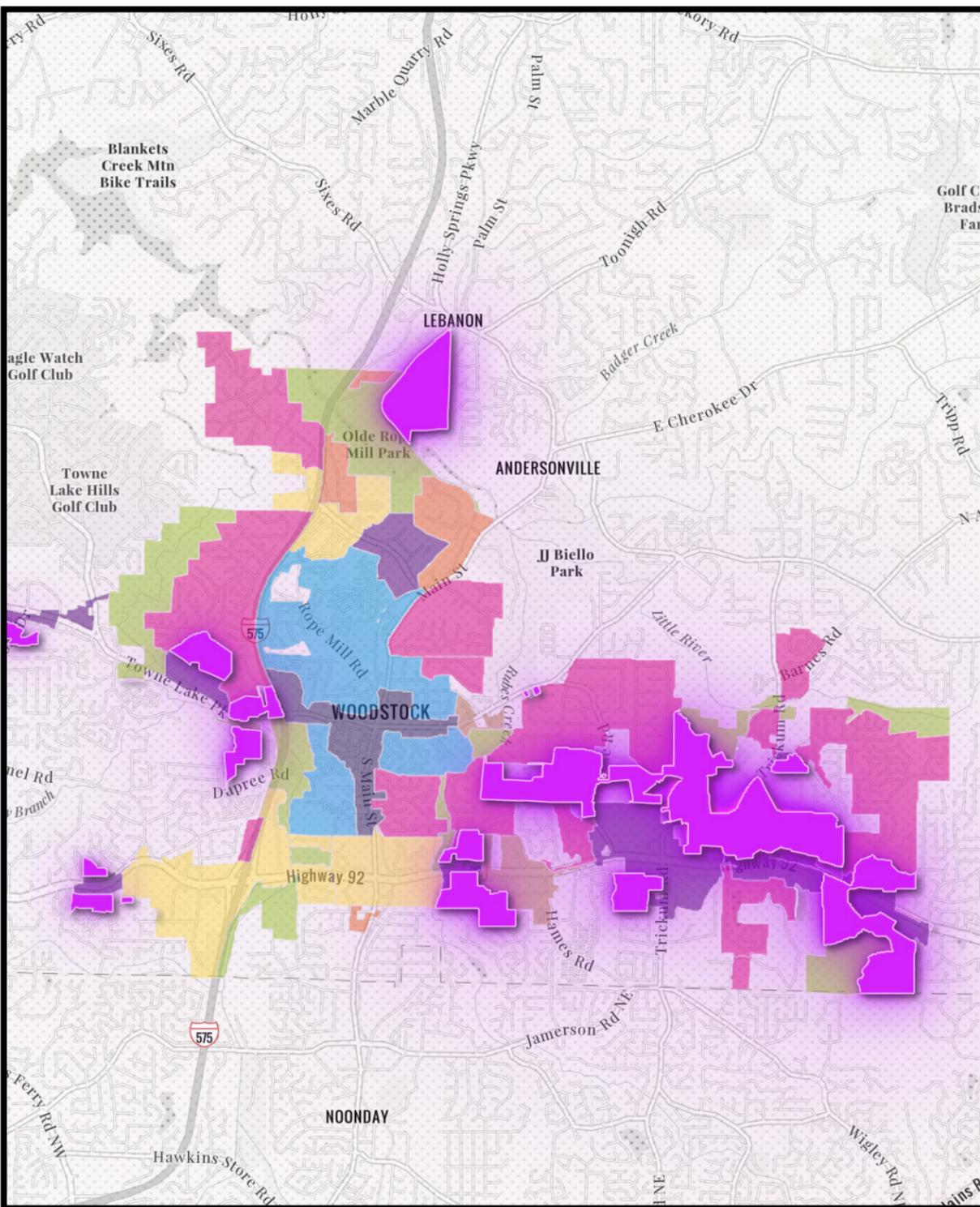
MAP

SUBURBAN LIVING

Woodstock's Suburban Living areas are characterized by large lots, detached housing, and interconnected street networks, and provide a unique canvas for public art interventions aiming to enhance the residential landscape and foster a strong sense of community identity.

By strategically integrating public art into this character area, Woodstock can create a more vibrant, engaging, and aesthetically pleasing suburban atmosphere that contributes to a stronger sense of community, promotes well-being, and enhances residents' quality of life.





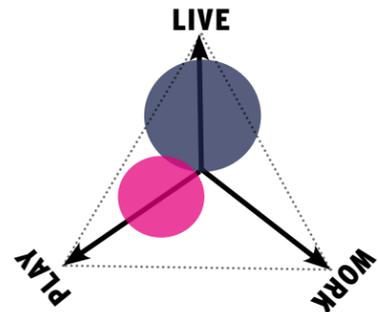
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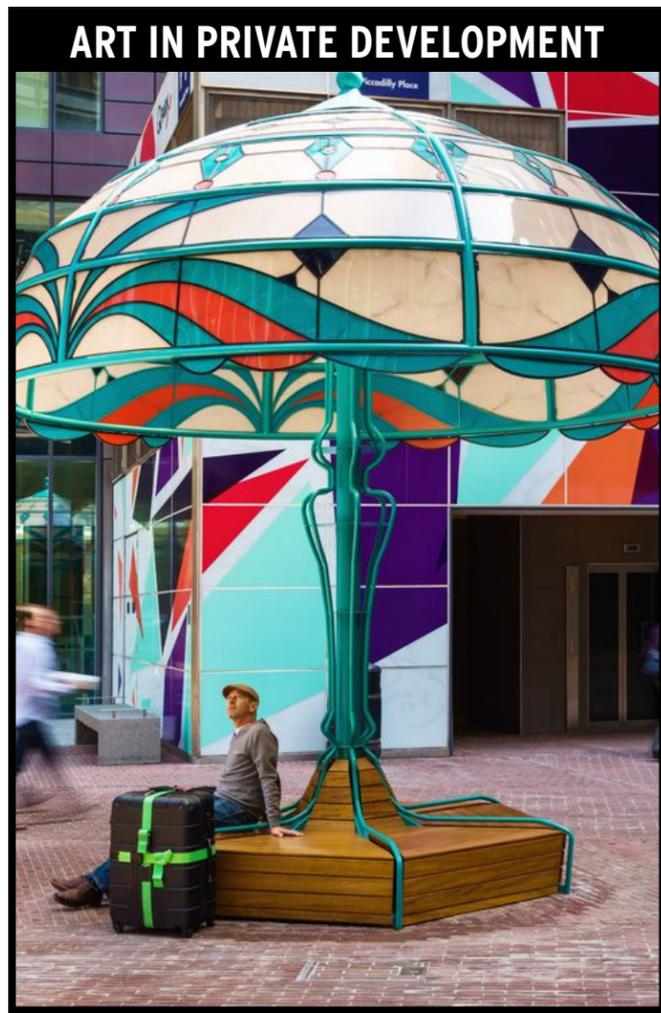
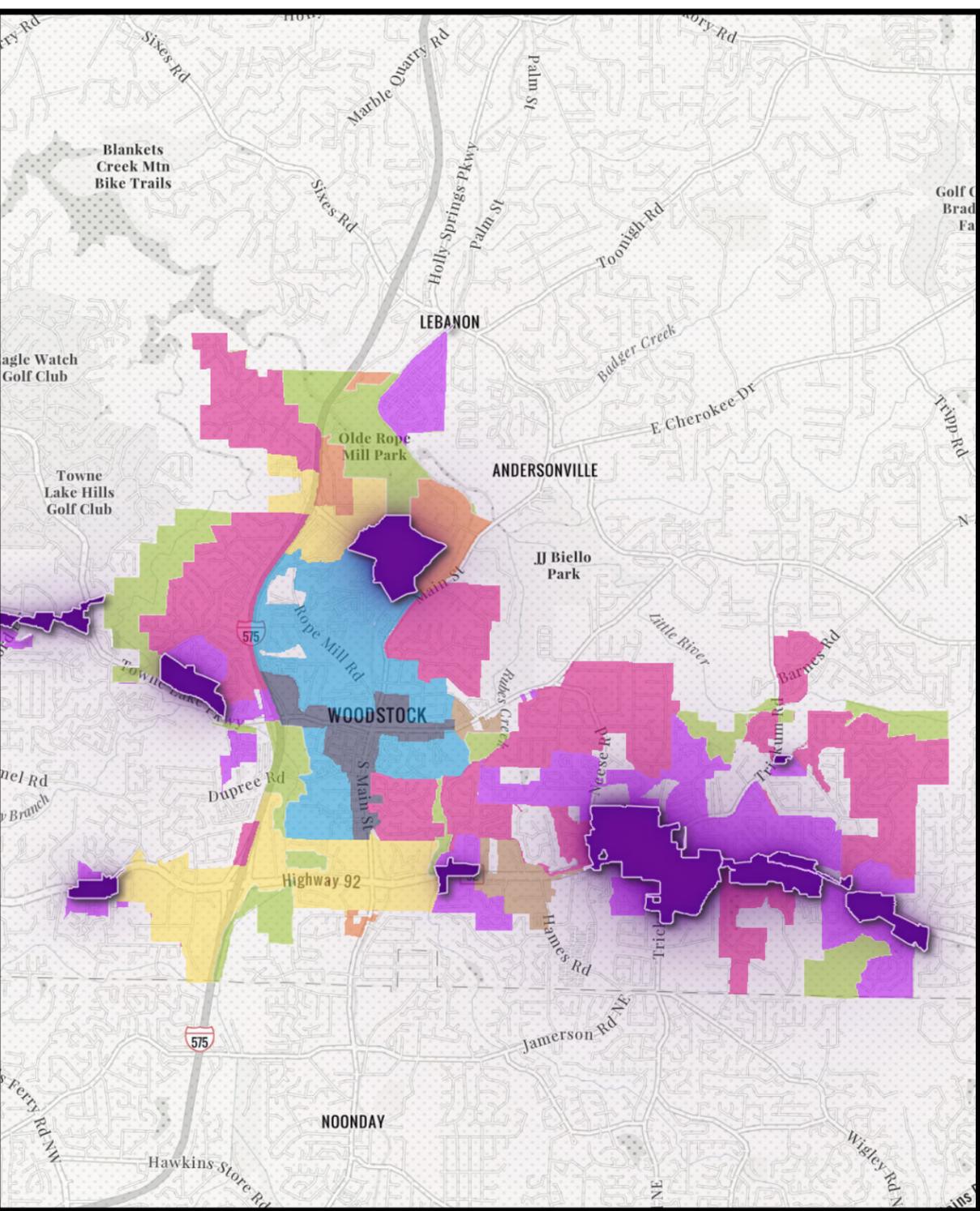
MAP

NEIGHBORHOOD LIVING

Woodstock's Neighborhood Living areas, which are characterized by traditional residential developments with close proximity to commercial and mixed-use spaces, provide ample opportunity for public art to enhance community identity, foster social connection, and contribute to a vibrant living experience.

Public art scattered throughout neighborhood spaces can spark curiosity and invite playful engagement, adding a touch of wonder and delight to the everyday experience.





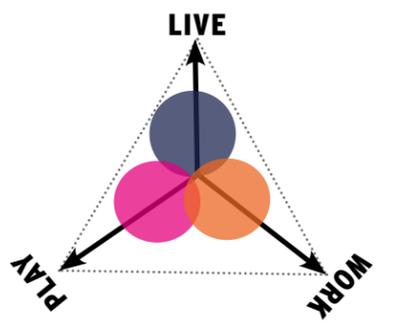
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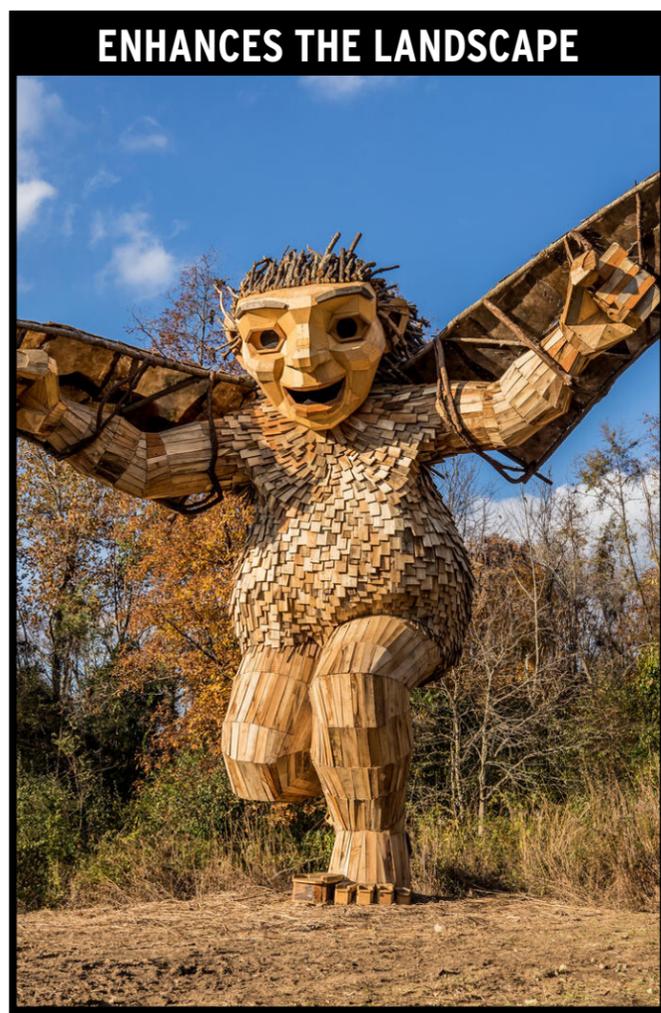
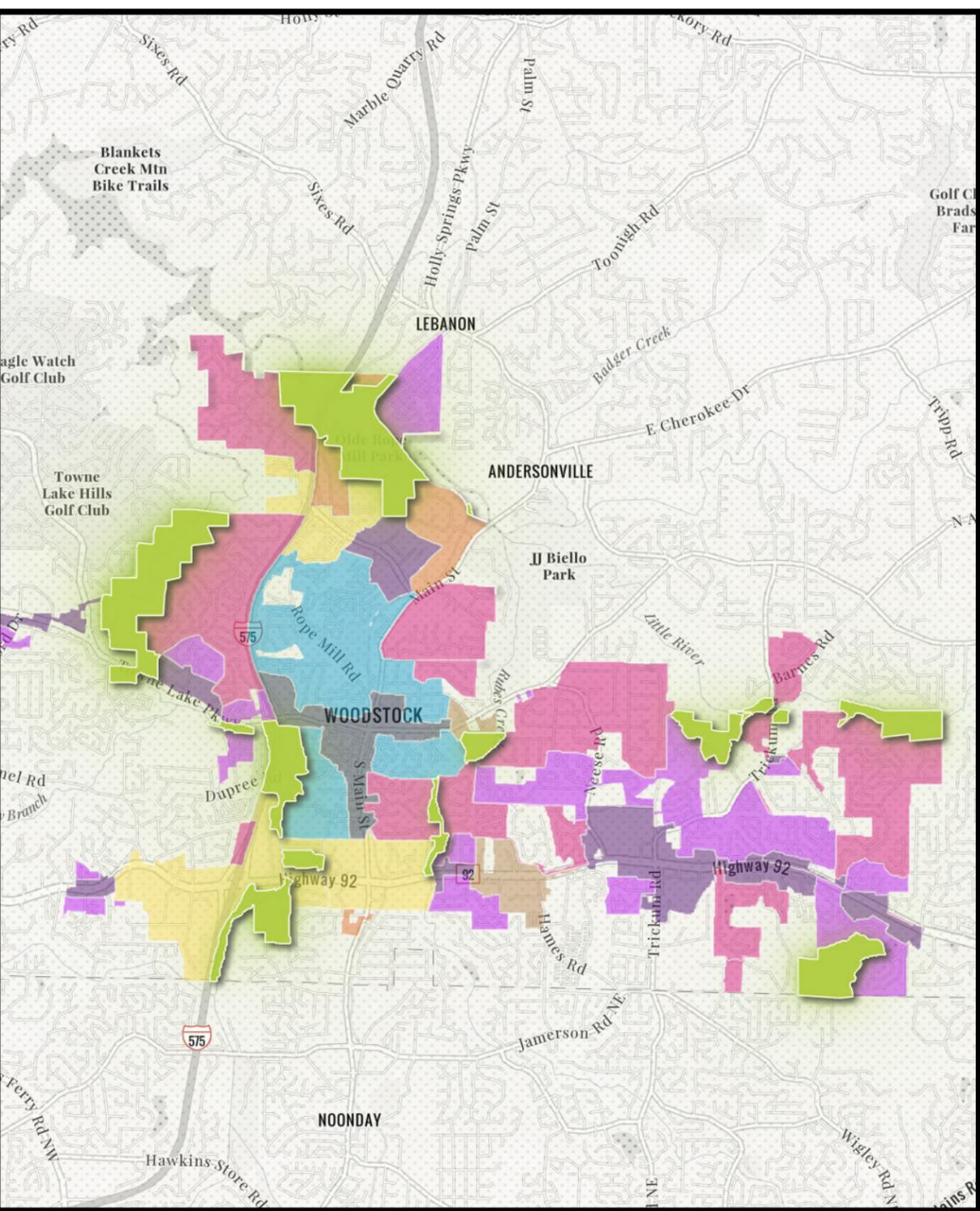
MAP

COMMUNITY VILLAGE CENTER

The City of Woodstock envisions its Community Village Centers as vibrant hubs offering essential retail, dining, and services to surrounding neighborhoods. Designed with a “village-like approach” prioritizing aesthetics and walkability, these centers provide a prime opportunity for public art to flourish.

