



# 68<sup>th</sup> ANNUAL

## HEALTH RESEARCH CONFERENCE

**APRIL 25 - 27, 2024 • SAINT LUCIA**

*Violence in the Caribbean: a Public Health Crisis*

### **Due Diligence Form B**

*For completion by non-private sector partners (e.g. research institutions, NGOs etc)*

**My organisation wishes to be**

**at the conference**

#### **Basic Information**

1. Name of organisation/entity
2. Name and title of individual completing form
3. Date of form completion
4. Address:
5. Telephone number
6. Website and social media channels:
7. Headquarters contact information (if different from above):

#### **About the Organisation**

1. Type of entity (e.g. academia, civil society, institutional donor, governmental/inter-governmental institution, etc)
2. Mission Statement
3. Main Activities (List only most important or attached link to a full list if available)

4. For organisations receiving funding/ donations/membership fees, what are the main sources?  
*In particular, please note what proportion (if any) funds come from: (a) Organisations whose business is sale or promotion of products or services that may be detrimental to public health or that may cause severe environmental contamination and/or (b) the alcohol, tobacco or arms industries. Explain how organisations of type (a) or (b) above are involved in or influence the work of the organisation.*
5. Does the company/organisation have a good reputation in areas of corporate social responsibility (“CSR”)? If so, share examples of your CSR programme with either links and/or supporting documents.
6. In the case of new companies or companies with past CSR troubles are you committed to instituting/ improving a sound CSR policy? If so, please briefly describe how such commitment is evidenced with links and/or supporting documents.
7. Board and key Executives (please attach list members and their positions) Use additional pages if necessary.
8. Executives or Board Members are connected through their profession to alcohol, tobacco or arms industries? If yes, please explain the connection. Include additional pages if necessary.
9. Disclosure of personal interests: To the best of your knowledge, please name and state the connection of any CARPHA employees or Board Members with whom your company/organisation has a close connection (e.g. because they, or a close family member, are on your Board or other connection)

10. Latest Annual Report and audited financial statements (include in file)

11. Has the entity had any institutional policy, situation, advertisements, projects, etc, that have been characterised as negatively affecting public health? If so, explain.

12. Are there any pending lawsuits or prominent lawsuits (inclusive of but not limited to health related actions) against the organisation? If so, briefly describe these pending and/or active lawsuits.

13. Have you previously exhibited/sponsored an activity at the Health Research Conference?  
Yes            No            If yes, indicate last year of participation

14. Previous/Current relationship with CARPHA, CARICOM, or PAHO/WHO. (If yes, explain)

**I certify that I have the authority to submit this application. I also certify that all answers are true and accurate to the best of my knowledge and belief.**

**Name**

**Designation**

**Signature (required)** \_\_\_\_\_

**Date signed**