Public art commissioned in these spaces has the opportunity to transform the public experience from the everyday into something remarkable.





SITE-SPECIFIC ARTWORKS

ART ALONG TRAILS

ART IN PARKS

ENHANCES THE LANDSCAPE

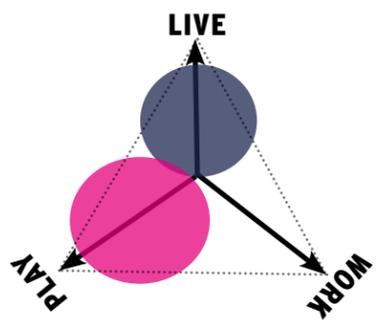
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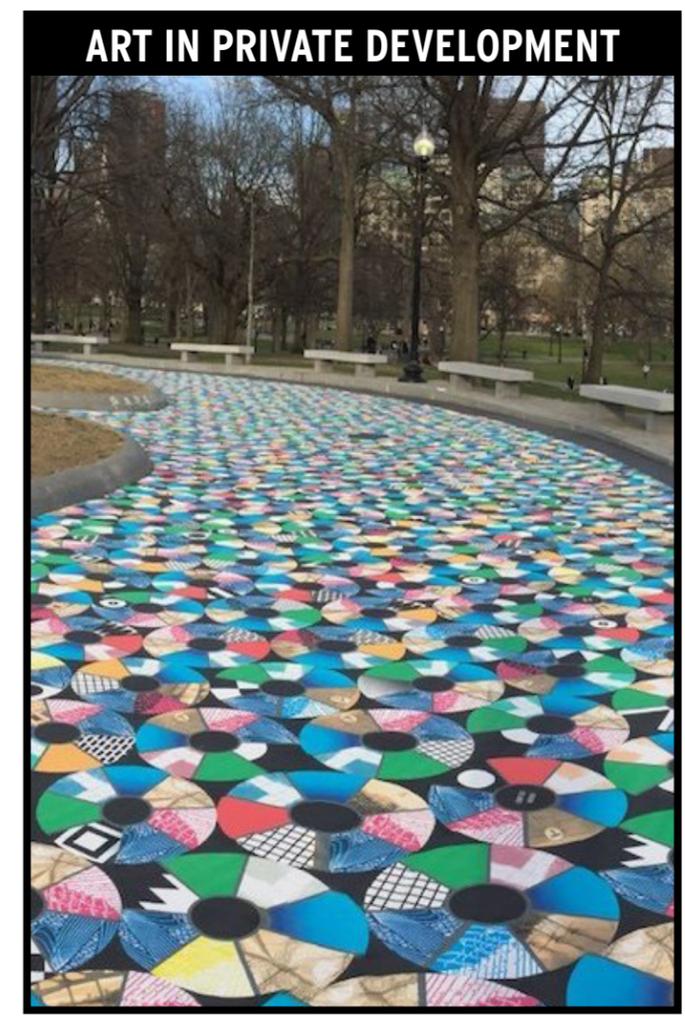
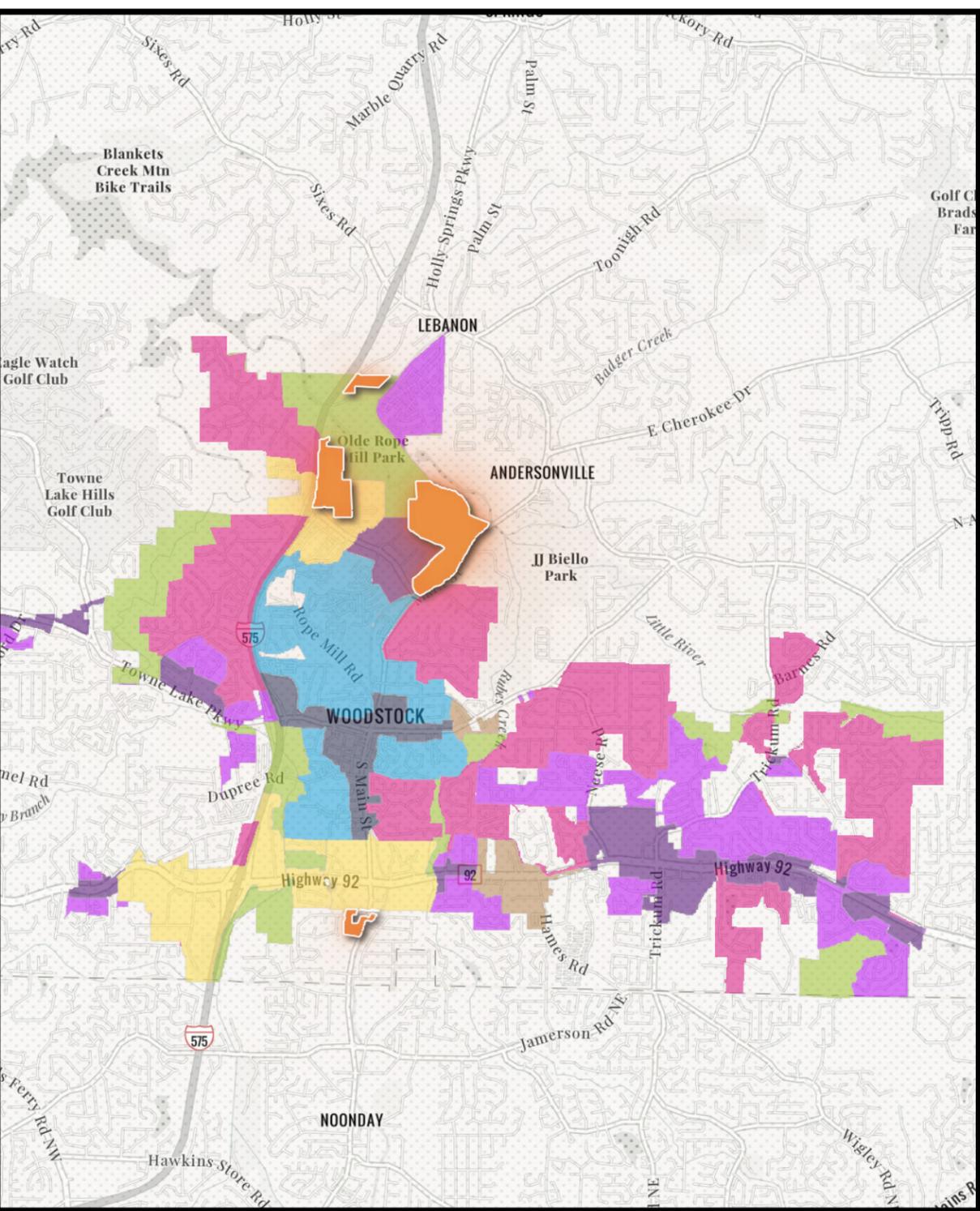
NATURAL PRESERVE

Woodstock's Natural Preserves offer a unique opportunity for public art to enhance the connection between people and nature. With the focus of this character area being centered around recreation and nature, public art interventions have the potential to promote playfulness and deepen the visitor experience.

By thoughtfully integrating public art into this character area, Woodstock can promote environmental awareness, inspire a sense of stewardship, and contribute to the overall well-being of the community.

MAP





ART IN PRIVATE DEVELOPMENT

FUNCTIONAL PIECES

DIGITAL KIOSKS

TACTICAL PLACEMAKING

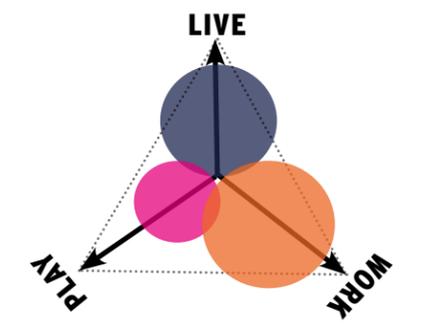
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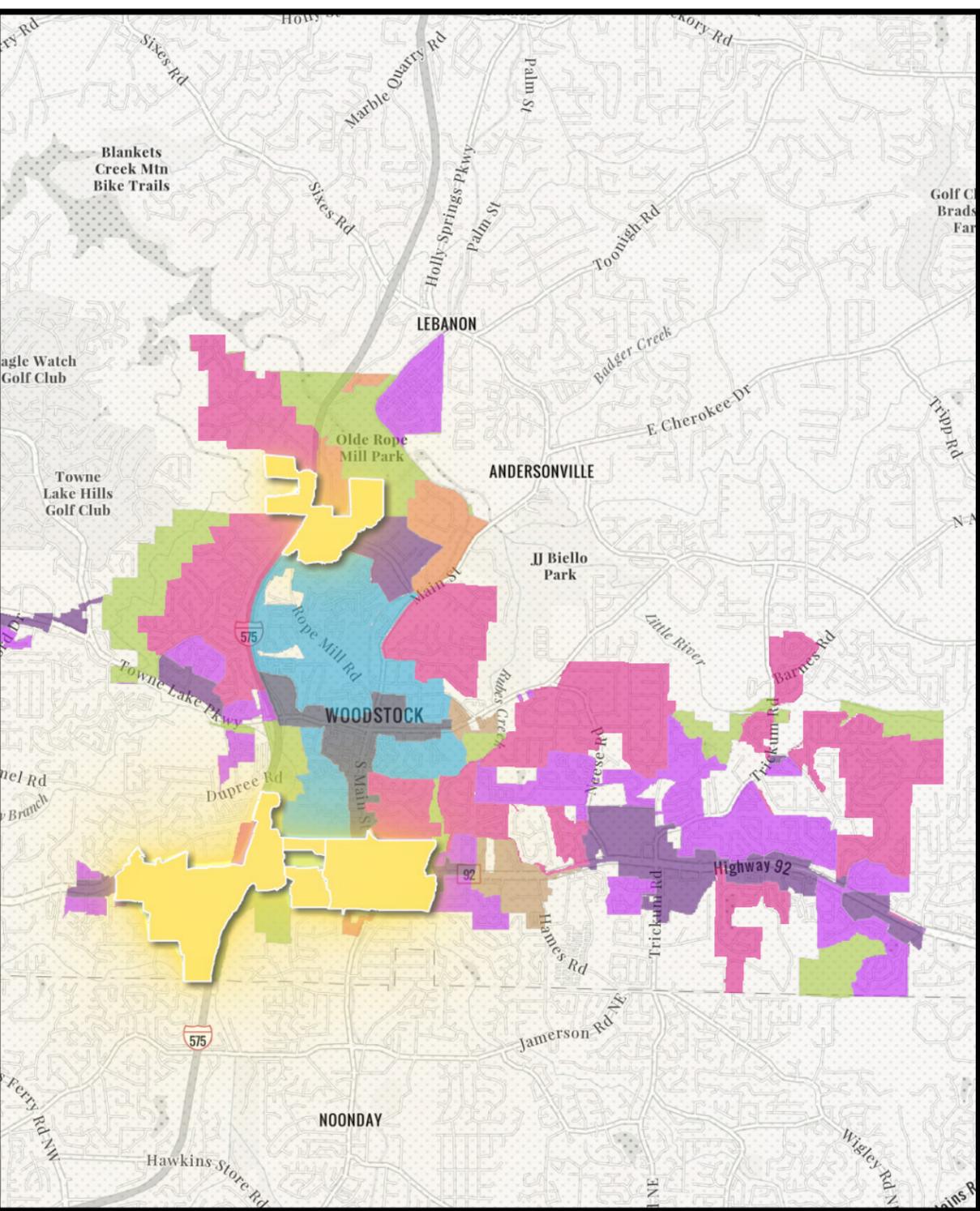
WORKPLACE CENTER

While primarily focused on commercial and industrial uses, Woodstock's Workplace Centers character areas provide a unique utility to the wider community. While these are typically overlooked for public art installations, they can still serve as dynamic canvases for artistic expression and enhance the overall aesthetic of the city.

Public art installations integrated into these spaces can create inviting and functional areas for employees to relax and connect with their surroundings.

MAP





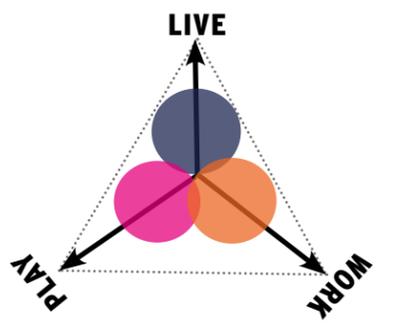
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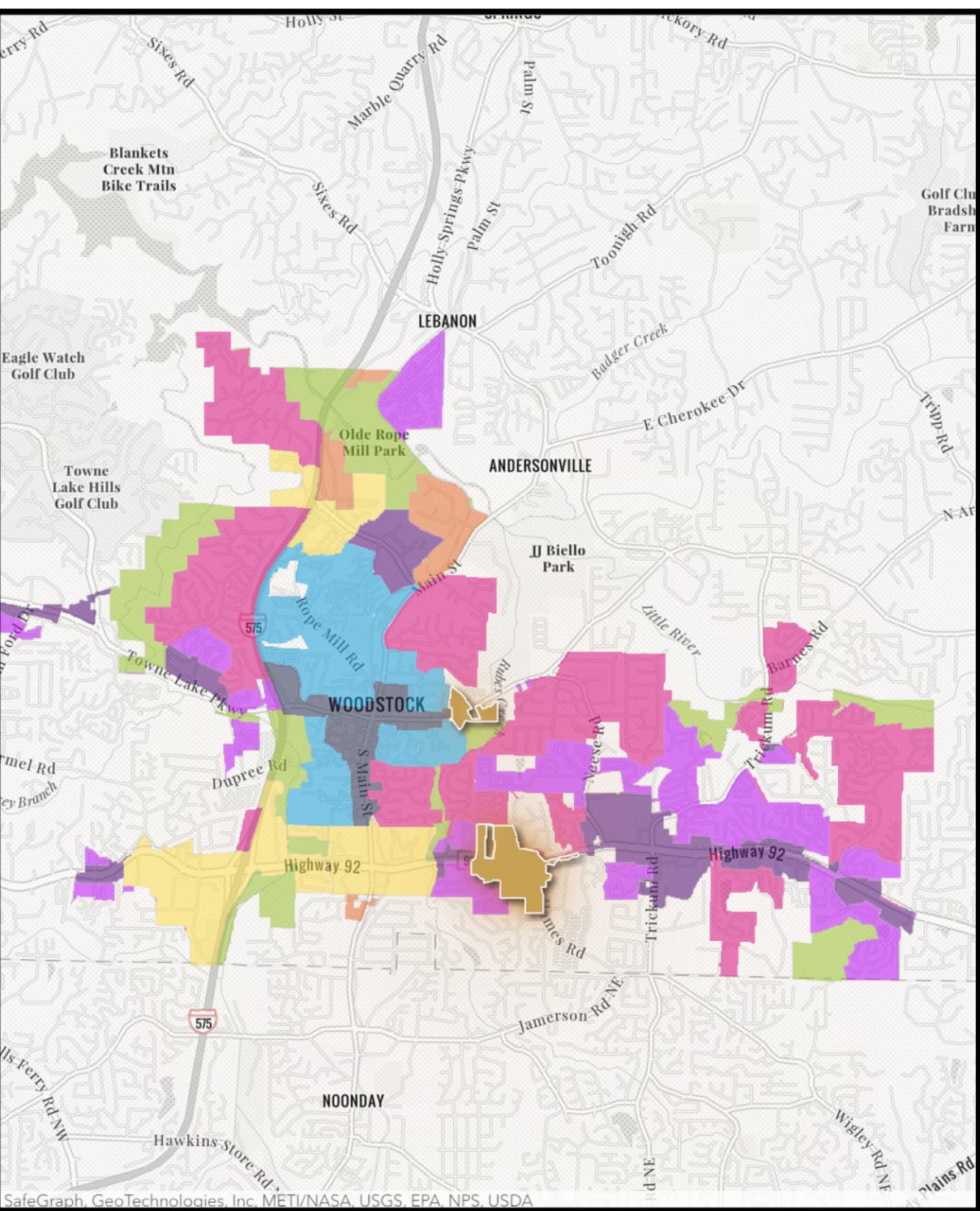
REGIONAL ACTIVITY CENTER

The City of Woodstock's Regional Activity Centers draw large numbers of those that live, work, and visit Woodstock. Integrating public art into this dynamic mix of major retail, office, and hospitality spaces such as hotels to can help create vibrant hubs for commerce, culture, and community engagement.

Public art can play a crucial role in shaping this evolving center. Digital art displays in central locations and public spaces can provide real-time information while also promoting the work of local artists and upcoming events.

MAP





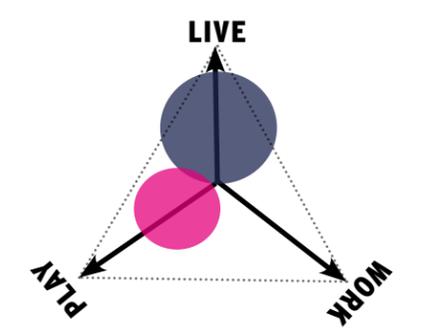
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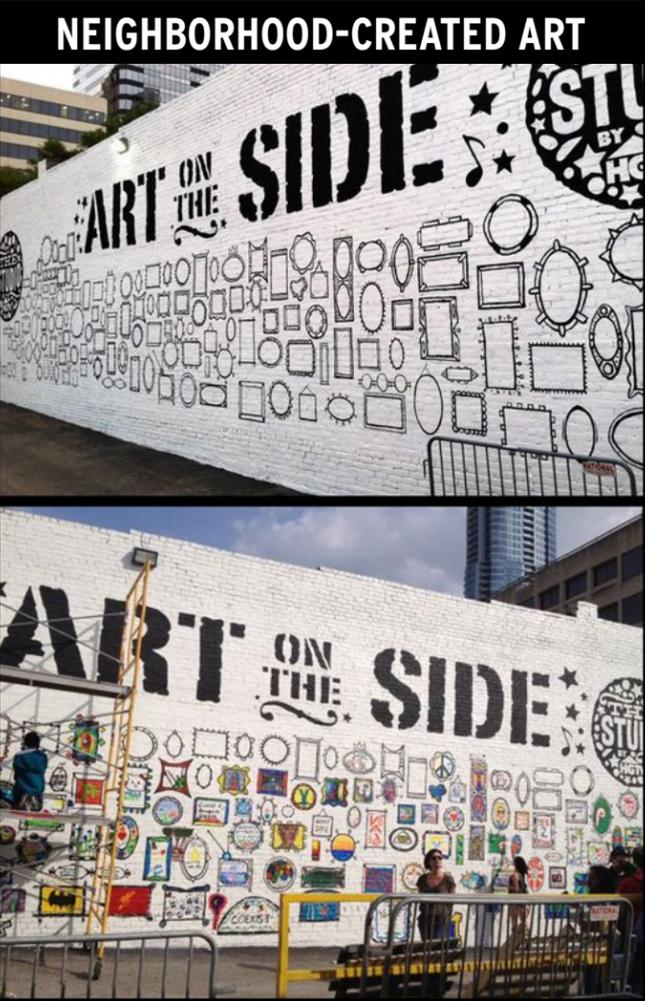
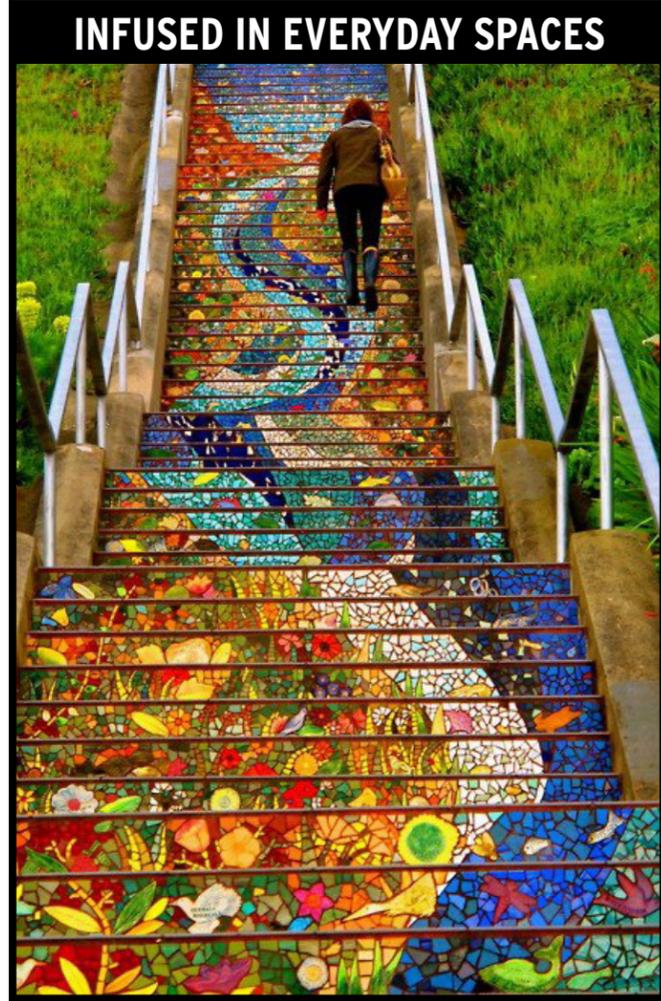
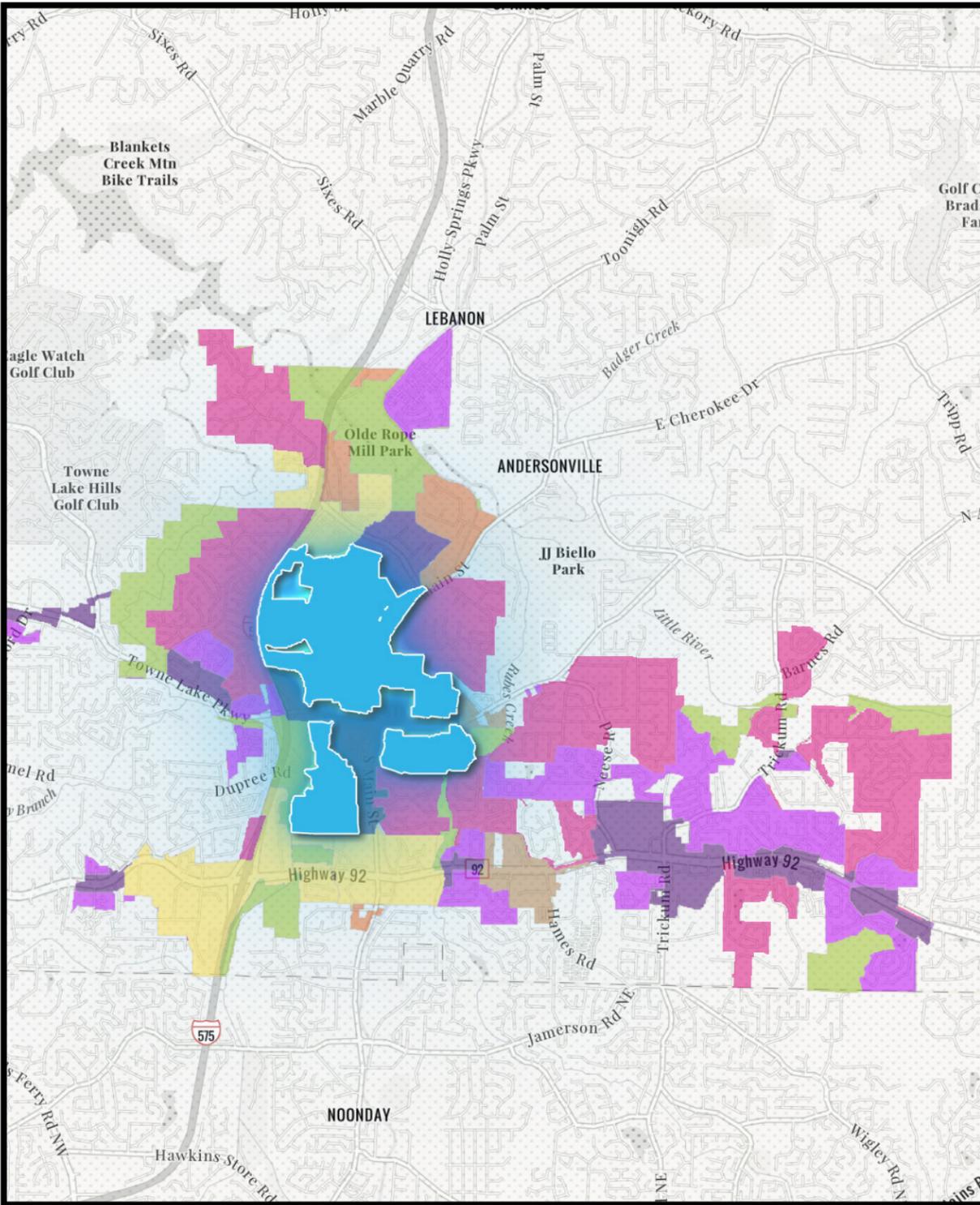
MAP

EMPLOYMENT VILLAGE

Woodstock's Employment Villages, strategically located near major transportation facilities and sometimes bordering residential areas, provide a unique opportunity for public art to foster creativity, community, and economic vitality. These areas, designed to accommodate smaller independent businesses, small services, and incubator spaces, have a intangible identity that can be captured and represented in the built environment through public art.

By incorporating public art into its Employment Villages, Woodstock can create more vibrant, inviting, and aesthetically pleasing spaces for businesses, employees, and residents. This can contribute to a more positive work environment, attract talent, and foster a stronger sense of community within these key economic hubs.





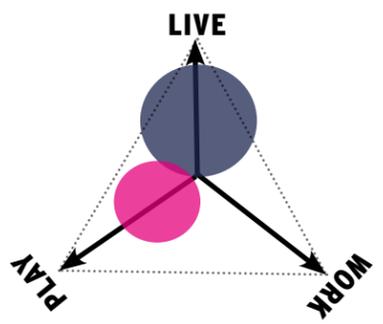
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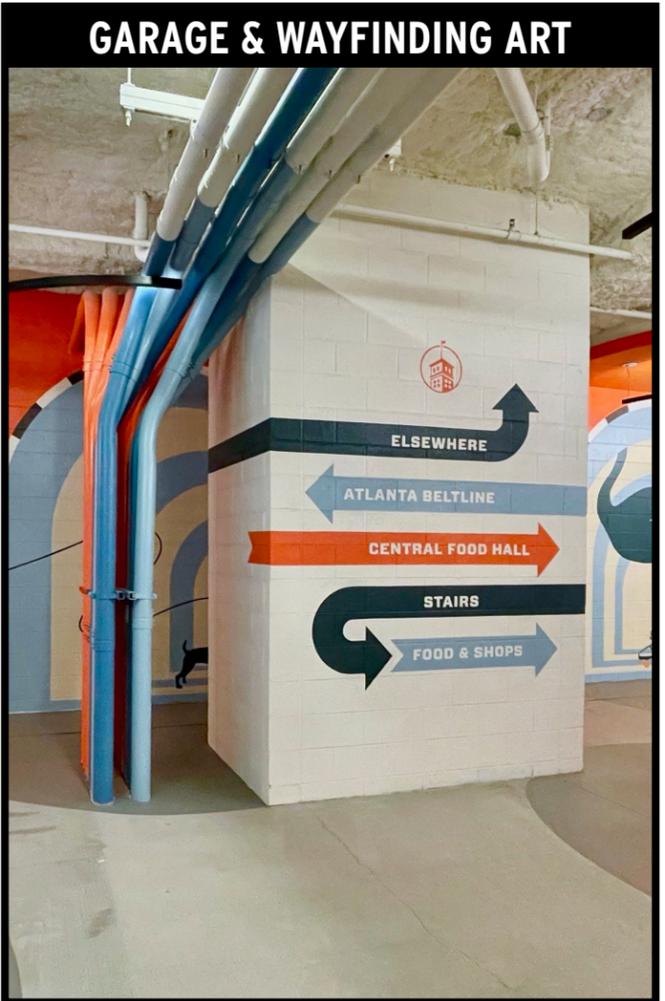
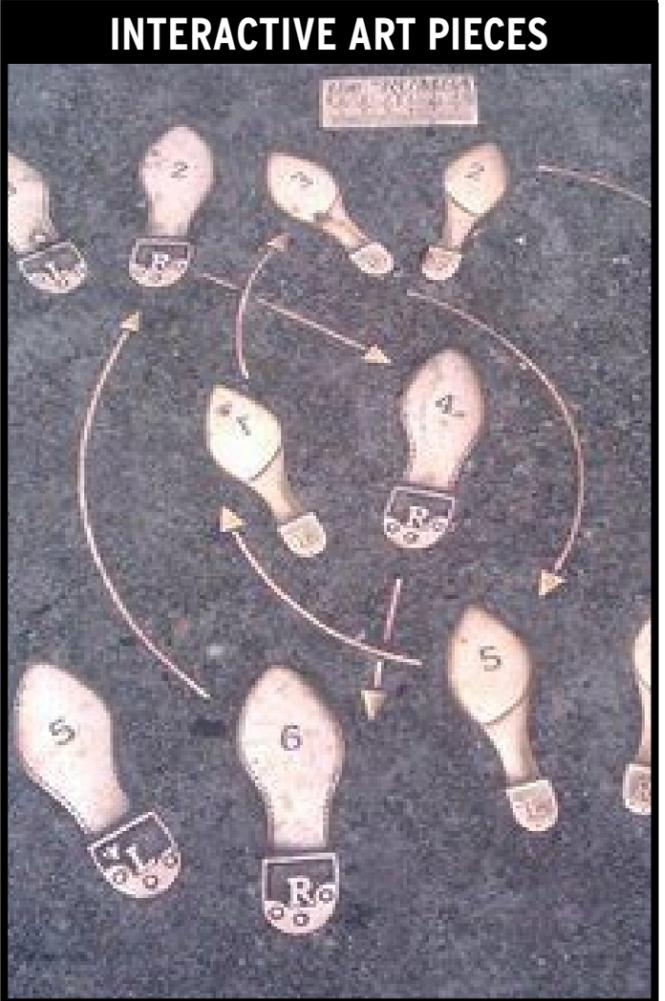
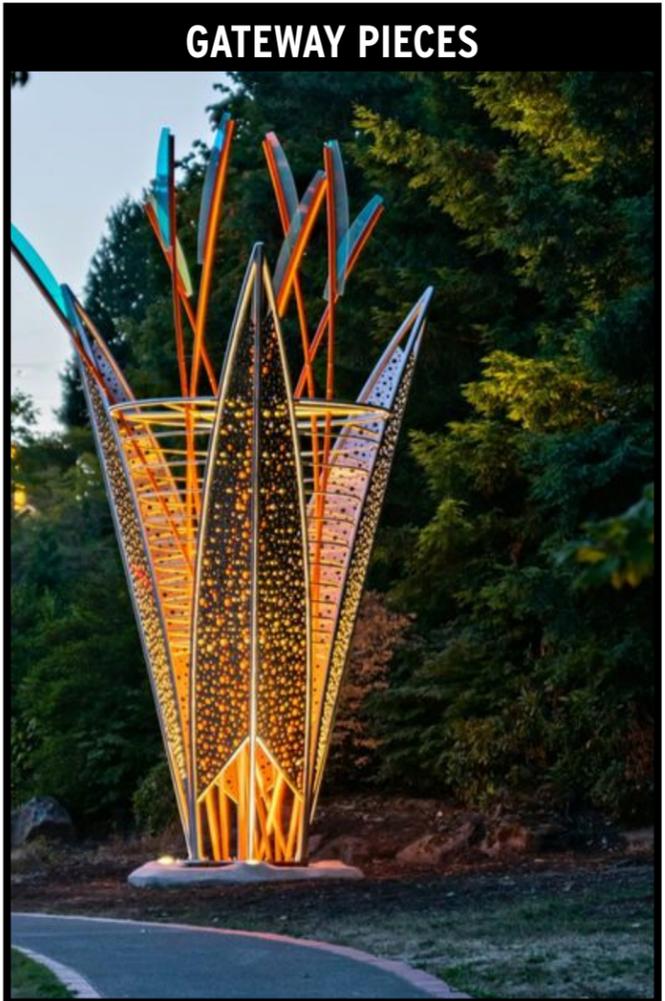
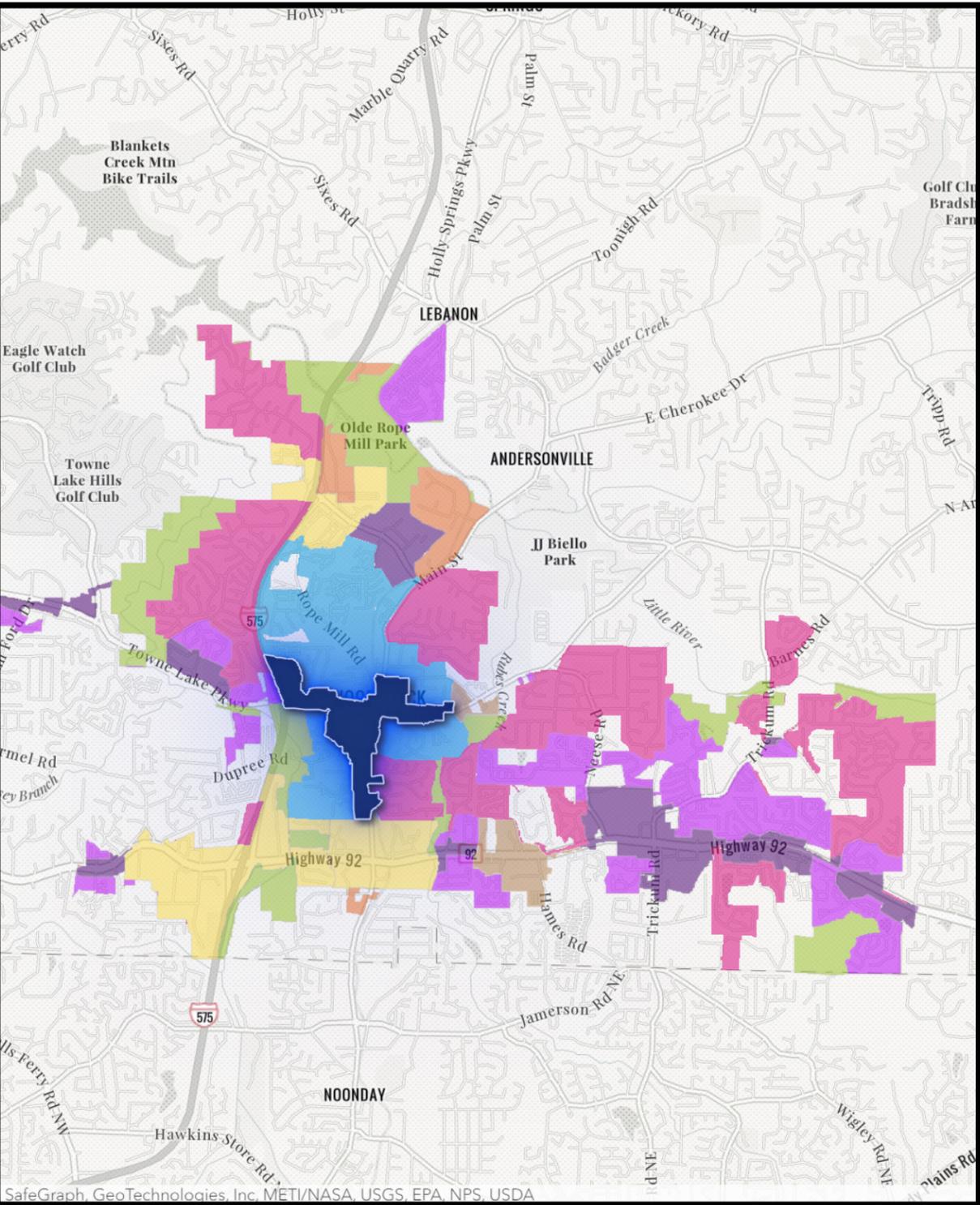
MAP

URBAN VILLAGE

Woodstock's Urban Village, a transitional area bridging the downtown and surrounding neighborhoods, is an area where prioritizing public art can build the connective thread to the urban core. With its moderate-density housing and focus on serving residents' daily needs, this area provides a platform for artistic expression that can enhance the quality of life, foster a sense of community, and contribute to the overall character of the city.

Imagine walking through the Urban Village, encountering captivating murals on building facades and fences, transforming ordinary structures into vibrant storytelling canvases. Interactive sculptures scattered throughout parks and playgrounds can spark curiosity and invite playful engagement, adding a touch of wonder and delight to everyday experiences.



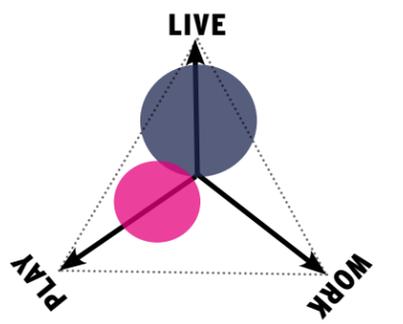


INSPIRATION

URBAN CORE

Woodstock's revitalized urban core, characterized by a mix of historic buildings, new commercial and residential developments, and diverse public spaces, is a priority area for public art. As the city grows and density increases, public art can help define its character and identity, particularly in this character area.

Beyond visual enhancements, public art can also play a crucial role in strengthening the social fabric of Woodstock's downtown core. Collaborative art projects involving local artists, residents, and businesses can facilitate interaction, build bridges, and create a sense of shared ownership of this central district, revealing to the public the underlying character and identity of Woodstock itself.





ARTWORK PRICE MATRIX

EXAMPLES

The following section provides an example pricing hierarchy for artwork showcased throughout the plan. It should be noted that price varies based on current market conditions, cost of materials, artist selected, site for installation, and environmental conditions and constraints.

ACHIEVABLE FOR AROUND \$10K



Bloom Where You're Planted
LAURA LYNNE



Bee Haven
SARAH VAN DUSSEN



Irrigate
Springboard for the Arts



3D Animal Sculptures
JEFFIE BREWER

ACHIEVABLE FOR AROUND \$50K



Snow Cone | Winter Stations Installation
DIANA KONCAN AND LILY JEON



Tacoma Art Museum
Digital Kiosks

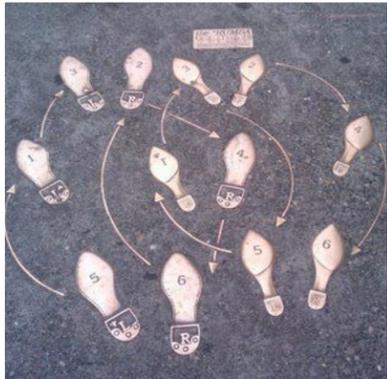


Cupid's Koi Garden
ENESS



Wichita, Kansas Installation
RACHEL HAYES

ACHIEVABLE FOR AROUND \$25K



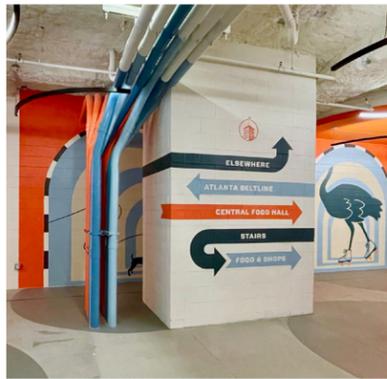
The Rumba
JACK MACKIE



Eco Twirls
Unknown | MUMBAI, INDIA



Crosswalks
LIMA, PERU



Ponce City Market Beltline Trestle
MATT EVANS

ACHIEVABLE FOR AROUND \$100K



Remembering A Brave New World
CHILA KURAMI SINGH BURMAN



Flourish
ED CARPENTER



16th Avenue Tiled Steps
AILEEN BARR AND COLETTE CRUTCHER



Do Not Mistake Our Softness for Weakness
SHASTI O'LEARY SOUDANT

ACHIEVABLE AROUND \$250K



Kindred Spirit
ALEX PENTEK



Creative Placemaking Structures
UNKNOWN



Muse of Discovery
MEG WHITE



Workers Cottage Parklet
LYNN BASSA

ACHIEVABLE AROUND \$1-2MM



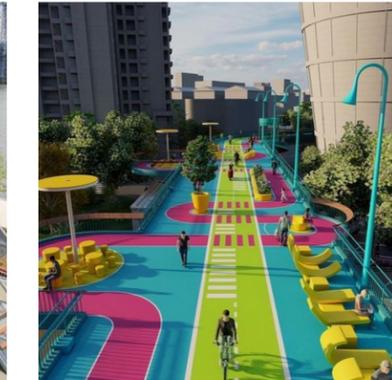
From Here to There
RDG Dahlquist Art Studio



Pleated Inflation
MARC FORNES



Domino Park
MARK REIGELMAN



Pedestrian Bridge
100architects

ACHIEVABLE UNDER \$500K



Little Bibbi
THOMAS DAMBO



Please Be Seated
PAUL COCKLEDGE



Manchester Lamps
ACRYLIZE



Field of Corn
MALCOLM COCHRAN

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Cassandra Henry, Administration

ITEM TYPE: Approval of Minutes

AGENDA SECTION: MINUTES APPROVAL

SUBJECT: **Consideration of Approval of Council Meeting Minutes - February 12, 2024**

SUGGESTED ACTION:

ATTACHMENTS:

[Council_Meeting_Minutes_2.12.24_Final.pdf](#)



City Council

City of Woodstock, GA

The Chambers at City Center - 8534 Main Street

770 592-6000 (Main) 770 592-6002 (City Clerk) 770 926-1375 (Fax)

<http://www.woodstockga.gov>

~MINUTES~

Monday, February 12, 2024

City Council ~ 7:00 PM

Attendees: Mayor Michael Caldwell, Mayor Pro Tem Colin Ake, Council Member Warren Johnson, Council Member David Potts, Council Member Tracy Collins, City Manager Jeff Moon, Deputy City Manager Coty Thigpen, City Clerk/Administrative Services Director Robyn Adams, City Attorney Eldon Basham, Fire Chief Shane Dobson, Police Chief Robert Jones, Asst. Police Chief Mark Hand, Police Lieutenant Mike DeCocq, Human Resources Director Mindy Nobis, Chief Information Officer Katy Leggett, IT Help Desk Tech Ish Bahena, Community Development Director Tracy Albers, Public Works Director Jeremy Parker, Assistant to the City Manager Jamie Palmer, Marketing and Communications Manager Stacy Brown, Economic Development Director Brian Stockton, Parks and Recreation Director Brian Borden

Absent: Council Member Rob Usher & Council Member Brian Wolfe

ITEM 1) MEETING CALLED TO ORDER

- Scout Troop 625 led the group in the Pledge of Allegiance and Rector Tyler Kerley from Resurrection Anglican Church performed the prayer.

ITEM 2) RECOGNITION OF GUESTS AND VISITORS

2.1) Presidential Volunteer Service Awards (Administration)

- Mayor Michael Caldwell recognized Scout Troop 625 for their many hours of volunteer work and recognition of their accomplishments. They provided almost 5,000 volunteer service hours this past year. They were presented with a letter from the President of the United States as well as a letter from Mayor Caldwell.

2.2) Proclamation – William Hiram Dean’s Bicentennial Birthday (Administration)

- Mayor Michael Caldwell recognized the family of Dr. William Hiram Dean’s family honoring his life, contributions, and legacy to the city. Mayor Caldwell proclaimed February 12th Dr. William Hiram Dean Day in the City of Woodstock.

ITEM 3) APPOINTMENTS/OATH OF OFFICE

ITEM 4) ANNOUNCEMENTS

4.1) Announcements (Administration)

Mayor Pro Tem Colin Ake made the following announcements:

- Arbor Day in Woodstock is Friday, February 16th. Celebrate with our annual free tree seedling giveaway. This year, 730 seedlings will be given away; varieties include Crepe Myrtle, Redbud,

Persimmon, Bald Cypress, and Yellow Poplar. Pick up seedlings while supplies last between 8 am and 5 pm at the Woodstock City Hall Annex, William G. Long Senior Center, and Woodstock Visitor's

Center at Dean's Store. A tree will also be planted in honor of the City of Woodstock Employees celebrating 20 years of employment. Congratulations to Parks and Recreation Office Manager, HEATHER GADDIS on her 20th Anniversary with the city!

- The February 19th Work Session of the Mayor and Council has been cancelled. Our next meeting will be Monday, February 26th at 7 p.m.
- Downtown Woodstock's Valentine Bingo is a fun new tradition where participants enjoy amazing deals and are entered to win great prizes while shopping at their favorite locally owned stores. Grab a free bingo card from any of the participating merchants and earn a stamp with each purchase until February 14th. Get five stamps in a row and, BINGO, you get entered to win one of five \$100 Downtown Dollars certificates being given away in a drawing! The list of participating merchants is at visitwoodstockga.com/valentine-bingo.

ITEM 5) PRESENTATIONS AND DISCUSSION ITEMS

ITEM 6) PUBLIC COMMENT

- City Attorney Eldon Basham stated we did not receive any completed public comment cards.

ITEM 7) CONSENT AGENDA

7.1) Approve Ordinance – City of Woodstock GO Bonds, Series 2024 (Administration)

- Request for approval of the ordinance for City of Woodstock GO Bonds series of 2024. The ordinance is to reaffirm results of November 7, 2023, Bond Referendum, to authorize the commencement of validation proceeding and the preparation use and distribution of an official statement and for related matters.

7.2) Approve Renewal of Statewide Mutual Aid Agreement (Administration)

- Request for approval of renewal of Statewide Mutual Aid Agreement. GEMA/Homeland Security requires this agreement to be updated every four years. This agreement upon approval will be valid until March 1, 2028.

7.3) Execution of Mauldin Body Shop, LLC Lease (Administration)

- Request for approval to authorize Mayor to execute the lease agreement with Mauldin Body Shop, LLC. Lease agreement for the city-owned Neese towing lot to Mauldin Body Shop Inc.

7.4) Ratify Purchase of 271 Park Avenue (Administration)

- Request for approval to ratify 271 Park Avenue, Lot 82, Park Place Estates. Final closing package attached for review.

7.5) Approve City Center/East Main Street Quitclaim Deeds (Administration)

- Request for approval of quitclaim deeds for the three city-owned parcels and the right-of-way for East Main Street south of Arnold Mill Road. Chambers Street extension replaced this section of roadway. The parcels and right-of-way are being deeded to the Downtown Development Authority for inclusion in the City Center development per sections 3a and 3b of the previously approved IGA (attached for reference).

7.6) Approve Surplus/Disposal of Police Equipment and Vehicles (Police)

- Request for approval to surplus and dispose of various equipment and vehicles as listed through GovDeals online auction or other appropriate method.

7.7) Approve Surplus/Disposal of Communications Equipment (Communications & Marketing)

- Request for approval to surplus and dispose of various communication equipment as listed through GovDeals online auction or other appropriate method.

7.8) Approve Surplus/Disposal of Senior Center Equipment (Parks & Recreation)

- Request for approval to surplus and dispose of various senior center equipment as listed through GovDeals online auction or other appropriate method.

7.9) Approve Revisions to Organizational Chart (Administration)

- Request for approval of revisions to the City's Organizational Chart.

7.10) Approve Alcohol License – Dulce Gelato, LLC (Community Development)

- Request for approval of Alcohol License for Dulce Gelato, LLC for on-premises consumption and Sunday sales of distilled spirits, malt beverages, and wine at a restaurant located at 775 Dobbs Road, Suite 108, within the city limits of Woodstock.

7.11) Approve Special Event Permit/Road Closure Request – Serenade Heights 5K (Community Development)

- Request for approval of a Special Event Permit and Road Closure Request (Path of Life Road) for the Serenade Heights 5K. Event location: First Baptist Church of Woodstock Event Date/Time: March 2, 2024, from 7:00am to 10:30am.

7.12) Approve Road Closures – July 4th Spectacular/Christmas Jubilee (Parks & Recreation)

- Road Closure Request
Request for approval to close Main Street and Rope Mill Road, from Woodstock Elementary School at 230 Rope Mill Road to Highway 92 (Sam's Club), on July 4 and December 8, 2024, for the City of Woodstock Holiday Parades and Freedom Run. Request closure of Elm Street and East Main St. in front of The Park at City Center for the two festivals.
- Event Start Times
July 4th Spectacular Parade (10:00 am) / Woodstock Freedom Run (7:00 am) / December 8th Christmas Jubilee & Parade of Lights (5:30 pm)
- Road Closure Times
July 4th (Freedom Run - 6:45 - 8:30 am) (Parade - 9:45 am)
December 8th (Christmas Jubilee Parade of Lights - 5:15 pm)

7.13) Approve 2024 Summer Concert Series (Parks & Recreation)

- Request for approval of RCS Productions (band) contracts for the 2024 Woodstock Summer Concert Series. Legal changes have been made to the contracts per city attorney.

7.14) Approve 2024 Summer Concert Series Sponsorships (Parks & Recreation)

- Request for approval of the 2024 Woodstock Summer Concert Series Sponsorship Package. Benefits of the sponsorship have been revised.

7.15) Approve Ordinance ZTA# 010-24 to Amend Ch 14 of City Code (Animals) (2nd Reading) (Community Development)

- Request for approval of proposed ordinance ZTA#010-24 to amend Chapter 14, Article 1, Section 14-2 of the City Code. The proposed amendment would allow for the keeping of chickens within the city limits on residential lots larger than 20,000 SF. Regulations largely mimic those of Cherokee County. Reviewed/ approved by City Attorney. Provided as Attachment A.

7.16) Approve Proposed Local Amendments to Ga Plumbing Code (2nd Reading) (Community Development)

- Request for approval of an ordinance to adopt local amendments to the Georgia State Minimum Standard Plumbing Code. DCA has reviewed proposed local amendments and has no comment. At the regular City Council meeting held on January 22, 2024, Council introduced the Ordinance by a 3-2 vote.

7.17) Approve IGA with Cherokee Co – Resurfacing/Road Repairs (Administration)

- Request for approval of the Intergovernmental Agreement with Cherokee County to provide resurfacing and road repairs for various city roads.

7.18) Approve RFB 2024-06 for Award/Contract of Revere Dr Groundwater Well Site Project (Public Works)

- Request for approval of RFB-2024-06 for the award and contract of the Revere Drive Groundwater Well Site project and to authorize the Mayor to execute the contract. RFB 2024-06 was issued for the purpose of installation of a well pump and construction of a treatment building along Revere Drive. 4 bids received / Awarded to lowest, responsive, responsible bidder, Sol Construction, LLC.

7.19) Approve MAJBA 16243 – RFB 2024-06 Revere Groundwater Site Project (Public Works)

- Request for approval of MAJBA 16243 to request additional funding for RFB 2024-06 Revere Groundwater Site Project. If approved, Water/Sewer Tap Fees will be used to fund a portion of additional project costs. The remaining costs will come from repurposing funds from the Groundwater Project in SPLOST V to the Revere Groundwater Site project.

7.20) Approve MAJBA 16264 – Reclassification – IT Help Desk Tech I (PT to FT) (Administration)

- Request for approval of MAJBA JE 16261 for additional funding for the reclassification of IT position # 153503 (Help Desk-IT Technician I). If approved, the position will be reclassified from a part-time status to a full-time status and will fund the additional salary and benefits needed for the remainder of this fiscal year using Operating Contingency.

7.21) Approve Agreement for Neece Road Improvement Project (N Segment – Parcel 52) (Administration)

- Request for approval of the agreement for the Neece Road Improvement Project. The improvements are for the Northern Segment of the project - Parcel 52.

7.22) Adopt 2024 ADA Transition Plan (Administration)

- Request for approval of the 2024 ADA Transition Plan

7.23) Approve Resolution to Appoint Grievance Officer/Adopt Grievance Procedures (Administration)

- Request for approval of Resolution appointing Grievance Officer and for the adoption of Grievance Procedures as part of the 2024 ADA Transition Plan.

7.24) Approve Resolution for Disability Discrimination Grievance Procedure (Administration)

- Request for approval of Resolution for Disability Discrimination Grievance Procedure as part of the 2024 ADA Transition Plan.

7.25) Approve Termination of Lease for Woodlands Park (Administration)

- Request for approval authorizing termination of the lease with Woodlands Park HOA for Woodlands Park.

- *Mayor Pro Tem Colin Ake made a motion approve the Consent Agenda*
- *Council Member David Potts seconded the motion.*
- *Motion carried (4-0) (Council Member Rob Usher & Council Member Brian Wolfe Absent)*

ITEM 8) PUBLIC HEARING**ITEM 9) NEW BUSINESS****9.1) Consideration of Approval of Resolution #771-2024 to Adopt Mission/Vision Statements (Administration)**

- Deputy City Manager Coty Thigpen presented the resolution stating that she and the City's Chief Information Officer, Katy Leggett led the Mayor, Council, and other city leaders in a charette and collaborative process during our most recent Strategic Mayor & Council Retreat to create a mission and vision statement and core values. The proposed statements and values are as follows: Mission Statement: *Building a city that feels like home.* Vision Statement: *Boldly pursuing WHAT'S NEXT to build a thriving community.* Core Values: *Bold – Collaborative – Authentic.* Request for approval of Resolution #771-2024 for adoption of the City's new mission and vision statements.
- *Council Member Tracy Collins made a motion to approve.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (4-0) (Council Member Rob Usher & Council Member Brian Wolfe Absent)*

9.2) Presentation of 2024 Comprehensive Transportation Plan Update (Administration)

- Assistant to the City Manager Jamie Palmer provided a presentation showing an overview of the new or altered projects within the city's Comprehensive Transportation Plan. There are some changes and additions to the plan. The plan is now newly organized into three primary sections. The major projects are now in the 3rd section at the end. The round-about project at Trickum/Gunnin has been removed and will now be a T intersection. The County is now leading the project with the City participating in the Trickum Road portion. Additional projects added are as follows: Dual left turn added to Parkway 575, the addition of a traffic signal at Main Street and Bell Parkway, the addition of a round-a-bout at Trickum Road and Nocatee Trail this will provide a great gateway into Little River Park once completed), and an improvement to the intersection of Main Street and Barnesdale Terrace. Minor updates on the plan will be provided annually but the plan itself will be updated along with the Comprehensive Plan every five years. Council Member David Potts asked if there is a planned right turn lane on Towne Lake Parkway headed out of downtown towards Woodstock High School getting onto I-575. Mr. Palmer stated there are a few projects planned to help improve Towne Lake Parkway: The Diverging Diamond Interchange at Ridgewalk Parkway, the widening project leading up to Woodstock Parkway intersection, and the County will be working with the City on a project to make improvements to the interchange.
- *Mayor Pro Tem Colin Ake made a motion approve.*
- *Council Member David Potts seconded the motion.*
- *Motion carried (4-0) (Council Member Rob Usher & Council Member Brian Wolfe Absent)*

9.3) Consideration of Approval to Amend Contract with Cherokee Co Water & Sewerage Authority (Administration)

- City Manager Jeff Moon stated the City has a master contract that goes back to the 90's with Cherokee Co Water & Sewerage Authority. This amendment rebalances the totals by connection point to mirror where we are purchasing water from them, so it doesn't go into the surcharge and raises the cap allowing the City to purchase more in the future. This purchase amount recommended will carry us well into the future as we are also still adding wells. This will also complete their available water supply sold and will max out their wholesale amount. This will preserve future supply. A tap fee of about \$700,000 would be paid to them so we can purchase more water from them in the future. Request for approval to amend the contract with the Cherokee County Water and Sewerage Authority.

- *Council Member David Potts made a motion approve.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (4-0) (Council Member Rob Usher & Council Member Brian Wolfe Absent)*

9.4) Consideration of Approval for Work Authorization 47 – Mill Street and Wheeler Railroad Crossing (Administration)

- Council Member Warren Johnson recused himself. Mayor Caldwell stated for the public record that Council Member Warren Johnson did so as he works for Arcadis (the contractor for this WA) however, in a completely separate division and has no ability to profit from this. Assistant to the City Manager Jamie Palmer presented the Work Authorization to move forward into bid plans and stated this goes along with the parking deck project. Request for approval of Work Authorization 47 for preliminary design proposal of the Mill Street and Wheeler Railroad Crossing.
- *Mayor Pro Tem Colin Ake made a motion to approve.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (3-0) (Council Member Warren Johnson Abstained, Council Member Rob Usher & Council Member Brian Wolfe Absent)*

9.5) Consideration of Approval to Retire Police K9 Officers Exo & Rex (Police)

- Police Chief Robert Jones presented the request. Both K9s are approximately 10 years old. K9 Officer Rex was 2 years old when he began his career for the City and was responsible for hundreds of narcotics arrests and helped track numerous criminals and missing children. K9 Rex and his handler were recognized by the Cherokee Co Sherrif for tracking and locating an arson and attempted murder suspect. K9 Exo began his career in January 2016, and he was certified at apprehension and narcotics and won 5 awards in his career – won 1st place in apprehension on three occasions and 1st and 2nd place in obedience on. He was responsible for numerous high profile drug arrests over his career. Both K9s will be retired with their handlers so they can continue to live in their current environment. Request for approval to retire K9 Officers Exo and Rex from the Woodstock Police Department.
- *Council Member Warren Johnson made a motion to approve.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (4-0) (Council Member Rob Usher & Council Member Brian Wolfe Absent)*

9.6) Consideration of Approval for Transfer of K9 Officers Vedos & Figo to Police Department (Police)

- Police Chief Robert Jones presented the request stating on January 11, 2024, Woodstock Public Safety Foundation approved the purchase of two K9 Officers to replace retiring K9 Officers Exo and Rex. Funds were provided to the foundation specifically for this purchase. K9 Figo will be assigned to Officer Scott Gross and will work night shift and K9 Vedos will be assigned to Officer Ryan Lukaszewicz and will workday shift – Both K9s will be training in tracking, apprehension, and narcotics. Request for approval to transfer ownership of K9 Officers Vedos and Figo from the Public Safety Foundation to the Police Department by way of donation.

- *Council Member Tracy Collins made a motion to approve.*
- *Mayor Pro Tem Colin Ake seconded the motion.*
- *Motion carried (4-0) (Council Member Rob Usher & Council Member Brian Wolfe Absent)*

9.7) Consideration of Approval for Purchase of 6 Police Vehicles & Equipment (Police/Administration)

- City Manager Jeff Moon presented the request stating we have had challenges over the past few years in vehicles and equipment. The Police Department has located these vehicles already. The vehicles once fully equipped will be around \$500,000. The Finance Department has identified the funding for the fully equipped vehicles and will add a major budget amendment at the February 26th Council meeting. Request for approval of purchase of 6 police vehicles with full equipment packages for each.
- *Council Member Tracy Collins made a motion to approve.*
- *Council Member David Potts seconded the motion.*
- *Motion carried (4-0) (Council Member Rob Usher & Council Member Brian Wolfe Absent)*

9.8) Consideration for Approval to Enter into Opioid Settlement Agreement (Administration)

- City Attorney Eldon Basham stated there is a settlement agreement for the Opioid Settlement with Endo Eندان International. The City has an outside council that is recommending that Council enter into the settlement agreement. City Attorney Basham is asking that the Council consider approval to enter into this agreement per the recommendation of outside council and authorize the City Manager to sign the necessary documents and send them to Attorney Andy Davis.
- *Mayor Pro Tem Colin Ake made a motion to approve.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (4-0) (Council Member Rob Usher & Council Member Brian Wolfe Absent)*

ITEM 10) OLD BUSINESS

ITEM 11) MINUTES APPROVAL

ITEM 12) DEPARTMENTAL REPORTS

12.1) FY2023 Woodstock TAD Annual Report (Finance)

12.2) Police Monthly Report (January 2024) (Police)

12.3) Fire Monthly Report (January 2024) (Fire)

12.4) Community Development Annual Report (2023) (Community Development)

12.5) Community Development Hot Sheet (January 2024) (Community Development)

12.6) Community Development Hot Sheet (February 2024) (Community Development)

12.7) Parks & Recreation Monthly Report (January 2024) (Parks & Recreation)

ITEM 13) MAYOR AND COUNCIL COMMENTS**ITEM 14) CITY MANAGER STAFF COMMENTS**

- City Manager Jeff Moon requested anyone that has parties interested in purchasing sponsorship packages for the summer concert series please direct them to Parks and Recreation Director Brian Borden. Mr. Moon requested an Executive Session and asked Mayor and Council to take action on an item immediately following the session.

ITEM 15) EXECUTIVE SESSION – PERSONNEL, LITIGATION, REAL ESTATE

- *Council Member Warren Johnson made a motion to adjourn to Executive Session.*
- *Mayor Pro Tem Colin Ake seconded the motion.*
- *Motion carried (4-0) (Council Member Rob Usher & Council Member Brian Wolfe Absent)*

Return from Executive Session

- *Council Member Tracy Collins made a motion to return from Executive Session.*
- *Mayor Pro Tem Colin Ake seconded the motion.*
- *Motion carried (4-0) (Council Member Rob Usher & Council Member Brian Wolfe Absent)*

Adding Item 9.8 to the agenda under New Business upon return from Executive Session

- *Council Member David Potts made a motion to add Item 9.8 to the agenda under New Business.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (4-0) (Council Member Rob Usher & Council Member Brian Wolfe Absent)*

ITEM 16) FINAL ADJOURNMENT

- *Council Member Tracy Collins made a motion to adjourn.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (3-1) (Mayor Pro Tem Colin Ake voted in Opposition, Council Member Rob Usher & Council Member Brian Wolfe Absent)*

Michael Caldwell, Mayor

Robyn Adams, City Clerk

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Cassandra Henry, Administration

ITEM TYPE: Approval of Minutes

AGENDA SECTION: MINUTES APPROVAL

SUBJECT: **Consideration of Approval of Council Meeting Minutes - February 26, 2024**

SUGGESTED ACTION:

ATTACHMENTS:

[Council Meeting Minutes 2.26.24 Final.pdf](#)



City Council

City of Woodstock, GA

The Chambers at City Center - 8534 Main Street

770 592-6000 (Main) 770 592-6002 (City Clerk) 770 926-1375 (Fax)

<http://www.woodstockga.gov>

~MINUTES~

Monday, February 26, 2024

City Council ~ 7:00 PM

Attendees: Mayor Michael Caldwell, Mayor Pro Tem Colin Ake, Council Member David Potts, Council Member Tracy Collins, Council Member Brian Wolfe, Council Member Rob Usher, City Manager Jeff Moon, Deputy City Manager Coty Thigpen, City Clerk/Administrative Services Director Robyn Adams, City Attorney Eldon Basham, Fire Chief Shane Dobson, Police Chief Robert Jones, Police Sergeant Ron Sinfelt, Human Resources Director Mindy Nobis, Chief Information Officer Katy Leggett, IT Systems Administrator Tyler Harbeke, Community Development Director Tracy Albers, Senior Planner Niwana Ray, Public Works Director Jeremy Parker, Assistant to the City Manager Jamie Palmer, Special Projects Manager Kelly Cash, Marketing and Communications Manager Stacy Brown, Economic Development Director Brian Stockton, Parks and Recreation Director Brian Borden

Absent: Council Member Warren Johnson

ITEM 1) MEETING CALLED TO ORDER

- Mayor Michael Caldwell requested a moment of reflection for Woodstock resident Laken Hope Riley, the 22-year-old nursing student found murdered at the University of Georgia campus in Athens. Her family lives in the Woodstock Community. Mayor Caldwell stated this is such a loss for our community and he asks that everyone join him in prayer for the family and that our community will be there for them and meet them at their time of need. He asked that everyone join him in a moment of silence for Laken.
- Mayor Pro Tem Colin Ake led the group in The Pledge of Allegiance and Pastor Job Dalomba of Christ Covenant Presbyterian led the group in prayer.

ITEM 2) RECOGNITION OF GUESTS AND VISITORS

2.1) Proclamation Recognizing Black History Month (Administration)

- Mayor Michael Caldwell recognized predecessor to Mayor Pro Tem Colin Ake in Ward 3, Council Member William Eugene Ogletree. Mr. Ogletree was elected to the Woodstock City Council in 1988, becoming Woodstock's first black council member (with Henry Bailey being the first black appointed council member in 1975). Mayor Caldwell proclaimed Monday February 26th William Eugene Ogletree Day.

ITEM 3) APPOINTMENTS/OATH OF OFFICE

ITEM 4) ANNOUNCEMENTS

4.1) Announcements (Administration)

Mayor Pro Tem Colin Ake made the following announcements:

- Our first responders are giving the Easter Bunny a break this year and delivering a surprise for Woodstock's kids! On the night of Saturday, March 30, Woodstock Police Officers & Firefighters will put out candy-filled Easter eggs at participating residences within the city limits of Woodstock. The deadline to register is Wednesday, March 20th at 5 pm. Register online at woodstockga.gov/egged.
- History Cherokee has Woodstock Black History Driving Tours in commemoration of Black History Month. This project is supported by Georgia Humanities, in partnership with the Georgia Department of Economic Development, through funding from the Georgia General Assembly. Digital tours are available online at historycherokee.org and print brochures are available at the history center.

ITEM 5) PRESENTATIONS AND DISCUSSION ITEMS

5.1) Presentation/Discussion – New Fire Apparatus Purchase (Fire)

- Fire Chief Shane Dobson presented the details of the new fire apparatus purchase. The purpose of this presentation is to open a discussion and seek permission to proceed with the purchase of the new fire truck with the formal request for approval during the March Council Meeting. Chief Dobson stated fire trucks are the backbone of emergency response for the city. If approved, this truck would be located at the new fire station once built. This apparatus was initially earmarked for SPLOST VII funds; however, Chief Dobson requested to move forward with the purchase to avoid upcoming price increases and due to the long lead time (24-26 months). Funds for the vehicle will still come out of SPLOST VII.

ITEM 6) PUBLIC COMMENT

- City Attorney Eldon Basham stated we did not receive any completed public comment cards.

ITEM 7) CONSENT AGENDA

7.1) Approve MAJBA 16303 – Additional Funding for Workers' Comp Claim Costs (Finance)

- Request for approval of MAJBA 16303 to request the use of the Benefit Contingency to provide additional funding in the Workers' Compensation Fund. Workers' Compensation claims are trending higher than projected. If approved, Benefit Contingency will be transferred from General Fund to Workers' Compensation Fund.

7.2) Approve MAJBA 16306 – New Police Vehicle Funding (Police)

- Request for approval of MAJBA 16306 to request repurposing a portion of health insurance allocation from the General Fund (Fund 101) to Capital Equipment Fund (Fund 311) for the purchase of six (6) new police vehicles and related equipment that Council authorized on 02/12/2024.

7.3) Approve MAJBA 16328 – WWTP Membrane Purchase Funding (Administration)

- Request for approval of MAJBA 16328 for the purchase of 4 additional membranes in addition to the 12 already ordered for the Rubes Creek Wastewater Treatment Plant. The plant has reached capacity volume using existing membranes.

7.4) Approve Change Order 1 – Ragsdale Mid-Block Crosswalk Project (Public Works)

- Request for approval of change order 1 for construction revisions to the Ragsdale Rd Mid-Block Crosswalk Project. The island at Persimmon had to be removed to accommodate school buses, moving trucks, and to add new asphalt for the illuminated crosswalk.

7.5) Approve RFB 2024-10 for Award/Contract of Parks and Rec Facilities and Grounds Maintenance (Parks & Recreation)

- Request for approval of RFB-2024-10 for the award and contract of the Parks and Rec Facilities and Grounds Maintenance agreement and to authorize the Mayor to execute the contract for the purpose of providing weekly and biweekly grounds maintenance services performed for 36 weeks.

7.6) Approve RFB 2024-09 for Award/Contract of Highway 92 Development Standards LCI (Community Development)

- Request for approval of RFP 2024-09 and to authorize the Mayor to execute the contract for the services of planning consultants for the Highway 92 Development Standards Livable Centers Initiative (LCI) Tactical Study. The review committee recommended awarding the contract to Lord Aeck Sargent, in an amount not to exceed \$220,000.

7.7) Approve Resolution #798-2024 in Support of the Cherokee County Livable Centers Initiative (LCI) Grant Application (Community Development)

- Request for approval of Resolution #798-2024 in support of the Cherokee County Livable Centers Initiative (LCI) grant application with the Atlanta Regional Commission (ARC) to update the Bells Ferry LCI Area Plan. At the February 20, 2024, regular meeting of the Cherokee County Board of Commissioners (BOC), the Board approved a similar resolution in support of the City of Woodstock's Community Development Assistance Program (CDAP) request for funding.

7.8) Approve Resolution #805-2024 Naming Polling Places for Upcoming Special Elections (City Clerk)

- Mayor Caldwell requested this item be considered as a separate item. Deputy City Manager Coty Thigpen stated this resolution will set the polling places for the upcoming special election. It would allow Council to set the city precincts so they would be the same as the county precincts. This would allow voters the convenience of only visiting one location where they can conveniently vote for everything rather than having to travel to multiple locations. Request for approval of Resolution #805-2024 naming polling places for the upcoming special election.

- *Council Member Rob Usher made a motion approve Consent Agenda item 7.8.*

- *Mayor Pro Tem Colin Ake seconded the motion.*

- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

7.9) Approve Resolution #799-2024 for Notice of Special Election (City Clerk)

- Request for approval of Resolution #799-2024 for notice of special election to the qualified voters of the City of Woodstock, Georgia. The notice of special election is hereby called that on Tuesday May 21, 2024, an election will be held in the City of Woodstock at which election there will be submitted to the qualified voters of the City for their determination the question of whether to amend an act providing a homestead exemption from all City of Woodstock ad valorem taxes.

7.10) Approve Georgia Power Easements for City Center (Economic Development)

- The attached easements have been provided from Georgia power and are needed to provide service lines for the City Center development. Approval is requested pending approval by the city attorney and modification of the signature block for the Mayor's execution.

Mayor Michael Caldwell asked that item 7.8 on the Consent Agenda be considered as a separate item.

- *Council Member Brian Wolfe made a motion approve Consent Agenda items 7.1 ~ 7.7 and 7.9 ~ 7.10.*
- *Council Member Rob Usher seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

ITEM 8) PUBLIC HEARING

8.1) Consideration of Approval of CUP #078-24 at 111 Emma Lane (Public Hearing & Vote) (Community Development)

- Community Development Director Tracy Albers presented the request. Several variances approved back in 2011 that allowed them to deviate from the parkway overlay standards and some of the required buffers that applied to the parcel. The proposed use provides landscape and hardscape materials, lighting materials, water features, irrigation products and other items to commercial landscape properties. It is not geared to homeowners/business owners but instead to companies that specialize in landscape design and/or maintenance. The proposed use is a blend of uses that all require a CUP to include: warehouse storage, warehouse distribution, and a storage yard. Two buildings would be removed and there would be no new construction (tenant or minor façade improvements). Request for approval of CUP #078-24 to allow for a commercial irrigation and landscape business at 111 Emma Lane, subject to the staff-recommended conditions of approval, as modified by the Planning Commission (CUP#078-24). DPC Recommendation: Approval with conditions as follows: 1) Loose materials, including but not limited to gravel, soil, mulch, small stones, etc., shall be contained in bulk bins. 2) Bundled straw and/or pine straw shall be covered/secured or stored. 3) Existing ADA space shall be relocated to the front of the project site. Erosion control plan subject to review and approval by City Engineer. Planning Commission Recommendations: On February 1, 2024 PC recommended approval of the project with a 5-0 vote with two modifications on the conditions (modified portion shown in italics): 2) All loose materials, including but not limited to gravel, soil, mulch, small stones, etc. shall be contained in bulk bins to the satisfaction of the Fire Marshal prior to Certificate of Occupancy *and consistently maintained in such state thereafter while stored on the site.* 3) Bundled straw and/or pine straw shall be covered/secured or stored, to the satisfaction of the Fire Marshal prior to Certificate of Occupancy *and consistently maintained in such state thereafter while stored on the site.* Staff Recommendation: Recommended Council Approval. Emily Stewart with Independence Engineering and Josh Siegal with Hight-Knox Properties was present to speak on behalf of the applicant and answer any questions.

Mayor Michael Caldwell opened the public hearing for item 8.1. City Attorney Eldon Basham stated no one signed up to speak on this item. Mayor Michael Caldwell closed the public hearing on item 8.1.

- *Council Member David Potts made a motion approve with staff and Planning Commission conditions.*
- *Mayor Pro Tem Colin Ake seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

8.2) Consideration of Approval of Z#152-23 – Brooks Family Property Condition Amendment & Rezoning (Public Hearing & Vote) (Community Development)

- Senior Planner Niwana Ray presented the request. Request for approval of Z#152-23 for a condition amendment and rezoning of a ± 3.66-acre parcel, located generally at Highway 92, south of Main Street, also known as tax parcels 15N18 014, 014C, and 002, in Land Lots 1211 and 1210 of the 15th District of Cherokee County, Georgia. The property is currently zoned DT-MRA (Downtown Medium Density Residential). The applicant, Bernie Smith, requests to rezone the subject parcel to DT-GC (Downtown General Commercial) to add two additional commercial buildings to the project and amend conditions of approval from case Z#140-21, as approved by City Council on November 15, 2021. The revised proposal still results in a mixed-use development with commercial buildings that front Highway 92 and a residential development behind – access from the project's main road. The residential portion

now has 55 townhomes that is a decrease from the 67 shown on previous iterations. Ms. Ray stated the townhome CUP is not a part of the discussion tonight. In addition to revising the district boundary the applicant seeks to add an additional 16,000 sq ft of commercial space across two buildings and the applicant has identified those to be commercial warehouse flex space along with a variance for additional parking spaces in the commercial area (seeking 101 parking spaces in commercial area) DPC and Planning Commission Recommendation: January 24, 2024 DPC voted to approve 5-0 and February 1, 2024 PC voted to approve 5-0 and both recommended Council approval of Z152-23 allowing for the amendment of conditions from Z#140-21 as follows: Conditions 1 & 2 listed in the presentation are amended, conditions 6-11 are new with Z#152-23. All amendments and new conditions are listed in the presentation and are included in the agenda packet. Ordinance has been reviewed by City Attorney's Office and is attached in the agenda packet. Applicant Bernie Smith was present and stated he would answer any questions that Council may have. Council Member David Potts asked if he had any tenants in mind for the commercial space. Applicant stated more than likely it will be warehouse/flex space.

Mayor Michael Caldwell opened the public hearing for item 8.2. City Attorney Eldon Basham stated no one signed up to speak on this item. Mayor Michael Caldwell closed the public hearing on item 8.2.

- *Mayor Pro Tem Colin Ake made a motion approve with staff and Planning Commission recommendations.*
- *Council Member Brian Wolfe seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

ITEM 9) NEW BUSINESS

9.1) Consideration of Approval for Arcadis Work Authorization 49A (Administration)

- Assistant City Manager Jamie Palmer presented the requested stating that this work authorization is to extend our on-call services through the remainder of this fiscal year. Request for approval of On-Call supplemental work authorization.
- *Council Member David Potts made a motion to approve.*
- *Council Member Rob Usher seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

9.2) Consideration of Approval for Transfer of K9 Officer Otter to the Police Department (Police)

- Chief Robert Jones presented the request stating the Woodstock Public Safety Foundation purchased K9 Otter two weeks ago and are requesting transfer of the K9 to the city. K9 Officer Otter will be the Department's Explosive Ordinance Disposable K9 and is currently in training. Request for approval to transfer ownership of K9 Officer Otter from the Woodstock Public Safety Foundation to the Police Department by way of donation.
- *Council Member David Potts made a motion approve.*
- *Council Member Rob Usher seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

ITEM 10) OLD BUSINESS

ITEM 11) MINUTES APPROVAL**11.1) Consideration of Approval of Mayor & Council/DDA Joint Retreat Meeting/Regular Mayor & Council Retreat Meeting Minutes – January 19, 2024** (City Clerk)

- *Council Member David Potts made a motion approve.*
- *Council Member Rob Usher seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

11.2) Consideration of Approval of Mayor & Council Retreat Meeting Minutes – January 20, 2024 (City Clerk)

- *Council Member David Potts made a motion approve.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

11.3) Consideration of Approval of Mayor & Council Retreat Meeting Minutes – January 21, 2024 (City Clerk)

- *Council Member David Potts made a motion approve.*
- *Council Member Brian Wolfe seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

11.4) Consideration of Approval of Council Meeting Minutes – January 22, 2024 (City Clerk)

- *Council Member David Potts made a motion approve.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

ITEM 12) DEPARTMENTAL REPORTS**12.1) Community Development Hot Sheet (February 2024)** (Community Development)**12.2) Public Works Project Status Report (February 2024)** (Public Works)**ITEM 13) MAYOR AND COUNCIL COMMENTS****ITEM 14) CITY MANAGER STAFF COMMENTS**

- City Manager Jeff Moon requested to hold Executive Session and stated no action will be taken after the session.

ITEM 15) EXECUTIVE SESSION – PERSONNEL, LITIGATION, REAL ESTATE

- *Council Member Tracy Collins made a motion to adjourn to Executive Session.*
- *Council Member Brian Wolfe seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

Return from Executive Session

- *Council Member Brian Wolfe made a motion to return from Executive Session.*
- *Council Member Rob Usher seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

ITEM 16) FINAL ADJOURNMENT

- *Mayor Pro Tem Colin Ake made a motion to adjourn.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (5-0) (Council Member Warren Johnson Absent)*

Michael Caldwell, Mayor

Robyn Adams, City Clerk

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CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Ron Shelby, Finance Department

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Woodstock Investment Report (January 2024)**

SUGGESTED ACTION:

ATTACHMENTS:
[Investment Report 01312024.docx](#)



Investment Report to Mayor and Council

December 31, 2023 – January 31, 2024

OVERVIEW

This financial report reflects the City's Investment balances for the 2024 fiscal year through [January 31, 2024](#).

In recent years, the City of Woodstock has held its excess funds in short term, liquid instruments such as bank money market accounts and Georgia Fund 1, as the market wasn't paying rates high enough to motivate investing further out on the yield curve and tying up funds. Since spring of 2022, interest rates have risen, driven by inflation, war, Fed tightening and other market movers, providing additional short-term investment earning opportunities during times of high cash balances.

On February 13, 2024, inflation for the 12-month period ended January, was reported at 3.1%, down from the 3.4% reported in January, but higher than the 2.9% the market anticipated. The market no longer fears that inflation will continue to motivate the Federal Reserve to raise rates further but doesn't believe that rates will be cut until later in the second half of the year. The Federal Reserve continues to express concerns that inflation still has not met its 2.0% target.

On January 31st, the 30-day US Treasury Bill yielded 5.53%, down slightly from the month previous (12/31). The 10-year rose slightly to 3.99%, up from 3.88% on December 31st. The markets remain with an Inverted Yield Curve indicating the possibility of nearby recession in the Economy, but that spread is narrowing fast. The Inverted Spread between the 90-Day and 10-year Treasuries has narrowed since December 31st from 152bp to 143bp. It's clear that market participants still believe there could be additional economic trouble in the near term. Meanwhile, others argue that it's simply a reflection of demand for Short Term quality paper (Treasuries).

The 90 Day US Treasury has increased slightly from 5.40% (12/29/23) to 5.42% (1/31/24). In comparison, Woodstock closed the month of December earning a variable rate of 5.38% annualized at Georgia Fund 1 (down slightly from 5.39% in December). Like the 90 Day US Treasury, the earnings yield at Georgia Fund 1 has essentially remained flat over the last 5 months. In August 2023, Ameris bank was willing to further increase the 3.80% rate paid on its Money Market Accounts to 4.50% to be more competitive with Georgia Fund 1 and other investment options. Subsequently, in January, we continued to utilize that account type with \$32,519,346.49 due to its immediate liquidity profile. Chase Bank still wouldn't increase its .05% Money Market rate, so in January Woodstock closed its accounts at Chase and moved the SPLOST V funds to Ameris, earning an additional 4.45% yield above Chase. That will earn Woodstock an additional \$18,000 per month in interest earnings.

As good stewards of public funds, Woodstock is prudently looking to maximize these earnings while keeping assets safe. It is not seeking to tie up funds for long periods of time due to increasing rate outlooks, market volatility and nearby cash flow needs. With the Fed Funds rate increases stabilizing, we're investing more in Georgia Fund 1, as they can go further out on the yield curve and earn even higher rates than we can (purchasing securities directly) due to our need for liquidity for nearby projects and other expenditures. We are now in our

period of highest cash flow due to Property Tax Collections, Insurance Premium Tax receipt, and Business License renewal.

GEORGIA FUND 1

Pursuant to OCGA 36-83-1 to 36-83-8; Georgia Fund 1 is able to offer to counties, municipalities, public colleges and universities, boards of education, special districts, state agencies, and other authorized entities as a conservative, efficient, and liquid investment alternative. The primary investment objectives of Georgia 1 Fund are safety of capital and liquidity. Georgia Fund 1 has a credit rating of AAf by S&P Global.

GF1 ACCOUNT BALANCES

As of [January 31, 2024](#), Georgia Fund 1 paid **5.38486%** annualized, which is down slightly from the 5.39059% paid the month previous. The City of Woodstock had on deposit at Georgia Fund 1 the following amounts:

Fund	Dec 31, 2023 BALANCE	Net DEPOSIT/ (WITHDRAWAL)	Jan 2024 INTEREST	Dec % Yield**	Management Fee Withheld *	Jan 31, 2024 BALANCE
GENERAL FUND	\$ 16,987,734.34	\$ 250,000.00	\$ 78,540.69	5.38486	(\$ 802.20)	\$ 17,316,275.03
WATER – SEWER	\$ 7,855,147.65	(\$ 500,000.00)	\$ 35,187.40	5.38486	(\$ 359.40)	\$ 7,390,335.05
TOTAL	\$ 24,842,881.99	(\$ 250,000.00)	\$113,728.09		(\$ 1,161.60)	\$ 24,706,610.08

*Management Fee Withheld by Georgia Fund 1 has been netted out of the full INTEREST distribution.

** Current Yield (Annualized)

MONEY MARKET BALANCES

On August 24, 2023, Ameris Bank increased the City’s MMKT rate from 3.80% to 4.50% annualized. Meanwhile Chase declined to increase their rate of .05% annualized. In January, after paying off an outstanding Chase loan, Woodstock closed the SPLOST V accounts at Chase and moved the funds to Ameris.

As of [January 31, 2024](#), the City of Woodstock had Money Market deposits at both Ameris and Chase banks in the following amounts:

FUND	Dec 30, 2023 BALANCE	Net Deposit/ (Withdrawal)	Jan 2023 INTEREST	Jan % Yield	January 31, 2024 BALANCE
POOL-MMKT Ameris	\$ 7,542,202.78	\$ 790,129.32	\$31,850.33	4.50	\$ 8,364,182.43
ARPA-MMKT Ameris	\$ 1,430,024.79	\$ 0	\$ 5,829.54	4.50	\$ 1,435,854.33
SPLOST V- MMKT Ameris	\$0	\$5,000,000.00	\$12,961.18	4.50	\$5,012,961.18
SPLOST V- MMKT Chase	\$ 3,004,050.99	(\$ 3,004,087.76)	\$ 36.77	.05	\$ 0
DDA23 Bond- MMKT Ameris	\$18,518,535.31	(\$ 885,383.00)	\$73,196.24	450	\$ 17,706,348.55
TOTAL	\$ 30,494,813.87	\$1,900,658.56	\$123,874.06		\$ 32,519,346.49

CD ACCOUNT BALANCES

As of [January 31, 2024](#), the City of Woodstock had no CD accounts:

FUND	Dec 31, 2023 BALANCE	January Interest Received	Annualized Yield (APY)	Total Received at Maturity	Jan 31, 2023 BALANCE
	\$ 0	\$ 0	0.00%	\$ 0	\$ 0
TOTAL	\$ 0	\$ 0		\$ 0	\$ 0

SECURITY ACCOUNT BALANCES

The City of Woodstock periodically invests in securities as allowed by the City of Woodstock Investment Policy. These securities are purchased with the intent to hold until maturity. As of [January 31, 2024](#), the City of Woodstock held the following US Treasury and Agency Securities at Multi-Bank Securities, Piper Sandler and Raymond James:

Total Current Portfolio Holdings by Purchase Value (PV) as of [January 31, 2024](#):

General Fund Total PV:	\$ 0.00
City Center Fund Total PV:	\$ 0.00
Grand Total (PV):	\$ 0.00
Weighted Average Yield To Maturity (YTM):	0.00%

Holdings/Purchase Transaction History:

Piper Sandler & Co.:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				\$ 0	\$ 0			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

***All Totals exclude any matured securities.

Multi-Bank Securities, Inc.:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				\$0	\$ 0			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

***All Totals exclude any matured securities.

Raymond James:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				\$0	\$ 0			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

***All Totals exclude any matured securities.

January 31, 2024 Market Pricing (All Firms, excluding matured securities):

Security	CUSIP	Maturity	Principal Purchase Price **	Jan 31, 2023, Market Price	TTL Market Gain/(Loss) *	August Interest /Coupons Received ***
TOTAL			\$0	\$0	\$0.00	\$ 0.00

* Market Gain or Loss is considered “unrealized” since the security is held until maturity. Market Value is expected to fluctuate on a daily basis. Securities purchased at a premium (e.g. Bonds and Notes) are expected to lose the premium principal value (Purchase Price minus PAR Value) by the time they reach maturity. This loss is compensated for through the receipt of a Coupon Amount, which exceeds the purchased Yield To Maturity (YTM). Securities purchased at a discount are expected to gain the discount over time and mature at PAR Value.

** Total Principal Purchase Price Excludes Matured Securities. Principal Purchase Price excludes Accrued Interest paid to seller.

*** Interest Coupon received includes the amount of Accrued Interest paid to Seller from the original purchase.

January Sale/Maturity Transactions (All Firms):

Sale or Maturity Date	Security	CUSIP	Principal Purchase Price	Principal Sale or Maturity (PAR) Proceeds	Principal Gain/(Loss) (Amortized Premium, Accrued Discount)	Total Interest Coupons Received (Notes)	Total Interest Received (Net of Accrued Int due seller)	Net Interest and Principal Gain/(Loss)
TOTAL				\$0.00			\$ 0	\$ 0

SUMMARY

Combined Investment Interest Earnings received across all accounts during Fiscal Year:

Month/Year	GA Fund 1	MMKT	CD	Securities *	Grand Total
July/2023	\$ 73,513.99	\$ 33,798.12	\$5,312.76	\$ 2,255.14	\$ 114,880.01
August/2023	\$ 75,897.23	\$ 29,005.78	\$ 0	\$ 26,153.27	\$ 131,056.28
September/2023	\$ 72,502.14	\$ 29,037.70	\$ 0	\$ 0	\$ 101,539.84
October/2023	\$ 77,617.85	\$ 23,380.45	\$ 5,725.74	\$ 0	\$ 106,724.04
November/2023	\$ 82,524.57	\$ 24,774.37	\$ 0	\$ 0	\$ 107,298.94
December/2023	\$ 100,650.37	\$ 48,568.33	\$ 0	\$ 0	\$ 149,218.70
January/2024	\$ 113,728.09	\$ 123,874.06	\$ 0	\$ 0	\$ 237,602.15
February/2024	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
March/2024	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
April/2024	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
May/2024	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
June/2024	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Sub Total	\$596,434.24	\$312,438.81	\$11,038.50	\$28,408.41	\$948,319.96

*Security Interest Earnings are only recognized upon the actual receipt of a coupon, and/or maturity of an investment.

Respectfully submitted,

Ronald C Shelby, CFO

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Hannah Menard, Community Development

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Community Development Hot Sheet (March 2024)**

SUGGESTED ACTION:

ATTACHMENTS:
[2024 CD Hot Sheet 3_4.pdf](#)



COMMUNITY DEVELOPMENT HOTSHEET

UPDATED THROUGH 3 / 4

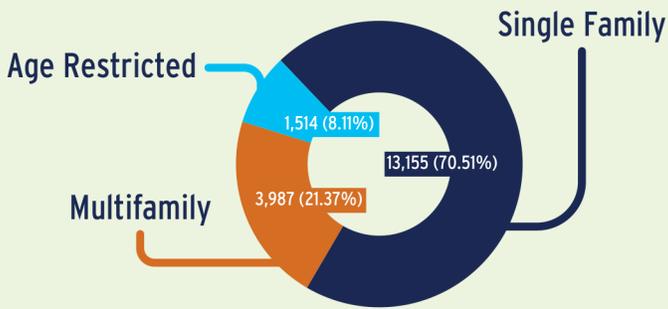
OVERVIEW

Public Hearing Cases in Progress: **7**
 Business Licenses Issued: **4**
 Development Projects Under Review: **8**

LOOKING AHEAD

Next Council Meeting: **March 11**
 Next Planning Commission Meeting: **March 7**
 Next Public Hearing Application Deadline: **April 5**

HOUSING DATA

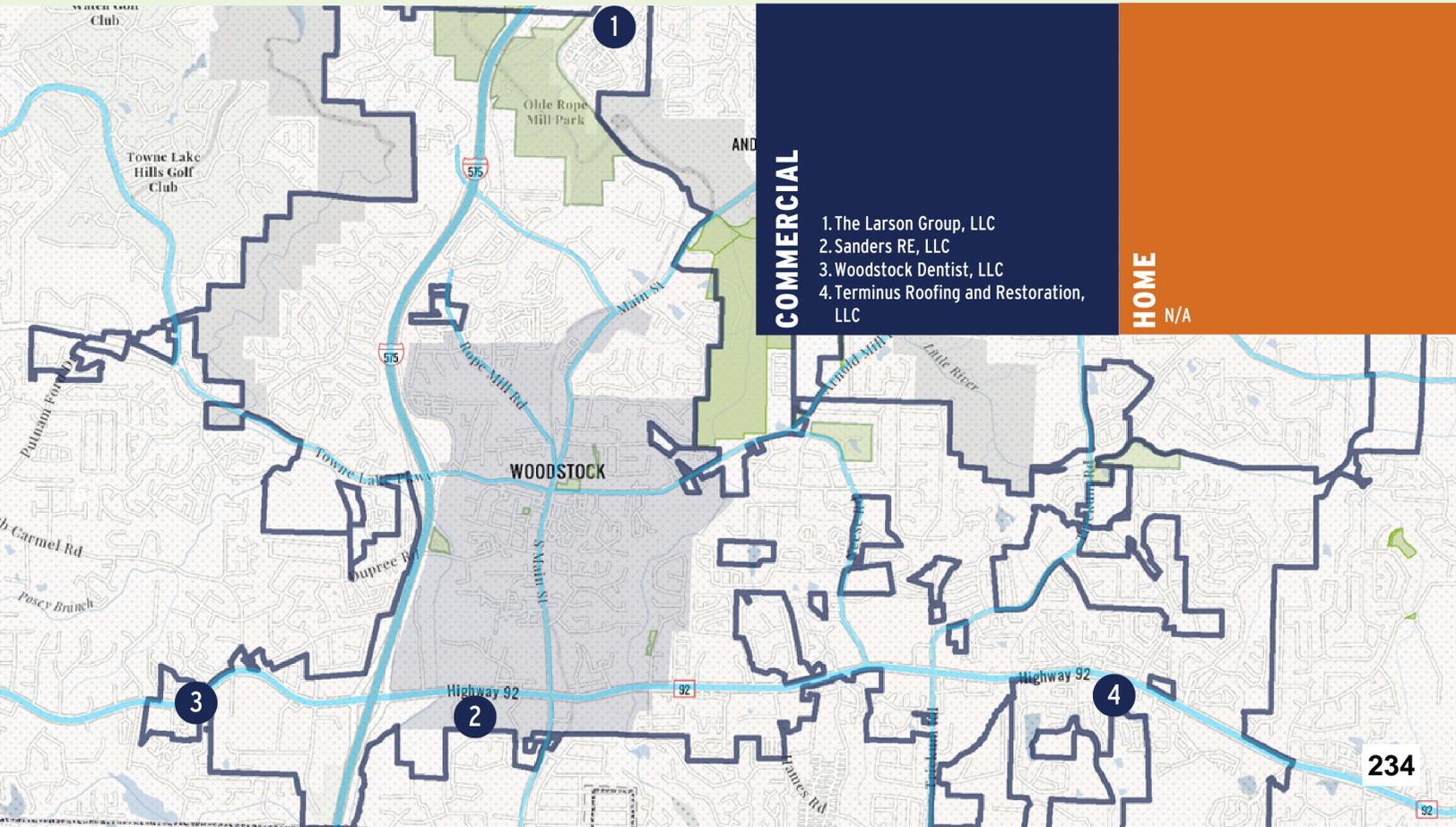


CONSTRUCTION HEALTH INDICATOR

	SFR BUILDING PERMITS	SFR COS	%
CY 2023	342	379	90%
2024 YTD	78	57	136%

COs updated monthly

BUSINESS LICENSES ISSUED



PUBLIC HEARING CASES

HEADED TO THE BIG DANCE

CUP#077-23 Colbert Parcel

Michelle Horstemeyer, on behalf of South on Main, LLC, has applied for a Conditional Use Permit to develop townhome and condominium units, and a Conditional Use Permit to develop below the 5-acre minimum for residential development. The property is zoned DT-CMU (Commercial Mixed Use)

Planning Commission: March 7

City Council: March 25

Project Planner: Niwana Ray

A#124-24 713 Neese Rd

Dennis Webb, on behalf of GDI 1, LLC, is requesting annexation, rezoning to R-4 (Modern Medium Density Residential), Comprehensive Plan Amendment to amend the Future Land Use Map Designation to Neighborhood Living, and six concurrent variances to develop a 34-unit single-family detached residential subdivision. The property is currently zoned R-40 in the County.

Planning Commission: March 7

City Council: March 25

Project Planner: Cameron Dunn

V#204-24 150 Towne Lake Parkway

Parks Huff, on behalf of SSP Towne Lake, LLC, is requesting three (3) Variances to the Downtown Architectural code to remodel an existing shopping center at 150 Towne Lake Parkway. The property is currently zoned DT-CBD.

Planning Commission: March 7

City Council: March 25

Project Planner: Hannah Menard

V#205-24 11285 Highway 92

Joel Larkin, on behalf of A2 Properties, LLC, is requesting five (5) Variances to buffers and setbacks to develop two retail/office buildings. The property is currently zoned GC (General Commercial) with Parkway Overlay.

Planning Commission: March 7

City Council: March 25

Project Planner: Niwana Ray

CONFERENCE PLAY

Z#153-24 Winsome Park Condition Amendment (Neese Rd @ Hwy 92)

Parks Huff, on behalf of Neese Road Development, LLC, is requesting a Condition Amendment and concurrent Variance to reduce side, rear, and front setbacks on various lots to allow for porch features, and to amend Condition #11 of Z#147-21 to allow the option of covered patios. The property is currently zoned R-4 with Parkway Overlay.

Planning Commission: April 11

City Council: April 22

Project Planner: Cameron Dunn

PUBLIC HEARING CASES

CONFERENCE PLAY

Z#154-24 Vista Ridge Condition Amendment (Arnold Mill Rd)

J. Ethan Underwood, on behalf of Toll Southeast LP Company, Inc, is requesting a Condition Amendment to amend Condition #5 of A#098-18 to reduce the front setback on various lots to accommodate the proposed structures. The property is currently zoned R-2.

Planning Commission: April 11

City Council: April 22

Project Planner: Hannah Menard

TIP OFF

No Applications Received for May.

ON THE BENCH

A#119-23 Rope Mill Lane - TABLED by Applicant on November 13, 2023

Jason Scheidt, on behalf of Dan Barrett, has applied for Annexation and Rezone of three parcels (202, 209, & 215 Rope Mill Lane). The request is to annex and rezone from County R-40 to City IN-VIL with a CUP for 20 townhome units. Applicant will also work with City to bring the City's desired road connections.

Planning Commission: TBD

City Council: TBD

Project Planner: Cameron Dunn

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Faye Doss, Fire Department

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

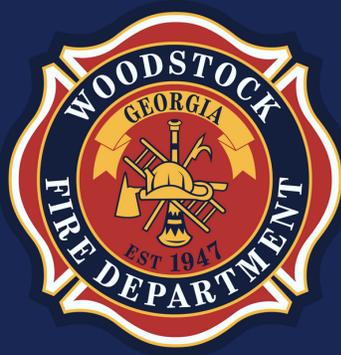
SUBJECT: **Fire Department Monthly Report (February 2024)**

SUGGESTED ACTION:

ATTACHMENTS:
[February 24 Canva monthly report \(SD\).pdf](#)

CITY OF WOODSTOCK

FIRE DEPARTMENT



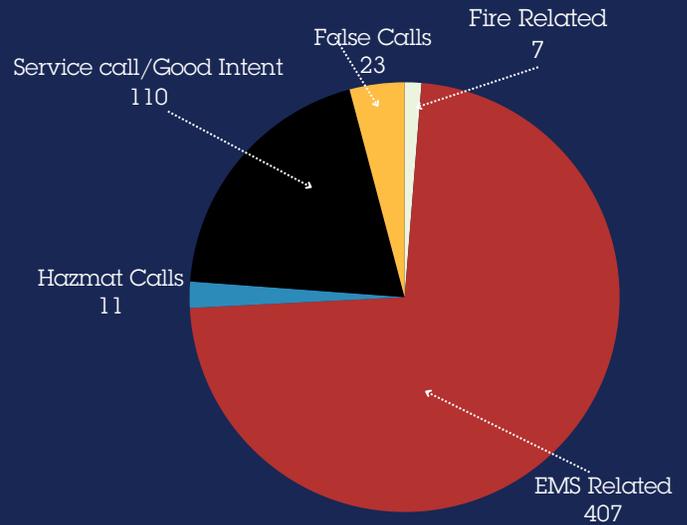
Monthly Report February 2024

Calls In and Out of the City
558

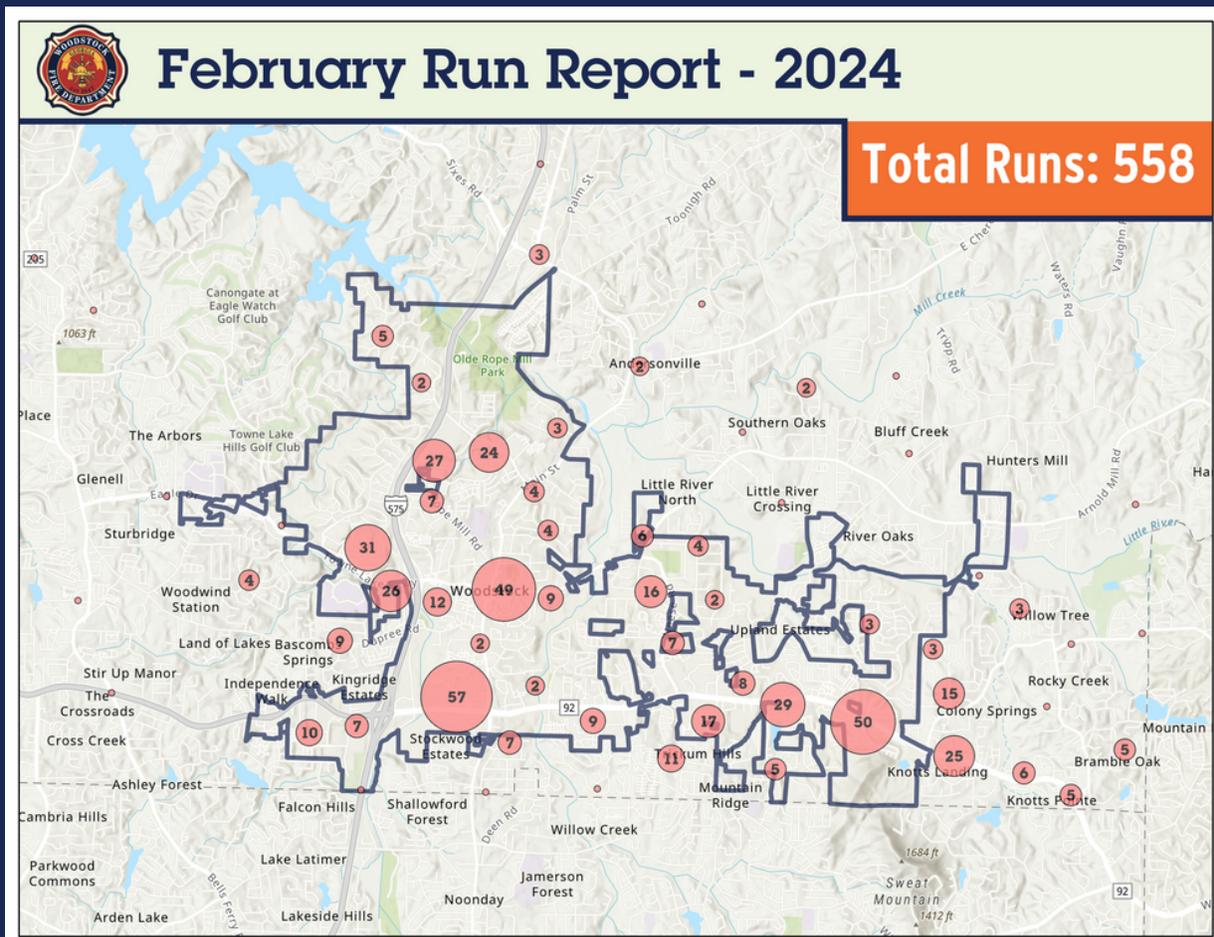
Calls in the City 421

Calls Outside the City 137

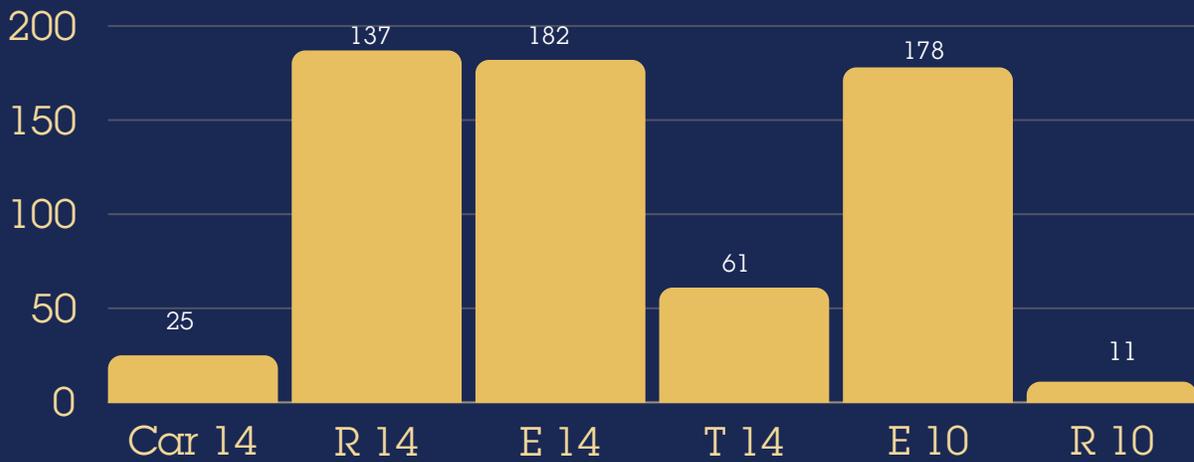
90th Percentile Response
Times



OVERVIEW OF CALL VOLUME AND AREA FOR FEBRUARY



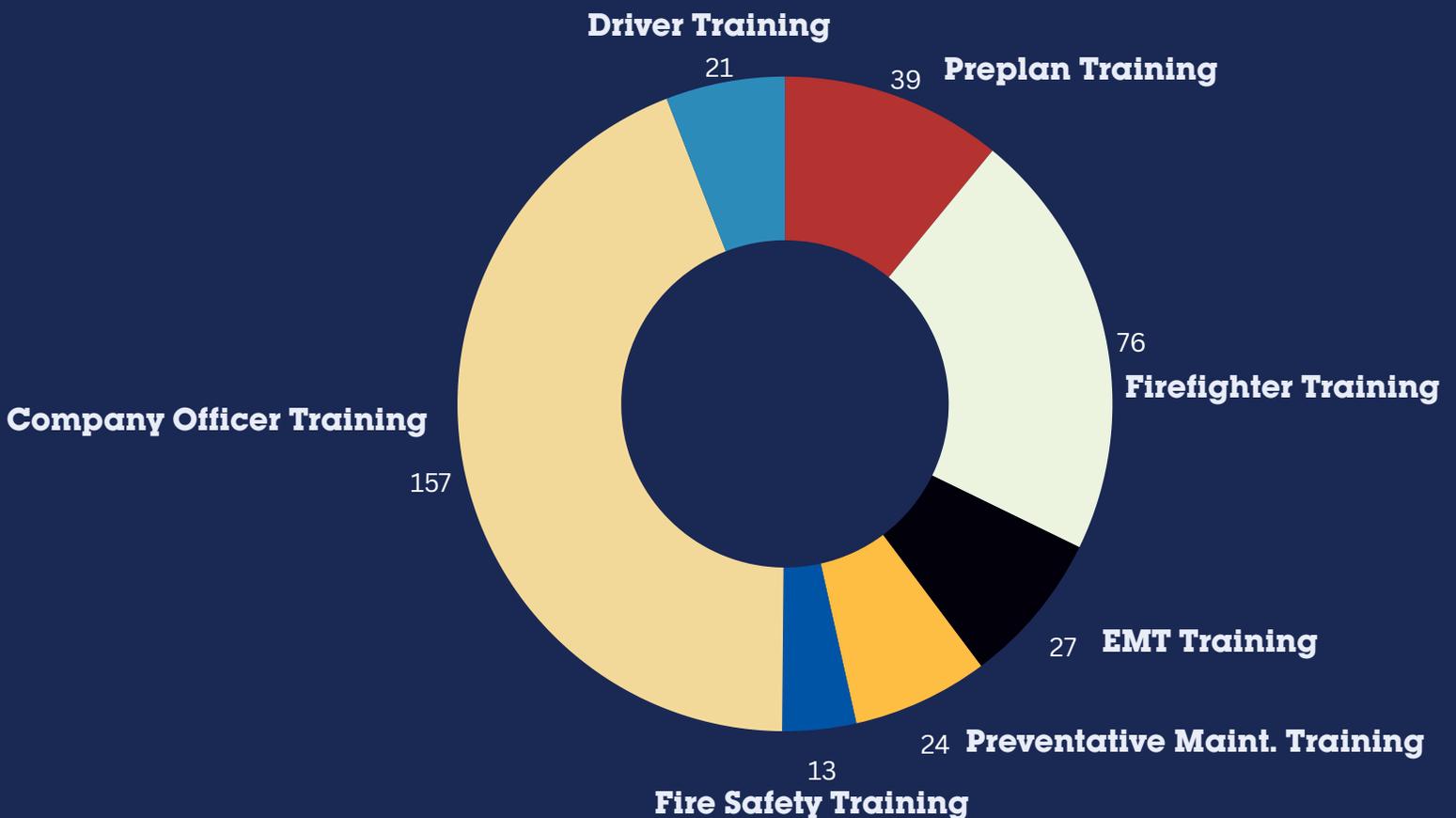
Calls by Apparatus



MONTHLY TRAINING REPORT DECEMBER

TOTAL TRAINING HOURS: 357

Training Hours by Topic



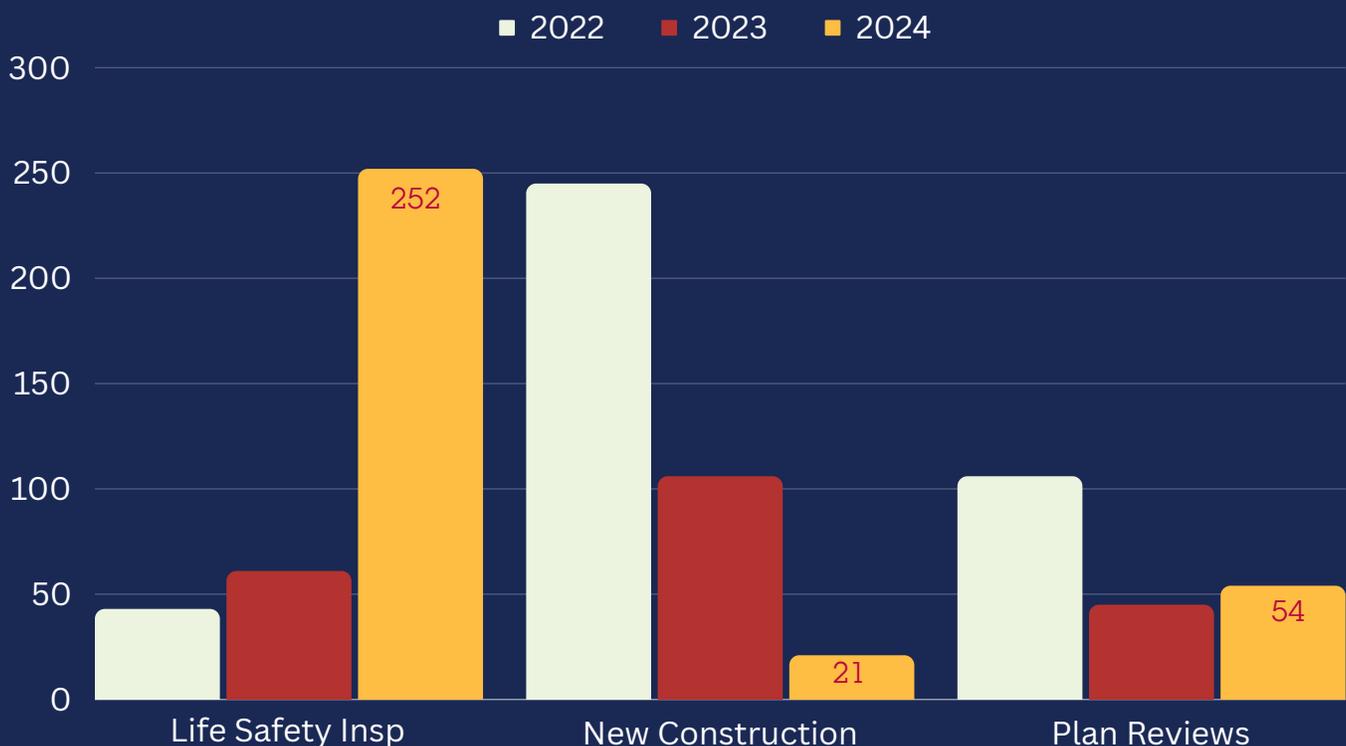
Departmental Physical Fitness Participation : 95 %
Departmental Goal 85%

Fire Marshal Report for February

Citizens Impacted:

- **Public Participation Citizens reached :**
 - Indirect Impact:
 - Attended Firefighter Recognition Day at the Capital
 - EMS Stand-by for the Great Ambulance Chase 5 K
- **Educational Programs Citizens Reached : 245**
 - Children's Education:
 - WHS Career Path visit - 75
 - Fire Forensics STEM Lab - 100
 - Touch a Truck at Big Blue Marble - 60
 - Kings Academy Station Tour - 10
 - Adult Education:
 - Fall protection info sent out to all senior facilities - 524
- **Community Assistance Citizens Reached: 1235**
 - Car Seat Installs: 1
 - Fire Drills: Code Red drill at Indian Knoll - 930
 - Woodstock Elementary Severe Weather Drill - 1188
 - 1 Smoke detector replacement @ 611 Acuba CT

FIRE MARSHAL MONTHLY INSPECTIONS



Below are some activities that took place during the month of February

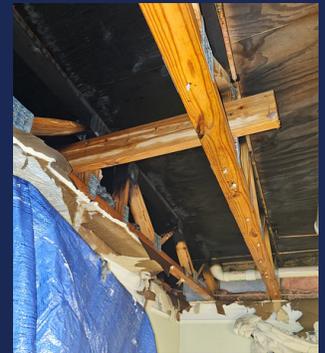
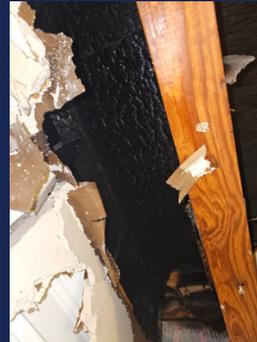
We put the new Mule into service, which was acquired from the Firehouse Subs Grant.



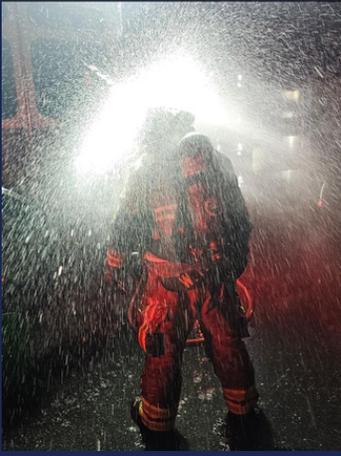
Fire Marshall Stilson was sworn in at the State Capital this month at the 52nd Annual Firefighters Recognition Day.



Woodstock Fire had EMT Instructor Sandy Johnson come in and teach a Report Writing class.



WFD Station 10 and 14 assisted CCFEMS Fire Station 7 on a residential fire at just after 1:00 am on 2-20. Both departments worked well together to extinguish the fire, insured that all residents were safe and accounted for and perform salvage and overhaul operations. The crews went above the call of duty to take care of the family's personal belongings and not prevent any unnecessary damage through the debris removal process. No injuries to responders or homeowners.



Woodstock Fire Assisted CCFES in a working house fire on Brooksdale Drive. No injuries were reported

And in Other News...

- Matthew Palmer is a FFII/Paramedic who began working February 22.
- Hiring process started for one firefighter position.
- Had Captains Promotional Testing.
- We had a representative from Sutphen come to Station 14 for a fire truck demo.
- Submitted FY25 Budget Request.
- Put 5 new AED's into service.
- We participated with with Woodstock Elementary for Read Across America.

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: March 11, 2024

SUBMITTED BY: Brian Borden, Parks & Recreation

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Parks & Recreation Monthly Report (February 2024)**

SUGGESTED ACTION:

ATTACHMENTS:
[Parks & Recreation Department February Monthly Report 2024.pdf](#)



Woodstock Parks & Recreation Department
February 2024
Monthly Report

1. Administration:

- All Parks & Recreation staff participated in GMA Ethics Training- February 14.
- Heather Gaddis participated in the GRPA Women’s Leadership Summit- February 15 and 16.
- FY25 Budget preparations and submittals- Parks and Recreation and Senior Center- Operating, IT Requests, Capital Projects and Equipment, Personnel, 5 Year Capital Improvement Plan.
- CAPRA Re-Accreditation Agency Self-Assessment Report- Chapter 10 Completion, Chapter 7 and 8 Received from Team, Chapter 7 Revisions.
- Staff prepared Daily Revenue reports to Finance.
- Staff completed reconciliation of Credit Card Statements for Department Cards
- Staff processed 102 Invoices.
- Staff processed 39 Purchase Orders.
- Staff processed 1 Refund.
- Staff completed Supply Orders for Maintenance, Senior Center, Rec Programs and Special Events.
- Staff processed Contract Instructor Compensation for Payment Processing.
- Daily Upkeep of Department Timecards
- Staff participated in weekly leadership team meetings.
- The Director and Administrative Coordinator completed Budget meetings with division coordinator/managers.
- Meeting with IT regarding conference room equipment needs.

2. Recreation Division:

A) Staff hosted the following recreation programs during the month of January:

- Staff hosted the 1st Annual Gamestock Day at the William G. Long Senior Center. Thirty-five (35) people came out and attended the daylong event.
- Staff hosted Practical Pruning as part of the Essential Gardening program on Friday, February 9th.
- The department hosted School Break Fun Day at the Amphitheater on Tuesday, February 20th. The event included games, arts & crafts, and inflatables for the kids to play.
- Staff hosted Discovering Pickleball at Dupree Park on Wednesday, February 21st. Eight (8) people came out and participated in the program.

B) Facility Rentals:

- Field space rental at Dupree Park 0
- Pickle Ball Court rental at Dupree Park 6
- Pavilion Rental at Dupree Park 0
- Tennis Court Rental at Dupree Park 0
- Chambers Rental in February 7
- Chambers Reservations Internal in February 11



2/1/2024	Big Stage Yoga	36	22	0	22
2/3/2024	Gamestock	41	35	0	35
2/3/2024	Pickleball Lessons - Fonger	4	4	0	4
2/3/2024	Pickleball Lessons - Fonger	3	3	0	3
2/3/2024	Pickleball Lessons - Fonger	3	2	0	2
2/7/2024	Couch to 5K	4	3	0	3
2/6/2024	Big Stage Yoga	36	21	0	21
2/7/2024	Discovering Pickleball	18	14	0	14
2/8/2024	Big Stage Yoga	36	20	0	20
2/9/2024	Essential Gardening - Practical Pruning	14	9	2	11
2/10/2024	Pickleball Lessons - Fonger	4	3	0	3
2/10/2024	Pickleball Lessons - Fonger	3	3	0	3
2/10/2024	Pickleball Lessons - Fonger	3	2	0	2
2/13/2024	Big Stage Yoga	36	23	0	23
2/14/2024	Couch to 5K	4	3	0	3
2/15/2024	Big Stage Yoga	36	21	0	21
2/17/2024	WCG- Oreintation & Workday	17	14	0	14
2/17/2024	Pickleball Lessons - Fonger	4	4	0	4
2/17/2024	Pickleball Lessons - Fonger	3	3	0	3
2/17/2024	Pickleball Lessons - Fonger	3	2	0	2
2/20/2024	School Break Fun Day	160	126	163	289
2/20/2024	Big Stage Yoga	36	14	0	14
2/21/2024	Couch to 5K	4	3	0	3
2/21/2024	Discovering Pickleball	16	8	0	8
2/22/2024	Essential Gardening - No-Till Gardening	12	11	0	11
2/22/2024	Big Stage Yoga	36	10	0	10
2/24/2024	Craft - Sourdough Baking	15	12	0	12
2/24/2024	Pickleball Lessons - Fonger	4	4	0	4
2/24/2024	Pickleball Lessons - Fonger	3	3	0	3
2/24/2024	Pickleball Lessons - Fonger	3	2	0	2
2/26/2024	Discovering Beekeeping	12	10	0	10
2/27/2024	Big Stage Yoga	36	20	0	20
2/21/2024	Couch to 5K	4	3	0	3
2/29/2024	Big Stage Yoga	36	13	2	15
Feb-24	Woodstock Community Garden	50	50	0	50
Feb-24	Adopt-a-Trail	10	2	0	2
TOTAL		745	502	167	669



C) Demographics:

	Registrations	Reservations	Memberships	Check-Ins	Profiles Created
All	786	32	65	1,425	356
Residents	191	26	18	458	90
Non-Residents	595	5	47	967	266
<18	116	0	1	2	120
18-65	201	23	4	74	191
65+	469	8	60	1,348	45
Male	202	8	19	318	129
Female	584	23	46	1,107	227
Online	416	23	3	N/A	332
In Person	370	8	62	N/A	24

3. Special Events:

- Staff met with IT and discussed Wi-Fi options at the amphitheater along with upgrading the security camera monitors in the Parks & Recreation Office/Command Area for the upcoming Summer Concert Series.
- The City Council approved at the February 12th City Council meeting the Road Closures for 4th of July Parade and for Christmas Jubilee. The City Council also approved the Band Contracts and new Summer Concert Series sponsorship packages that were presented at the annual Staff retreat in January.
- New Summer Concert Series Sponsorship Packets were sent out to last year's sponsors along with potential new sponsors on Tuesday, February 13th.
- Staff gave away over 730 tree seedlings as part fo the City's arbor Day Celebration.
- The Great Ambulance Chase 5k was held along Noonday Creek on Saturday, February 24th. The race had forty-eight (48) participants.
- Below is a list of the confirmed sponsors for the 2024 Summer Concert Series:
 - Northside Hospital \$ 30,000
 - Carriage Kia 25,000
 - LGE CCU 10,000
 - Dentistry of Olde Towne 10,000
 - Woodstock Furniture Outlet 10,000
 - wHydrate Woodstock 10,000
 - FMGi Building Excellence 10,000
 - ServiceWise Electric 10,000
 - Truett's Chick Fil A 10,000 (\$ 2,500 cash & \$ 7,500catering allowance)
 - Visit Woodstock 10,000 (In-Kind Marketing)
 - Aylo Health 10,000
 - Pritchard Injury Firm 10,000
 - Walmart 7,500 (\$ 2,500 P & R, \$ 5,000 Foundation)
 - Gas South 7,500

\$ 147,500 cash



4. Senior Center:

- Staff and members of the Senior participated in the Soup or Bowl competition on Friday, February 9th at the William G. Long Senior Center.
- Staff had a new William G. Long Senior Center sign installed on the building.

• Total senior Center Active Memberships	673
• Total Senior Check – Ins	1,358
• Total Senior Center Rentals	5
• Senior Center Club Meetings	2

5. Park Maintenance:

- Staff de- thatched the green space at amphitheater.
- Staff removed pump motor from fountain at city Park.
- Staff pressure wash pavilions and work workout equipment at Dupree Park.
- Staff removed the underbrush, chunks of concrete and dead trees from the Little River Park dam.
- Staff hauled dirt over to Little River Park to help with regarding the area around the dam.
- Staff completed the repairs to the downtown restrooms and reopened them at the end of February.
- Staff removed one of the water bottle filling stations at Dupree Park.
- Staff painted the inside and outside of the fountain at City Park.
- Staff cleaned up trails after heavy rains caused flooding along the trails.
- Staff install ADA sidewalk transition put at Dupree Park, Rope Mill Park, City Park, and Amphitheater.
- Staff repaired the broken concrete at the Amphitheater and Rope Mill Park.

